

TEST SCENARIO

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Application: Microsoft Word

Tester: Priya VK

LIST OF TEST SCENARIOS

Test Scenario 1: Create new Text file with multiple Insert Options.

Test Case 1: Create blank text file.

TC01: Verify the creation of blank text file.

Test Description: Using the MS word application need to create blank text file.

Preconditions:

- **Environment(s):** QA
- **Device(s):** Any
- **Login as:** User

- **OS :** Windows, MAC

Test Steps involved :

Step 1: Open the MS World

Step 2: Click on File - New

Step 3: Select the option Blank File

Expected Results: Should be Able to open the World File without data in it.

Actual Results: Able to open the World File without data in it.

Status: PASS

Test Case 2: Able to Save the World File

TC02: Verify the feature of Save the text file.

Test Description: Able to Save the document in MS Word

Preconditions:

- **Environment(s):** QA
- **Device(s):** Any
- **Login as:** User
- **OS :** Windows, MAC

Test Steps involved :

Step 1: Open the MS World

Step 2: Click on File - New

Step 3: Type the text in the File

Step 4: Click on File - Save

Expected Results: Should be Able to Save the document in MS Word.

Actual Results: Able to Save the document in MS Word.

Status: PASS

Test Case 3:

TC03: Verify the feature of open the data in the text file.

Test Description: Able to open the text file.

Preconditions:

- **Environment(s):** QA

- **Device(s):** Any
- **Login as:** User
- **OS :** Windows, MAC

Test Steps involved:

Step 1: Click on File – Open

Step 2: Select the file from the list.

Expected Results: Should be Able to open the file.

Actual Results: Able to open the file.

Status: PASS

Test Case 4:

TC04: Verify the feature of Edit the data in the text file.

Test Description: Able to Edit the text file.

Preconditions:

- **Environment(s):** QA
- **Device(s):** Any
- **Login as:** User
- **OS :** Windows, MAC

Test Steps involved:

Step 1: Click on File – Open

Step 2: Select the file from the list.

Step 3 : Add text to file.

Expected Results: Should be Able to edit the file.

Actual Results: Able to Edit the file.

Status: PASS

Test Case 5:

TC05: Verify the feature of Insert the table in the text file.

Test Description: Able to Insert the table in the text file.

Preconditions:

- **Environment(s):** QA

- **Device(s):** Any
- **Login as:** User
- **OS :** Windows, MAC

Test Steps involved:

Step 1: Click on File – Open

Step 2: Select the file from the list.

Step 3 : Click on Insert- Table

Step 4: Select no of rows and columns.

Step 5: Click Enter

Expected Results: Should be Able Insert the table in the text file.

Actual Results: Able to Insert the table in the text file.

Status: PASS

Test Scenario 2: Create new Text file with Table Options.

Test Case 1: Insert a Table for Calendar

TC01: Verify the feature of Insert Calendar using Table .

Test Description: Using the MS word application Insert a Table for Calendar

Preconditions:

- **Environment(s):** QA
- **Device(s):** Any
- **Login as:** User
- **OS :** Windows, MAC

Test Steps involved :

Step 1: Open the MS Word

Step 2: Click on File - New

Step 3: Select the option Blank File

Step 4: Click on Insert -Table- Quick Tables

Step 5: Select the Template

Step 6: Hit Enter

Expected Results: Should be Able to Insert Calendar using Table.

Actual Results: Able to Insert Calendar using Table.

Status: PASS

Test Case 2: Able to Draw the table in the World File

TC02: Verify the feature of Draw Table in the World File.

Test Description: Able to Draw the table in the World File.

Preconditions:

- **Environment(s):** QA
- **Device(s):** Any
- **Login as:** User
- **OS :** Windows, MAC

Test Steps involved :

Step 1: Open the MS World

Step 2: Click on File - New

Step 3: Select the option Blank File

Step 4: Click on Insert -Table- Draw Table

Step 5: Draw using the icon pencil

Step 6: Hit Enter

Expected Results: Should be Able to Draw Table in the World File.

Actual Results: Able to Draw Table in the World File.

Status: PASS

Test Case 3:

TC03: Verify the feature of Insert the Excel file Using Table.

Test Description: Able to Insert the Excel file Using Table.

Preconditions:

- **Environment(s):** QA
- **Device(s):** Any
- **Login as:** User
- **OS :** Windows, MAC

Test Steps involved :

Step 1: Open the MS World

Step 2: Click on File - New

Step 3: Select the option Blank File

Step 4: Click on Insert -Table- Excel Spread Sheet.

Step 5: Hit Enter

Expected Results: Should be Able to Insert the Excel file Using Table.

Actual Results: Able to Insert the Excel file Using Table.

Status: PASS

Test Scenario 3:

Test Case 1: Edit the existent fie and able to use different options

TC01: Verify the feature of insert Picture in the File.

Test Description: Using the MS word application Insert a insert Picture in the File.

Preconditions:

- **Environment(s):** QA
- **Device(s):** Any
- **Login as:** User
- **OS :** Windows, MAC

Test Steps involved :

Step 1: Open the MS World

Step 2: Click on File - New

Step 3: Select the option Blank File

Step 4: Click on Insert -Picture – This Device

Step 5: Select the Image

Step 6: Hit Enter

Expected Results: Should be Able to Insert Picture.

Actual Results: Able to Insert Able to Insert Picture.

Status: PASS

Test Case 2: Able to add text Box in the World File

TC02: Verify the feature of add text Box in the World File.

Test Description: Able to add text Box in the World File.

Preconditions:

- **Environment(s):** QA
- **Device(s):** Any
- **Login as:** User
- **OS :** Windows, MAC

Test Steps involved :

Step 1: Open the MS World

Step 2: Click on File - New

Step 3: Select the option Blank File

Step 4: Click on Insert -Text Box- Simple Test Box

Step 5: Hit Enter

Expected Results: Should be add text Box in the World File

Actual Results: Able to add text Box in the World File.

Status: PASS

Test Case 3:

TC03: Verify the feature of Insert the Chart

Test Description: Able to Insert the Chart

Preconditions:

- **Environment(s):** QA
- **Device(s):** Any
- **Login as:** User
- **OS :** Windows, MAC

Test Steps involved :

Step 1: Open the MS World

Step 2: Click on File - New

Step 3: Select the option Blank File

Step 4: Click on Insert -Chart

Step 5: Select the chart in the list-Hit Enter

Expected Results: Should be Able to Insert the Chart.

Actual Results: Able to Insert the Chart.

Status: PASS