

Merriest College Database User's Guide

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About This Guide

This Guide is for administrators and users of Merriest College Database which explains how to get the required information.

The following related documents for Merriest College Database are available:

- User's guide which describe the basic operations that can be done on the database.
- Instructions on how to get the information for a particular faculty or particular department or particular student by executing the appropriate query with the appropriate input.
- Instructions on how to insert, delete and update the information.
- Instructions for displaying the predefined reports.



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Chapter 1 General Navigation Information

1. Opening the database:

- For opening the database, the user has to just double click on the database file.
- When the database opens then the user is automatically navigates to the main menu through which the desired operations can be performed.

2. Main Menu Form:

- In this form, the user will be provided options or buttons through which he can navigate to the desired form or report. As shown in the figure below, there are three important parts: Tables, Queries & Reports. The user has to select the desired option and click the button given in front of it. This will open the form corresponding to that query, report or table.

Merriest College

MAIN MENU

<u>TABLES</u>	<u>QUERIES</u>	<u>REPORTS</u>
COURSE	1. List the contents of each table.	1. Get details of the each student.
DEPARTMENT	2. Get details of the given faculty.	2. Get the details of the each department along with the faculties.
FACULTY COURSE	3. Get details of the given student.	3. Get the details of the each course along with the assigned professors.
FACULTY	4. Get the details of the given high school and current Merriest student details graduated from that school.	4. Get the full information of every student.
HIGH SCHOOL	5. Get the details of the given department along with the faculties.	
STUDENT COURSE	6. Get the student details who work for the given department.	
STUDENT DEPARTMENT	7. Get the student details advised by the given faculty.	
STUDENT MAJOR	8. Get the details of the given course along with the assigned professors.	
STUDENT	9. Get the full information of the given student.	

3. **GOTO MAIN MENU BUTTON :**

- Every form or report in this application has this button as shown in the picture below.
- Whenever the user desires to navigate to another form or report then he has to click on this button first given at the bottom of the current form.
- The user will go to the main form from where the user can select the required form or report.

A rectangular button with a light orange gradient and rounded corners. The text "GOTO MAIN MENU" is centered in a dark gray, sans-serif font.

4. **Exit Button :**

- If the user wants to exit or close the entire database then the user has to click a cross button as shown in the figure below on the right-top corner of the current form.



- When the user clicks on this button the whole application exits.

Chapter 2 Forms

1. Course form.

COURSE

CRSECODE	ACCT 310
CRSEDESC	Cost Accounting
NUMBCRED	3

First Record

Previous Record

Next Record

Last Record

Insert Record

Update Record

Delete Record

GOTO MAIN MENU

On this form, the user can perform the following operations:

- Navigate to the next, previous, first and last record.
- Insert, update or remove the course.
- Also when the user clicks on the GOTO MAIN MENU button then he can goto the main menu form.
- For inserting the record, the user has to first click the insert button which clears all the fields. After that the user has to enter the new values & click the insert record button again.
- For updating the record, the user has to make sure that the record to be update is displayed in the fields then the user can update the information & click the Update record button.
- For deleting the record, the user has to make sure that the record to be deleted is displayed in the fields then the user can delete the information by clicking the Delete record button.

2. Department form.

DEPARTMENT

DEPTNUMB	101
DEPTNAME	History

First Record

Previous Record

Next Record

Last Record

Insert Record

Update Record

Delete Record

GOTO MAIN MENU

On this form, the user can perform the following operations:

- Navigate to the next, previous, first and last record.
- Insert, update or remove the department.
- Also when the user clicks on the GOTO MAIN MENU button then he can goto the main menu form.
- For inserting the record, the user has to first click the insert button which clears all the fields. After that the user has to enter the new values & click the insert record button again.
- For updating the record, the user has to make sure that the record to be update is displayed in the fields then the user can update the information & click the Update record button.
- For deleting the record, the user has to make sure that the record to be deleted is displayed in the fields then the user can delete the information by clicking the Delete record button.

3. Faculty course form.

FACULTY COURSE

FACNUMB	1001
CRSECODE	HIST 248
NUMTIMES	2

First RecordPrevious RecordNext RecordLast Record

Insert RecordUpdate RecordDelete Record

GOTO MAIN MENU

On this form, the user can perform the following operations:

- Navigate to the next, previous, first and last record.
- Insert, update or remove the faculty & the related course.
- Also when the user clicks on the GOTO MAIN MENU button then he can goto the main menu form.
- For inserting the record, the user has to first click the insert button which clears all the fields. After that the user has to enter the new values & click the insert record button again.
- For updating the record, the user has to make sure that the record to be update is displayed in the fields then the user can update the information & click the Update record button.
- For deleting the record, the user has to make sure that the record to be deleted is displayed in the fields then the user can delete the information by clicking the Delete record button.
- **NOTE** : If the faculty record in faculty table or course record in the course table is deleted then the all the records in faculty course related to that record will also be deleted (called cascade).

4. Faculty form.

FACULTY

FACNUMB	1001
FACNAME	Artin Arslanian
DEPTNUMB	101

First RecordPrevious RecordNext RecordLast Record

Insert RecordUpdate RecordDelete Record

GOTO MAIN MENU

On this form, the user can perform the following operations:

- Navigate to the next, previous, first and last record.
- Insert, update or remove the faculty.
- Also when the user clicks on the GOTO MAIN MENU button then he can goto the main menu form.
- For inserting the record, the user has to first click the insert button which clears all the fields. After that the user has to enter the new values & click the insert record button again.
- For updating the record, the user has to make sure that the record to be update is displayed in the fields then the user can update the information & click the Update record button.
- For deleting the record, the user has to make sure that the record to be deleted is displayed in the fields then the user can delete the information by clicking the Delete record button.

5. High school form.

HIGH SCHOOL

HSCODE	1601
HSNAME	Pine View School

First RecordPrevious RecordNext RecordLast Record

Insert RecordUpdate RecordDelete Record

GOTO MAIN MENU

On this form, the user can perform the following operations:

- Navigate to the next, previous, first and last record.
- Insert, update or remove the high school.
- Also when the user clicks on the GOTO MAIN MENU button then he can goto the main menu form.
- For inserting the record, the user has to first click the insert button which clears all the fields. After that the user has to enter the new values & click the insert record button again.
- For updating the record, the user has to make sure that the record to be update is displayed in the fields then the user can update the information & click the Update record button.
- For deleting the record, the user has to make sure that the record to be deleted is displayed in the fields then the user can delete the information by clicking the Delete record button.

6. Student Course form.

STUDENT COURSE

STUNUMB	2001
CRSECODE	ACCT 310
GRADE	3.3

First Record

Previous Record

Next Record

Last Record

Insert Record

Update Record

Delete Record

GOTO MAIN MENU

On this form, the user can perform the following operations:

- Navigate to the next, previous, first and last record.
- Insert, update or remove the student & the related course.
- Also when the user clicks on the GOTO MAIN MENU button then he can goto the main menu form.
- For inserting the record, the user has to first click the insert button which clears all the fields. After that the user has to enter the new values & click the insert record button again.
- For updating the record, the user has to make sure that the record to be update is displayed in the fields then the user can update the information & click the Update record button.
- For deleting the record, the user has to make sure that the record to be deleted is displayed in the fields then the user can delete the information by clicking the Delete record button.
- NOTE: A student record cannot be deleted if he is referenced here.

7. Student Department form.

STUDENT DEPARTMENT

STUNUMB	2002
DEPTNUMB	101
CAPACITY	Office Assistant

First Record

Previous Record

Next Record

Last Record

Insert Record

Update Record

Delete Record

GOTO MAIN MENU

On this form, the user can perform the following operations:

- Navigate to the next, previous, first and last record.
- Insert, update or remove the student & the related department.
- Also when the user clicks on the GOTO MAIN MENU button then he can goto the main menu form.
- For inserting the record, the user has to first click the insert button which clears all the fields. After that the user has to enter the new values & click the insert record button again.
- For updating the record, the user has to make sure that the record to be update is displayed in the fields then the user can update the information & click the Update record button.
- For deleting the record, the user has to make sure that the record to be deleted is displayed in the fields then the user can delete the information by clicking the Delete record button.
- **NOTE** : If the student record in student table or department record in the department table is deleted then the all the records in student department related to that record will also be deleted.

8. Student Major form.

STUDENT MAJOR

STUNUMB	2001
FACNUMB	1009

First Record

Previous Record

Next Record

Last Record

Insert Record

Update Record

Delete Record

GOTO MAIN MENU

On this form, the user can perform the following operations:

- Navigate to the next, previous, first and last record.
- Insert, update or remove the student's major.
- Also when the user clicks on the GOTO MAIN MENU button then he can goto the main menu form.
- For inserting the record, the user has to first click the insert button which clears all the fields. After that the user has to enter the new values & click the insert record button again.
- For updating the record, the user has to make sure that the record to be update is displayed in the fields then the user can update the information & click the Update record button.
- For deleting the record, the user has to make sure that the record to be deleted is displayed in the fields then the user can delete the information by clicking the Delete record button.
- **NOTE** : The faculty information in the faculty table or student information in the student table cannot be deleted if the record is referenced in this table.

9. Student form.

STUDENT

STUNUMB	2001
STUNAME	Peter William
GPA	2.89
HSCODE	1601

First Record

Previous Record

Next Record

Last Record

Insert Record

Update Record

Delete Record

GOTO MAIN MENU

On this form, the user can perform the following operations:

- Navigate to the next, previous, first and last record.
- Insert, update or remove the student.
- Also when the user clicks on the GOTO MAIN MENU button then he can goto the main menu form.
- For inserting the record, the user has to first click the insert button which clears all the fields. After that the user has to enter the new values & click the insert record button again.
- For updating the record, the user has to make sure that the record to be update is displayed in the fields then the user can update the information & click the Update record button.
- For deleting the record, the user has to make sure that the record to be deleted is displayed in the fields then the user can delete the information by clicking the Delete record button.

Chapter 3 Queries

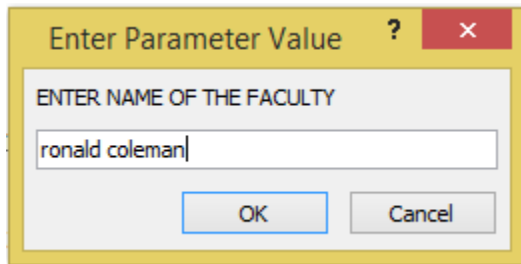
1. List the contents of each table.

COURSE	COURSE DETAILS			
	CRSECODE	CRSEDESC	NUMBCRED	
DEPARTMENT	▶	ACCT 310	Cost Accounting	3
FACULTY COURSE		ACCT 401	Advanced Accounting	3
		ACCT 402	Auditing	3
FACULTY		ACCT 403	Tax 1	3
HIGH SCHOOL		BIOL 130	General Biology 1	3
		BIOL 131	General Biology 2	3
STUDENT COURSE		BIOL 211	Plant Biology	3
		BIOL 320	Genetics	3
STUDENT		CMPT 220	Software Development	4
STUDENT DEPARTMENT		CMPT 307	Internetworking	4
		CMPT 308	Database Management	4

GOTO MAIN MENU

- This form is opened when the user clicks on button given to the first query.
- This form lists all the information present in the database. As shown in the above image user is provided tabs on the left side in vertical order through which user can get the information as per his requirement by clicking on the appropriate tab.

2. Get details of the given faculty.

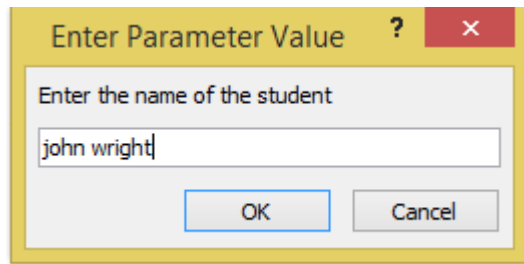


A dialog box titled "Enter Parameter Value" with a yellow border and a red close button. It contains a text input field with the text "ronald coleman" and two buttons: "OK" and "Cancel".

Faculty Details			
FACNUMB	FACNAME	DEPTNUMB	DEPTNAME
1013	Ronald Coleman	104	Computer Science

- This form is opened when the user clicks on button given to the second query.
- When the user navigates to this form, he is prompted for input about faculty name. After providing the faculty name, the user gets all the information about that particular faculty.
- For a given faculty name, this query lists the number and name with the number and name of the department to which the faculty member is assigned.

3. Get details of the given student.

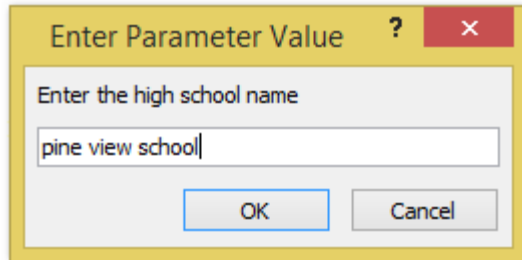


A dialog box titled "Enter Parameter Value" with a question mark icon and a close button. It contains a text input field with the label "Enter the name of the student" and the text "john wright" entered. Below the input field are "OK" and "Cancel" buttons.

Student Details							
STUNUMB	STUNAME	GPA	FACNUMB	FACNAME	DEPTNUMB	DEPTNAME	
2002	John Wright	2.48	1005	Amy Cahill	103	Biology	

- This form is opened when the user clicks on button given to the third query.
- When the user navigates to this form, he is prompted for input about student name. After providing the student name, the user gets all the information about that particular student.
- For a given student name, this query lists the number, name and the GPA. In addition, for each major the student has, it lists the number and name of the student's advisor and the number and name of the department in which the student is majoring.

4. Get the details of the given high school and current Merriest student details graduated from that school.

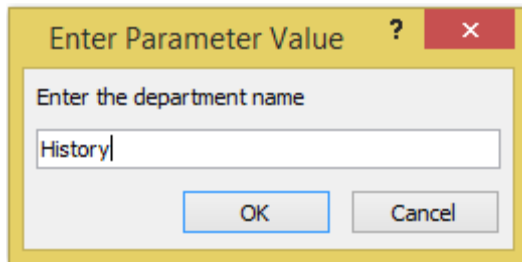


A dialog box titled "Enter Parameter Value" with a question mark icon and a close button. It contains a text input field with the label "Enter the high school name" and the text "pine view school" entered. Below the input field are "OK" and "Cancel" buttons.

High School Details			
HSCODE	HSNAME	STUNUMB	STUNAME
1601	Pine View School	2001	Peter William
1601	Pine View School	2002	John Wright
1601	Pine View School	2003	David Lee
1601	Pine View School	2004	Sarah James

- This form is opened when the user clicks on button given to the forth query.
- When the user navigates to this form, he is prompted for input about high school name. After providing the school name, the user gets all the information about that particular high school.
- For a given high school, this query lists the code and the name with the number and name of all the students at Merriest College who graduated from the high school.

5. Get the details of the given department along with the faculties.

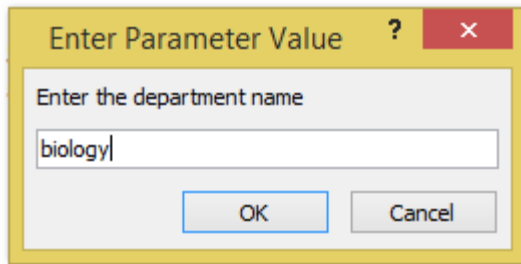


A dialog box titled "Enter Parameter Value" with a question mark icon and a close button. It contains a text input field with the label "Enter the department name" and the text "History" entered. Below the input field are "OK" and "Cancel" buttons.

Department Details			
DEPTNUMB	DEPTNAME	FACNUMB	FACNAME
101	History	1001	Artin Arslanian
101	History	1002	Kristin Bayer
101	History	1003	Robyn Rosen
101	History	1004	David Woolner

- This form is opened when the user clicks on button given to the fifth query.
- When the user navigates to this form, he is prompted for input about department name. After providing the department name, the user gets all the information about that particular department.
- For a given department name, this query gives the number and name with the number and name of all the faculty members assigned to the department.

6. Get the student details who work for the given department.

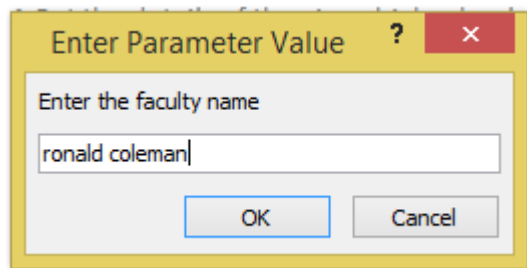


A dialog box titled "Enter Parameter Value" with a question mark icon and a close button. It contains a text input field with the label "Enter the department name" and the text "biology" entered. Below the input field are "OK" and "Cancel" buttons.

Student Job Details				
DEPTNUMB	DEPTNAME	STUNUMB	STUNAME	CAPACITY
103	Biology	2010	John Michael	Lab Instructor
103	Biology	2016	Jerome Gilmore	Safety Assistant
103	Biology	2019	Lucy Lee	Research Assistant

- This form is opened when the user clicks on button given to the sixth query.
- When the user navigates to this form, he is prompted for input about department name. After providing the department name, the user gets all the information about that particular department.
- For a given department name this query lists the number and name with all the students who work for the department and the capacity in which each works. Here capacity states the various types of jobs the student is assigned to.

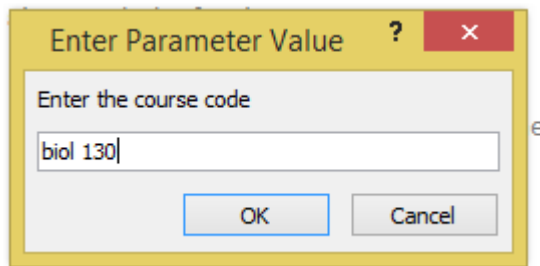
7. Get the student details advised by the given faculty.



Student's Faculty Advisor				
FACNUMB	FACNAME	STUNUMB	STUNAME	GPA
1013	Ronald Coleman	2003	David Lee	3.5
1013	Ronald Coleman	2008	Kuan Yen	3.82
1013	Ronald Coleman	2021	Nathan Jackson	2.99
1013	Ronald Coleman	2024	Steve Turner	2.77

- This form is opened when the user clicks on button given to the seventh query.
- When the user navigates to this form, he is prompted for input about faculty name. After providing the faculty name, the user gets all the information about that particular faculty.
- For a given faculty name, this query lists the number and name with the numbers, names and GPAs of all the students advised by the faculty member.

8. Get the details of the given course along with the assigned professors.



Enter Parameter Value ? x

Enter the course code

biol 130

OK Cancel

Course Details					
CRSECODE	CRSEDESC	NUMBCRED	FACNUMB	FACNAME	NUMTIMES
BIOL 130	General Biology 1	3	1006	Kristin Dragos	1

- This form is opened when the user clicks on button given to the eighth query.
- When the user navigates to this form, he is prompted for input about course code. After providing the course code, the user gets all the information about that particular course.
- For a given course name, the query lists the course code, description, and number of credits offered by the course. In addition, for each faculty member who has taught the course, it lists the number and name of the faculty member with the number of times the faculty member has taught the course.

9. Get the full information of the given student.

Enter Parameter Value ? x


Enter the student name

john wright

OK Cancel

Student Information										
STUNUMB	STUNAME	GPA	FACNUMB	FACNAME	DEPTNUMB	DEPTNAME	HSCODE	HSNAME	WORKING DEPTNUMB	WORKING DEPTNAME
2002	John Wright	2.48	1005	Amy Cahill	103	Biology	1601	Pine View School	101	History
2002	John Wright	2.48	1005	Amy Cahill	103	Biology	1601	Pine View School	101	History
2002	John Wright	2.48	1005	Amy Cahill	103	Biology	1601	Pine View School	101	History
2002	John Wright	2.48	1005	Amy Cahill	103	Biology	1601	Pine View School	101	History
2002	John Wright	2.48	1005	Amy Cahill	103	Biology	1601	Pine View School	104	Computer Science
2002	John Wright	2.48	1005	Amy Cahill	103	Biology	1601	Pine View School	104	Computer Science
2002	John Wright	2.48	1005	Amy Cahill	103	Biology	1601	Pine View School	104	Computer Science
2002	John Wright	2.48	1005	Amy Cahill	103	Biology	1601	Pine View School	104	Computer Science

GOTO MAIN MENU



When the user navigates to this form, he is prompted for input about student name. After providing the student name, the user gets all the information about that particular student.

For a given student name, the query lists the number, name, and GPA of the student with:

- The number and name of the student's advisor(s).
- The number and name of each of the departments in which the student is majoring.
- The number and name of the high school from which the student graduated.
- For each department in which the student is working, list the number, the name, and the capacity in which the student works for the department.
- For each course the student has taken, list the number, description, number of credits, and the grade received.

Chapter 4 Reports

1. Get details of the each student.

REPORT: Get details of the each student.

STUNUMB	STUNAME	GPA	FACNUMB	FACNAME	DEPTNUMB
2001	Peter William	2.89	1009	Kenneth Coletti	102
2002	John Wright	2.48	1005	Amy Cahill	103
2003	David Lee	3.5	1013	Ronald Coleman	104
2004	Sarah James	3.11	1001	Artin Arslanian	101
2005	Shiori Toyama	3.6	1017	Tracey Mcgrail	105
2006	Brandon Lee	3.74	1006	Kristin Dragos	103
			1010	Cynthia Krom	102
2007	Keyna Zeiglar	2.6	1005	Amy Cahill	103
			1011	Dori Lombard	102
2008	Kuan Yen	3.82	1013	Ronald Coleman	104
			1017	Tracey Mcgrail	105
2009	Eric Seltzer	2.58	1014	Robert Cannistra	104
			1018	Stewart Edison	105

- When the user clicks the generate button corresponding to first report, he gets the report as shown above.
- The report contains the fields which includes: student number, student name, GPA, faculty number, faculty name, department number.

2. Get the details of the each department along with the faculties.

REPORT: Get the details of the each department along with the faculties.

DEPTNUMB	DEPTNAME	FACNUMB	FACNAME
101	History	1001	Artin Arslanian

1002	Kristin Bayer
------	---------------

1003	Robyn Rosen
------	-------------

1004	David Woolner
------	---------------

102	Accounting	1009	Kenneth Coletti
-----	------------	------	-----------------

1010	Cynthia Krom
------	--------------

- When the user clicks the generate button corresponding to second report, he gets the report as shown above.
- The report contains the fields which includes: department number, department name, faculty number, faculty name.

3. Get the details of the each course along with the assigned professors.

REPORT: Get the details of the each course along with the assigned professors.

CRSECODE	CRSEDESC	NUMBCRED	FACNUMB	FACNAME
ACCT 401	Advanced Accounting	3	1012	Satina Williams
ACCT 402	Auditing	3	1009	Kenneth Coletti
ACCT 403	Tax 1	3	1010	Cynthia Krom
			1011	Dori Lombard
BIOL 130	General Biology 1	3	1006	Kristin Dragos
BIOL 131	General Biology 2	3	1007	Victoria Ingalls
BIOL 211	Plant Biology	3	1008	Raymond Kepner
BIOL 320	Genetics	3	1005	Amy Cahill
CMPT 220	Software Development	4	1013	Ronald Coleman
CMPT 307	Internetworking	4	1014	Robert Cannistra
CMPT 308	Database Management	4	1015	Donald Schwartz
CMPT 330	System Design	4	1016	Joseph Chaky
HIST 248	Medieval Europe	3	1001	Artin Arslanian
HIST 252	Modern Europe	3	1003	Robyn Rosen
HIST 267	Women in Asia	3	1002	Kristin Bayer
			1004	David Woolner
MATH 210	Linear Algebra	3	1017	Tracey Mcgrail
			1018	Stewart Edison

- When the user clicks the generate button corresponding to third report, he gets the report as shown above. The report contains the fields which includes: course code, course description, number of credits, faculty number, faculty name.

4. Get the full information of every student.

REPORT: Get the full information of every student.

STUNUMB	STUNAME	GPA	FACNUMB	FACNAME	FAC DEPT	DEPTNAME	HSCODE	HSNAME	D.DEPTNUM
2002	John Wright	2.48	1005	Amy Cahill	103	Biology	1601	Pine View School	101
			1005	Amy Cahill	103	Biology	1601	Pine View School	101
			1005	Amy Cahill	103	Biology	1601	Pine View School	101
			1005	Amy Cahill	103	Biology	1601	Pine View School	104
			1005	Amy Cahill	103	Biology	1601	Pine View School	104
			1005	Amy Cahill	103	Biology	1601	Pine View School	104
			1005	Amy Cahill	103	Biology	1601	Pine View School	104
			1005	Amy Cahill	103	Biology	1601	Pine View School	101
2004	Sarah James	3.11	1001	Artin Arslanian	101	History	1601	Pine View School	104
			1001	Artin Arslanian	101	History	1601	Pine View School	104
			1001	Artin Arslanian	101	History	1601	Pine View School	104
			1001	Artin Arslanian	101	History	1601	Pine View School	102
			1001	Artin Arslanian	101	History	1601	Pine View School	102
			1001	Artin Arslanian	101	History	1601	Pine View School	102
			1001	Artin Arslanian	101	History	1601	Pine View School	101
			1001	Artin Arslanian	101	History	1601	Pine View School	101
			1001	Artin Arslanian	101	History	1601	Pine View School	101
			1001	Artin Arslanian	101	History	1601	Pine View School	101

WORKDEPT	CAPACITY	CRSECODE	CRSEDESC
History	Office Assistant	BIOL 131	General Biology 2
History	Office Assistant	BIOL 211	Plant Biology
History	Office Assistant	BIOL 320	Genetics
Computer Science	Technical Support	BIOL 130	General Biology 1
Computer Science	Technical Support	BIOL 131	General Biology 2
Computer Science	Technical Support	BIOL 211	Plant Biology
Computer Science	Technical Support	BIOL 320	Genetics
History	Office Assistant	BIOL 130	General Biology 1
Computer Science	Technical Support	HIST 248	Medieval Europe
Computer Science	Technical Support	HIST 269	Modern Asia
Computer Science	Technical Support	HIST 252	Modern Europe
Accounting	Clerk Typist	HIST 269	Modern Asia
Accounting	Clerk Typist	HIST 267	Women in Asia
Accounting	Clerk Typist	HIST 248	Medieval Europe
History	Teaching Assistant	HIST 269	Modern Asia
History	Teaching Assistant	HIST 248	Medieval Europe
History	Teaching Assistant	HIST 267	Women in Asia
History	Teaching Assistant	HIST 252	Modern Europe
Accounting	Clerk Typist	HIST 252	Modern Europe
Computer Science	Technical Support	HIST 267	Women in Asia
Accounting	Clerk Typist	HIST 248	Medieval Europe
Applied Mathematics	Research Assistant	HIST 252	Modern Europe

- When the user clicks the generate button corresponding to forth report, he gets the report as shown above.
- The report contains the fields which includes: student number, student name, GPA, faculty number, faculty name, faculty department, department name, high school code, high school name, work department, capacity, course code, course description.