

PART A (SAFETY MEASURES)

For Hot Work outside machinery space and accommodation block, PART A is to be sent to the Office on commencement of the hot work **UNLESS** the ship is carrying "Iron Ore" or is in ballast.

Period of validity (Date & Time)	From: / / hrs	To: / / hrs	Permit No:
<i>Note: This permit is valid for a maximum period of eight (8) hours</i>			

What is the location of hot work onboard?	
What are the details of the work to be carried out?	
After completing the risk assessment no (), What is the resultant level of risk?	
What other permits are applicable to this job? (Enclosed space entry, working aloft etc.)	If yes, Permit no.

Checklist / Isolation Data			
Has the work area been inspected and made safe?	Yes / No	Is the equipment or pipeline free of liquid? (if applicable)	Yes / No
Is the adjacent / surrounding area(s) checked?	Yes / No	Is the equipment or pipeline blanked off? (if applicable)	Yes / No
Is the ventilation adequate? Welding fumes exhaust provided if necessary?	Yes / No	Is the equipment to be used in good order?	Yes / No
Is adequate lighting for the job provided?	Yes / No	Pre Hot Work safety briefing / Tool-box meeting carried out?	Yes / No
Is shield against sparks provided and ignition hazards contained?	Yes / No	Is the fire watchman posted / instructed?	Yes / No
Who is the nominated fire watchman?			
What fire fighting equipment is in place?			
What specific PPE is required to be worn by the personnel involved?			

When / were the gas checks carried out? (if applicable)	Date		Time	
What are the gas readings obtained? (if applicable)	Hydrocarbon		Oxygen	

(APPROVAL) Required if Hot Work is in vicinity of bunker tanks, air vents, piping containing flammable liquids or forward of accommodation block when ship is carrying cargo "other than" Iron Ore (Not required for ballast legs)

Has written approval been received from the office for the work to proceed? (Ref. No)	Yes / No	Date		Time	
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Person in charge of the hot work or team leader		Date		Time	
Person responsible for carrying out gas checks (if applicable)		Date		Time	
Person responsible for verifying the gas checks (if applicable)		Date		Time	
Chief Engineer / Chief Officer as Responsible Person(s)		Date		Time	
Master (Master's approval required for all Hot Work onboard)		Date		Time	

PART B (MONITORING)

For Hot Work outside machinery space and accommodation block, PART B is to be sent to the Office on completion of the hot work **UNLESS** the ship is carrying "Iron Ore".

Additional gas checks to be carried out : **a)** Every 1 hours **OR b)** When there is a break in work of more than 30 minutes.

Date/Time	Oxygen (should be more than 20%, steady reading)	Hydrocarbon (should be less than 1% LFL)	Toxic Gasses ppm (<50% OEL)	Initials & Sign

Was there any significant change in status or scope of work at any time?	
Was an additional risk assessment carried out and what was the resultant risk level?	
Was it necessary to suspend the work for any reason? If so why?	
Others:	

(CANCELLATION)

On completion of the hot work it has to be conformed that the situation is safe, the equipment has been withdrawn and there are no outstanding safety concerns.

Person in charge of the hot work or team leader		Date		Time	
Person responsible for carrying out gas checks (if applicable)		Date		Time	
Person responsible for verifying the gas checks (if applicable)		Date		Time	
Chief Engineer / Chief Officer as Responsible Person(s)		Date		Time	
Master		Date		Time	

Note: This form is to be filled in by hand and shall be completed by the persons involved in the planned work. Permits prepared for deck work to be consecutively numbered from D001/2012. Permits prepared for engine room work to be consecutively numbered from E001/2012. At the beginning of each year, the counter should be reset. Retention period: two (2) years.