

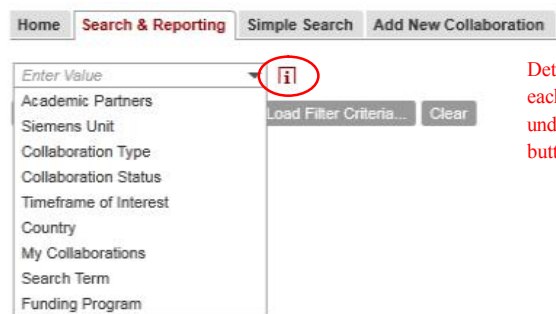
Quick Start Guide

Using UNICO⁺

In general there are two main options how to use UNICO⁺: The *search & reporting* and the *simple search* option.

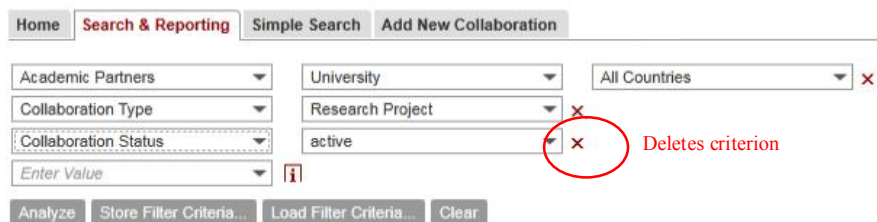
TAB “SEARCH & REPORTING”

1. Select one filter criterion from the drop down menu:



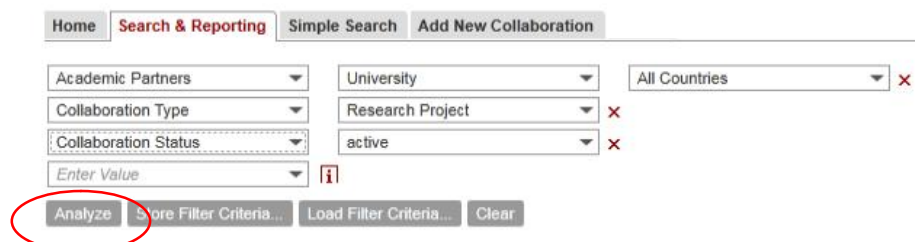
The screenshot shows the 'Search & Reporting' tab selected. A dropdown menu is open, displaying a list of filter criteria: Academic Partners, Siemens Unit, Collaboration Type, Collaboration Status, Timeframe of Interest, Country, My Collaborations, Search Term, and Funding Program. An information icon (i) is circled in red next to the dropdown arrow. To the right of the dropdown, there are buttons for 'Load Filter Criteria...' and 'Clear'. A red text annotation points to the information icon, stating: 'Detailed information about each criterion is available under the information button'.

Further filter criteria can be selected in separate lines, criteria can be de-selected by the x button:



The screenshot shows the 'Search & Reporting' tab with multiple filter criteria selected in separate lines: 'Academic Partners' (dropdown), 'University' (dropdown), 'All Countries' (dropdown with an 'x' button), 'Collaboration Type' (dropdown), 'Research Project' (dropdown with an 'x' button), 'Collaboration Status' (dropdown with an 'x' button), and 'Enter Value' (text input with an information icon). The 'Analyze' button is circled in red. A red text annotation points to the 'x' button next to 'Collaboration Status', stating: 'Deletes criterion'.

2. Adjust all selection boxes to your needs.
3. Click on “Analyze”.



The screenshot shows the 'Search & Reporting' tab with the same filter criteria as the previous screenshot. The 'Analyze' button is circled in red, indicating it should be clicked to execute the search.

4. Search results are automatically presented in a list view.

NOTE: It is possible to type directly into the search boxes instead of using the drop-down menu. You will be given a shortened selection list depending on your input.

NOTE: If you like to apply the same filter criteria in the future again, you can export (and load) the set of criteria via the “Store Filter Criteria” and “Load Filter Criteria” buttons. The generated xml-file can also be sent to another user and used by him/her to perform the same analysis.

NOTE: The filter criterion collaboration status refers to the status of the project at the day on the reporting. It is the current status of the project.

You can change into a statistical view:

Home Search & Reporting Simple Search Add New Collaboration Admin

Academic Partners University All Countries x

Collaboration Type Lectureship x

Collaboration Status active x

Enter Value i

Analyze Store Filter Criteria Load Filter Criteria Clear

Switches to statistical view

Analysis results: 91

ID	Collaboration Title	Status	Org-Level 1	Org-Level 2	Org-Level 3
5	Modelling embedded system software with UML-real time	active	CT	CT T	CT T CEE

5. An Excel export can be generated in both views:

Reporting blocks view:

Reporting block

Sector	Number of Collaborations	Budget for Collaboration Partner in €
Total	7	0 €
IC	5	0 €
CT	1	0 €
F	1	0 €

Business Unit	Number of Collaborations	Budget for Collaboration Partner in €
Total	7	0 €
IC RL HC	4	0 €
IC SQ SE	1	0 €
CT RTC C&G	1	0 €
undefined	1	0 €

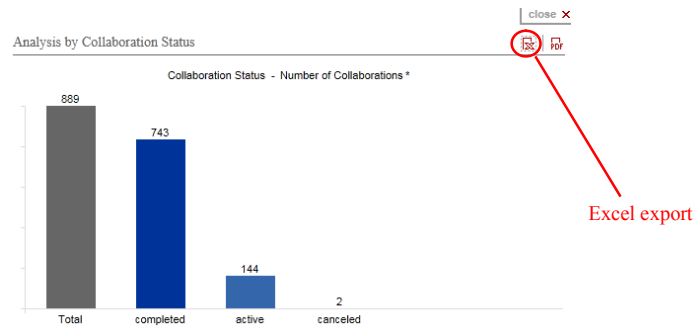
List view:

Excel export

Excel export

Excel export

NOTE: It is also possible to generate an excel-export of the statistical analysis:



Further details: see UNICO⁺-Manual section 9.3.

TAB “SIMPLE SEARCH”

- Searches UNICO⁺ for keywords:

Home Search & Reporting Simple Search Add New Collaboration

internet of things Search i

- Separate keywords by commas:

Home Search & Reporting Simple Search Add New Collaboration

smart grid, energy Search i

- “AND” connection of keywords is used for the search.
- Example: “green energy” finds documents, which contain exactly the phrase “green energy”. “green, energy” finds documents which contain “green” and “energy” but not necessarily as phrase “green energy”.

Further details: see UNICO⁺-Manual section 9.3.