

Warehouse, Stores & Logistics Team Leader

AJITH KUMAR.R

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Educational Qualification:

- **Post diploma in manufacturing technology (NTTF)**
SHOLINGUR TURBO ENERGY PVT LTD – with 80%
- **DOT, EXAMINATION, Tamil nadu (DIPLOMA MECH)**
Sri Sitheswarar Polytechnic College – with 85%
- **STATE BOARD (S.S.L.C)**
Govt. High School, Karnambut – with 60%

Key skills

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|---|-------------------------------------|
| ➤ ~ Managing the manpower (Team Leader) | ~SAP (Outbound logistic) |
| ➤ ~ Handling High level equipment's | ~ Maintaining the Safety Dock area. |

PROFESSIONAL EXPERIENCE

- June'15 – June'18 –TURBO ENERGY PRIVATE LTD. EXPERIENCED IN APPRENTICE TRAINING IN THE FIELD OF PRODUCTION WITH TEAM LEADER AND CNC OPERATOR.
- July'18 – July' 20 – Injection Molding and Machine operating & Quality Inspection.
- Aug'20 – Aug'21 – Adithya India Private Limited (Checking the Molded Setting).
- SEP'21 – SEP'23 - GREAVES ELECTRIC MOBILITY PRIVATE LIMITED ELECTRIC TWO-WHEELER MANUFACTURING COMPANY.
- OCT'23 – TILL - EZON ELECTRIC VEHICLES PVT LTD ELECTRIC TWO- WHEELER MANUFACTURING COMPANY.

TRAININGS

- Personality Development
- 5S Training Program.
- Effective Supervisory Skills & Time Management.

JOB PROFILE

- As supervisor, maintained warehouse staff jobs results by coaching, counselling and disciplining employees.
- When the sales order arrives from the sales team, we'll execute the billing in SAP for the dealer-specific dispatch list.
- Monitoring the ramp's functionality and updating the check list
- A truck has been parked at a docking station where it will load finished goods for dealers.
- Kitting instructions to use the Finish products as FIFO essentials.
- Following the completion of the billing process, we hand the printout to the kitting crew, who will place the FG where it belongs.
- Meanwhile, we'll set up the truck so the transporter can park it in the dock area.
- Monitoring the ramp's functionality and updating the check list.
- Team members gather every morning to discuss the day's schedule and dispatch quantity. The meeting also serves to explain and take the safety pledge.
- Ensured correct allocation of resources to meet delivery schedules.
- To provide the stock list to the sales team in order to get the sales order for dispatch.
- Make sure all records are kept up to date and compare the consumption statement of billed products to the system's stock.
- To prepare the various report like data analysis report.

PROFESSIONAL EXCELLENCE

- Best performer and 100% attendance in DEPT.
- Loading time decreased from 1 hour to 45 Minutes TAT time.

ACHIEVEMENT

- Within 24 hrs 40 trucks were completed & Dispatched.
- Day today Dispatch increased by increasing dock area manpower and reducing the packing Process.

Computer Knowledge

- SAP, ERP & MS office (Word, Excel, PowerPoint)

Languages Known

- English, Tamil & Kannada.