



## **INVESTIGATIVE REQUEST - Research**

### **Client Information**

*(form considered private when completed)*

<b>Client Name:</b>	
<b>Contact Information:</b> phone, email	
<b>Address:</b> for accounting	

Internal	
File No.:	
Open Date:	
Category:	
File Manager:	
Budget:	

### **Subject Information**

<b>Name &amp; aliases:</b>	
<b>Date of birth or age:</b>	
<b>Physical description:</b> include photos if available	
<b>Residential address:</b> last known	
<b>Vehicle:</b>	
<b>Family info.:</b> spouse, children, siblings	
<b>Employment info.:</b> trade, certification	
<b>Social media:</b> Facebook, Instagram	
<b>Known appointments:</b> upcoming events	
<b>Additional info:</b> habits, sports, gym, cottage, etc.	
Miscellaneous:	



## ***Investigative Request - Research***

### **Objective**

- For what purpose is the information being requested: workplace matter, court proceedings, safety concern etc.?
- What type of information is being requested?

\*Note: If a file in progress is canceled prior to completion, a fee 2 hours per day of services will be charged.

\*\*Note: if a report of our findings is required, a 1 hour/\$85 administrative fee is billed.

### ***Payment Information***

The following are payment /retainer options. If alternative methods are preferred, please discuss with your file manager.

- Interac Email Transfer to [info@sevittiinvestigations.ca](mailto:info@sevittiinvestigations.ca),
- Credit card - include card number, name on card, postal code, expiry and CV on back of card,
- Using PayPal link <https://www.paypal.com/paypalme/sevittiinvestigation>,
- By cash, certified cheque or money order to our office at 8 King Street West, suite 101, Stoney Creek, ON, L8G 1G8.