

# **RESUME**

**S.RAJA,**

Email ID:

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No: +918508607373

## ***Objective***

To leave no stone unturned in the field I pursue and to utilize the fullest of the opportunities available to update my knowledge and to seek total personal fulfillment in my every undertaking.

## ***Professional synopsis***

▣ A dynamic professional with over 6 years of experience in Low voltage Security systems.

▣ Installing Low voltage security systems in various client locations.

▣ Programming Maintaining a healthy customer relationship at all times, with customer service key at every level.

Maintaining all paperwork and documentation up-to-date and communicating appropriately with the Customer Service Administration Office. Observing and promoting safe working practices.

▣ Assured that all Low voltage security systems in the facility are running in good working conditions.

▣ Positioned correctly all CCTV cameras in the site for proper recording and assured all areas in the facility are covered.

Qualification	School/Colleges	Board	Year of Passing	Percentage (or) C.G.P.A
B.Sc. (Electronics)	A.V.C Collage, Mannampandal, Mayladuthurai.	Bharathidasan University	-	Upto 5 <sup>th</sup> Sem 59.66%
HSC	Govt. Hr. Sec. School, Kuttalam.	State Board	2008	55.41%
S.S.L.C	Govt. Hr. Sec. School, Kuttalam.	State Board	2006	64.60%

### **Certificate Course**

> Fire Safety Engineering and First Aid – MSME Development Institute (2014)

## ***Employment chronicle***

### **PAST EMPLOYMENT**

**Since: 13 AUG 2023 – TILL DATE, ACTIVE CORPORATE SERVICES INDIA PVT LTD**, Plot No. B3, 2<sup>nd</sup> floor, Gomathy Star City Madambakkam Main Road, Nothanchery, Madambakkam, Chennai – 600 126

**Designation: SERVICE ENGINEER  
(RESIDENTIAL)**

**Responsibilities:**

▣ CCTV – Services.

▣ CCTV - Installation

▣ CCTV - Maintenance

▣ Everyday make a reports

▣ Client – State Bank of India

□ Locations - Thanjavur, Thiruvarur, Nagapatinam, Karaikal, Mayiladuthurai, Chidambaram

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#### PASTEMPLOYMENT

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**Since:01 MAY 2023– 07 JULY2023 LALITHAA JEWELLERY MARTPVT.LTD,**1/356A DR. Besant Rd , Karna  
kollaiAgraharam , Kumbakonam, Thanjavur-District-612001

**Designation: CCTV& NETWORK  
EXECUTIVE**

**Responsibilities:**

- CCTV–Monitoring.
- Daily check list maintenance
- Daily report in gonhr team and it team
- Daily Every reports Filing On Hot Copy And SoftCopy
- Every camera shoot maintenance properly
- Every Day all camers and dvr recording backup check properly

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#### PASTEMPLOYMENT

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**Since: Mar 2022 – Feb 2023 SCHWINGSTETTER (INDIA) PVT. LTD,** SIPCOT Industrial Park, Cheyyar Taluk, Thiruvanna malai-District-631701 **(Contract: SDB-Select Security Service)**

**Designation: CCTV**

**OPERATOR. Responsibilities**

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- CCTV–Monitoring.
- Daily checklist maintenance
- Daily reporting on hr team and dit team
- Daily Every reports Filing On Hot Copy And Soft Copy
- Every camera shoot maintenance properly
- Install, test and troubleshoot analog CCTV, Fire Alarm, Burglar Alarm, Bio Metric & Attendance Systems
- Good Client Handling, Good Report Handling
- Preparing request of materials & spare parts as needed for daily maintenance and repair of the unit

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#### PASTEMPLOYMENT

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**Since: App 2016 – Jan 2022 RVS ENTERPRISES** No:66, First Main Road, Nanganallur, Chennai-61. Ph: 044-22240414

**Designation: Area Service Engineer (Residential**

**Engineer). Responsibilities:**

- Install, test and troubleshoot analog CCTV, Fire Alarm, Burglar Alarm, Bio Metric & Attendance Systems
- Installing low voltage security systems in a new construction commercial environment.
- Good Client Handling, Good Report Handling
- Preparing request of materials & spare parts as needed for daily maintenance and repair of the units.

**Working Client locations:**

- SBI, IOB, CENTRAL BANK, VIJAYA BANK, BANK OF BARODA, PUTHUVAIBRATHIYARKERAMABANK, KMBF, CITY UNION BANK.

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#### PASTEMPLOYMENT

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**Since: Jan 2015 – Mar 2016 NETWORK SOLUTIONS,** No: 186a 1<sup>st</sup> floor, Pattamangala Street, Mayiladuthurai.

**Designation: PROJECT**

**ENGINEER. Responsibilities:**

- Install, test and troubleshoot analog CCTV, Access Control, Fire Alarm, Burglar Alarm, Bio Metric & Attendance Systems, Video Door Phone and Public Addressing system
- Wander Managements
- Preparing purchase request of materials & spare parts as needed for daily maintenance and repair of the units.

□ Sitesurveyandplanning.

□ Sitedrawingandcablemapping

#### PAST

**EMPLOYMENTS**Since:**JUN2014-DEC2014JUAMAALMAJID**,Dubai,U.

A.E

**Designation:Fire Alarm**

**TechnicianResponsibilities:**

□ Install, test and troubleshoot Addressable Fire Alarm (EST-3)

□ Daily maintenance

#### PAST EMPLOYMENT

**Since: June '13-FEB 2014 THAKRAL SERVICES (INDIA) LIMITED**, no: 15, Saravanast, T. Nager Chennai

**Designation: Customer Support Engineer (Residential**

**Engineer). Responsibilities:**

□ Install, test and troubleshoot analog CCTV, Access Control, Fire Alarm, Burglar Alarm, Bio Metric & Attendance

Systems, Video Door Phone and Public Addressing systems.

□ Installing low voltage security systems in a new construction commercial environment.

□ Corrected position of the CCTV camera to ensure all angles are covered by the cameras.

□ Preparing purchase request of materials & spare parts as needed for daily maintenance and repair of the units.

**Working Client locations:**

SBI, IOB, OBC, HDFC BANK, REP CO BANK, CENTRAL BANK, INDUS INDBANK

#### PAST EMPLOYMENT

**June 2011-Dec 12 SafeZone, Mayiladuthurai Branch, (HO: Karaikal)**

**Designation: Technical**

**Engineer. Responsibilities:**

□ Install, test and troubleshoot analog CCTV, Burglar Alarm, Video Door Phone systems.

□ Terminate and Install Category 5e & 6 and Coaxial cables

□ Repair of CCTV monitor and performing daily monitoring and maintenance of the CCTV systems. Switcher, multiplexer, video transceiver, Video transmitter and Digital Video Recorder (DVR) and set-up of CCTV systems.

□ Preparing daily activities and monthly maintenance report.

#### SKILLSET

□ Good problem solving skills.

- Good record-maintenance skills.
- Good customer relationship

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#### OTHER SKILLS

- Networking.
- MS Office, excel, powerpoint
- Computer handling
- Software

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#### RELATIONSHIP MANAGEMENT

- Interacting and coordinating with clients for understanding their customer requirements, ensuring timely service for enhancing relations.
- Creating and sustaining a dynamic environment that fosters development opportunities and motivates high performance among team members.

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#### PERSONAL VITAE

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Date of Birth	:	04-Feb-1990
Father's Name	:	Shri.C.Subburayalu
Gender	:	Male
Nationality	:	Indian
Religion	:	Hindu
Languages known	:	English and Tamil
Passport No	:	K2714012
Communication Address	:	3/32 Uthira Keela Street Kuttalam (T.K)-609801.Mayiladuthurai TamilNadu.

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#### DECLARATION

I do hereby declare that all information and facts given above are true to the best of my knowledge and belief.

Place:

Signature

Date:

(S.RAJA)