

CSC106

Group Norms and Team Contract

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The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Consensus, because there is only two of us.

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

Legitimate reasons include: being sick, family emergency, etc. We will remain in contact over Discord so that we can keep up with project work.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

We will volunteer to take parts, and be honest with each other if we feel the other is not completing their work satisfactorily.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

We will be communicating over Discord and we will be honest about what we feel comfortable taking on as assignments.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

We will mostly coordinate online over Discord, but if we feel we need to meet in person we can meet at the library.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

Notes will be shared via Google Docs/Sheets, and we will both take notes as necessary.

Promptness (What do you expect and how will you handle lateness?)

We will both commit to not being late, and we will currently commit to meeting twice a week to work together.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

We will check in with each other to make sure we are not talking over each other, and to make sure we both feel we are being heard.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

We will enforce our rules by being honest with each other if we feel something is not being honored. We will provide feedback either verbally or via comments on our actual code.