**Order Backorder Template**

**See order-backorder-sample-gc.html, order-backorder-ftc30-sample-gc.html and order-backorder-ftc60-sample-gc.html for examples of how the fully rendered emails might look.**

**INTERNET MESSAGE HEADER FIELDS**

* **Subject:** Item cancellation
* **To:** Insert the values for BILLING\_FNAME, BILLING\_LNAME and BILLING\_EMAIL.
* **From:** Insert the appropriate brand name and email address—i.e. Guitar Center <guitarcenter@em.guitarcenter.com>.

**PROGRAMMING**

* See programming-info.doc for information on the file structure and custom tags used for MSC’s backend programming.

**VARIABLES**

* SOURCE\_CODE—Internal MSC variable used on all links pointing to brand website
  + CRM will provide the master list of source codes for each template/brand. MSC will set up the programming to append the appropriate source code to links.
* BILLING\_FNAME—Used in To: field and order-shipped-copy-1 file
* BILLING\_LNAME—Used in To: field
* BILLING\_EMAIL—Used in To: field
* ORDER\_NUM—Used in order-backorder-copy-1 (or order-backorder-ftc30-copy-1 or order-backorder-ftc60-copy-1) and cta-order-details-btn files
* ORDER\_DATE—Used in mod-order-backorder file
* SHIPPING\_METHOD—Used in mod-order-backorder file
* SHIPPING\_FNAME—Used in shipping-name-address file
* SHIPPING\_LNAME—Used in shipping-name-address file
* SHIPPING\_ADDRESS\_1—Used in shipping-name-address file
* SHIPPING\_ADDRESS\_2—Used in shipping-name-address file
* SHIPPING\_CITY—Used in shipping-name-address file
* SHIPPING\_STATE—Used in shipping-name-address file
* SHIPPING\_ZIP—Used in shipping-name-address file
* SHIPPING\_COUNTRY—Used in shipping-name-address file
* PRODUCT\_IMAGE—Used in product-detail file
* PRODUCT\_NAME—Used in product-detail file
* PRODUCT\_NUM—Used in product-detail file
* UNIT\_PRICE—Used in product-detail file
* QUANTITY—Used in product-detail file
* KIT\_ITEM\_NAME—Used in product-kit file
* CURRENT\_YEAR—Internal MSC variable used in the footer to insert year after the copyright symbol