

Congratulations on your Admission to ALU!

Begin your journey now



Note: Deadlines can be found at the end of this document

Step One: Welcome

- Log in using the email you applied to ALC with, and set your password. Your password should be of a minimum of 8 characters including a number and special character
- Watch our Welcome video which captures highlights from our campus.
- Refer to our roadmap below to understand the details of the process to become a fully enrolled student at ALC.
- Get familiar with this portal and the actions available to you on this platform to easily complete the process and join us at ALC!

*Please use the same email throughout this process. In case you forget your password, click on the 'Forgot your password?' link under 'My Account' section at the top right corner of the portal.

Step Two: My Information

- In this section, you will make sure that we have the correct contact details for yourself as well as at least one emergency contact. This will ensure that we can reach you or someone on your behalf when we need to.
- You will verify your personal details entered in the application. You will also verify the information for the parents or guardians you entered in the application. You will

have the choice to make any of these parents or guardians your emergency contact or to add someone else.

- We will ask you if you want ALC to send some basic information about this enrollment process to any of your parents or guardians.
- If any information needs to be updated, please write to admissions@alueducation.com and request the change.
- You will need to complete this section before you can move on to the Finances section. After you submit the My Information section, you will no longer be able to edit it on the portal.

Step Three: Finances

In this section, you will confirm that you have the necessary funds to cover tuition costs. You will not be able to move onto the Deposit section until you show that you can do so.

Please upload all sources of funding that will help cover your tuition and other costs. The sponsor documents must reflect an amount of at least the full tuition amount for your chosen campus to show that you can cover your fees.

Once you have uploaded your sponsors, please submit for review by the Admissions team. You will receive an email notification with the results of the review.

Examples of different options for a sponsor:

- Individual sponsor such as parent, guardian or close relative,
- Companies or institution sponsoring you
- Government Scholarship
- Personal Loan

For individuals, you will be asked to upload:

- Bank Statement of your sponsor for the last 3 months reflecting an amount of at least 7000 USD to 10000 USD.
- Scan of a national ID or passport as proof of identification for the sponsor.

For sponsors provided by an institution or corporate partner, you will be asked to upload:

- Sponsor letter confirming the sponsorship amount and terms.

Important: You have the possibility of deferring your admission if you would like before you pay your deposit in the next step. Please visit the Defer page from the drop down menu for more details.

Step Four: Deposit

- It is time to reserve your spot in ALU's Class of 2020. To do so, pay the \$250 USD non-refundable deposit to secure your seat.
- You will be able to choose your payment method to let us know how you plan to put down this deposit. You can pay by card or by bank transfer. You will receive payment instructions when you get to this section in the portal.

Step Five: Campus Life

- Now it is time to shape what you want your life to look like at ALU. In this section, you will learn about various options and select your preferences. First, you will apply for a visa if you are studying abroad.
- If you are an international student coming to the ALC Mauritius campus, you will apply through the portal for your entry permit by uploading the required documents. An Admissions Officer will check if you meet the Mauritian Government requirements. ALC Mauritius will apply for the entry permit on your behalf once we receive all the required application materials. All of the documents required to apply for an entry permit for ALC Mauritius are:
 - a completed visa application form
 - bank statements (most recent 3 months reflecting a minimum of 7000 to 10000 USD)
 - a signed copy of your student acceptance letter
 - a copy of your passport photo
 - a signed letter of financial support from a parent, guardian, or sponsor
 - a scanned copy of your passport that is valid for the period of study
- You will also confirm the degree program you wish to register for. You will be able to stick with the selection you made in your application or switch to any degree programs you are eligible for. As part of reviewing your application to ALU, our Admissions Officers examined your transcripts to ensure that you will be set up for success for the major you select.
- For our ALC Mauritius campus, you can choose to opt in or opt out of the meal plan that is offered through on-campus dining.
- Make the choice to live on campus and fill out our housing questionnaire. We will use these preferences to pair you with a roommate and put you in a room that suits your needs. If you choose to live on campus, you will quickly become an active member of the ALU community. Get to know the other students around the residences in your downtime.
- Let us know if you want to be covered by your own private health insurance or if you want to join ALC's healthcare plan. At this point, you will also be asked to share medical details, such as allergies, conditions, or surgeries, that will help ALC keep you healthy. You will also need to sign a medical consent form for emergency use.
- You will then have the chance to review these selections to confirm the total cost before you finalize these choices. You can go back into any of the sections and edit them.

- You will also choose if you would like to pay in one installment or two installments. If you choose to pay in one installment, your full tuition and extra charges will be due before you come to ALC. You will receive a 5% discount for choosing one installment. If you choose to pay in two installments, your first installment will be due before you come to ALC.

Step Six: Tuition

- Once you finalize your campus life choices, a pro forma invoice will be generated for you. You will be able to download this invoice on the portal and will be able to pay it in the Tuition section. You will be able to pay by card or by bank transfer. Payment instructions will be available on the portal once you reach this point.
- You need to pay your tuition in full or at least your first installment before arriving at ALC. You will not receive your letter of enrollment or visa until you pay tuition.
- If you are still conditionally admitted and have not submitted your Official Final Senior Secondary National Exam Transcript or Results from other accepted High School Curricular, e.g. IB or Cambridge A-Levels, then you will need to upload the document in order to receive a final admissions decision. You will not receive your invoice until the Admissions team reviews and approves your academic results.

Step Seven: Arrival

- This section is where you plan for your arrival at ALC!
- Let's plan how and when you will come to campus! If you are living on campus, find out when residences open and you can move in. Learn about Orientation events and its schedule. Once you have planned your arrival, tell us when and how you plan to travel to ALC. You will also find out about Family Orientation and tell us if any of your family members plan to attend.
- **Important:** To enter the country in Mauritius, you will need to have your entry permit and Letter of Eligibility to Enrol with you. You will need to successfully pay your first tuition installment or full tuition fees to receive these documents.
- These documents will be available to you at the end of the Arrival section.

Traveling to Campus

- Download and print your Letter of Eligibility to Enrol which confirms that you are enrolled at ALU.
- This letter will only be made available once you have:
 - paid at least the first installment for tuition
 - received your entry permit if applicable
 - completed the Bridging Program if you were required to do so
- Note that **you will not be allowed entry into ALC Mauritius without this letter,** so please make sure to pay your tuition fees on time.

Important things to note

- If you are joining us as a Bridging Program student for the Mauritius campus, do not forget to complete your online course. More information on this will be available on the Admitted Student Portal and over email.
- If you have been conditionally admitted, you need to upload your final senior secondary school national/external exams results and/or your university transcript on the portal by 29th November 2019 otherwise you will not be recognized as an ALC student.
- If you have any technical problems while using the portal, please go to the drop down menu and click Support. You will see a list of FAQs and be able to report issues that do not fall into that category.
- For any questions in regards to the processes or deadlines, please email admissions@alueducation.com

Important documents to carry with you when you travel

- Original copies of :
 - Your final senior secondary school national/external exams certificate of results or
 - Your final senior secondary school national/external exams statement of results with a stamped and signed letter from the education board verifying the results

Note that these must show the subjects taken as well as the grades in each subject.
- A copy of your travel documents (passport, entry permit, Letter of Eligibility to Enrol, etc.) to show at the airport
- Medical results for Mauritius

Deadlines can be found below as well as on the portal:

Section	Deadline
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Deposit payment (Step 4)	11 November 2019
Campus life (Step 5)	29 November 2019
Applying for your visa (Step 5)	29 November 2019
Tuition payment (Step 6)	11 December 2019
Arrival details submission (Step 7)	3 January 2019

Welcome again to the ALU community!

