

## **Mohamed Yasin A**

### **Permanent Address**

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### **Current Address**

17G, Hithayath Nagar,Tennur,  
Trichy-17



Aim to achieve a challenging position in overseas corporate organization. I look forward for a working environment that provides me ample opportunities to enhance my skills and make significant contribution to the organization.

### **Brand Statement**

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Smart work and Observation without letting my fears hold me back in any professional endeavor.

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### **CAREER SUMMARY**

- 1) The Danalakshmi paper mills Pvt Ltd (Dec-2016 to sep-2018)
- 2) Day'N'Day India Pvt Ltd c/o Kuhene+Nagel logistics c/o Amway India enterprises Pvt Ltd (Oct-2018 to May-2023)  
Amway India enterprises is one of the largest direct selling FMCG Company
- 3) Co.Agro - Milk Production Plant (FMCG) Nagamangalam - Madurai Main Road (lune 2023 - April-2024)
- 4) Maria Publisher's Pvt Ltd-Dispatch (Co-Coordinator)-Subramaniyapuram-Trichy(May 2024- to 11 July 2025)

### **CAREER EXPERIENCE**

#### **1) DANALAKSHMI PAPER MILLS PVT.LTD.**

#### **Inventory - MIS Executive (December 2016 - September-2018)**

- Worked in the Danalakshmi paper mills Pvt Ltd, Dindigul with 1 year experience, where I was a part of handling Inward & outward handling activity of production activity department for 1 years of being a part of all MIS activities of the Danalakshmi Paper Mills.

#### **JOB DESCRIPTION:**

- Take care of materials Stock and management reports with 100% accuracy.

#### **Roles and Responsibilities:**

- Take care of all Pending reports and follow
- Reported to MIS manager regarding sales and stock reports in daily basis
- Take care of Analyzing the sales report and intimate to purchase team for stock status
- Manage the transport team with goods booking status
- Order the new stocks and negotiate with vendors for Purchase rate
- Follow with vendors for Goods production on time
- Check with goods quality by inspected in vendor production plant
- Follow with vendors for billing the goods with packing slip
- Follow with vendors to book the goods on time.
- I am taking care of entire warehouse operations

**Personal Qualities:**

- Maintaining the good relationship with all my superiors and with the colleagues.
- Easy moving with all the peoples.
- Always taking things in positive way for not letting my fears in front to hold me back in any professional endeavor.

**2) Day'N'Day PVT LTD c/o Kuhene+Nagel Logistics c/o Amway India Enterprises Pvt Ltd WAREHOUSE & Day store -Supervisor**

- Working in Day'N'Day PVT LTD c/o Kuhene+Nagel Logistics c/o Amway India Enterprises Pvt Ltd, Madurai with 5 year of experience, where I am part of planning and handling of daily Line feeding and Production planning activity.

**JOB OBJECTIVE:**

- Control the movement of material in Warehouse, Lay down areas and other storage areas. & Day store production activity.

**Warehousing:**

- Taken care of the total inbound activity in Amway India enterprises Pvt Ltd which is the leading company in direct selling FMCG industry.
- Handled the Line feeding department in AIE in which all the reports will be verified by me and circulated to customer.
- Taking care of Nutri day store activities. & production plan activity
- Maintaining 100% accuracy in inventory from the period of take over.
- Maintaining the KPI's up to 95% till date from the period of takeover.
- Planning and execution of daily operations to achieve customer's requirement.
- Implementation of standard warehouse procedures according to the company norms for continuous improvement is the KPI.
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**Main Responsibilities:**

- To lead the Operations team (warehouse and Nutrition day store) during the shift
- To ensure that all documentation is files as per operational and company requirements
- To ensure that all company equipment is always handled and driven in a responsible manner
- To assess workloads within the allocated team and allocate resource adequately on a day to day basis
- To ensure that the customer's KPI's are met continuously as well as efficiently and cost effectively
- To observe all company quality requirements.
- To ensure that expenses are always kept to a minimum
- To complete all month-end financial processes within agreed deadlines.

**In Quality:**

- Implementation of the basic qualities according to the company standards in the warehouses where I was taking care of the warehouse operations.
- Achieved the SS goals set in my project.
- Take reasonable care of own health and safety and that of others in the workplace.
- Follow and maintain Company Standards of Quality in accordance with Company Quality System requirements.
- Maintain Standards of safety and comply with Company's Health, Safety and Environment Management System requirements.

**3) Co.Agro - Milk Production Plant (FMCG) Nagamangalam  
Madurai Main Road**

**JOB DESCRIPTION:**

- Take care of dispatch Activity- Milk & Milk Production Plant

**RESPONSIBILITIES:**

- Delivers items to customers by verifying orders.
- Inventories stock.
- Arranges transportation.
- Organizes item order by editing for price, promotions, and weight compliance.
- Arranges shipments by checking stock to determine inventory levels, anticipating delivery requirements, and placing/expediting orders.
- Ships items by examining items, destination, route, rate, and delivery time; ordering carriers.
- Verifies items shipped by matching bills of lading, reconciling quantities, and noting discrepancies.
- Keeps customers informed by forwarding notice of item availability, shipment date and method, and current status; answering questions.

**4) Maria Publisher's Pvt Ltd-Dispatch (Co-Coordinator)**

- Delivers items to customers by verifying orders
- Inventories stock.
- Arranges transportation.
- To Track the Transport/courier status
- Data updating for transport receipts and delivery challans from the previous day
- Copy the return memo into the warehouse record notebook
- Specimen delivery challan follow up with team.
- Phone Calls: Respond to inquiries, and clear up doubts
- Notifying the appropriate sales executives about the excess, shortage, and damaged returned books from retailers and schools

**EDUCATIONAL QUALIFICATION:**

- SSLC - Govt Kallar Hr Sec School -Vilampatti -2010
- HSC - Govt Kallar Hr Sec School -Vilampatti -2012
- BE(Civil engineering. CR engineering College, Madurai - 2016

**COMPUTER SKILLS:**

- MS Office
- JD Edwards
- CACAdmin
- ETQ Reliance
- OSI Mobile app
- PHP Admin
- Tally

**PERSONAL PROFILE**

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- Nationality : Indian
- Date of Birth : 04.06.1995
- Father's name : A. Abbas
- Married status :Married
- Languages : Tamil, English

Date:

Place:

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