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**Date:** Nov 2, 2023

**To:** Prishita Meshram

SkyIT is very pleased to offer Prishita Meshram an unpaid, remote internship position in our company. Congratulations! We are very excited to have you join us as part of our work family. Below is the information you requested about the position and our company:

**Company Name:** SkyIT

**Office Address:** 330 5 Avenue SW, Calgary, AB T2P 0L4, Canada

**Number of hours worked per week:** 20 hours

**Start Date & End Date:** Nov 13, 2023 – Dec 16, 2023

**Job Title:** UI/UX

**Job Duties:** All to be performed at the capacity of an **intern** along with guidance from Team Lead

- Create custom animated art design content for company websites
- Prepare 3D sketches, layouts, and graphical elements of the subjects to be rendered using traditional tools, multimedia software, and image processing, layout, and design software
- Collaborate closely with management, developers, and web designers to define, create, & implement design
- Produce 3D designs that exceed market standards
- Offer creative and efficient support to current and potential processes

Should you need further information, please do not hesitate to contact us directly!

A handwritten signature in blue ink, appearing to be 'Prishita Meshram', is located at the bottom left of the document.

Sincerely,  
Shahab Seyedi  
SkyIT Ltd. - Executive Director