

Pratik Fandade
📱 7163398155
✉ pfandade@buffalo.edu

To
Hiring Team,
School of Engineering and Applied Sciences

March 4, 2025

Dear Hiring Team at School of Engineering and Applied Sciences,

I am excited to apply for the SEAS Employment Outcomes Data Collector position. As a current graduate student in Computer Science and Engineering at the University at Buffalo, I am eager to contribute my analytical skills and attention to detail to support data collection efforts that inform prospective and current engineering students.

With experience in data analysis, Excel, and LinkedIn research, I am comfortable gathering and verifying information through surveys, email, and phone outreach. My strong communication skills, combined with a methodical approach to data management, would allow me to effectively contribute to maintaining accurate employment outcome records.

I am enthusiastic about the opportunity to assist in this important initiative and look forward to the possibility of joining your team. Thank you for your time and consideration.

Sincerely,

Pratik Fandade