

**Mahesh Meshram** 

Air Catering Officer

# **Professional Summary**

Community-oriented Officer comfortable working in high-stress situations and coordinating emergency responses. Seasoned team leader with unrelenting dedication to keeping community safe and secure. Proactive about using proper protocols while on duty and interacting with community contacts. OFFICER with thorough hands-on experience in air catering operation-related activities including best performance.

#### Skills

Airline Catering Operations	Team Leadership	Hygiene & Safety Compliance
Catering Logistics	Flight Preparation	Ramp Operations
Staff Supervision	Customer Service	Coordination with Airlines
Record Keeping	Quality Control	HACCP Procedures

### Work History

**Operation Officer** - CAFS (Casino Air Catering And Flight Service)

Jul 2022 - Present

Plan and supervise correct equipment packing as per GLP order to ensure airline requirements are met in line with specifications and hygiene standards.

Liaise with airline representatives regarding catering uplift, passenger figures, and additional services.

Prepare catering order forms and forward to all concerned sections.

Ensure loading/offloading procedures follow airline, company, and airport security policies.

Carry out spot-checks in operations and on the ramp to ensure service quality.

Coordinate with departments, Airport Security, and Airlines for smooth operations.

Verify checklists and documents, forwarding them to Finance after approval.

Manage operation and administrative tasks, catering and equipment handling.

Maintain flight-wise records as per HACCP SOPs.

**Assistant Duty Officer** - SKY BITE Flight Kitchen (Punjab)

Dec 2020 - Jun 2022

Follow preset procedures, schedules, and checklists for flight preparation.

Report to Operations Manager and allocate work to staff.

Coordinate with airline representatives regarding uplift and additional services.

Perform spot-checks in operations and ramp sections to ensure standards are met.

Ensure all documentation and checklists are properly completed and signed.

Ensure timely and safe catering of all flights.

Supervise pre-flight catering checks, dispatch catering, and brief crew members.

Operation Assistant - Casino Air Catering & Flight Catering Services, Pune

Oct 2018 - Dec 2020

Ensure timely and safe catering of all flights.

Preset first-class, premium, and business-class catering.

Oversee catering loading and offloading by aircraft.

Organize and detail-oriented support for catering logistics.

Adaptable and efficient in learning and executing new tasks.

### Education

## **Bachelor of Commerce: Accounting**

M.B. Patel College of Art And Commerce, YCM University (Jun 2018 - May 2021) - 77.00%

**HSC: Science** 

Shri Shankarlal Agrawal Science College, Salekasa (Jun 2016 - Feb 2017) - 62.20%

SSC: Arts

Lokmanaya Tilak Vidyalaya, Darbada (Jun 2014 - Mar 2015) - 77.20%

### Contact Information

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