

**PROCUREMENT DELIVERY GUIDELINE FOR EQUIPMENT PROCUREMENT /
DELIVERY / INSTALLATION FOR STELLA OBASANJO HOSPITAL**

S/No.	ACTIVITY DESCRIPTION / DELIVERABLES	ADVISORY DURATION	DELIVERY DATE
1	Contract Award: for Specialized Equipment / Issuance of APG, Release of Funds as per contractual terms and conditions etc.	Commencement date.	End of June, 2022
2	Development and issuance of Shop drawings: Development and issuance of all required shop drawings, MEP details and Data Sheets for Equipment by selected Contractors.	3 Weeks	1 st July to 21 st July, 2022
3	Equipment Procurement: Revalidate Proforma Invoice (PI), Issuance of Purchase Orders (PO), Letters of Credit (LC), Manufacturing of items (Where applicable) and Packaging preparatory for Shipment.	3 Months	1 st July to 31 st August, 2022
4	Shipping Documentation and Shipment: Preparation of Form M, Bill of Lading (BL), Shipping Documents, Shipment of Equipment.	2 Months	1 st September to 31 st October, 2022
5	Port Clearance: Port Clearance and Transportation to Site / Storage / Sorting etc.	5 Weeks	1 st November to 12 th December, 2022
6	Equipment Installation: Equipment Installation for OPD/Admin / IPD	3 Months	12 th December 2022 to 15 th March, 2023
7	Training and Commissioning of Equipment	2 Months	7 th January to 15 th March 2023