

FELIX A

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SUMMARY

Experienced Warehouse and Logistics Manager with over 15 years of expertise in optimizing warehouse operations, inventory management, and supply chain processes. Proven track record in SAP & Tally, team leadership, and driving operational efficiency. Successfully reduced costs, improved stock accuracy, and ensured compliance with industry regulations.

Currently serving as Store and Purchase Incharge, overseeing inventory control, procurement, and vendor management. Skilled in BOM maintenance, manufacturing journal management, e-invoicing, and e-waybill generation. Adept at streamlining procurement processes and ensuring compliance with industry standards.

CORE SKILLS

- Leadership, Training & Team Management
- Procurement & Negotiation
- Inventory Control (FIFO, FEFO)
- Logistics, Warehouse & Supply Chain Management
- Analytical & Decision-Making Skills
- Vendor & Distributor Management
- Transport & Freight Management
- Customer Service & Complaint Resolution
- SAP (IS-RETAIL, MM, SD, APO Modules)
- Stock, Financial Reconciliation & Reporting (Excel)
- Regulatory Compliance (Taxation, Licensing)
- Reverse Logistics operation

WORK EXPERIENCE

Stores and Purchase Incharge

May 2025 to Present

Chandran steels-Coimbatore
(Contract staff)

- Inventory & Stores: Managed daily inventory operations—maintained stock accuracy, led physical audits, managed GRNs/MRNs using Tally.
- Procurement & Vendor: Oversaw end-to-end purchasing—from planning and PO creation to vendor negotiations and performance evaluation.
- BOM & Manufacturing Records: Maintained Bills of Materials and captured manufacturing transactions—material usage, output, and waste—in journals.
- Invoicing & e-Invoicing: Generated GST-compliant sales invoices with correct HSN/tax details; uploaded for IRN/QR-code issuance.
- e-Waybill Generation: Produced GST-compliant electronic waybills (inter- and intra-state) with accurate transporter and consignment details.

Logistics Lead (Assistant Manager) TN & MP Hub -

October 2015 to May 2025

VKC Group-Coimbatore, Tamil Nadu

- Manage logistics, Warehouse, inventory, and transportation operations.
- Manage SAP transactions for inventory and sales.
- Implement FIFO/FEFO methods, forecast inventory, and ensure stock accuracy.
- Coordinate with vendors and transporters for smooth operations.
- Maintain compliance with government licenses and tax regulations.
- Prepare and analyze MIS reports to support management decisions.
- Lead and train warehouse teams to meet performance targets.

Depot In-Charge**October 2014 to October 2015**

Procter & Gamble-Coimbatore

- Managed stock movement, dispatch planning, and cost control.
- Coordinated with vendors and transporters for efficient operations.
- Handled SAP for goods receipt, dispatches, and customer invoicing.
- Ensured warehouse security and quality standards.

Regional Sales Support / SAP Operator**February 2011 to September 2014**

Bayer Crop Science Ltd-Coimbatore, Tamil Nadu

- Supported logistics operations and stock reconciliation .
- Store purchase request and planning.
- Operated SAP for order management, stock transfers, billing, and financial Clearance.
- Managed customer payments and tax documentation.

Back Store In-Charge / Executive – Customer Service**September 2007 to January 2011**

Home – Nilkamal Ltd-Coimbatore, Tamil Nadu

- Managed store, purchase and customer service operations.
 - Manage inventory management using SAP.
- Handled after-sales support and complaint resolution

EDUCATION

Logistics Supply Chain Management (M. B. A.)

Bharathiyar University-Coimbatore, Tamil Nadu

Pursuing Now

History (B. A.)

Govt. Arts College-Coimbatore

ADDITIONAL INFORMATION

- 5s
- Office Administration Part
- Govt. Department works (License)
- Backup of Fire Fight & Safety maintenance
- HR related Activities in TN location. (ESI, Attendance, & Claims)

PERSONAL DETAILS

- Date of Birth:06 january 1985
- Gender: Male
- Marital Status: Married
- Language: • English,Tamil, Hindi