

Name : SANCHEZ, ANNABELLEDate Applied : 6/20/20**Assessment Result**

	Screened / Interviewed by:	Passed	Failed	Signature
Screening of Resume	M. MIREA	✓		
Initial Interview	Kat. Panghuban	✓		
Department Interview	Jonah	✓		
		Accepted	Didn't Accept	
Job Offer		✓		



**FURUKAWA AUTOMOTIVE SYSTEMS
LIMA PHILIPPINES, INC.**

MM Staff



PERSONNEL INFORMATION FORM

Position Applied for.: Material Mgt. Staff

Employee no.: _____

PERSONAL DATA:

SURNAME SANCHEZ	FIRST NAME ANNABELLE	MIDDLE NAME	NICKNAME WENG	AGE 24	GENDER <input checked="" type="checkbox"/> Female <input type="checkbox"/> Male
PRESENT ADDRESS (Complete Address) MASAYA, ROSARIO, BATANGAS - <i>by the beach</i>			DATE OF BIRTH NOV 13, 1996	RELIGION CATHOLIC	CIVIL STATUS <input checked="" type="checkbox"/> Single - <i>bf</i> <input type="checkbox"/> Married <input type="checkbox"/> Single-Parent <input type="checkbox"/> Separated <input type="checkbox"/> Widow/er
PERMANENT/PROVINCIAL ADDRESS (Complete Address) <i>owned</i> MASAYA, ROSARIO, BATANGAS			PLACE OF BIRTH MASAYA ROS. BATS	BLOOD TYPE	
EMAIL ADDRESS iamsanchez.annabelle@gmail.com	SOCIAL MEDIA ACCOUNT (FB, Instagram) annabelle sanchez		TEL/ CEL NOS. 09774741745	WEIGHT 55	HEIGHT 5'3
SSS NO	PAG-IBIG NO	PASSPORT NO	DRIVER'S LICENSE NO		
TIN NO	PHILHEALTH NO	VALIDITY DATE	PROFESSIONAL LICENSE NO		

FAMILY DATA:

SPOUSE NAME	AGE	OCCUPATION	COMPANY
CHILDREN'S NAME (from eldest to youngest)			
1.	AGE	OCCUPATION	COMPANY
2.			
3.			
4.			
FATHER'S NAME	AGE	OCCUPATION	COMPANY
* Her parents got separated - sanchez was use as surname -			
MOTHER'S NAME	AGE	OCCUPATION	COMPANY
Linda De la Cruz	51	Housewife	N/A
SISTERS/BROTHERS (from eldest to youngest)			
1.	AGE	OCCUPATION	COMPANY
Arlene De la Cruz - <i>Calicut</i>	37	production staff	EATON married
2.			
Ariel De la Cruz - <i>fride</i>	34	encoder	SIDC Coop
3.			
Anie De la Cruz	31	PWD -	
4.			
5.			
→ Mission - marketing			
6.			
7.			
8.			
9.			
10.			
11.			
PERSON TO BE NOTIFIED IN CASE OF EMERGENCY	RELATIONSHIP	CONTACT NO.	ADDRESS
(Ari) Linda De la Cruz	mother	09125951569	MASAYA ROS. BATS

EDUCATIONAL BACKGROUND:

	NAME OF SCHOOL	DATE GRADUATED	PUT CHECK IF GRADUATED	DEGREE/COURSE
ELEMENTARY	MASAYA Elem. School	2008	/	
SECONDARY (HIGH SCHOOL)	P.V.G Memorial Academy	2010	/	
VOCATIONAL				
TERTIARY (COLLEGE)	Batangas State University	2010		BSBA marketing management

2 years and 4 mos. experience as in manufacturing set up.

* Expected salary: ₱ 15k negotiable

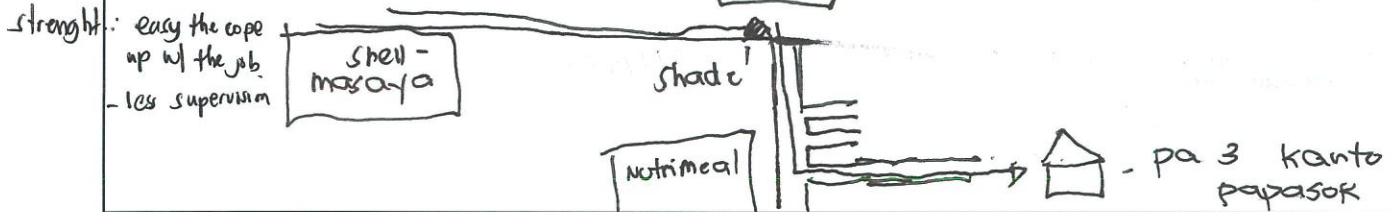
EMPLOYMENT RECORD:

COMPANY NAME (start with your present job)	POSITION	FROM (Month & Year)	TO (Month & Year)	REASON OF LEAVING	BASIC SALARY
1. Samsung - Head office - 4 months	Service Network	July 2019	Nov 2019	(Reliever)	18,000
2. Aikawa Phils. Inc	Admin Marketing Staff	Aug 2016	Dec 2018	family matter	14,000
3. - FPIP - 2 years				↓	
4. 2014 =				nagkaraniang ang kapatid → Ashina	
5.					

CHARACTER REFERENCES (not relatives):

NAME	CONTACT NO	OCCUPATION	COMPANY
1. Christian Michael DelaFuente	0977-846-7741	Team Leader	Samsung (H.O)
2. Marilyn Carreon	0929-509-7042	Supervisor	Aikawa Phils. Inc

SKETCH THE LOCATION OF YOUR PRESENT ADDRESS (Pls. indicate the landmarks):



I certify that the information contained in this application is true and complete. I understand that false information & misdeclaration may be grounds for not hiring me or for immediate termination of employment if I am hired. I authorize the verification of any and all information listed above.

By affixing my signature on this document and other forms attached. I agree that those information may be processed, shared, disclosed, transferred or used by the company for purposes related to my employment in accordance with the Data Privacy Act of 2012 and its implementing rules and regulations.

Name & Signature:

ANNABELLE SANCHEZ

Date Accomplished:

June - 30 - 2020

INTERVIEW ASSESSMENT

To be filled-up by Recruitment Section:

GENERAL INFORMATION	Yes / No	REMARKS	DESCRIPTION	RATINGS	REMARKS
1. Are you willing and able to stand for long periods of time?	yes		1. Appearance/Mannerism		
2. Are you willing to work on any shift?	yes		2. Speech/Communication		
3. Do you smoke?	No		3. Reasoning & Judgement		
4. Do you drink alcoholic beverages?	occasional		4. Job Knowledge		
5. Have you ever worked for FALP before?	NONE		5. Experience in Work Applied		
6. Is this your 1st time to apply & be interviewed at FALP?	yes		6. General Knowledge		
7. Do you have plans to work abroad?	NO		7. Pose & Maturity		
8. Do you have relatives/friends working in FALP?	Julie Ann Sanchez - pinay - productive	request	8. Personality, Attitude & Social Adjustment		
9. How did you find out the Job Vacancy?	<input type="checkbox"/> Walk-in <input type="checkbox"/> Job Site <input checked="" type="checkbox"/> Indeed <input type="checkbox"/> Referral <input type="checkbox"/> Others (pls specify) _____		<p>Ratings</p> <p>1 - Poor 4 - Good Recommended <input type="checkbox"/></p> <p>2 - Fair 5 - Outstanding Not Recommended <input type="checkbox"/></p> <p>3 - Average Pending (_____) <input type="checkbox"/></p>		

Comments:

Conducted by: (Name & Signature)

Date:

To be filled-up by HR Section:

Salary & Benefits	Amount	Remarks	Salary & Benefits	Amount	Remarks
1. Latest Salary			4. Non-Monetary Benefits		
2. Number of Bonuses			Others		
3. Cash Allowance					
Comments:			Conducted by: (Name & Signature)		
			Date:		



SANCHEZ, ANNABELLE

Masaya, Rosario, Batangas

09774741745 / 09182500048

iamsanchez.annabelle@gmail.com

Bachelor of Science in Business Administration
major in Marketing Management

PROFESSIONAL EXPERIENCE

SAMSUNG ELECTRONICS PHILIPPINES CORPORATION

CS- Service Network Admin

(July 2019-Nov 22, 2019 ~ Reliever)

Responsibilities:

- *Updating Directory details for Samsung's website.*
- *Assisting Authorized Service Center Queries and releasing of cheques.*
- *Requesting SOA to ASC.*
- *Assisting On Site Audits*
- *Weekly KPI*

SALES AND MARKETING/ADMIN STAFF

AIKAWA PHILIPPINES INC.

(August 2016- Dec 2018)

Responsibilities:

- *Collection of data in relation to delivery schedule and three months forecast.*
- *Secure application of approved price to sales report.*
- *Maintain daily sales update.*
- *Coordinate price, quantity and parts claim adjustment and seeking confirmation of customer.*
- *Prepare adjustment details and requisition*

of memo to accounting.

- *Maintain monthly summary report of deliveries.*
- *Registration of new and modified tooling to ERP System.*
- *Entry of Tooling Purchase Order at ERP System.*
- *Generate tooling sales invoice.*
- *Review and analyze unachieved deliveries.*
- *Provide monthly sales invoice and adjustment report to accounting.*
- *Generate data for monthly pastel upload.*

REFERENCES

CHRISTIAN MICHAEL DE LA FUENTE

Team Leader

Samsung Electronics Phils. Corp.

Mckinley, Taguig City

0977-846-7741

MARIA VERONICA CONDE

Human Resource at Aikawa Philippines Inc.

FPIP Santo Tomas, Batangas

0995-266-4238

MARLYN CARREON

Marketing Supervisor at Aikawa Philippines Inc.

FPIP Santo Tomas

0929-509-7642

PERSONAL INFORMATION

November 13, 1996

Single

Roman Catholic

5'3

55

Filipino

COMPETENCY

- **Proficient in Computer software:** (MS Office; PowerPoint, Word and Excel)
- **ERP and SAP user**
- **Good Interpersonal Skill**
- **Strong Manufacturing/ Industrial background.**
- **Strong ability to prioritize workplace objective**

I hereby certify that all above information is true and correct in the best of my knowledge and belief.


SANCHEZ, ANNABELLE
Applicant