
EPSRC Guidelines : Track Record

In this section (maximum 2 sides of A4) you should:

- *Provide a summary of the results and conclusions of recent work in the technological/scientific area which is covered by the research proposal. Include reference to both EPSRC-funded work and non-EPSRC-funded work. Give details of relevant past collaborative work with industry and/or with other beneficiaries.*
- *Indicate where the applicant's previous work has contributed to the UK's competitiveness or to improving the quality of life.*
- *Outline the specific expertise available for the research at the host organisation and that of any associated organisations and beneficiaries.*

One potential breakdown is as follows.

The Applicant : A brief bio, your job, what you work on, where/what you publish, conferences you have presented at. Some of this will be repeated in Recent work below. What this grant would do for you - i.e. allow you to establish a group to start your independent research career. This is useful to remind the referee if it is a First grant. That is not always known to them - should make them kinder.

Host Institution : Top 5 dept, groups, colleagues etc. Excellent training environment. Post-graduate course units etc.*

Recent Work : Say what you've been doing up until now in more detail. Publications, citations, PhD. How this work is relevant to the case and how the case will extend it into new areas.

EPSRC Guidelines : Background

- *Introduce the topic of research and explain its academic and industrial context.*
 - *Demonstrate a knowledge and understanding of past and current work in the subject area in the UK and abroad.*
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EPSRC Guidelines : Programme+Methodology

- *Identify the overall aims of the project and the individual measurable objectives against which you would wish the outcome of the work to be assessed.*
- *Detail the methodology to be used in pursuit of the research and justify this choice.*
- *Where relevant, describe the specific expertise provided by a visiting researcher. If more than one visiting researcher is proposed, give reasons for selecting each one.*

- *Explain why the proposed project is of sufficient timeliness and novelty to warrant consideration for funding.*
 - *Describe the programme of work, indicating the research to be undertaken and the milestones that can be used to measure its progress. The detail should be sufficient to indicate the programme of work for each member of the research team. Explain how the project will be managed.*
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EPSRC Guidelines : Relevance To Beneficiaries

- *Identify the potential impact of the proposed work.*
 - *Show who is likely to benefit from the proposed research. If the benefits do not directly relate to wealth creation and/or to improving the quality of life, give details of other beneficiaries and explain their importance; other research workers are legitimate beneficiaries.*
 - *Indicate any collaborations with beneficiaries and explain their role in the project.*
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EPSRC Guidelines : Dissemination+Exploitation

- *Indicate the proposed dissemination and technology transfer routes and explain how the transfer of knowledge will take place to beneficiaries and the general public.*
 - *Identify the mechanisms in place for identification, protection and subsequent exploitation of any exploitable results which may arise from the research (including details of any specific collaborative agreement, where relevant).*
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EPSRC Guidelines : Justification of Resources

In this document (maximum 1 side of A4) you should describe the need for the resources you are requesting. Give peer reviewers enough information to understand why the resources are necessary for your proposed project. You should cover:

- *All of the directly incurred elements of your proposal, including the effort and cost of all research assistants (even where they are named as a co-investigator).*
- *The effort, but not the cost, of the principal investigator and any co-investigators (excluding research assistants named as co-investigators).*
- *Items under the other directly allocated fund heading except for departmental technical and administrative services.*

The estates and indirect cost parts of the proposal do not need to be justified.
