

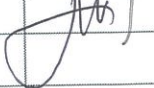



Name : UMA/AD, DANIELADate Applied : 8/20/20**Assessment Result**

	Screened / Interviewed by:	Passed	Failed	Signature
Screening of Resume	M. MAGALH	✓		
Initial Interview	D. A. De Jones	✓		
Department Interview	H. RESABA	✓		
	R.			
		Accepted	Didn't Accept	
Job Offer	J. Valerik	✓		

(page 1 of 2)

*Medical 8/24*

*MM Staff*

Latest  
1x1 Picture  
(red background)

*10-12/1*

## PERSONNEL INFORMATION FORM

Position Applied for.: material management staff

Employee no.: \_\_\_\_\_

### PERSONAL DATA:

SURNAME <u>Lumayad</u>	FIRST NAME <u>Daniella</u>	MIDDLE NAME <u>Reyes</u>	NICKNAME <u>Dani</u>	AGE <u>22</u>	GENDER <input checked="" type="checkbox"/> Female <input type="checkbox"/> Male
PRESENT ADDRESS (Complete Address) <u>mango st - Evergreen Subd. Luta Sur Malvar Bld.</u>			DATE OF BIRTH <u>April 14, 1998</u>	RELIGION <u>RC</u>	CIVIL STATUS <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Single-Parent <input type="checkbox"/> Separated <input type="checkbox"/> Widow/er
PERMANENT/PROVINCIAL ADDRESS (Complete Address) <u>mango st - Evergreen Subd. Luta Sur Malvar Bld.</u>			PLACE OF BIRTH <u>Malvar Batangas</u>	BLOOD TYPE <u>A+</u>	HEIGHT <u>5'1"</u>
EMAIL ADDRESS <u>lourdaniella@yahoo.com.ph</u>	SOCIAL MEDIA ACCOUNT (FB, Instagram) <u>Dani Reyes</u>		TEL/CEL NOS. <u>0907 254 7306</u>	WEIGHT <u>50 kgs</u>	
SSS NO	PAG-IBIG NO	PASSPORT NO	DRIVER'S LICENSE NO		
TIN NO	PHILHEALTH NO	VALIDITY DATE	PROFESSIONAL LICENSE NO		

### FAMILY DATA:

SPOUSE NAME <u>Lourdaniella (already had medical)</u>	AGE	OCCUPATION	COMPANY
CHILDREN'S NAME (from eldest to youngest)			
1. <u>Abigail Lumayad</u>	AGE <u>33</u>	OCCUPATION <u>Customer Sales Rep.</u>	COMPANY <u>Calmarland</u>
2. <u>Andrea Kristina Lumayad</u>	AGE <u>28</u>	OCCUPATION <u>None</u>	COMPANY <u>None</u>
3. <u>Aiza Lumayad</u>	AGE <u>25</u>	OCCUPATION <u>Student</u>	COMPANY <u>BSBA</u>
FATHER'S NAME <u>Moises Lumayad</u>			
MOTHER'S NAME <u>Melinda Lumayad</u>			
SISTERS/BROTHERS (from eldest to youngest)			
1. <u>Abigail Lumayad</u>			
2. <u>Andrea Kristina Lumayad</u>			
3. <u>Aiza Lumayad</u>			
4. <u>4/4</u>			
5. <u>5: - good communication skills</u>			
6. <u>- adaptable</u>			
7. <u>- optimistic</u>			
8. <u>W: - too much focus on job/task</u>			
9. <u>- keen to details</u>			
PERSON TO BE NOTIFIED IN CASE OF EMERGENCY <u>Melinda Lumayad</u>			
RELATIONSHIP <u>Mother</u>	CONTACT NO. <u>0919 456 7949</u>	ADDRESS <u>Luta Sur Malvar Bld.</u>	

### EDUCATIONAL BACKGROUND:

	NAME OF SCHOOL	DATE GRADUATED	PUT CHECK IF GRADUATED	DEGREE/COURSE
ELEMENTARY	<u>Luta Sur Elem. School</u>	<u>2010</u>	<input checked="" type="checkbox"/>	<u>W/ past</u>
SECONDARY (HIGH SCHOOL)	<u>Malvar National High School</u>	<u>2014</u>	<input checked="" type="checkbox"/>	
VOCATIONAL				
TERTIARY (COLLEGE)	<u>MMI Institute of Health Sciences</u>	<u>2018</u>	<input checked="" type="checkbox"/>	<u>BSMA Major in operations management</u>

*- and no. almost stopped  
by financial prob  
working student → crew medic*



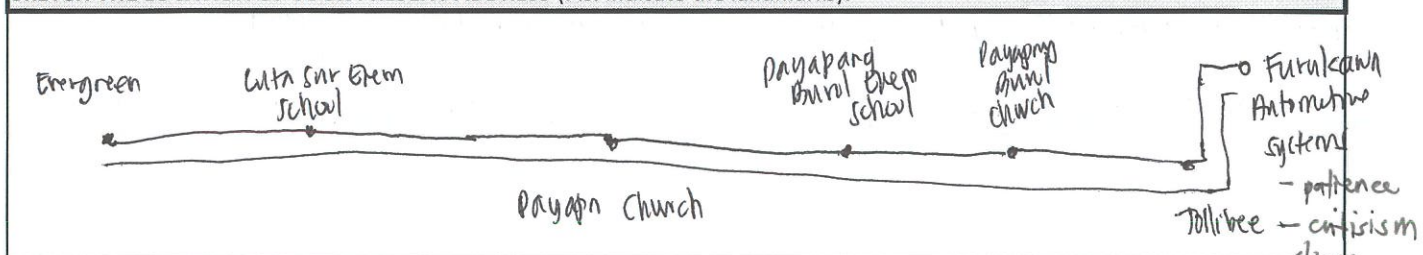
# EMPLOYMENT RECORD:

COMPANY NAME (start with your present job)	POSITION	FROM (Month & Year)	TO (Month & Year)	REASON OF LEAVING	BASIC SALARY
1. Daniel O. Mercado Medical Center	Prilling Staff	Feb 2019	April 2020		9,300/month
2. 1 yr 2 mths.					
3. - independent / communicate to people				- invalidate her opinion	
4. - detail oriented / adaptable					
5. DMNC (medical records)					
- b-cert / d-cert / pull out share / claims / HMO					

## CHARACTER REFERENCES (not relatives):

NAME	CONTACT NO	OCCUPATION	COMPANY
1. Brenda Villamayor		Dept. Head	DMNC
2. Gladys Gordon		Medical Records Staff	DMNC

## SKETCH THE LOCATION OF YOUR PRESENT ADDRESS (Pls. indicate the landmarks):



I certify that the information contained in this application is true and complete. I understand that false information & misdeclaration may be grounds for not hiring me or for immediate termination of employment if I am hired. I authorize the verification of any and all information listed above.

By affixing my signature on this document and other forms attached. I agree that those information may be processed, shared, disclosed, transferred or used by the company for purposes related to my employment in accordance with the Data Privacy Act of 2012 and its implementing rules and regulations.

Name & Signature:

DANIELA R. LUMAYOR

Date Accomplished:

August 20, 2020

## INTERVIEW ASSESSMENT

### To be filled-up by Recruitment Section:

GENERAL INFORMATION	Yes / No	REMARKS	DESCRIPTION	RATINGS	REMARKS
1. Are you willing and able to stand for long periods of time?	Yes		1. Appearance/Mannerism	3	5/5
2. Are you willing to work on any shift?	Yes		2. Speech/Communication	3	- higher position
3. Do you smoke?	No		3. Reasoning & Judgement	3	- continue asking / improving
4. Do you drink alcoholic beverages?	NO		4. Job Knowledge	1	- happy & contented
5. Have you ever worked for FALP before?	No		5. Experience in Work Applied	1	
6. Is this your 1st time to apply & be interviewed at FALP?	Yes		6. General Knowledge	3	
7. Do you have plans to work abroad?	Yes		7. Pose & Maturity	3	
8. Do you have relatives/friends working in FALP?	No		8. Personality, Attitude & Social Adjustment	3	
		Ratings		Results:	
		1 - Poor 4 - Good		Recommended	<input checked="" type="checkbox"/>
		2 - Fair 5 - Outstanding		Not Recommended	<input type="checkbox"/>
		3 - Average		Pending ( )	<input type="checkbox"/>

9. How did you find out the Job Vacancy?

☐ Walk-in

☐ Job Site

☐ Referral

☐ Others (pls specify)

Comments:

CH: X

AI: X

AI: X

MH: HB - father & mother.

Conducted by: (Name & Signature)

Date:

### To be filled-up by HR Section:

Salary & Benefits	Amount	Remarks	Salary & Benefits	Amount	Remarks
1. Latest Salary			4. Non-Monetary Benefits		
2. Number of Bonuses					
3. Cash Allowance			Others		
Comments:			Conducted by: (Name & Signature)		
			Date:		





## PROFILE

A highly motivated individual with strong commitment to learn and grow in her chosen career.

## PERSONAL DATA

**AGE:** 22 years old  
**DATE OF BIRTH:** April 14, '98  
**GENDER:** FEMALE  
**HEIGHT:** 5'1"  
**WEIGHT:** 50 kgs.  
**NATIONALITY:** Filipino  
**RELIGION:** RC  
**CIVIL STATUS:** Single

## EDUCATIONAL BACKGROUND

### TERTIARY:

**DMMC Institute of Health Sciences**  
Tanauan City, Batangas  
BS in Business Administration  
Major in Operations Management  
2014-2018

### SECONDARY:

**Malvar National High School**  
Malvar, Batangas  
2010-2014

### PRIMARY:

**Luta Sur Elementary School**  
Luta Sur Malvar, Batangas  
2004-2010

# Daniella R. Lumayad

Luta Sur Malvar, Batangas  
laurodaniella@yahoo.com.ph  
0967-254-1306/0948-735-5513

## CAREER OBJECTIVES

To be able to apply the knowledge and able to acquire and develop the necessarily skills and proficiency to be a successful one.

## SKILLS

- Resourceful in the completion of projects, effective at multi-tasking.
- Enjoy working with people of diverse background.
- Highly trustworthy, discreet and ethical.
- Have good communication skills.

## WORK EXPERIENCE

**Daniel O. Mercado Medical Center**  
Tanauan City, Batangas  
Billing Department  
*Billing Staff*  
February 2019 - April 02, 2020

**Ordoprime Venture Inc.**  
Mcdonalds Waltermart  
Darasa Tanauan City, Bats.  
*Service Crew*  
April 2015 - November 2015

## SEMINARS ATTENDED

**11<sup>th</sup> CODE B4A**  
**Business Student Summit**  
Lucena City, Convention Center  
September 22, 2017

**Values Integration in Our Daily Life**  
DMMC Institute of Health Sciences  
Tanauan City, Batangas  
October 18, 2016

**CODEB IV-A 10<sup>TH</sup>**  
**Annual Business**  
**Students' Summit**  
Alonte Sports Arena, Laguna  
November 25, 2016

**Business Analytics:**  
**Paradigm in Smart**  
**Business Decisions**  
DMMC Institute of Health Sciences  
Tanauan City, Batangas  
September 22, 2016

## CHARACTER REFERENCES

April B. Ramilo  
Admin Assistant  
Water District Darasa  
Tanauan City, Batangas  
0939-923-3210

Glydilyn Gordon  
Medical Records Clerk  
Daniel Mercado Medical Center  
Tanauan City, Batangas  
0916-831-2038

*I hereby certify that the above information are true and correct to the best of my knowledge and belief.*

Applicant's Signature