



Republic of the Philippines
Department of Science and Technology
NATIONAL RESEARCH COUNCIL OF THE PHILIPPINES (NRCP)
(Pambansang Sanggunian sa Pananaliksik ng Pilipinas)



LOCAL TRAVEL ORDER NO. 92
Series of 2023

26 SEP 2023

Authority to travel is hereby granted to:

NAME	POSITION	DIVISION/AGENCY
Dr. Marife Hilapad	Faculty	
Mr. Rommel Raterta*	Faculty	
Dr. Nelda Ruba Gonzaga*	Faculty	
Dr. Satra Sabaani*	Faculty	
Dr. Roberto Clemente**	RD Leader	
Dr. Wilma A. Hurtada**	RD Leader	
Dr. Eureka Theresa Ocampo**	Professor	
Dr. Ricardo P. Babaran***	Professor	
Mr. Marfy H. Lita****	Sr. Proj. Tech. Specialist	NRCP
Ms. Rizza L. Cañon****	Project Technical Specialist VI	NRCP
Ms. Maradika M. Ramos****	Project Technical Specialist VI	NRCP
Mr. Gerard Paul D. Balde****	Computer Programmer III	NRCP
Mr. Christopher Canceran****	Science Aide	NRCP
Ms. Mariel C. Retardo****	Project Assistant II	NRCP

Destination:
University of the
Philippines – Los
Banos

Inclusive Date of Travel:
01-06 October 2023
*02-06 October 2023
**04 October 2023
***04-06 October 2023
****04 October 2023

Purpose of the Travel:
To conduct a RDLead video
production shoot.

**Travel Expenses
to
be incurred:**

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Appropriate/Fund to which travel expenses would be charged to:
General Fund (√) Project Funds () Others: ()
(RD Lead FIRE)

() Actual

Accommodation
Meals/Food
Incidental expenses

(√) Per diem

√

(√) Transportation

√

Official vehicle
Public conveyance
(Ship, Van, Airplane, etc.)

() Others

Remarks/Special Instructions:

A report of your travel must be submitted to the Agency Head/Supervising Official within 7 days from completion of travel. Liquidation of cash advance should be in accordance with Executive Order No. 77 and OST-AO NO. 11 & 12: Rules and Regulations and New rates of Allowances for Official Local and Foreign Travel of Government Personnel.

APPROVED by:

BERNARDO N. SEPEDA, ED.D.
Executive Director III

25 September 2023