

**Etay Harel**

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## **Summary:**

- ✓ **Software Tester:** Creative thinker with a sharp eye for finding bugs!
- ✓ My roles have required responsibility, working under pressure, providing support to various stakeholders, and teamwork.
- ✓ I am responsible and organized, with excellent interpersonal communication skills. I have experience in manual testing and a passion for technology.

## **Education and Training:**

**2024** - Certificate in Manual QA from Automation College - <https://automation.co.il/>  
During this course, I gained knowledge and practical experience in the following areas:

- Creating test scripts, including detailed writing of STD, STP.
- Running tests on multiple products and MOBILE applications (iOS) and across different browsers (Chrome, Firefox, IE).
- Hands-on experience in test processes, including test management using TestRail.
- Bug reporting project in Jira - including defining the Severity field and generating STR.
- Understanding and experience working with HTML, CSS.
- Deep understanding of the testing world, including in-depth knowledge of work processes (Agile) and practical experience in various types of testing (Sanity, End2End, Load, Regression, GUI, Recovery).
- Web project on the website.
- Working with SQL (Join level).

**2017-2022:** Bachelor's degree in Informal Education and Teaching Certificate, Beit Berl College.

## **Work Experience**

**2023-2024** - Finance Team Member, Prequel LTD

- Handling domestic and international banking transactions and communication with clients worldwide, ensuring compliance with financial regulations.
- Assisting with budget preparation, financial forecasts, and payroll processing as needed.
- Processing, verifying, and reconciling supplier invoices, including preparing and managing end-of-month and mid-month payment processes.
- Conducting bank reconciliations and credit card activities for the company.
- Preparing payroll and related reports, including regulatory and government filings.
- Assisting with VAT reporting and vendor tax withholding reports to Israeli authorities.
- Assisting in the preparation of financial reports, audit support, and quarterly closing as necessary.

**2020-2022** - Finance Team Member, "Yesodot Lezmicha Dror" Association

- Handling banking transactions and ensuring compliance with financial regulations.
- Assisting with budget preparation, financial forecasts, and payroll processing as needed.
- Supervising budgets and resources, creating relationships with authorities and governmental organizations.

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- Ongoing work with suppliers on orders and payments.
- Ongoing work with clients on financial matters.

**2019-2023** - Instructor and Delegation Manager, Kurt Löwenstein Jugendbildungsstätte

- Member of the international training team at the seminar center, involved in developing seminar content.
- Planning and preparing an Israeli youth delegation for international seminars.
- Conducting week-long training sessions at international seminars with participants from across Europe and other countries.

**2018-2020** - Director of the "Environment Creators" Department, "Yesodot Lezmicha Dror" Association

- Building relationships with key officials and working closely with senior management in the field.
- Managing the budget and team of instructors, including coordination and training.
- Recruiting and managing nationwide activities.
- Developing activities in the field of sustainability education.

**Previous Experience**

Activity Coordinator and Training Coordinator, "Habonim Dror UK", 2016-2018

Coordinator & Lecturer, "Hanoar Haoved Vehalomed", 2011-2016

Combat Service, IDF, 2008-2011