**Endings: How to End (and Archive) your Digital Project**

DHSI 2019, Victoria, BC

Instructors: Martin Holmes, Janelle Jenstad, and the Endings Team

Ontology of Digital Editions; or, How to Talk about Your Project

Your first exercise is to describe your project (proposed, in progress, finished, or in remediation).

NAME: What is the name of your project (if it has one)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FOCUS: What is the focus of your project? An author, a work, a body of work, a genre, a language, a community, texts by people with certain characteristics/identities/politics, texts from a place or places, material objects (books, witnesses), types of documents, texts associated with a historical event/phenomenon?

SCOPE: Where are the edges of your project? Answering this question helps you “know your yes” so you can ignore the rest. Some possible parameters include: years (e.g., not before or not after certain dates), genre (e.g., Shakespeare’s plays but not his poetry), geography or region, material form (e.g., printed texts but not manuscript). Useful words:

* In [place]
* From
* To
* Except
* Excluding/including
* By [adjective] writers

RESEARCH QUESTION(S): What research questions does your project enable?

TYPE OF EDITION: Where does your project fit on these or other continuums?

Single text 🡨🡪 small collection 🡨🡪 large anthology

Single witness 🡨🡪 multiple witnesses consulted 🡨🡪 many witnesses transcribed/encoded

Unannotated 🡨🡪 editorial annotations only 🡨🡪 editorial + external annotations

Diplomatic 🡨🡪 Semi-diplomatic 🡨 🡪 Modern 🡨🡪 Modern critical

Documentary 🡨🡪Eclectic

DIGITAL OBJECTS: What are the components of your project? Check off all that apply.

* + - Digital surrogates
    - Transcriptions
    - Modern critical texts
    - Critical paratexts
    - Critical apparatus
    - Prosopographies
    - Bibliographies
    - Gazetteers
    - Maps
    - Images
    - Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

USEFUL ADJECTIVES: Check off all that apply.

* Peer reviewed
* Open access
* Crowd-sourced
* In beta
* Prototype
* In progress
* Finished
* Grant funded
* Student-driven
* Pedagogical
* Scholarly

**Now put it all together. If this formula works for your project, use it.**

NAME OF PROJECT focuses on FOCUS in/from/to/except/excluding/including/by SCOPE. To help answer RESEARCH QUESTION(S), NAME OF PROJECT offers TYPE OF EDITION, including DIGITAL OBJECTS. [Add in the useful adjectives where appropriate.]