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## Skills

- Ticketing Tool: JIRA
- Configuration Management and Infrastructure Automation: Terraform
- Cloud Providers: Azure
- Source and Version Control: GitHub
- Operating System: Windows
- Scripting: PowerShell
- CI/CD Tool: Jenkins
- Teamwork and Collaboration

## Education

06/2018

**Bachelor of Technology:**  
Electrical Engineering  
**Dr Babasaheb Ambedkar Technological University**  
Maharashtra, India

## Certifications

- Azure Administrator Associate (AZ-104)
- Azure Fundamentals (AZ-900)
- Kubernetes For Beginners - Udemy

## Interests

- Reading • Sketching • Self improvement

## Languages

- English • Hindi • Marathi

# Shivani Shete

## Summary

Highly skilled Cloud Operations Engineer with overall 6 years of experience in IT field and relevant 4 years of experience in Azure cloud administration, operations, development, monitoring, cost optimization and maintenance of server infrastructures. Demonstrated ability to ensure smooth operations and provide exceptional customer support. Willingness to take on added responsibilities to meet team goals.

## Experience

### **Honeywell - Payroll (Mobikode Software Pvt Ltd) - CloudOps Engineer**

Pune, India

08/2022 - Current

- Implemented, managed and supported azure cloud-based infrastructures to ensure scalability, security, and high availability.
- Implemented automated processes using Terraform for provisioning resources on azure cloud.
- Create and maintain fully automated CI/CD pipelines for code deployment using Jenkins
- Optimized cloud resource management to reduce costs while maintaining performance
- Optimized system security and performance with proactive changes such as Azure policy compliance, patches and vulnerability management
- Performed Server Hardening using specialized tools to enhance security and ensure compliance with industry standards
- Managed Honeywell Products customers onboarding and offboarding
- Administered and maintained Domains Active Directory (AD), Organizational Units, groups and user accounts
- Experienced in Incident Management, Problem Management, and Change Management processes to ensure seamless IT operations
- Monitored and managed Azure, Grafana and Catchpoint alerts to ensure timely incident resolution

### **Cotmac Electronics Pvt Ltd - System Engineer**

Pune, India

04/2019 - 06/2022

- Configured Azure resources – virtual machines, sql servers, backups, key vaults, storage accounts
- Resource Migration from one RG/Subscription to another RG/Subscription
- Performed operations on Ticketing tools – JIRA
- Live tracking, updating, and monitoring of support tickets for issues
- Time management skills and the ability to establish reasonable and attainable deadlines for resolution