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PROFILE

A highly motivated individual with strong commitment to learn and grow in her chosen career.

PERSONAL DATA

AGE:

22 years old

DATE OF BIRTH:

April 14, '98

GENDER: HEIGHT:

FEMALE 5'1"

WEIGHT:

NATIONALITY:

50 kgs.

RELIGION:

Filipino

RC

CIVIL STATUS:

Single

EDUCATIONAL BACKGROUND

TERTIARY:

DMMC Institute of Health Sciences

Tanauan City, Batangas BS in Business Administration Major in Operations Management

2014-2018

SECONDARY:

Malvar National High School

Malvar, Batangas 2010-2014

PRIMARY:

Luta Sur Elementary School Luta Sur Malvar, Batangas

2004-2010

Daniella R. Lumayad

Luta Sur Malvar, Batangas laurodaniella@yahoo.com.ph 0967-254-1306/0948-735-5513

CAREER OBJECTIVES

To be able to apply the knowledge and able to acquire and develop the necessarily skills and proficiency to be a successful one.

- Resourceful in the completion of projects, effective at multi-tasking.
- Enjoy working with people of diverse background.
- Highly trustworthy, discreet and ethical.
- Have good communication skills.

WORK EXPERIENCE

Daniel O. Mercado Medical Center

Tanauan City, Batangas **Billing Department**

Billing Staff

February 2019 - April 02, 2020

Ordoprime Venture Inc. Mcdonalds Waltermart Darasa Tanauan City, Bats.

Service Crew

April 2015 - November 2015

SEMINARS ATTENDED

11th CODE B4A

Business Student Summit

Lucena City, Convention Center

September 22, 2017

Values Integration in Our Daily Life DMMC Institute of Health Sciences

Tanauan City, Batangas

October 18, 2016

CODEB IV-A 10TH

Annual Business Students' Summit

Alonte Sports Arena, Laguna

November 25, 2016

Business Analytics: Paradigm in Smart Business Decisions

DMMC Institute of Health Sciences

Tanauan City, Batangas September 22, 2016

CHARACTER REFERENCES

April B. Ramilo Admin Assistant

Water District Darasa

Tanauan City, Batangas 0939-923-3210

Glydilyn Gordon

Medical Records Clerk

Daniel Mercado Medical Center

Tanauan City, Batangas

0916-831-2038

I hereby certify that the above information are true and correct to the best of my knowledge and belief.