

Suchitra Raajaraam

Senior Executive Finance

Work History

2023-06 - present	Senior Executive Finance <i>AAG Centre for Aviation Training (ACAT), Chennai.</i> <ul style="list-style-type: none">Prepared and managed budgets, including variance analysis and investment breakdown.Proficiency in tax audits, transfer pricing audits, GST annual returns and compliance certifications.Finalized financials, handled statutory, internal audits, and reconciled accounts.Represented GST inspections on behalf of ACAT, ensuring compliance & timely responses.Prepared monthly financial reports and tracked receivables/payables.Filed TDS, GST, and other statutory returns with timely compliance.Expertise in reconciliation (bank, payroll, and statutory payments).Hands-on experience with regulatory and financial documentation.Managed daily accounting, vendor payments, cash flow, & bank reconciliation.Coordinated tax filings and opinions on TDS, GST, and FEMA.Handled documentation for audits, foreign remittances, and agreements.Verified purchase orders, payroll reconciliation, and customer invoicing.Leveraged data and analytics to make informed decisions and drive business improvements.
2022-12 - 2023-03	Audit Associate <i>Smart Accountants, Chennai.</i> <ul style="list-style-type: none">Finalization of Accounts and Preparation of Financial Statements of Companies, Trusts, Associations and Firms.Analysis of Financial Statements and assisting in tax planning and financial management.Conduct of Statutory, Internal Audit, Tax Audit and Stock Audits for various companies.Preparation and filing of IT returns for Companies, Firms, Associations and Individual Assesseees and filing of GST and TDS returns.Preparation of Net worth Certificates, CMA Projections, XBRL reporting.
2019-06 - 2022-06	Articleship <i>P.S.Subramania Iyer & Co, Chennai.</i>

Education

Present	Pursuing, CA Final <i>Institute of Chartered Accountants of India</i>
2020-11	Intermediate, <i>ICAI</i>
2016-06	Foundation, <i>ICAI</i>
2019-06	B.Com, (<i>Distance</i>) <i>Madras University</i>

Personal Info

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9789018556

Skills

- Cash flow Management
- Balance sheet Reconciliation
- Presentation & Analysis of Internal reporting
- Direct & Indirect Taxation
- Forecasting & Variance analysis
- Accounting principles knowledge & Bookkeeping

Software

- Tally ERP
- ZOHO Books
- ZOHO Payrolls
- Compu Tax
- SAP