

# Pre-Arrival Checklist

MV: <b>BERGE MAKALU</b>		Port / Location:		Date:	
No.	ITEM	✓ *NA	REMARKS		
1	Arrival Information from Master:-	<input type="checkbox"/>			
2	• Expected time of "stand-by engines" obtained	<input type="checkbox"/>			
3	• Approx. Pilot boarding time obtained	<input type="checkbox"/>			
4	• Approx. time of berthing obtained	<input type="checkbox"/>			
5	• Period for which the vessel will be anchored or berthed obtained	<input type="checkbox"/>			
6	• Specific cargo preparations upon "finished with engines"(FWE)	<input type="checkbox"/>			
7	Engine Telegraph tested	<input type="checkbox"/>			
8	Steering gear checked	<input type="checkbox"/>			
9	Communication means tested between Bridge/Engine room	<input type="checkbox"/>			
10	Comms Bridge/Steering Gear room and ER/Steering Gear room	<input type="checkbox"/>			
11	Synchronization of engine room clock(s)	<input type="checkbox"/>			
12	Engine-room adequately manned as per C/E's requirements	<input type="checkbox"/>			
13	Main Engine control systems checked	<input type="checkbox"/>			
14	Adequate reserve of electrical power available (eg. addl.gen.on load)	<input type="checkbox"/>			
15	Main Air/control air Bottles pressed up and drained of condensate	<input type="checkbox"/>			
16	Fuel systems readied in all respects	<input type="checkbox"/>			
17	Fresh water Generating Plant shut down (if applicable)	<input type="checkbox"/>			
18	Economizer sootblown prior to speed reduction (if applicable)	<input type="checkbox"/>			
19	Pressure in the line to the ship's air whistle checked	<input type="checkbox"/>			
20	All anti-pollution measures taken (OWS & Sewage O/B shut & locked)	<input type="checkbox"/>			
21	Main cooling seawater suction changed over (if applicable)	<input type="checkbox"/>			
22	Mooring machinery power supplied & pumps running on STBY mode	<input type="checkbox"/>			
23	Cooling Water for deck machinery supplied	<input type="checkbox"/>			
24	Any special requirements of the Arrival Port complied with	<input type="checkbox"/>			
25	Preparations for maintenance jobs upon FWE	<input type="checkbox"/>			
26	Deck air open	<input type="checkbox"/>			
27	Open jacket heating steam	<input type="checkbox"/>			
28	Press up both Aux Boilers & put one on AUTO mode	<input type="checkbox"/>			
29	Cylinders lubricators put to max at manoeuvring RPM	<input type="checkbox"/>			
30		<input type="checkbox"/>			
31		<input type="checkbox"/>			
32		<input type="checkbox"/>			
33		<input type="checkbox"/>			
34		<input type="checkbox"/>			
35		<input type="checkbox"/>			
Time:		Date:		Engineer(s) on duty	
Time:		Date:		Chief Engineer	

1) To be filled in by hand and retained in ship's file for 2 years; 2) Completion of this checklist to be logged in Engine Log Book. Where applicable (e.g. against item 1 entries), the time should be mentioned in the "Remarks" column. 3) This checklist can be amended to ship's specific