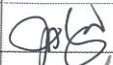
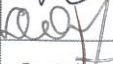
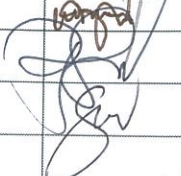



Name : LAWSON, RUTHANAEDate Applied : 7/24/20**Assessment Result**

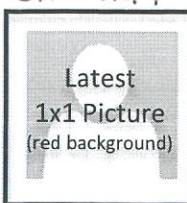
	Screened / Interviewed by:	Passed	Failed	Signature
Screening of Resume	M. MABAY	✓		
Initial Interview	D.A. DeTong	✓		
Department Interview	W. M. M. M.	✓		
	R. Valenicy	✓		
	N. L. L.	✓		
		Accepted	Didn't Accept	
Job Offer	W. M. M. M.	✓		



**FURUKAWA AUTOMOTIVE SYSTEMS  
LIMA PHILIPPINES, INC.**

GA Staff

GA STAFF



Latest  
1x1 Picture  
(red background)

13k-15k

## PERSONNEL INFORMATION FORM

Position Applied for.: HR Staff

Employee no.: \_\_\_\_\_

PERSONAL DATA:					
SURNAME <u>Lalusin</u>	FIRST NAME <u>Rheamge</u>	MIDDLE NAME <u>Mantuano</u>	NICKNAME <u>Rhea</u>	AGE <u>28</u>	GENDER <input checked="" type="checkbox"/> Female <input type="checkbox"/> Male
PRESENT ADDRESS (Complete Address) <u>#53 Lanzones St. San Isidro, Lipa City</u>			DATE OF BIRTH <u>May 31, 1992</u>	RELIGION <u>Christian</u>	CIVIL STATUS <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Single-Parent <input type="checkbox"/> Separated <input type="checkbox"/> Widow/er
PERMANENT/PROVINCIAL ADDRESS (Complete Address) <u>#53 Lanzones St. San Isidro, Lipa City</u>			PLACE OF BIRTH <u>Lipa City</u>	BLOOD TYPE <u>O neg</u>	
EMAIL ADDRESS <u>maoelalusin@gmail.com</u>	SOCIAL MEDIA ACCOUNT (FB, Instagram) <u>Rhea Mantuano Lalusin</u>		TEL/ CEL NOS. <u>0966-251-2726</u>	WEIGHT <u>50 kgs</u>	HEIGHT <u>150 cm</u>
SSS NO <u>04-2598955-7</u>	PAG-IBIG NO <u>1210-0990-4151</u>	PASSPORT NO	DRIVER'S LICENSE NO		
TIN NO <u>429-562-125-000</u>	PHILHEALTH NO <u>09-050339192-8</u>	VALIDITY DATE	PROFESSIONAL LICENSE NO <u>0021938</u>		

FAMILY DATA:			
SPOUSE NAME	AGE	OCCUPATION	COMPANY
CHILDREN'S NAME (from eldest to youngest)			
1.	AGE	OCCUPATION	COMPANY
2.			
3.			
4.			
FATHER'S NAME <u>Rufino L. Lalusin</u>	AGE	OCCUPATION <u>Deceased</u>	COMPANY <u>stroke</u>
MOTHER'S NAME <u>Aurelia M. Lalusin</u>	AGE <u>72</u>	OCCUPATION <u>Dressmaker</u>	COMPANY <u>owned</u>
SISTERS/BROTHERS (from eldest to youngest)			
1. <u>Robert M. Lalusin</u>	AGE <u>47</u>	OCCUPATION <u>Tricycle Driver</u>	COMPANY <u>Owned</u>
2. <u>Rebecca M. Lalusin</u>		<u>Deceased</u>	<u>2016</u>
3. <u>Reilman M. Lalusin</u>	AGE <u>41</u>	OCCUPATION <u>Tricycle Driver</u>	COMPANY <u>Owned</u>
4. <u>Rona M. Rocamora</u>	AGE <u>39</u>	OCCUPATION <u>None</u>	COMPANY <u>business w/ husband</u>
5. <u>Rex M. Lalusin</u>	AGE <u>37</u>	OCCUPATION <u>Messenger</u>	COMPANY <u>Bughaw Agri Services</u>
6.			
7.			
8.			
9.			
10.			
11.			
PERSON TO BE NOTIFIED INCASE OF EMERGENCY <u>Rona Rocamora</u>	RELATIONSHIP <u>Sister</u>	CONTACT NO. <u>0906-430-7986</u>	ADDRESS <u>San Isidro, Lipa City</u>

EDUCATIONAL BACKGROUND:				
	NAME OF SCHOOL	DATE GRADUATED	PUT CHECK IF GRADUATED	DEGREE/COURSE
ELEMENTARY	<u>San Isidro Elementary School</u>	<u>2004</u>	<input checked="" type="checkbox"/>	
SECONDARY (HIGH SCHOOL)	<u>San Isidro National High School</u>	<u>2008</u>	<input checked="" type="checkbox"/>	
VOCATIONAL				
TERTIARY (COLLEGE)	<u>Ateneo de Manila University - Batangas</u>	<u>2012</u>	<input checked="" type="checkbox"/>	<u>AB Psychology</u>

\* working student 4 yrs. / financial diff.

motivation: family

understand how self help people  
stayed @ home student and almost a year



**EMPLOYMENT RECORD:**

COMPANY NAME (start with your present job)	POSITION	FROM (Month & Year)	TO (Month & Year)	REASON OF LEAVING	BASIC SALARY
1. Mount Malabayat Golf & Country Club	HR/Admin	01-2019	07-2019	Review & Board Exam	10,000
2. Puregold Price Club Inc. (Lipa)	Admin Staff	07-2014	06-2018	Will be transferred to Operations	12,000
3. Helping Hand Development Cooperative	HR	01-2013	07-2014	Career growth	10,000
4. <del>Butang - Recruitment &amp; Training</del>				<del>transferred to payroll</del>	<del>Recruitment</del>
<del>Benefit -</del>				<del>4 years at charge para</del>	<del>4-5 months</del>

**CHARACTER REFERENCES (not relatives):**

NAME	CONTACT NO	OCCUPATION	COMPANY
1. Jane Lawrence K. Bernardo	(043) 702-8735	HR Supervisor	Puregold Price Club Inc.
2.			

**SKETCH THE LOCATION OF YOUR PRESENT ADDRESS (Pls. indicate the landmarks):**

Residence Bray Hall Bray San Isidro Bray mungpulo Bray Sabang Lipa City Proper  
Home management skills work student community

I certify that the information contained in this application is true and complete. I understand that false information & misdeclaration may be grounds for not hiring me or for immediate termination of employment if I am hired. I authorize the verification of any and all information listed above.

By affixing my signature on this document and other forms attached. I agree that those information may be processed, shared, disclosed, transferred or used by the company for purposes related to my employment in accordance with the Data Privacy Act of 2012 and its implementing rules and regulations.

Name & Signature: Rheanore M. Lulusin Date Accomplished: 07-24-2020  
calm positively criticisms improve conflict handle stress

**INTERVIEW ASSESSMENT**

**To be filled-up by Recruitment Section:**

GENERAL INFORMATION	Yes / No	REMARKS	DESCRIPTION	RATINGS	REMARKS
1. Are you willing and able to stand for long periods of time?	Yes		1. Appearance/Mannerism	4	will stay if:
2. Are you willing to work on any shift?	Yes		2. Speech/Communication	4	> grow & enhance
3. Do you smoke?	No		3. Reasoning & Judgement	4	> learning
4. Do you drink alcoholic beverages?	No		4. Job Knowledge	3	> higher position
5. Have you ever worked for FALP before?	No		5. Experience in Work Applied	3	- understand
6. Is this your 1st time to apply & be interviewed at FALP?	Yes		6. General Knowledge	4	
7. Do you have plans to work abroad?	No		7. Pose & Maturity	4	people
8. Do you have relatives/friends working in FALP?	No		8. Personality, Attitude & Social Adjustment	4	
9. How did you find out the Job Vacancy?	<input type="checkbox"/> Walk-in <input type="checkbox"/> Job Site <input type="checkbox"/> Referral <input type="checkbox"/> Others (pls specify)		Ratings: 1 - Poor 4 - Good Recommended <input type="checkbox"/> 2 - Fair 5 - Outstanding Not Recommended <input type="checkbox"/> 3 - Average Pending ( ) <input type="checkbox"/>		

Comments: CB: X H: 2017 year infection Conducted by: (Name & Signature) Date:  
AI: X M.H: diabetes/HB  
BI: X

**To be filled-up by HR Section:**

Salary & Benefits	Amount	Remarks	Salary & Benefits	Amount	Remarks
1. Latest Salary			4. Non-Monetary Benefits		
2. Number of Bonuses			Others		
3. Cash Allowance					
Comments:			Conducted by: (Name & Signature)		
			Date:		



**Rheamae Mantuano Lalusin, RPM**  
**#53 Lanzones St. San Isidro, Lipa City, Batangas**  
**Contact Number: 0966-251-2726**  
**Email Address: rmaelalusin@gmail.com**



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**CAREER OBJECTIVE:**

To obtain a position in an organization where I can use my strong organizational skills, excellent communication skills and use it to effectively work with people.

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**CERTIFICATION/LICENSURE:**

Registered Psychometrician  
License No. 0021938  
October 2019

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**EMPLOYMENT EXPERIENCE:**

Mount Malarayat Golf and Country Club Inc.  
Dagatan, Lipa City  
January 2019-July 2019  
HR/Admin Staff

- Responsible in talent acquisition and recruitment process
- Processing of benefits plans and organizing company events such as Christmas party, team building and company outings
- Conducting employee on boarding and help in the training development
- Employee relations and regulatory compliance ✓
- Provide support to the general manager and responsible in the administrative tasks that maybe assigned from time to time ✓

Puregold Price Club Inc.  
Gen.Luna St.Cor.D.P.Laygo and H. Latorre St.  
Lipa City, Batangas  
July 2014 to June 15, 2018  
Administrative Staff

- Processing of business permit renewal and application
- Inventory and supply management
- Assist in planning and organizing company Christmas Party, Annual Inventory and Team building activities
- Process renewal of registration and repairs of company vehicle
- Building maintenance and repairs in coordination with the Engineering Staff
- Handles and monitors tenants and addresses concerns, payments and

- Handles Internal/ External Security and Janitorial concerns
- Call on vendors to check on orders, schedule deliveries and payment processing

Helping Hand Development Cooperative

Bugtong na Pulo, Lipa City, Batangas

March 2013-July 2014

HR Assistant - Recruitment and Benefits

- Handle end to end process of recruitment
- Arranges management interviews by coordinating schedules to clients for final interview
- Facilitates orientation to newly hired employees and ID/uniform issuance
- In charge of SSS, PHIC and HDMF reconciliation, encoding and payment
- Processing of business permit renewal and application

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### **EDUCATION:**

Lyceum of the Philippines University-Batangas

Capitol Site, Batangas City

AB Psychology

2012

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### **SKILLS:**

Excellent written and verbal communication skills.

Has the ability to work independently and with minimum supervision.

Very detail oriented and highly organized.

Administering, interpreting and scoring psychological tests.

Conducting intake interviews.

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### **PERSONAL DATA:**

Birthdate: May 31, 1992

Birthplace: Lipa City

Age: 28

Height: 150 cm

Weight: 49 kgs

Citizenship: Filipino

Civil Status: Single

Religion: Christian

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### **CHARACTER REFERENCES**

Available upon request.

I do solemnly swear that the above statements are true and correct to