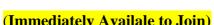
CURRICULUM VITAE

FAIZAN AHMED

Dubai: United Arab Emirates Mobile: +971 508339140 E-mail: faizanant@gmail.com





	(Immediately Availale to Join)
Career	Looking for a job in Accounts and Finance having more than seven years of proven
Objective	experience including six years in UAE and one year in Pakistan. CPA with Bachelor of
U	Commerce Degree from University of Karachi Pak.
Profile	> CPA Qualified 2017- Membership ID: M-1882.
Trome	Website: www.icpap.com.pk
	 Post Graduate Diploma in Public Accounting CPA 2016.
	 B.Com from University of Karachi Pakistan
	➤ Well-acquainted with ERP system in Finance and Accounts, especially SAP ECC 6
	ERP
	> Team player with strong multitasking capabilities and a focus on problem-solving
Work	Company : Horizon 7 Technical Services LLC
Experience	Dubai UAE
Summery	Duration : April 2019 to \ Till Date
Summer y	Designation : Senior Accountant
	Designation . Semon recountant
	Company : Arab Centre For Tax Consulting & Auditing
	Abu Dhabi UAE
	Duration : Sep 2018 to \ April 2019
	Designation : Sep 2016 to (April 2019) Designation : Senior Accountant
	Designation . Semon Accountant
	Company : Al Ain Rocks Crusher LLC. Fujairah UAE
	Duration : Feb 2017 to \ Sep 2018
	Designation : Senior Accountant
	Designation . Semon Accountant
	Company : Al Ain National Transport Company LLC. Al Ain UAE
	Duration : May 2013 to \ Feb 2017
	Designation : Assistant Accountant
	Designation . Assistant Accountant
	Company: : Ghouri & Co. Chartered Accountants, Karachi – Pakistan
	Duration : June 2012 to \ May 2013
	Designation : Audit Assistant
Key Skills	Project Management
KCy OKIIIS	> VAT Reports (Input & Output VAT)
	Effective Inventory Control
	Finalization of Accounts
	Financial Statements/ P&L, SOFP, Statement of Cash Flows
	Payroll preparation and Distribution through WPS
	> Auditing Skills
	> Analytical Thinking
	Analytical limking
Nature of	Senior Accountant
Work	Horizon 7 Technical Services LLC -Dubai UAE
11 OI W	April 2019 to \ Till Date
	Company Overview
	Company Overview
	Horizon 7 Technical Services LLC is a contracting company handling construction
	projects, flooring, interior designing, decorative painting etc. We have different
	clients; some major are like, Tornado, Ghantoot, Design Infinity, Sofitel Hotels &

Resorts etc.

Kev Accountabilities

- Project Management/ Costing
- > LPOs and quotations
- Bookkeeping
- > VAT reports and Returns Filing
- ➤ Monthly Closing & Financial Statements
- ➤ Bank Reconciliation and updating cash flows on daily basis
- ➤ Account Receivable management very effectively

Senior Accountant

Arab Centre For Tax Consulting & Auditing Co.

Sep 18 to April 2019

Company Overview

Arab Centre For Tax Consulting & Auditing Co. was registered in the first quarter of 2018. It provides Tax and auditing services to clients in the UAE.

Kev Accountabilities

- Bookkeeping
- > VAT reports
- ➤ VAT Returns Filing
- ➤ Monthly Closing & Financial Statements
- ➤ Interactions and Coordination with the clients

Senior Accountant

Al Ain Rocks Crusher LLC. Fujairah UAE

Feb 2017 to Sep 18

Company Overview



We were doing business in mining industry. Processing aggregate materials of different sizes for supplying to different customers for construction purposes all over UAE.

Kev Accountabilities

- > AP & AR
- ➤ General entries
- General Ledger
- Financial Statements (Income Statement/Balance Sheet & SCF)
- > Payroll and overtime
- ➤ Material coordination and Sales

Assistant Accountant

Al Ain National Transport Co. LLC Al Ain – U.A.E May 2013 to Feb 2017

Company Overview



This company is active in transporting raw materials and finished goods all over UAE and GCC. We have a vast fleet of trucks, trailers and heavy machinery with almost 300 employees working.

Kev Accountabilities

- Controlling petty cash properly updating it on daily basis and reviewing the payment vouchers
- Analyzing payroll and rectifying the differences raised in payroll
- > General entries, credit invoices and debit invoices
- ➤ General Ledger, Trail Balance, Income Statement, Balance Sheet & SCF
- ➤ Handling cash sales properly
- ➤ Performing bank reconciliations on monthly basis.
- Performing adjustments for accruals, ending stock, prepaid expenses on

Professional Qualifications	Closing Dupdating cards for heavy machinery working on site, calculating vehicles wise diesel consumption, day wise income including cash and credit Writing checks for creditors and for daily office expenses Maintaining visa cards balances and recharging for online transactions Dealing custom payments, bills collection and invoicing the customer for the same Keeping track record of spare parts for each vehicle and generating vehicle wise activity reports Audit Assistant Ghouri & Co. Chartered Accountants Karachi- Pakistan June 2012 to May 2013 Kev Accountabilities Auditing clients' financial accounts – cash books, ledger books and financial statements Generating drafted financial statements Applied analytical procedures Worked on income tax and sales tax issues and submitting tax returns to the federal tax body on monthly, quarterly, semi-annually and annual basis Performing e-filing for tax and corporate clients Making bank reconciliations for client's financial statements Stock spot counting Individuals, employees' income tax CPA Pakistan Certified Public Accountant (Qualified) CPA Pakistan Certified Public Accountant (Qualified) CPA Pakistan Certified Public Accountant (Qualified) University of Karachi Pakistan B.Com Degree, Major Subjects: Financial Advanced Accounting & Cost Accounting, Business Management, Economic Analysis & Policy, Business Law. ERP SAP Financials and Controlling Module (FICO) the latest version ECC 6.0. In 2015. Implementation and End User knowledge.
	 Ms Office proficient in MS Excel, Tally, QuickBooks, Peachtree. Worked on 'Tally, Peachtree, QuickBooks, Focus, Visual Accounting, Vision, Point of Sale and Al Ameen Software with various clients etc.
Other Skills	 Team building and team management skills Excellent communication and interpersonal skills Strong work ethics Analytical skills
Personal Details	 Father's Name Date of Birth Nationality Pakistan Current Location Passport No Passport Expiry Visa Status Visa Expiry Notice Period Emirates ID Languages Driving License Shoukat Ali 15 Apr 1991 Pakistan Oblai- UAE CY1165392 08/08/2026 Employment Visa O6/04/2021 Tobay (On Notice) Emirates ID Tat- 1991 - 7414090 - 7 Languages Ualid UAE Driving License 2016