



SOLANKI BROTHERS COUNCIL FOR OPEN AND DISTANCE LEARNING

[Established under the provisions of Clause 3(i) read with Clause 4 of the
Model Bye-Laws]

Autonomous Organization, Government of India

A Financially and Administratively Independent Education Board

RULES

Clause 31 of the Model Bye-Laws
Made By Order of the Governing Body

The Governing Body:

Solanki Brothers Council for Open and Distance Learning**
(CIN: U85500UP2024NPL201901 & Reg. No. UP/2024/0414971)

Sponsoring Body:

Solanki Brothers Council for Open and Distance Learning**
(CIN: U85500UP2024NPL201901 & Reg. No. UP/2024/0414971)
Amethi Kohna, Farrukhabad, Uttar Pradesh, Pin -209625



PREFACE

The Solanki Brothers Council for Open and Distance Learning (SBCODL) has been established under Clause 3(i) of the 'Model Bye-Laws for the Establishment of Solanki Brothers Council for Open and Distance Learning' as an Autonomous Organization, Government of India (GoI). The SBCODL is empowered by its Memorandum of Association and the Rules.

After a transparent exercise and detailed due diligence, the Governing Council and the General Body of the SBCODL have formed the Solanki Brothers Council for Open and Distance Learning as the Sponsoring Body. This establishment empowers the SBCODL to form a Governing Body named Solanki Brothers Council for Open and Distance Learning.

The primary purpose of the SBCODL is to standardize, manage, affiliate, recognize, certify, authenticate, and develop syllabi and programs in the education domain in India. This covers education up to the middle class/secondary level/senior secondary level (henceforth 5+3+3+4 pattern) and includes any related or incidental matters.

BYE-LAWS OF SBCODL

Chapter 1: General Provisions

1.1 Name and Title

The organization shall be known as the **Solanki Brothers Council for Open and Distance Learning (SBCODL)**.

1.2 Objectives

To provide standardization, management, affiliation, recognition, certification, and development of syllabi and programs up to the middle class, secondary level, and senior secondary level in the education domain in India.

1.3 Legal Status

SBCODL is an autonomous organization under the Government of India, financially and administratively independent.

Chapter 2: Governing Body

2.1 Composition

The Governing Body shall comprise members appointed as per the Model Bye-Laws.

2.2 Powers and Functions

- Establish policies and guidelines for the operation of SBCODL.
- Approve the budget and oversee financial management.
- Ensure adherence to educational standards and regulations.
- Appoint and oversee the administrative and academic staff.

2.3 Meetings

- The Governing Body shall meet at least twice a year.
- Quorum for meetings shall be a majority of the members.
- Decisions shall be made by a majority vote of the members present.



Chapter 3: Membership

3.1 Eligibility

Membership is open to individuals and institutions involved in the field of open and distance learning.

3.2 Admission

- Applications for membership shall be reviewed and approved by the Governing Body.
- Membership fees and dues shall be determined by the Governing Body.

Chapter 4: Financial Management

4.1 Sources of Funds

- Membership fees
- Grants and donations
- Fees for services provided by SBCODL

4.2 Budget and Expenditure

- The budget shall be prepared annually and approved by the Governing Body.
- Expenditures shall be in accordance with the approved budget.

Chapter 5: Academic Standards and Affiliation

5.1 Curriculum Development

- The curriculum shall be developed and updated regularly to meet current educational standards.
- Input from educational experts and stakeholders shall be sought in curriculum development.

5.2 Affiliation Process

- Institutions seeking affiliation with SBCODL must meet prescribed standards and guidelines.
- Affiliation shall be granted after thorough evaluation and approval by the Governing Body.

5.3 Certification and Examination

- SBCODL shall conduct examinations and provide certification to students upon successful completion of their courses.
- Examination regulations and standards shall be strictly adhered to.

Chapter 6: Administrative Provisions

6.1 Executive Roles

The executive roles within SBCODL include the President, Vice-President, Secretary, and Treasurer. The roles and responsibilities are as follows:

- Chairman: Responsible for overall leadership and strategic direction.
- Director: Assists the President and assumes their duties in their absence.
- Secretary: Manages records, correspondence, and meeting minutes.
- Treasurer: Oversees financial management and reporting.



6.2 Amendments to Bye-Laws

- Amendments to the bye-laws may be proposed by the Governing Body.
- Amendments shall be approved by a two-thirds majority of the Governing Body members present.

Chapter 7: Operational Guidelines

7.1 Institutional Affiliation

- Institutions must submit an application and undergo an evaluation process.
- Affiliated institutions must adhere to SBCODL standards and guidelines.
- Periodic reviews and audits will be conducted to ensure compliance.

7.2 Student Enrollment and Examination

- Enrollment procedures for students will be standardized across all affiliated institutions.
- Examination schedules, formats, and evaluation criteria will be uniform.
- Certification will be awarded based on successful completion of the prescribed courses and examinations.

7.3 Quality Assurance

- A Quality Assurance Committee will be established to monitor and enhance the quality of education.
- Regular feedback from students, faculty, and stakeholders will be collected and analyzed.
- Continuous improvement plans will be implemented based on feedback and evaluation results.

Chapter 8: Ethics and Conduct

8.1 Code of Conduct

- Members, staff, and affiliated institutions are expected to adhere to a high standard of ethics and conduct.
- Violations of the code of conduct will be addressed through a formal disciplinary process.

8.2 Conflict of Interest

- Any potential conflicts of interest must be disclosed to the Governing Body.
- Members and staff must recuse themselves from decisions where there is a conflict of interest.

Chapter 9: Dispute Resolution

9.1 Grievance Redressal

- A Grievance Redressal Committee will be established to address complaints and disputes.
- Procedures for filing and resolving grievances will be clearly outlined and communicated.

9.2 Arbitration



- In cases where disputes cannot be resolved through internal mechanisms, arbitration may be sought.
- The arbitration process will be conducted in accordance with applicable laws and regulations.

Chapter 10: Miscellaneous Provisions

10.1 Documentation and Records

- All records, including meeting minutes, financial statements, and academic reports, will be meticulously maintained.
- Documentation will be available for review by authorized individuals and bodies.

10.2 Transparency and Accountability

- SBCODL will ensure transparency in its operations and decision-making processes.
- Regular reports on activities, finances, and academic performance will be published.

These bye-laws serve as the foundational governance document for the Solanki Brothers Council for Open and Distance Learning, guiding its operations, governance, financial management, academic standards, and affiliation processes. This comprehensive framework ensures that the SBCODL operates with integrity, transparency, and a commitment to educational excellence.



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Amethi Kohna, Farrukhabad, Uttar Pradesh, Pin -209625

Email Id – solankibrothersinstitute@gmail.com

www.sbica.co.in

