## New Avogadro Account Guide

Your emails have already been added to the Avogadro system and the Princeton University Invitational, however, you will need to individually set up your password if you do not already have an Avogadro account.

The following paragraph pertains only if you do not already have an account; otherwise just log in with your credentials.

To claim your account, go to <a href="https://app.avogadro.ws/reset">https://app.avogadro.ws/reset</a> and enter the email address that you've been receiving our emails from. You will receive a link by email to set your password. Often this email is sent to spam; please check your spam folder. Your account should be created! By the next day we should have your account added to the appropriate team(s).

Once connected to a team, after logging in, click on the white bar that says "Invitational (Coach)" as shown below.

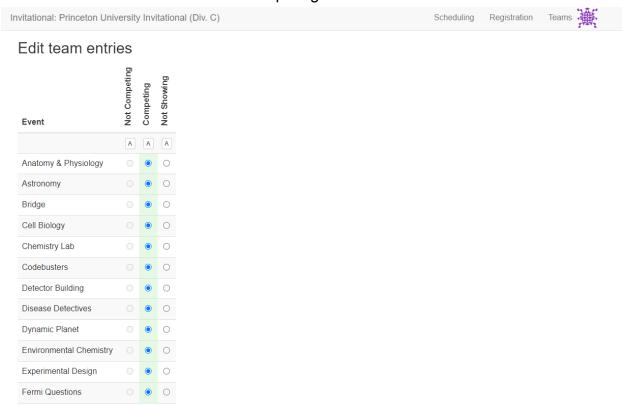


If you do not see this, we haven't added you to your team yet. Feel free to email us if this is the case after a day.

Note that your username for the newly created account is your email address by default. Use this to sign in as your "username".

Once you are on the tournament home page as a coach, the top should have "Scheduling" and "Teams". Ignore "Registration" as it is not used.

If you click "Teams" you should be able to see a table of the 23 (+1 trial) events. By default all events are selected as "Competing."



If you do not plan to compete in an event (ex. Science Quiz Bowl), please click "Not Showing" for that event and hit "Update" at the bottom. It'll make our life easier!

The "Scheduling" section will be used to do Self-Scheduling. Build/trial event self-scheduling will open on **Wednesday**, **January 25rd at 5:00 PM EST**. Self-scheduling may only be done while logged into the coach's account on Avogadro.

If you have difficulties with Avogadro, please let us know as soon as possible so that you do not get locked out for self-scheduling.