

Requirements for Front Accounting

1. New Sales Quotation Entry: Field description

The screenshot shows the 'New Sales Quotation Entry' form. At the top, there are tabs for 'Sales', 'Purchases', 'Items and Inventory', 'Manufacturing', 'Fixed Assets', 'Dimensions', 'Banking and General Ledger', and 'Setup'. The 'Sales' tab is active. Below the tabs, there is a navigation bar with 'Testing_Batch | frontaccounting.squadinfotech.in |' and a 'Dashboard' button. The main form area is titled 'New Sales Quotation Entry'. It contains several input fields: 'Customer' (Donald Easter), 'Branch' (Donald Easter), 'Reference' (2345654567/2022), 'Current Credit' (-2,827.40), 'Customer Discount' (0%), 'Payment' (Payment due within 10 days), 'Price List' (Retail), and 'Quotation Date' (02/21/2022). Below these fields is a table titled 'Sales Quotation Items'. The table has columns: 'Item Code', 'Item Description', 'Quantity', 'Unit', 'Price after Tax', 'Discount %', and 'Total'. The first row shows 'HP Laptop Core i3' with a quantity of 1 and a price of 600.00. Below the table, there are fields for 'Shipping Charge', 'Sub-total', and 'Amount Total'. At the bottom, there is a 'Quotation Delivery Details' section with fields for 'Deliver from Location', 'Valid until', 'Deliver To', 'Address', 'Contact Phone Number', 'Customer Reference', 'Comments', and 'Shipping Company'. The form has buttons for 'Place Quotation', 'Cancel Quotation', and 'Back'.

Field Name	Description
Customer	This is Drop down object which displays data of existing customers who are registered in our database.
Branch	This field represents customer's business location which we have registered in our database while registering the customer. One customer may have multiple locations as Branch from where customer might be operating the business.
Reference	This is auto-generated field, but editable to customise the reference.
Current Credit	This is the credit limit offered to the customer.
Customer Discount	For premium customers this can be default discount on all orders/quotations. This would be 0 by default for all new customer.
Payment	This drop down field should select the payment terms with the customer. Payment terms are as following: <ol style="list-style-type: none"> 1. Cash Only 2. Due 15th of the following month 3. Due by end of the following month 4. Payment due within 10 days
Price List	This field decides the price action based on the quantity of purchase. This field has following values" <ol style="list-style-type: none"> 1. Retail 2. Wholesale
Quotation Date	Default value is system date when the Quotation Entry was done. This field may permit past date but should not permit future date.

	On selecting future date, the date field should be highlighted RED in color.
Item Code	<p>This field should allow the user to directly type the item code of the product for which the quotation is being made. On entering valid item code, the following fields should be filled:</p> <ol style="list-style-type: none"> 1. Item Description 2. Quantity 3. Price after Tax / Price before Tax 4. Discount 5. Total (non-editable field) <p>User can click "Add Item" to add the item in quotation and a new product row with blank data should be added.</p>
Item Description	<p>This is alternate way to add item in the quotation. Instead of adding item using Item Code, user can select the product from the drop down. Once the product is selected from Item Description following fields should be filled:</p> <ol style="list-style-type: none"> 1. Item Code 2. Quantity 3. Price after Tax / Price before Tax 4. Discount 5. Total (non-editable field) <p>User can click "Add Item" to add the item in quotation and a new product row with blank data should be added.</p>
Quantity	Default value should be 1 quantity. If customer requires more than 1 quantity, change the quantity before clicking on Add Items button.
Price after Tax / Price before Tax	Should display the pre entered price from data base.
Discount	If the customer is offered discount, mention the percentage. Max 15%. If the user enters discount more than 15%, error "Discount cannot exceed 15%" should be displayed.
Total	Non-Editable field. This field should display the total price of the product after applying discount (if applied).
Add Item Button	<p>This button should add the item in the Quotation Entry. On successful entry of the product, Edit button (displayed as Pencil icon) and Delete button (displayed as Red X) should be displayed.</p> <ul style="list-style-type: none"> • EDIT button should allow to change only quantity and discount. • Delete button should remove the product from list. <p>If no item is added in the list, error "You must enter at least one non empty item line" should be displayed.</p>
Shipping Charge	Add any shipping charge to be charged from customer here. Max. 50\$. If the shipping charge is entered more than 50\$, error "Maximum shipping charge is 50\$" should be displayed.
Sub Total	Sub-total is non-editable field. This should display the final total for all products, considering the quantity, price after tax, discount, and shipping charge.
Included Tax	Tax is charged at 5%. This is non-editable
Amount Total	This is Non editable field. This is the final cost for the customer.
Update Button	If there is change in the shipping charges this button will update the values in the form.

Deliver from Location	Drop lists different warehouses. User can select this order would be fulfilled from which warehouse.
Valid until	Select the date till when this quotation is considered valid. After this date, this quotation would be considered invalid and user should not be able to convert this quotation to sales order.
Deliver To	This field should display the customer branch location where are order is required to deliver. Error "You must enter the person or company to whom delivery should be made to" should be displayed if no value is entered.
Address	Address of the customer branch where the order is to be delivered. If no address is mentioned, error "You should enter the street address in the box provided. Orders cannot be accepted without a valid street address." Should be displayed
Contact Phone Number	The contact number of the customer who would receive the order. Should be 10 digit number. This is optional field
Customer Reference	This is editable field. User can enter a unique customer identification number. Alphanumeric values should permitted. This is optional field.
Comments	And additional comments required to be mentioned, can be entered here. This is optional field
Shipping Company	Select the shipping company who would be delivering this order to the customer.
Place Quotation	This button should successfully add quotation entry in the ERP.
Cancel Quotation	This button should reset the quotation entry before clicking the Place Quotation button. It should clear the form. Error "You are about to void this Document. Do you want to continue?" should be displayed. OK button should be available to confirm. Cancel button should be available to cancel the action.

2. Sales Order Entry: Field Description

The screenshot shows the 'New Sales Order Entry' form in the frontaccounting.squadinfotech.in application. The form is divided into several sections:

- Customer Information:** Customer (Donald Easter), Branch (Donald Easter), Reference (221558685/2022).
- Financials:** Current Credit (-2,827.40), Customer Discount (0%), Payment (Payment due within 10 days), Price List (Retail).
- Order Date:** 02/21/2022.
- Sales Order Items:** A table with columns: Item Code, Item Description, Quantity, Unit, Price after Tax, Discount %, Total. The table contains one item: HP Laptop Core i3, 1 each, 600.00, 0.0, 600.00. There are also fields for Shipping Charge (0.00), Sub-total (0.00), and Amount Total (0.00).
- Order Delivery Details:** Deliver from Location (Default), Required Delivery Date (02/22/2022), Deliver To (Donald Easter LLC), Address (N/A), Contact Phone Number, Customer Reference, Comments, Shipping Company (Default).
- Buttons:** Place Order, Cancel Order, Back.

Field Name	Description
Customer	This is Drop down object which displays data of existing customers who are registered in our database.
Branch	This field represents customer's business location which we have registered in our database while registering the customer. One customer may have multiple locations as Branch from where customer might be operating the business.
Reference	This is auto-generated field, but editable to customise the reference.
Current Credit	This is the credit limit offered to the customer.
Customer Discount	For premium customers this can be default discount on all orders/quotations. This would be 0 by default for all new customer.
Payment	This drop down field should select the payment terms with the customer. Payment terms are as following: <ol style="list-style-type: none"> 1. Cash Only 2. Due 15th of the following month 3. Due by end of the following month 4. Payment due within 10 days
Price List	This field decides the price action based on the quantity of purchase. This field has following values" <ol style="list-style-type: none"> 1. Retail 2. Wholesale
Order Date	Default value is system date when the Order Entry was done. This field may permit past date but should not permit future date. On selecting future date, the date field should be highlighted RED in color.
Item Code	This field should allow the user to directly type the item code of the product for which the Order is being made. One entering valid item code, the following fields should be filled: <ol style="list-style-type: none"> 1. Item Description 2. Quantity 3. Price after Tax / Price before Tax 4. Discount 5. Total (non-editable filed) User can click "Add Item" to add the item in Order and a new product row with blank data should be added.
Item Description	This is alternate way to add item in the Order. Instead of adding item using Item Code, user can select the product from the drop down. Once the product is selected from Item Description following fields should be filled: <ol style="list-style-type: none"> 1. Item Code 2. Quantity 3. Price after Tax / Price before Tax 4. Discount 5. Total (non-editable filed) User can click "Add Item" to add the item in Order and a new product row with blank data should be added.

Quantity	Default value should be 1 quantity. If customer requires more than 1 quantity, change the quantity before clicking on Add Items button.
Price after Tax / Price before Tax	Should display the pre entered price form data base.
Discount	If the customer is offered discount, mention the percentage. Discount percentage should not exceed 15%. If the user enters discount more than 15%, error "Discount cannot exceed 15%" should be displayed.
Total	Non-Editable field. This field should display the total price of the product after applying discount (if applied).
Add Item Button	This button should add the item in the Quotation Entry. On successful entry of the product, Edit button (displayed as Pencil icon) and Delete button (displayed as Red X) should be displayed. <ul style="list-style-type: none"> • EDIT button should allow to change only quantity and discount. • Delete button should remove the product from list. If no item is added in the list, error "You must enter at least one non empty item line" should be displayed.
Shipping Charge	Add any shipping charge to be charged from customer here. Max. 50\$. If the shipping charge is entered more than 50\$, error "Maximum shipping charge is 50\$" should be displayed.
Sub Total	Sub-total is non-editable field. This should display the final total for all products, considering the quantity, price after tax, discount, and shipping charge.
Included Tax	Tax is charged at 5%. This is non-editable
Amount Total	This is Non editable field. This is the final cost for the customer.
Update Button	If there is a change in the shipping charges, this button will update the values in the form.
Deliver from Location	Drop lists different warehouses. User can select this order would be fulfilled from which warehouse.
Required delivery date	Select the date till when this delivery is required.
Deliver To	This field should display the customer branch location where order is required to deliver. Error "You must enter the person or company to whom delivery should be made to" should be displayed if no value is entered.
Address	Address of the customer branch where the order is to be delivered. If no address is mentioned, error "You should enter the street address in the box provided. Orders cannot be accepted without a valid street address." Should be displayed
Contact Phone Number	The contact number of the customer who would receive the order. Should be 10 digit number. This is optional field.
Customer Reference	This is editable field. User can enter a unique customer identification number. Should allow alphanumeric values. This is optional field.
Comments	And additional comments required to be mentioned, can be entered here. This is optional field.
Shipping Company	Select the shipping company who would be delivering this order to the customer.
Place Order	This button should successfully add Sales Order entry in the ERP.

Cancel Order	It should cancel the Order. This button should reset the order entry before clicking the Place order button. It should clear the form. Error “You are about to void this Document. Do you want to continue?” should be displayed. OK button should be available to confirm. Cancel button should be available to cancel the action.
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3. Deliver Items for Sales Order: Field description

The screenshot shows the 'Deliver Items for a Sales Order' page in a web application. The page has a navigation bar with tabs for Sales, Purchases, Items and Inventory, Manufacturing, Fixed Assets, Dimensions, Banking and General Ledger, and Setup. Below the navigation bar, there's a header with the user's name 'MT_OL_38' and the company name 'frontaccounting.squadinfotech.in'. The main content area is titled 'Deliver Items for a Sales Order'. It contains a form with fields for Customer (Donald Easter LLC), Branch (Donald Easter LLC), Currency (USD), Reference (1133/2021), For Sales Order (244), Sales Type (Retail), Delivery From (Default), Shipping Company (Default), Date (08/04/2021), Current Credit (-2,624.00), Dimension, and Invoice Deadline (08/05/2021). Below the form is a table titled 'Delivery Items' with columns: Item Code, Item Description, Ordered, Units, Delivered, This Delivery, Price, Tax Type, Discount, and Total. The table shows one item: iPhone 6 64GB, with 1 unit ordered and 0 delivered. The total amount is 250.00. At the bottom, there's a section for 'Action For Balance' (Automatically put balance on back order) and a 'Memo' field. There are buttons for 'Update', 'Clear quantity', 'Process Dispatch', and 'Back'.

Field Name	Description
Customer	This is non-editable field. This field displays the name of the customer for whom the sales order was created.
Reference	This is auto-generated field.
Delivery From	This field should display the warehouse which was selected while entering the quotation / sales order. Error “Marked items have insufficient quantities in stock as on day of delivery.” if selected warehouse does not required quantity.
Branch	This field should display the branch which was selected while entering the quotation / sales order.
For Sales Order	This field should display the sales order number of the selected order.
Shipping Company	This field should display the branch which was selected while entering the quotation / sales order. This is drop down and shipping company can be changed if required.
Currency	This field displays the currency in which the customer will be making the payment. This is pre-defined currency while registering the new customer.
Sales Type	This field displays the type of sales as below: <ul style="list-style-type: none"> 1. Retail 2. Wholesale This is display field displaying the price list which was selected while entering the Quotation / Sales Order.

Date	Default value is system date when the Delivery Entry was done. This field may permit past date but should not permit future date.
Current Credit	This is the credit limit offered to the customer.
Dimension	Feature not to be tested
Invoice Dead-line	This is deadline by when the invoice has to be created. This should permit future date but before the payment date as selected while creating the sales order.
Item Code	This is non editable field. This field should display the item codes of all products for which the Sales Order was created.
Item Description	This is non editable field. This field should display the product names for relevant item codes for which the Sales Order was created.
Ordered	This is non-editable field. This should display the quantity of each product, as mentioned while creating the sales order.
Delivered	This is non-editable field. This field should display the quantity that has been dispatched and delivered to the customer. While creating the delivery for first time for newly created sales order, this field should display "0". For partial quantity delivered, this field should mention the quantity delivered against the sales order till date.
This Delivery	Enter the quantity of the respective item which is being dispatched. This value can be less than or equal to Ordered quantity but cannot be more than ordered quantity. If the user enters value more than the Ordered minus delivered quantity, error "Selected quantity cannot be less than quantity invoiced nor more than quantity not dispatched on sales order." Should be displayed.
Price	Should display the per quantity price of the product.
Tax Type	This is non-editable field. This should display the tax payment information of the customer. This is mentioned while registering new customer in ERP.
Discount	This field displays the discount which was mention while entering the sales order.
Total	Non-Editable field. This filed should display the total price of the product after applying discount (if applied).
Shipping Cost	Add any shipping cost to be charged from customer here. Max. 50\$. If the shipping cost is entered more than 50\$, error "Maximum shipping cost is 50\$" should be displayed.
Sub Total	Sub-total is non-editable field. This should display the final total for all products, considering the quantity, price after tax, discount, and shipping charge.
Included Tax	Tax is charged at 5%. This is non-editable
Amount Total	This is Non editable field. This is the final cost for the customer.
Action for Balance	Which dropdown decides the further action of pending quantity in case partial quantity is dispatched. This dropdown has following options: 1. <u>Automatically put balance on back order:</u> On successful "Process Dispatch", if "This Delivery" quantity is less than the "Ordered" quantity, then the quantity mentioned in "This Delivery" should be displayed as "Delivered" quantity.

	2. <u>Cancel any quantities not delivered.</u> On successful “Process Dispatch” if “This Delivery” quantity was less than “Ordered” Quantity, then “Ordered” quantity should be replaced with “This Delivery” quantity.
Memo	This field should display the information mentioned in Comments field while entering the sales order. This is optional field
Update	If there is any change in “This Delivery” quantity or “Shipping Cost” this button will update the values in the form.
Clear Quantity	This field should set the “This Delivery” quantity to 0, also Total, Sub-total, Included tax (if applicable) and Amount Total should be set as 0. The clear quantity button should rename to Reset Quantity. When user clicks on Reset Quantity, the value in This Delivery field should reset to quantity equal to Ordered Quantity. The Total, Sub Total, Included Tax (if applicable) and amount total should be displayed as per quantity in This Delivery.
Process Dispatch	This button should make a successful dispatch entry for the warehouse.

4. Issue Invoice for Delivery Note: Field Description

Issue an Invoice for Delivery Note

Customer: Donald Easter LLC Branch: Donald Easter LLC Payment terms: Cash Only

Reference: 779/2021 Sales Type: Retail Currency: USD Dimension:

Shipping Company: Default Date: 08/04/2021 Due Date: 08/04/2021

Item Code	Item Description	Delivered	Units	Invoiced	This Invoice	Price	Tax Type	Discount	Total
102	iPhone 6 64GB	1	each	0	1	250.00	Regular	0.0 %	250.00
Shipping Cost:									0.00
Sub-total:									250.00
Included Tax (5%) 11.91									
Invoice Total									250.00

Memo:

Update Process Invoice Back

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Field Name	Description
Customer	This is Drop down object which displays data of existing customers who are registered in our database.
Reference	This is auto-generated field.
Shipping Company	Select the shipping company who would be delivering this order to the customer.
Branch	This field represents customer’s business location which we have registered in our database while registering the customer. One customer may have multiple locations as Branch from where customer might be operating the business.
Sales Type	This field displays the type of sales as below:

	<ol style="list-style-type: none"> 1. Retail 2. Wholesale <p>This is display field displaying the price list which was selected while entering the Quotation / Sales Order.</p>
Date	Default value is system date when the Delivery Entry was done. This field may permit past date but should not permit future date.
Payment	<p>This drop down field should select the payment terms with the customer. Payment terms are as following:</p> <ol style="list-style-type: none"> 1. Cash Only 2. Due 15th of the following month 3. Due by end of the following month 4. Payment due within 10 days
Currency	This field displays the currency in which the customer will be making the payment. This is pre-defined currency while registering the new customer.
Due Date	Select the date after which the invoice amount mentioned would be considered invalid. This is to be selected based on the payment terms selected. Ex. If the invoice date is 10th Oct 2020 and Payment terms "Payment due within 10 days" is selected, then the due date should be 20th Oct 2020.
Dimension	Feature not to be tested
Item Code	This is non editable field. This field should display the item codes of all products for which the Sales Order was created.
Item Description	This is non editable field. This field should display the product names for relevant item codes for which the Sales Order was created.
Delivered	This is non-editable field. This field should display the quantity that has been processed, dispatched and delivered to the customer. The details should be fetched from the Delivery Note which was processed and dispatched.
Invoiced	This is non-editable field. This field should display the quantity that has been invoiced. While creating the invoice for first time for newly created delivery note, this field should display "0". For partial quantity delivered, this field should mention the quantity that has been invoiced till date.
This Invoice	Enter the quantity of the respective item which is to be invoiced. This value can be less than or equal to Delivered quantity but cannot be more than "Delivered" minus "Invoiced" quantity.
Price	Should display the per quantity price of the product.
Tax Type	This is non-editable field. This should display the tax payment information of the customer. This is mentioned while registering new customer in ERP.
Discount	If the customer is offered discount, mention the percentage. Discount percentage should not exceed 15%
Total	Non-Editable field. This field should display the total price of the product after applying discount (if applied).
Shipping Cost	Should be displayed as per shipping cost entered while creating the delivery for this order. This is editable and shipping cost can be changed.

Sub Total	Sub-total is non-editable field. This should display the final total for all products, considering the quantity, price after tax, discount, and shipping charge.
Included Tax	Tax is charged at 5%. This is non-editable
Amount Total	This is Non editable field. This is the final cost for the customer.
Memo	This field should display the information mentioned in Comments field while entering the sales order. This is optional field.
Update	If there is any change in “This Invoice” quantity or “Shipping Cost” this button will update the values in the form.
Process Invoice	This button should make a successful dispatch entry for the warehouse.

5. Customer Payment Entry: Field Description

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File Edit View Sign Window Help

Home Tools FrontAccounting2.4.2.0 x

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Sign In

Squad1 | 192.168.1.17 | Front Accounting User 1

Dashboard Preferences Change password Help Logout

Customer Payment Entry

Into Bank Account: Current account Date of Deposit: 05/23/2018 Bank Charge: USD

From Customer: Donald Easter Reference: 005/2018

Branch: Sydney

Allocated amounts in USD:

Transaction Type	#	Ref	Date	Due Date	Amount	Other Allocations	Left to Allocate	This Allocation	
Sales Invoice	9	005/2018	05/23/2018	06/02/2018	1,450.00	0.00	1,450.00	1,450.00	All None

Customer prompt payment discount : 0.0%

Amount of Discount: USD

Amount: 1,450.00 USD

Memo: Customer Payment

Add Payment

Back

Field Name	Description
Into Bank Account	Type of accounts in which the amount should be deposited. It includes the option like current account & petty cash account.
From Customer	This field displays the name of the customer for whom the sales order was created.
Branch	This field represents customer's business branch location which was selected while creating the sales order.
Date of Deposit	Default value is system date, Date of transaction when then payment was deposited.
Reference	This is auto-generated field.
Bank Charge	Any charges bank levied on the transaction need to be mentioned here.
Transaction Type	This is non editable field. This field must display the type of transaction against which the payment was made.
#	The number below the # indicates the invoice number for which the payment is being entered.
Ref	Non editable. Must display the reference which was auto-generated while entering the Invoice.

Date	Date when invoice was made.
Due Date	Last Date of payment to be made.
Amount	Amount as per invoice which was raised.
Other Allocations	The amount which was already paid.
Left to Allocate	Amount yet to be billed.
This Allocation	Amount to be billed in current invoice.
All	This link should fill "This Allocation" and Amount filed with value as displayed in Left to Allocate.
None	This link should reset the "This Allocation" amount to 0.
Customer Prompt Payment Discount	This Should be auto-generated based on the amount of discount
Amount of Discount	Here mention the amount in this field promptly offer to the customer. (Additionally offered to the customer)
Amount	This field should display the final amount after deduction of the discount amount.
Memo	Mention any additional comment about the payment.
Add Payment	This button should make a successful Payment Entry to the customer.

6. Purchase Order Entry: Field Description

Purchase Order Entry

Supplier: Dino Saurius
Order Date: 08/04/2021
Current Credit: -14,995,071.75
Reference: 879190930/2021

Supplier's Reference:
Dimension: Default
Receive Info: Default

Deliver to: N/A

Item Code	Item Description	Quantity	Unit	Required Delivery Date	Price before Tax	Line Total
	iPad Air 2 16GB	1	each	08/14/2021	0.00	0.00
Sub-total						0.00
Amount Total						0.00

Memo:

Cancel Order
Back

08/04/2021 | 06:19 pm

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FrontAccounting

Field Name	Description
Supplier	This is Drop down object which displays data of existing suppliers who are registered in our database
Order Date	The date when the order was placed to the supplier for purchasing the items. Default should be current system date. Should permit past date but not future date. If future date is selected, the date should be shown red in color.
Current Credit	The amount which is yet to be paid to the supplier by us.
Reference	This is auto-generated field. This is editable field and we can enter customised reference number if needed.

Supplier's Reference	This is supplier's reference number allotted by us. Alphanumeric values should be permitted.
Dimension	Feature not to be tested
Receive Into	This use need to select the warehouse in which the ordered items are to be received.
Deliver To	The user must enter address of the warehouse who is supposed to receive the ordered items. If no address is mentioned, error "There is no delivery address specified" should be displayed.
Item Code	This field should allow user to enter the item code of the product to be ordered.
Item Description	This drop down should display the product names for all items.
Quantity	This should allow user to type the quantity to order to supplier.
Required Delivery Date	The user needs to select the date by when the product is required to be delivered. This is information for the supplier by when the goods should be delivered.
Price Before Tax	This field should allow the user to mention the price of the product.
Add Item button	<p>This button should add the item in the Order Items list. On successful entry of the product, Edit button (displayed as Pencil icon) and Delete button (displayed as Red X) should be displayed. Line total should be updated if the quantity is more than 1. Place Order button should be visible only if there is atleast 1 item in the Order Items List.</p> <ul style="list-style-type: none"> • EDIT button should allow to change only quantity, required delivery date and price before tax. "Confirm changes" (Tick mark) should be available to save changes. • Delete button should remove the product from list.
Memo	Any additional comments to be mentioned for supplier can be mentioned here. This is optional field.
Place Order button	Order details should save and Purchase Order Number should generated and displayed in acknowledgement page.
Cancel Order button	Cancel order button should clear the page and displayed black
Back button	Should navigate to main Purchase module.

7. Receive Purchase Order Items: Field Description

The screenshot displays the 'Receive Purchase Order Items' page in a web browser. The page has a navigation bar with links like Sales, Purchases, Items and Inventory, etc. The main form includes fields for Supplier (Dino Saurius Inc.), For Purchase Order (100), Ordered On (08/04/2021), Reference (1017/2021), Deliver into Location (Default), Date Items Received (08/04/2021), Supplier's Reference, and Delivery Address (N/A). Below the form is a table titled 'Items to Receive' with columns: Item Code, Description, Ordered, Units, Received, Outstanding, This Delivery, Price, and Total. The table contains one row for 'iPhone 6 64GB' with 1 unit ordered and 0 received. Summary rows show Sub-total (150.00), Tax (5%) (7.50), and Amount Total (157.50). At the bottom are 'Update' and 'Process Receive Items' buttons, and a 'Back' link.

Item Code	Description	Ordered	Units	Received	Outstanding	This Delivery	Price	Total
102	iPhone 6 64GB	1	each	0	1	1	150.00	150.00
							Sub-total	150.00
							Tax (5%)	7.50
							Amount Total	157.50

Field	Description
Supplier	This field will display name of supplier
For Purchase Order	It shows number of PO we had just placed, If we click on a number, it will open a pop up which contains information about PO.
Ordered On	The date when the order was placed.
Reference	It should be automatically assigned.
Deliver into Location	Name of inventory where PO will be received.
Date Items Received	The date when products are received at inventory by the supplier.
Supplier's Reference	It is a non-editable field and it should be fetched automatically from "Purchase Order Entry".
Delivery Address	It is deliver to address entered in PO.
Order Comments	It is memo from PO (if entered)
Item Code	It is code assigned to selected item
Description	It shows name of the selected item
Ordered	It shows number of quantities Order
Received	It shows number of quantities previously received
Outstanding	It shows number of outstanding quantities
This Delivery	It will show number of quantities received in this (current) delivery. If the quantity entered is 0, error "There is nothing to process. Please enter valid quantities greater than zero." Should be displayed. If the quantity is more than to ordered quantity, error "Entered quantities cannot be greater than the quantity entered on the purchase order including the allowed over-receive percentage (10%)." Should be displayed. Modify the ordered items on the purchase order if you wish to increase the quantities." Should be displayed.
Update	It will update the calculations for Total, Sub-total, Tax and Amount, if there is any change in quantity.
Process Receive Items	This button should process the delivery for the purchase order. Acknowledgement page should display Purchase Order Delivery Number.

8. Enter Supplier Invoice : Field Description

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File Edit View Sign Window Help

Home Tools FrontAccounting2.4.2 x

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Sign In

Sales Purchases Items and Inventory Manufacturing Fixed Assets Dimensions Banking and General Ledger Signout

Quick! | 192.168.1.17 | Front Accounting User 1 | Dashboard Preferences Change password Help Logout

Enter Supplier Invoice

Supplier: Tully Systems Due Date: 05/23/2018 Tax Group: Tax
 Date: 05/23/2018 Terms: Cash Only Current Credit: 0.00
 Reference: 0232018 Dimension: Default
 Supplier's Ref.: TUP001

Items Received Yet to be Invoiced

Delivery	P.O.	Item	Description	Received On	Quantity Received	Quantity Invoiced	Qty Yet to Invoice	Price before Tax	Total
19	21	104	HP-Laptop Core i3	05/23/2018	50	0	50	455.00	22,750.00
19	21	105	Apple MacBook Air Core i5	05/23/2018	53	0	53	670.00	35,510.00
19	21	106	Samsung J5 Pro	05/23/2018	60	0	60	195.00	11,700.00
10	11	105	Apple MacBook Air Core i5	05/22/2018	1	0	1	670.00	670.00
14	16	106	Samsung J5 Pro	05/22/2018	1	0	1	195.00	195.00
Total:									69,960.00

GL Items for this Invoice

Account	Name	Dimension	Amount	Memo
5010	5010 Cost of Goods Sold - Retail			
Total:			0.00	

Sub-total: 69,960.00
 Tax (5%): 3,498.00
 Invoice Total: 73,458.00

Memo: Entering the Supplier Invoice for selected items

Enter Invoice Back

Field	Description
Supplier	It will show the name of supplier from whom we are receiving the invoice.
Date	Date on which we entering supplier invoices
Reference	It is editable field and it should be automatically generated. If reference is not available, error "The entered reference is invalid." Should be displayed.
Supplier reference	It is editable field and it should be fetched automatically from "Purchase Order Entry". This is mandatory field. Error "You must enter a supplier's invoice reference." Should be displayed if supplier reference is not mentioned.
Due Date	Last date till which payment against the invoice should be completed.
Quantity Received	This field shows number of quantities received
Quantity Invoiced	This field shows number of quantities invoiced.
Qty yet to Invoice	It shows number of quantities against which invoice is yet to receive from supplier
Add	This button will perform entry of received invoice.
Memo	This is optional and User can add comment regarding transaction performed.
Enter Invoice	It will entry of received invoices in database.

9. Supplier Payment Entry: Field Description

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Sign In

4. Purchases => Transactions => Purchase Order Entry => Receive Purchase Order Items => Enter Supplier Invoice
=> Supplier Payment Entry :

Supplier Payment Entry

Payment To: *Sub System *
From Bank Account: *Current account *
Bank Balance: 712,902.73

DATE PAID: 05/20/18
Reference: 939709

BANK CHARGE: USD

Allocated amounts in USD:

Transaction Type	#	Supplier Ref	Date	Due Date	Amount	Other Allocations	Left to Allocate	This Allocation
Supplier Invoice	22	7149091	05/20/2018	05/23/2018	73,455.00	0.00	73,455.00	73,455.00 All None

Amount of Discount: USD
73,455.00 USD

Amount of Payment: 73,455.00 USD

Memo: 73,455.00 - Payment made to the Supplier

Enter Payment

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Field Name	Description
Payment To	This field display the supplier name to whom we are making payment
From Bank Account	This field represents the mode of payment which we are using for making the payment to supplier.
Date of Paid	Date of transaction when then payment was done.
Reference	This is auto-generated field.
Bank Charge	Any charges bank levied on the transaction need to be mentioned here.
Transaction Type	This is non editable field. This field must display the type of transaction against which the payment was made.
#	The reference of the transaction type number.
Supplier Ref	This is non editable field. This field display the supplier ref. number which was mention in supplier invoice.
Date	Date when invoice was made.
Due Date	Last Date of payment to be made.
Amount	Amount as per invoice which was raised.
Other Allocations	The amount which was already paid.
Left to Allocate	The amount which is pending to be paid.
This Allocation	The amount which we are going to paid in this current transaction.
All	This link will take all the amount as per invoice which was raised.
None	This link should reset the "This Allocation" amount.
Amount of Discount	If the Supplier gave discount, mention the amount in this field. The amount should not be same as "This Allocation".
Amount of Payment	This field should display the final amount after deduction of the discount amount.
Memo	This field should display the information mentioned in Comments field while entering the Supplier Invoice.
Enter Payment	This button should make a successful Payment Entry to the supplier.

10. Inventory Location Transfers: Field Description

Inventory Location Transfers

From Location: Noida To Location: Pune Date: 08/04/2021 Reference: 1018/2021

Item Code	Item Description	Quantity	Unit
104	HP Laptop Core i3	1	each
104	HP Laptop Core i3	0	each

Memo

Process Transfer Back

08/04/2021 | 06:23 pm FrontAccounting 2.4.8 - Theme: default - FrontAccounting

Field Name	Description
From Location	Drop-down list of different warehouses. User can select the warehouse from which the product should get transfer.
To Location	Drop-down list of different warehouses. User can select the warehouse in which the product should get transferred.
Date	Default value is system date when the product is getting transfer. This field may permit past date but should not permit future date.
Reference	This is auto-generated field.
Item Code	This field should allow the user to directly type the item code of the product for which the transfer is getting done.
Item Description	This is alternate way to add item in the list for transfer product. Instead of adding item using Item Code, user can select the product from the drop down.
Quantity	Default value should be 1 quantity.
Add Item Button	This button should add the item in the location transfer. On successful entry of the product, Edit button (displayed as Pencil icon) and Delete button (displayed as Red X) should be displayed.
Memo	This field should allow the user to mention the information regarding the transfer is being made.
Process Transfer	This button should make a successful Transfer of products as per the locations.

11. Inventory item movement report :Field Description

Inventory Item Movement

Item: iPad Air 2 16GB

From Location: All Locations From: 07/05/2021 To: 08/04/2021 Show Movements

Type	#	Reference	Location	Date	Detail	Quantity In	Quantity Out	Quantity On Hand
Quantity on hand before 07/05/2021								92
Inventory Adjustment	1	001/2021	004	07/20/2021		1,000		1,092
Inventory Adjustment	2	002/2021	003	07/20/2021		1,000		2,092
Inventory Adjustment	3	003/2021	002	07/20/2021		100		2,192
Purchase Order Delivery	5	002/2021	DEF	07/23/2021	Dino Saurius Inc.	1		2,193
Purchase Order Delivery	14	011/2021	001	07/23/2021	Dino Saurius Inc.	2		2,195
Purchase Order Delivery	17	014/2021	DEF	07/23/2021	Dino Saurius Inc.	4		2,199
Purchase Order Delivery	44	064/2021	001	07/26/2021	Dino Saurius Inc.	1		2,200
Purchase Order Delivery	49	101/2021	001	07/26/2021	Dino Saurius Inc.	50		2,250
Purchase Order Delivery	50	102/2021	001	07/26/2021	Dino Saurius Inc.	50		2,300
Purchase Order Delivery	50	102/2021	001	07/26/2021	Dino Saurius Inc.	1		2,301
Quantity on hand after 08/04/2021						2,209	0	2,301

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This report shows Movement of particular item, at selected location , in selected date range in terms of Quantity In, Quantity out and Quantity on Hand

Field Name	Description
Item	Item can be selected by entering item code or selecting item name from drop down
From location	location at which we want to find movement of the item can be selected
From---to	Date range can be selected
Show movement	Generates required Inventory item movement report
Quantity in	Quantity of the item added in to the stock of the location, due to purchase activity or inventory location transfer activity
Quantity out	Quantity of the item dispatched from the location due to sales activity or inventory location transfer activity
Quantity on hand	Total quantity of the item in the stock of the location/branch

12. Inventory item Status report : Field Description

Inventory Item Status

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Sales

Purchases

Items and Inventory

Manufacturing

Fixed Assets

Dimensions

Banking and General Ledger

Setup

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Inventory Item Status

Item:

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(iPad Air 2 16GB)

Location	Quantity On Hand	Re-Order Level	Demand	Available	On Order
Vashi	104	0	1	103	4
Thane	100	0	0	100	0
Pune	1,000	0	1	999	0
Noida	1,000	0	0	1,000	0
Default	97	0	4	93	10

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08/04/2021 | 06:25 pm

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FrontAccounting

This report shows Status of particular item, at all location in terms of Quantity on Hand, Reorder level , Demand, Available and on order

Field Name	Description
Item	Item can be selected by entering item code or selecting item name from drop down
Quantity on Hand	Total quantity of the item in the stock of the location/branch
Re-Order Level	Feature not to be tested)
Demand	Demand is the quantity of item for which sales order is created but not yet delivered.
Available	Actual quantity of the item available for sale (demand=Quantity on hand -demand)
On order	Total quantity of items for which purchase order is created but not yet received.