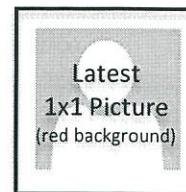




FURUKAWA AUTOMOTIVE SYSTEMS  
LIMA PHILIPPINES, INC.

1st Interview

11/11/19 -  
PC Associate



## PERSONNEL INFORMATION FORM

Position Applied for: Spare parts Associate (clerk)

Employee no.: \_\_\_\_\_

<b>PERSONAL DATA:</b> <u>Production Control</u>					
SURNAME Manguito	FIRST NAME Jenelyn	MIDDLE NAME Marasigan	NICKNAME Jen	AGE 21	GENDER <input checked="" type="checkbox"/> Female <input type="checkbox"/> Male
PRESENT ADDRESS (Complete Address) A-L Yateo Subd. Brgy. 4 Tanauan City Batangas			DATE OF BIRTH 01-07-1998	RELIGION Catholic	CIVIL STATUS <input checked="" type="checkbox"/> Single w/ of chnging by <input type="checkbox"/> Married <input type="checkbox"/> Single-Parent <input type="checkbox"/> Separated <input type="checkbox"/> Widow/er
PERMANENT/PROVINCIAL ADDRESS (Complete Address) A-L Yateo Subd. Brgy. 4 Tanauan City Batangas			PLACE OF BIRTH Lemery Hospital	BLOOD TYPE O	
EMAIL ADDRESS jenmanguito0708@gmail.com	SOCIAL MEDIA ACCOUNT (FB, Instagram) jenmanguito		TEL/ CEL NOS. 0975 236 7208	WEIGHT 47	HEIGHT 5'3
SSS NO	PAG-IBIG NO	PASSPORT NO	DRIVER'S LICENSE NO		
TIN NO	PHILHEALTH NO	VALIDITY DATE	PROFESSIONAL LICENSE NO		

<b>FAMILY DATA:</b>				
SPOUSE NAME		AGE	OCCUPATION	COMPANY
CHILDREN'S NAME (from eldest to youngest)		AGE	OCCUPATION	COMPANY
1. Enhance my skills knowledge			Hand. Application - None valid in	
2.			- None valid in	
3.			- STI - valid in	
4.				
FATHER'S NAME Ismael G. Manguito		AGE 39	OCCUPATION Regular Construction Worker	COMPANY Biluran, Malor - Fulltime
MOTHER'S NAME Angeles M. Manguito		AGE 54	OCCUPATION Housewife	COMPANY
SISTERS/BROTHERS (from eldest to youngest)		AGE	OCCUPATION	COMPANY
1. Angeli Mae M. Manguito		24	Teacher	STI Tanauan regular
2. youngest				
3.				
4. Strengths			Weakness:	
5. - Responsible / Hardworking			- always Yes who ask for a favor	
6. -			- lack of confidence	
7.				
8. Diploma - ok				
9. ror - 22 days processing				
10.				
11.				
PERSON TO BE NOTIFIED IN CASE OF EMERGENCY Angeles M. Manguito		RELATIONSHIP Mother	CONTACT NO. 0975 236 7208	ADDRESS Tanauan City Batangas

<b>EDUCATIONAL BACKGROUND:</b>				
	NAME OF SCHOOL	DATE GRADUATED	PUT CHECK IF GRADUATED	DEGREE/COURSE
ELEMENTARY	Banyaga Elementary School	2006	✓	Elementary
SECONDARY (HIGH SCHOOL)	Banyaga National High School	2015	✓	Secondary
VOCATIONAL				
TERTIARY (COLLEGE)	Batangas State University - JPLPC	2019	✓	BSIT 1st choice

EMPLOYMENT RECORD:					
COMPANY NAME (start with your present job)	POSITION	FROM (Month & Year)	TO (Month & Year)	REASON OF LEAVING	BASIC SALARY
1.					
2.					
3.					
4.					
5.					

CHARACTER REFERENCES (not relatives):			
NAME	CONTACT NO	OCCUPATION	COMPANY
1. Mrs. Maria Graciela R. Bucad	09985632509	Associate Dean	Batangas State University
2.			

**SKETCH THE LOCATION OF YOUR PRESENT ADDRESS (Pls. indicate the landmarks):**

I certify that the information contained in this application is true and complete. I understand that false information & misdeclaration may be grounds for not hiring me or for immediate termination of employment if I am hired. I authorize the verification of any and all information listed above.

By affixing my signature on this document and other forms attached. I agree that those information may be processed, shared, disclosed, transferred or used by the company for purposes related to my employment in accordance with the Data Privacy Act of 2012 and its implementing rules and regulations.

Name & Signature: Jenelyn M. Manguito	Date Accomplished: October 5, 2019
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**INTERVIEW ASSESSMENT**

To be filled-up by Recruitment Section:					
GENERAL INFORMATION	Yes / No	REMARKS	DESCRIPTION	RATINGS	REMARKS
1. Are you willing and able to stand for long periods of time?	YES		1. Appearance/Mannerism	3	
2. Are you willing to work on any shift?	YES		2. Speech/Communication	2	
3. Do you smoke?	NO		3. Reasoning & Judgement	3	
4. Do you drink alcoholic beverages?	NO		4. Job Knowledge	2	
5. Have you ever worked for FALP before?	NO		5. Experience in Work Applied	3	
6. Is this your 1st time to apply & be interviewed at FALP?	YES		6. General Knowledge	2	
7. Do you have plans to work abroad?	YES - 10 yrs. from now		7. Pose & Maturity	3	
8. Do you have relatives/friends working in FALP?	NO		8. Personality, Attitude & Social Adjustment	3	
			Ratings	Results:	
			1 - Poor	4 - Good	Recommended <input checked="" type="checkbox"/>
			2 - Fair	5 - Outstanding	Not Recommended <input type="checkbox"/>
			3 - Average		Pending ( ) <input type="checkbox"/>
9. How did you find out the Job Vacancy?			<input type="checkbox"/> Walk-in <input checked="" type="checkbox"/> Job Site <u>Indeed</u> <input type="checkbox"/> Referral <input type="checkbox"/> Others (pls specify) _____		

Comments: HB - Father 5 y/o - Dengue ; No tattoo	Conducted by: (Name & Signature)	Date:
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To be filled-up by HR Section:					
Salary & Benefits	Amount	Remarks	Salary & Benefits	Amount	Remarks
1. Latest Salary			4. Non-Monetary Benefits		
2. Number of Bonuses					
3. Cash Allowance			Others		
Comments:			Conducted by: (Name & Signature)		
			Date:		



**JENELYN M. MANGUITO**

Address: Brgy. 4 Tanauan City, Batangas

Cellphone No.: 0975-236-7208

Email Address: jenmanguito0708@gmail.com

**CAREER OBJECTIVE**

To work in a challenging environment where I can utilize my knowledge, skills and experience and to explore and become accustomed myself in different fields, and add to the development of organization with inspiring performance.

**PERSONAL DATA**

Date of Birth : January 07, 1998  
 Place of Birth : Lemery, Batangas  
 Age : 21 years old  
 Height : 5'3  
 Civil Status : Single  
 Religion : Roman Catholic  
 Nationality : Filipino  
 Name of Mother : Angeles M. Manguito  
 Name of Father : Ismael G. Manguito

QT - Malvar (500 hr)  
 City Assessor Office  
 - Recording Tax  
 - Filing  
 Word  
 Excel - 3

**EDUCATIONAL BACKGROUND****Tertiary**

② MIS  
 ③ Business administration

① →

Bachelor of Science in Information Technology  
 Major in Service Management *Specialized in troubleshooting, data networking*  
 Batangas State University- JPLPC Malvar Campus  
*failing grades - late submission 2nd yr*

**Secondary**

Banyaga National High School  
 Banyaga, Agoncillo, Batangas  
 2011-2015  
 With Honors

**Elementary**

Banyaga Elementary School  
 Banyaga, Agoncillo, Batangas  
 2010-2011  
 With Honors

**SKILLS AND QUALIFICATIONS**

- Ability to work effectively as a member of team.
- Open minded, flexible, and has a good communication skills.
- Actively participate in an organization and highly organized.
- Computer literate, proficient in MS Office applications and Multimedia Systems.
- Developing skill in Information Technology projects.

ARD.  
 website  
 He two day

## SEMINARS ATTENDED

- **SYNERGY** held at SM City Lipa Cinema 1, Ayala Highway on September 19, 2015
- **MAKING IT BETTER** held at SM City Lipa Cinema 1, Ayala Highway on January 30, 2016
- **SYNERGY: ICT BUSINESS AND HOSPITALITY "ELEVATING COMMUNITY THROUGH ICT"** held at SM City Lipa Cinema 1, Ayala Highway on October 14, 2017
- **BITS: BATANGAS INFORMATION TECHNOLOGY STUDENT CONFERENCE 2018** held at SM City Lipa Cinema 1, Ayala Highway on March 17, 2018
- **WEB DEVELOPMENT USING Node.JS and other API TOOLS SEMINAR** held at Batangas State University- JPLPC Malvar on December 7, 2018
- **ETHICS IN THE WORKPLACE AND MENTAL HEALTH AWARENESS SEMINAR** held at Batangas State University- JPLPC Malvar on December 14, 2018
- **COMPUTER SYSTEM SERVICING (NCII) TRAINING AND ASSESSMENT** held at Batangas State University- JPLPC Malvar on November 6, 2018

## REFERENCE

**Mrs. Maria Graciela R. Bucad**

Associate Dean of College of Engineering and ~~Computing~~ <sup>Computer</sup> Sciences  
Batangas State University – JPLPC Malvar  
0998-5632-507

*I hereby certify that the above information is true and correct to the best of my knowledge and belief.*

  
**JENELYN M. MANGUITO**  
Applicant