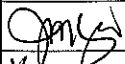

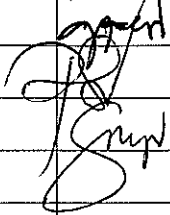



Name : PASATOL, RUBY ANNE C. Date Applied : 02/14/20

Assessment Result

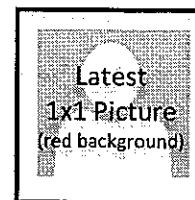
	Screened / Interviewed by:	Passed	Failed	Signature
Screening of Resume	M-MRGA	/		
Initial Interview	K. PANGHUA	/		
Department Interview	KUMARU	/		
	R-Valencia	/		
	Nbace	/		
		Accepted	Didn't Accept	
Job Offer	KUMARU	/		

(page 1 of 2)



Indeed - *HR*
FURUKAWA AUTOMOTIVE SYSTEMS
LIMA PHILIPPINES, INC.

HR STAFF



PERSONNEL INFORMATION FORM

Position Applied for.: *HR Staff / Material Management Staff / Admin Staff*

Employee no.: _____

PERSONAL DATA:					
SURNAME PASAHOL	FIRST NAME RUBY ANN	MIDDLE NAME CABILIN	NICKNAME RUBY	AGE 28	GENDER <input checked="" type="checkbox"/> Female <input type="checkbox"/> Male
PRESENT ADDRESS (Complete Address) #490 Purok 5 Inaolaban Lipa City			DATE OF BIRTH Sept 4, 1991	RELIGION Catholic	CIVIL STATUS <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Single-Parent <input type="checkbox"/> Separated <input type="checkbox"/> Widow/er
PERMANENT/PROVINCIAL ADDRESS (Complete Address) Inaolaban Lipa City			PLACE OF BIRTH Tanauan City	BLOOD TYPE A	HEIGHT 5'3"
EMAIL ADDRESS rubyanne.pasahol@gmail.com	SOCIAL MEDIA ACCOUNT (FB, Instagram)		TEL/CEL NOS. 09255781910	WEIGHT 60kg	
SSS NO	PAG-IBIG NO	PASSPORT NO	DRIVER'S LICENSE NO No pending application		
TIN NO	PHILHEALTH NO	VALIDITY DATE	PROFESSIONAL LICENSE NO		

FAMILY DATA: <i>(In house / working / new notes / at home / middle HR - officer - under business)</i>			
SPOUSE NAME ADRIAN M. PASAHOL	AGE 29	OCCUPATION HR Supervisor	COMPANY Malaya Golf & Country Club
CHILDREN'S NAME (from eldest to youngest)			
1. RAIZEN C. PASAHOL	AGE 5	OCCUPATION —	COMPANY —
2. RAJIN C. PASAHOL	AGE 1	OCCUPATION —	COMPANY —
FATHER'S NAME ROLANDO M. CABILIN			
AGE 53	OCCUPATION FINANCIAL COUNSELOR	COMPANY VIA MARE	
MOTHER'S NAME TODORA P. CABILIN			
AGE 55	OCCUPATION Housewife	COMPANY —	
SISTERS/BROTHERS (from eldest to youngest)			
1. DIANA ANN C. GONZALES	AGE 33	OCCUPATION Housewife	COMPANY Abwa
2. ROSA ANGELIQUE C. GONZALES	AGE 29	OCCUPATION Store Manager	COMPANY Store in BAHRAIN
3. —			
4. —			
5. —			
6. —			
7. —			
8. —			
9. —			
10. —			
11. —			
PERSON TO BE NOTIFIED IN CASE OF EMERGENCY ADRIAN M. PASAHOL		RELATIONSHIP HUSBAND	CONTACT NO. —
ADDRESS #490 Purok 5 Inaolaban Lipa City			

EDUCATIONAL BACKGROUND:				
	NAME OF SCHOOL	DATE GRADUATED	PUT CHECK IF GRADUATED	DEGREE/COURSE
ELEMENTARY	Malvar Central Elem. School	2004	<input checked="" type="checkbox"/>	
SECONDARY (HIGH SCHOOL)	Malvar National High School	2006	<input checked="" type="checkbox"/>	
VOCATIONAL				
TERTIARY (COLLEGE)	Batangas State University	2012	<input checked="" type="checkbox"/>	BS PSYCHOLOGY

4 years -

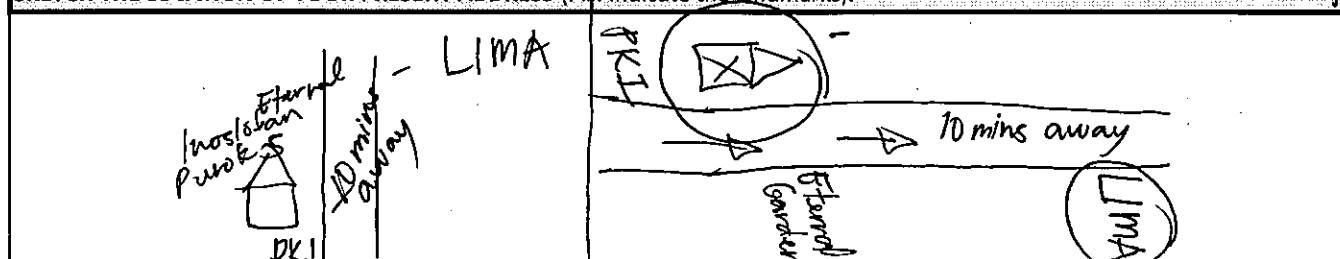
GT/ST/HI -

EMPLOYMENT RECORD:

COMPANY NAME (start with your present job)	POSITION	FROM (Month & Year)	TO (Month & Year)	REASON OF LEAVING	BASIC SALARY
1. TESTECH INCORPORATED	HR Officer	June 2012	Dec 2013	Marriage/Pregnancy	12 K
2. - 2 years - employee relation - DA, Evaluation, Rank & File					
3. online selling - assisted HR function / train / reception					
4. - HR - interview					
5. - self awareness - HR interview					

CHARACTER REFERENCES (not relatives):

NAME	CONTACT NO	OCCUPATION	COMPANY
1. RONIL B. DIMACULANGAN	09175735006	OPERATION MANAGER	TAZAMIA
2. JANETH JAVILLO	09175321343	FINANCE SUPERVISOR	TAZAMIA

SKETCH THE LOCATION OF YOUR PRESENT ADDRESS (Pls. indicate the landmarks):


I certify that the information contained in this application is true and complete. I understand that false information & misdeclaration may be grounds for not hiring me or for immediate termination of employment if I am hired. I authorize the verification of any and all information listed above.

By affixing my signature on this document and other forms attached, I agree that those information may be processed, shared, disclosed, transferred or used by the company for purposes related to my employment in accordance with the Data Privacy Act of 2012 and its implementing rules and regulations.

Name & Signature:

[Signature]
Renee C. Proano

Date Accomplished:

Feb 14, 2020

INTERVIEW ASSESSMENT
To be filled-up by Recruitment Section:

GENERAL INFORMATION	Yes / No	REMARKS	DESCRIPTION	RATINGS	REMARKS
1. Are you willing and able to stand for long periods of time?	Yes		1. Appearance/Mannerism		
2. Are you willing to work on any shift?	Yes		2. Speech/Communication		
3. Do you smoke?	NO	/	3. Reasoning & Judgement		
4. Do you drink alcoholic beverages?	NO	/	4. Job Knowledge		
5. Have you ever worked for FALP before?	NO		5. Experience in Work Applied		
6. Is this your 1st time to apply & be interviewed at FALP?	YES		6. General Knowledge		
7. Do you have plans to work abroad?	NO		7. Pose & Maturity		
8. Do you have relatives/friends working in FALP?	YES	Heidee Asahle PC	8. Personality, Attitude & Social Adjustment		
			Ratings		Results:
			1 - Poor	4 - Good	Recommended <input type="checkbox"/>
			2 - Fair	5 - Outstanding	Not Recommended <input type="checkbox"/>
			3 - Average		Pending () <input type="checkbox"/>
9. How did you find out the Job Vacancy?	<input type="checkbox"/> Walk-in <input checked="" type="checkbox"/> Job Site <u>Indeed</u> <input type="checkbox"/> Referral <input type="checkbox"/> Others (pls specify)				

Comments:

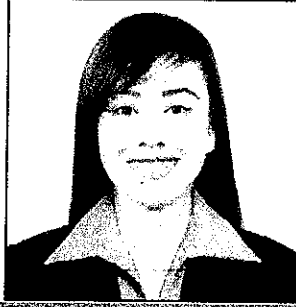
- reasonable
- will be able to accept schedule & holding

Conducted by: (Name & Signature)

Date:

To be filled-up by HR Section:

Salary & Benefits	Amount	Remarks	Salary & Benefits	Amount	Remarks
1. Latest Salary			4. Non-Monetary Benefits		
2. Number of Bonuses					
3. Cash Allowance			Others		
Comments:			Conducted by: (Name & Signature)		Date:



RUBY ANNE C. PASAHOL

Human Resources/Employee Relations
09955781910/09564020887

CAREER OBJECTIVE

Have that opportunity to be a part of the company wherein the knowledge learned during my college career and previous working experience can be applied. This is also for the enhancement of my skills, while making it effective in an assigned task by means of following instructions and maintaining good performance.

PERSONAL PROFILE

Birthday : September 4, 1991
Birthplace : Tanauan City, Batangas
Height : 5'3"
Weight : 60 kg

Email Address : rubyannepasahol@gmail.com
Citizenship : Filipino
Civil Status : Married
Religion : Roman Catholic

SKILLS

- Flexible and optimistic
- Can work with less supervision
- Possess good interpersonal and communication skills
- Computer literate (Microsoft Office Applications)
- With sense of Integrity and Commitment
- Can work under pressure

EDUCATIONAL BACKGROUND

TERTIARY: **BACHELOR OF SCIENCE IN PSYCHOLOGY**
Batangas State University
JPLPC Malvar Campus
2008-2012

AFFILIATIONS

SANGGUNIANG KABATAAN COUNCILOR
Poblacion, Malvar Batangas
2004-2010

PHILLIPINE MENTAL HEALTH ASSOCIATION
BatStateU- JPLPC Malvar Campus
Member
2008 - 2012

Expected salary 11a 15k

ALLIANCE OF FUTURE PSYCHOLOGISTS

BatStateU- JPLPC Malvar Campus

Member

Treasurer, 2009-2010

PEER FACILITATOR'S SOCIETY

BatStateU- JPLPC Malvar Campus

Member, 2009 - 2012

P.R.O, 2009-2010

INTERNSHIP EXPERIENCE

Position	:	Facilitator
Duration	:	November 7, 2011 – December 28, 2011
Total no. of Hours	:	300
Company	:	Sunrise Hill Therapeutic Community
Location	:	#20, 11 th Street New Manila, Quezon City

Position	:	Human Resource Staff
Duration	:	January 16, 2012 – March 19, 2012
Total no. of Hours	:	300
Company	:	YKK Philippines Inc.
Location	:	Sto Tomas, Batangas

WORK EXPERIENCE

Position	:	HR Officer – EMPLOYEE RELATIONS
Duration	:	June 13, 2012 – December 30, 2013
Company	:	TESTECH INCORPORATED
Location	:	CPIP Batino Calamba Laguna

DUTIES & RESPONSIBILITIES:

- Conduct plant visit to monitor employees' DA and other concern
- Facilitate Pre-employment Orientation Program (Code of Discipline) to new-hired employees
- Provide customer service to employees pertaining to employee engagement and welfare
- Responsible for the initiation and implementation of employee engagement programs/activities that will promote harmonious relationship between management and employees
- Plan and initiate employee recognition programs as well as rewards
- Update announcements by posting on bulletin board
- Counseling session with employees prior to cases
- Attend to semi-monthly meetings for HR-ER updates/reports
- Conduct exit interview
- Clearance monitoring-cc: 201 File and Accounting
- Monitor infraction, distribution and collection of NTEs' and NOR Notice of Resolution
- Settlement of Dispute (Grievance Procedure, Arbitration and Adjudication/Conciliation)
- Conduct Facility Tour to New-hired employees
- Send letters to AWOL employees via email and/or post

OTHER HR/ADMIN FUNCTIONS:

- Assist in recruitment process
- Background Investigation of new hired employees
- Monitor Shuttle Services for employees

SEMINARS AND ACHIEVEMENT

"MENTAL HEALTH EDUCATION PROGRAM" by Family Link Philippines
AVR, 3rd floor New City Hall, Lipa City (July 29-29, 2008)

"BEYOND LIMITS" Seminar on Extra Sensory Perception
New Conference Room, BatStateU- JPLPC Malvar Campus, Malvar Batangas (December 2, 2008)

"PERFECT LOVE, IMPERFECT RELATIONSHIPS: DISCOVERING THE UNCONDITIONAL LOVE INSIDE US"
Lipa City Youth and Cultural Center (December 4, 2009)

"DEVELOPING POTENTIALS OF THE MIND, BODY AND SPIRIT"
Royal Palm Resort, Barangay Puypuy, Bay Laguna (February 22-24, 2010)

"PEER FACILITATOR'S SOCIETY TRAINING AND SEMINAR WORKSHOP" (BASIC COUNSELING TECHNIQUES)
New Conference Room, BatStateU- JPLPC Malvar Campus, Malvar Batangas (February 26, 2010)

"FIRST I-WITNESS DOCUMENTARY FESTIVAL"
SM Cinema Lipa City (February 27, 2010)

"PSYCHOTHERAPY WITH ESSENTIALS OF ASSESSMENT AND EVALUATION OF PERSONALITY"
Provincial Gymnasium, Trece Martires City (January 28, 2010)

"CHANGE IS POSSIBLE FOR HOMOSEXUALS"
First Asia Institute of Technology and Humanities City of Tanauan, Batangas (February 12, 2010)

"HUMOUR THERAPY: WHY LAUGHTER IS THE BEST MEDICINE?"
University of the Philippines Diliman, Quezon City (February 26, 2011)

CHARACTER REFERENCE

MR. RONIE B. DIMACULANGAN
Operations Manager
TAZAMIA
09171551885

MS. JANETH J. LUNAS
Freelance Accountant
TAZAMIA
09177796838

MRS. FEBIE G. TENORIO
HR Specialist 2
YKK Philippines Inc,
0923-9483336

I hereby certify that the above information is true and correct to the best of my knowledge and belief.


RUBY ANNE C. PASAHOL