

To H.R. Manager,

Date:

**SUB: Application for a job as Accountant.**

I Preyash Kapatel, would like to present myself for the post of Accountant. I have Good knowledge of Accounting and Indian Taxation.

NAME: Preyash Sanjaybhai KaPatel

ADDRESS: C-52, Karmachari Nagar Part1,  
Ghatlodiya, Ahmedabad 380061.

E-Mail ID: preyash2047@gmail.com

Mobile No. : +91 94295 64208

Date of Birth: 21-04-1997

Languages Known: Gujarati, Hindi, and English

**Educational Qualifications:**

10th	Gujarat State Board (March 2012)	82.00%
12th	Gujarat State Board (March 2014)	76.43%
B.Com	Gujarat University (April 2017)	Second Class

Currently also pursuing MCA (First Year, Ganpat University)

**Professional Qualifications:**

CPT	May 2015	64.00 %
IPCC (Group 1)	May 2016 (Exemption in Taxation)	53.00 %

**Work Experience:**

I have completed training for 2 Year as Article Assistant at Mistry & Shah Chartered Accountants enrolled under Institute of Chartered Accountants of India.

Sincerely,