| **CTU – GINATILAN EXTENSION CAMPUS** | |
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|  | OJT Form 6  October 2012  Revision: 0 |

**DAILY/WEEKLY/MONTHLY PERFORMANCE REPORT**

| **Name of Student Trainee:** | | Princes Buagas | | |
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| **Course, Year & Major:** | | BIT-CT 4 | | |
| **Cooperating Agency:** | | Coredev Solutions Inc. | **Inclusive Date:** | **From**: February 25, 2025 |
| **Department Assigned:** | | Hardware Department | | **To**: March 1, 2025 |
| **Summary of Activities:** | |  | **Learning/Insights:** |  |
| **1.** Editing flyers for ZKTeco biometrics and Dahua CCTV systems.  **2.** Continue editing flyers for Dahua CCTV, checking the monitor and system unit, and updating the price list for hardware products using Excel.  **3.** Continue editing the flyers for Dahua CCTV, updating the price list for hardware products in Excel, and printing the documents for the Labb solar system.  **4.** Continue updating the price list for Dahua hardware products and printing the documents of Labb Solar.  **5.** Edited a brochure for Fire Detection and Alarm Systems, creating a hardware status report to list the condition of system units and monitors, and searching about cloud computing. | | | This experience helped me develop skills in both design and data management, which are useful for any future job in marketing or office work. | |
| Prepared by:  \_\_\_\_\_\_\_PRINCES BUAGAS\_\_\_\_\_\_\_\_\_  **Student Signature over Printed Name** | | | | |
| **CA (Cooperating Agency) Remarks:** | | | | |
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|  |  | |  | **Signature Over Printed Name** |
| **OJT Chairman/Supervisor Remarks:** | | | | |
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