Requirements Documentation Marking Scheme

		macid		Mark	Mark (out of)
Team Number					
Team Name					
Student Name		macid			
Student Name		macid			
Student Name		macid			
				Mark	**Mark (out of)**
Basics					
One mark off for every spelling and grammar mistake, after the first two mistakes, to the maximum shown.					
Take off 3 marks if the file is not located in the correct spot in the repo					
Total				0	8
Style					
Paragraph structure (logical grouping of ideas) Concisely expressed ideas (not wordy) Flow between paragraphs and sections Adequate number of figures and other visuals (could be zero, if this is adequate) "Pointers" in the document to help navigate through Subsections logically organized (information hiding and encapsulation as much as possible)					
Total				0	8
Overall Opinion of Content					
Is the material covered adequately Is the rational clear and logical Originality - evidence that the students have thought about the issues and shown creativity					
Total				0	8
Check List					
Template is followed, additions to template are explicitly indicated					2
Title Page					1
Table of Contents					1

List of Figures		1
List of Tables		1
Pages are numbered		1
Every figure has a caption and every table has a heading		1
There is a section for the revision history		1
Project drivers - purpose of the project, stakeholders, constraints, naming conventions, terminology		3
Scope - scope and context are given		3
Project issues section - including off-the-shelf solutions, new problems, tasks, risks, costs, user documentation, waiting room, ideas for solutions		3
Open issues are identified (if appropriate) – part of PoC		2
Identifies the technical (or other) risks that need to be tested, for instance during the proof of concept demonstration		2
Requirements are abstract		3
Requirements are unambiguous		3
Requirements are traceable		2
Requirements are validatable		2
Requirements are complete		2
Requirements are consistent		2
Requirements use symbolic parameters rather than values that are explicitly written into the requirements		2
All requirements are numbered (labelled)		2
Nonfunctional requirements are documented Check a few nonfunctional requirements at random to see if they are validatable 1. Usability requirements 2. Safety requirements 3. Performance requirements 4. Installability requirement		3
Health and Safety concerns are documented		3
Document clearly shows the inputs to the system and the requirements for the determination of the outputs.		8
The terms functional and nonfunctional requirements are used correctly		4
Key questions are asked by the evaluator on the project and then the answers are sought in the documentation and the quality of the answers is evaluated.		10
Assumptions are documented (look for user characteristics, hardware constraints, scope constraints etc.)		3
Gantt Chart updated, shows phasing in of requirements		5
Total	0	76
Total Mark	0	100

Comments