

C.A. MITESH GOYAL

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Personal Statement

Seeking assignment in General Ledger Accounting (R2R), Financial Reporting Analysis & Accounts Payable (P2P) with an organization of high repute.

Professional Qualification

- C.A. Final in May 2011 - 454 Marks (**First Attempt**)
- C.S. Final in June 2012 -417 Marks (**First Attempt**)

Scholastics

- B.Com from Rajasthan University (60%) – Year 2010
- 12th From CBSE (76%) – Year 2007
- 10th From Rajasthan Board (65%) – Year 2005

Achievements

- Scored **AIR (All India Rank) 36th** in C.S Executive Exam.
- **Six Sigma Green Belt Certificate** - Reduction in overall cycle time of invoice.
- Received **Performer of the quarter Award** from Controllership head in EXL Services
- **Robotics implemented** in Accounts Payable (AP).

Career Recital

Senior General Manager – Johnson Controls India Pvt. Ltd. (Jan 2025 till date)

_Currently managing R2R with immediate focus on below activities

- Monthly closure of Books of Accounts by passing necessary Journal entry in respect of Cost Accruals (Manual, system & 2way), Prepaid charge off, RER, Re-class entries & others.
- Monthly revenue accruals using Percentage of completion & completion method.
- B/s & P&L review to identify variances M-o-M & Q-o-Q basis & recommend changes.
- Monthly Ops deck reporting to management containing SLA, KPI & key highlights of R2R
- Managing Reconciliations – Bank Recon, Intercompany clearing accounts & Inter unit clearing accounts recon.
- Review monthly AP-GL reconciliation for various balance sheet accounts & ensure closure of open items.
- Weekly connect with client to ensure that all deliverables are submitted on time.
- Identify Process improvement opportunities & to drive productivity.
- Handling of Statutory and Interim audit of company.
- Exposure to IFRS 16, 15 & 9

Previous Employer

July – 2021 to Jan - 2025

I worked with **Vuclip India Pvt. Ltd. As Senior Manager Accounts & Finance** & managed below activities

Currently Managing R2R & P2P for with immediate focus on performing below activities:

➤ **General Ledger Accounting (R2R)**

- Monthly closure of Books of Accounts by passing necessary Journal entry in respect of Accruals (Manual, system & 2way), Prepaid charge off, RER, Re-class entries & others.
- B/s & P&L review to identify variances M-o-M & Q-o-Q basis & recommend changes.
- Monthly reporting to management containing SLA, KPI & key highlights of R2R

- Managing Reconciliations – Bank Recon, Intercompany clearing accounts & Inter unit clearing accounts recon..
- Handling of Statutory and Interim audit of company.
- Exposure to IFRS 16, 15 & 9

➤ **Accounts Payable (P2P)**

- Managing Vendor Invoice processing & Payment.
- Managing AP Invoice ageing in order to ensure that all invoices has been processed on time
- Managing Prepayment ageing report in order to ensure that invoices has been received against advances given to Vendors.
- Scrutinize all the invoices properly in order to ensure that nothing went wrong with regard to processing & payment of invoices.
- Monthly/quarterly dashboard submission containing key aspects like FPY, POT, SLA & KPI

Previous Employer

January – 2021 to July - 2021

I have worked with **QX Global services** as Senior Manager Accounts & managed General Ledger accounting (R2R) and Procure to Pay (P2P)

Previous Employer

(January - 2017 to January - 2021)

I worked with **Shared service center of EXL Services India Pvt. Ltd. as Manager Corporate Accounts** & managed below activities.

➤ **General Ledger Accounting (R2R)**

- Monthly closure of Books of Accounts by passing necessary Journal entry in respect of Accruals(Manual, system & 2way), Prepaid charge off, RER, Re-class entries & others.
- Mass Allocation of Expenditure of Enabling functions in Operations.
- Ensure proper Statutory Compliance/Reporting for TDS, GST & other Tax related Matter.
- Managing Reconciliations – Bank Recon, Intercompany clearing accounts & Inter unit clearing accounts recon.
- Handling of Statutory and Interim audit of company.
- Exposure to IFRS 16, 15 & 9

➤ **Financial Reporting & Analysis**

- Perform Variance analysis M-o-M & Q-o-Q basis, identify trends & recommend changes.
- Financial reporting to management containing SLA, KPI & key highlights of R2R & P2P
- Preparation of QBR & Governance deck to review various business matrixes.
- Forecast fund requirement for vendor & statutory payments.
- Ensure SOX compliances & its reporting to management

➤ **Accounts Payable (P2P)**

- Managing Vendor payments
- Managing AP Invoice ageing in order to ensure that all invoices has been processed on time

- Managing Prepayment ageing report in order to ensure that invoices has been received against advances given to Vendors.
- Handling Black line Reconciliation between AP & GL ledgers.
- Scrutinize all the invoices properly in order to ensure that nothing went wrong with regard to processing & payment of invoices.
- Monthly/quarterly dashboard submission containing key aspects like FPY, POT, SLA & KPI

- Robotics implementation in Accounts payable process which integrate two software.
- Migration of AP & GL processes
- Develop and implement Risk frameworks to support key processes.
- Ensuring proper SOX compliances.
- Implementation of Newgen software to replace existing CWS tool.
- Using Oracle & Production dashboard for reporting purpose
- Liaising with systems and change development team to explain the BRD requirements for various configurations in reporting tools and perform UAT.

Previous Employer

(Sept-2015 to Oct-2016)

I have worked with **Au Insurance Broking Services Pvt Ltd as Manager Accounts and Finance** since September 2015 and performed below task.

- Finalization of Accounts and to ensure that they are in aggregate with Accounting Standards, Policies & procedures.
- Preparation of monthly MIS I.e Financial Highlights, Cluster profitability statement & Report.
- Budget Preparation & Participate in financial planning, System Designing & other Important Matter.
- Managing brokerage from insurance company in accordance with income grid
- Managing Payouts to Associates/Incentives to employees.
- Statutory Compliance like TDS, Service Tax, Income Tax & other Tax related Matter
- Banking Transaction like Bank Reconciliation & Other Bank Correspondence.

Previous Employer

(July-2011 to Aug-2015)

I Worked with **Goyal Salt Pvt. Ltd. as Manager- Accounts & Finance** and handled

- Finalization of Accounts and to ensure that they are in aggregate with Accounting Standards, Policies & procedures.
- Handling taxation aspects of company like TDS, Service Tax, Income Tax & other Tax related Matter
- Banking Transaction like Bank Reconciliation & Other Bank Correspondence
- Budget Preparation & Participate in financial planning, System Designing & other Important Matter.
- Handling of Service tax audit, Statutory audit & Internal audit
- Efficient and effective timely delivery of External and Internal Financial Reports
- Handling of Statutory and Interim audit of company.

Strengths

- Ability to work in close co-operation as a Team Member who can provide valuable contribution.
- Positive attitude, initiative, keenness to learn and adopt new things.

- Commitment towards work, especially to meet deadlines.
- No limitation with respect to time and place if work requires the same.

Personal Dossier

- Date of Birth: 23rd Sep. 1989
- Address: 219, Vaishali Nagar, Jaipur 302021
- Language Known: English, Hindi
- Hobbies: Playing Cricket, Swimming