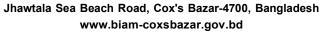
## Participants Male 28 Female 2 Total 30

## Bangladesh Institute of Administration and Management (BIAM) Foundation Regional Center, Cox's Bazar

Regional Center, Cox's Bazar





Date: 22 August 2023 [Tuesday]

## **Daily Schedule**

25th Departmental Foundation Training Course for the Instructors of the Directorate of Technical Education (06 August - 04 October 2023)

Working Day: 14, Week No.: 3

Project (09:02)

25th DFTC Dress Code:- Male: Light Blue Shirt, Black Pant and Tie; Female: Light Blue Salwar Kameez Time **Topic** Speaker/Organizer Venue 09:00 - 11:00 Noting, Drafting and Summary Writing (08:02) Classroom-2 Mr. Arif Ahmed [Joint Secretary, Director (Admin), BIAM Foundation, Dhaka] 11:30 - 13:30 Audit Objection & its Disposal (10:06) Classroom-2 Mr. Arif Ahmed [Joint Secretary, Director (Admin), BIAM Foundation, Dhaka] 14:30 - 16:30 Techniques of Project Appraisal & Selection of Classroom-2 Mr. Arif Ahmed [Joint Secretary, Director

(Admin), BIAM Foundation, Dhaka]

## For 25th DFTC

Tot 25th Di Te			
Time	Торіс	Speaker/Organizer	Venue
06:00-07:00	PT	PT Instructor	Field
08:00-08:30	Breakfast	President of Mess Committee	Cafeteria-1
11:00-11:15	Tea Break	Course Management Team	Cafeteria-1
13:30-14:00	Lunch	President of Mess Committee	Cafeteria-1
16:30-17:15	Refreshment	Course Management Team	Cafeteria-1
17:30-18:30	Sports	Sports Instructor	Field
20:45-21:30	Supper	President of Mess Committee	Cafeteria-1

This Schedule is subject to change

Copy to: 01. All Faculty Members & CMT

02. PA to Director for Director's Kind Information

03. Class Attendant/Notice Board/Office Copy

21 August 2023

Md. Lutfur Rahman (Director)

Course Director

25th Departmental Foundation Training Course

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