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Legislation references	Legislation sub references	AOC Assessment Worksheet CASR Part 135 Australian air transport operations - smaller aeroplanes	Principle reference	Applicant's document reference	Site visit?	Compliant?	Inspector	Comments
3.0 AIRCRAFT OPERATIONS								
3.1	ORGANISATION							
CAA 28	(1)(b)(ii)	Does the operator's organisational structure demonstrate a chain of command that can effectively manage its Australian air transport operations?	3.1.2					
CASR 119.070	(1)(f)	Does the operator have an arrangement, that complies with the regulations, for managing the continuing airworthiness of each type and model of aeroplane proposed for operations?	3.1.3					
CASR 119.080	(1)(f),(2)	Does the exposition include a process and can the operator ensure that, in an unforeseen circumstance, the positions of chief executive officer and safety manager may be occupied by the same person for no more than seven consecutive days for each unforeseen circumstance, or for the period established in an already approved 119 authorisation?	3.1.4					
CASR 119.080	(1)(g),(2)	Does the exposition include a process and can the operator ensure that, in an unforeseen circumstance, the positions of head of flying operations and safety manager may be occupied by the same person for no more than seven consecutive days for each unforeseen circumstance, or for the period established in an already approved 119 authorisation?	3.1.4					
CASR 119.110	(1)	Does the operator's organisational structure demonstrate that it can effectively manage its Australian air transport operations, taking into account its size, nature and complexity?	3.1.1					
CASR 119.110	(2)	<b>For surveillance only:</b> Has any key personnel carried out a responsibility of the person's position in a way that contravenes the operators operation's manual?	3.1.1					
CASR 119.115	(1)(b),(2)(a)	Does the exposition include a process and can the operator ensure that, if the operator becomes aware that any of the operator's key personnel cannot carry out, or are likely to be unable to carry out, the person's responsibilities for a period of longer than 35 days, it can and will advise CASA within 24 hours after the operator becomes aware of the matter if there is <b>NOT</b> another person authorised to carry out the responsibilities for all or part of the period?	3.1.4					
CASR 119.115	(1)(b),(2)(b)	Does the exposition include a process and can the operator ensure that, if the operator becomes aware that any of the operator's key personnel cannot carry out, or are likely to be unable to carry out, the person's responsibilities for a period of longer than 35 days, it can and will advise CASA within three days after the operator becomes aware of the matter if there <b>IS</b> another person authorised to carry out the responsibilities for all or part of the period?	3.1.4					
CASR 119.120		Does the exposition include a process and can the operator ensure that, before a person appointed as any of the operator's key personnel begins to carry out the responsibilities of the position, the person has completed any training that is necessary to familiarise the person with the responsibilities?	3.1.5					
CASR 119.180	(3)	Does the exposition include a process and can the operator ensure that the following personnel only carry out a duty of the person's position after they have completed human factors principles and non-technical skills training: - flight crew member? - cabin crew member? - aircrew member? - medical transport specialist? - a flight dispatcher? - other safety critical personnel?	3.1.6					
CASR 119.185	(3)	Does the exposition include a process and can the operator ensure that, other safety critical personnel have completed human factors principles and non-technical skills training?	3.1.6					

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CASR 119.190		Does the operator have a safety management system that is appropriate for the size, the nature and complexity of operator's operations?	3.1.7					
CASR 119.195		If required, does the operator have a flight data analysis program that is appropriate for the size, the nature and complexity of operator's operations?	3.1.7					
CASR 119.050	(1)	<b>For surveillance only:</b> Has the registered operator, or owner of an aircraft, conducted an Australian air transport operation for which they do not hold an Australian air transport AOC authorising that activity?						
CASR 119.060	(1)	<b>For surveillance only:</b> Has the operator contravened a condition of their AOC under regulation 119.070?						
CASR 11.210	(1)	<b>For surveillance only:</b> Has the operator failed to comply with a condition of an exemption?						
CASR 11.225	(1)	<b>For surveillance only:</b> Has the operator failed to comply with a direction?						
3.2	KEY PERSONNEL							
3.2.1	Chief executive officer (CEO)							
CASR 119.125	(1)	Has the CEO been assessed as suitable?	3.2.1					
CASR 119.130	(2)	<b>For surveillance only:</b> Does the CEO fulfil their responsibilities?	3.2.1					
3.2.2	Head of flying operations (HOFO)							
CASR 119.135	(1)	Has the HOFO been assessed as suitable?	3.2.2					
CASR 119.140		<b>For surveillance only:</b> Does the HOFO fulfil their responsibilities?	3.2.2					
3.2.3	Head of training and checking (HOTC)							
CASR 119.145	(1)	Has the HOTC been assessed as suitable?	3.2.3					
CASR 119.150		<b>For surveillance only:</b> Does the HOTC fulfil their responsibilities?	3.2.3					
3.2.4	Safety manager (SM)							
CASR 119.155		Has the SM been assessed as suitable?	3.2.4					
CASR 119.160		<b>For surveillance only:</b> Does the SM fulfil their responsibilities?	3.2.4					
3.3	EXPOSITION							
CASR 119.205	(1)(a)	Does the exposition include the operator's name (including any operating or trading name), contact details and ABN (if any)?	3.3					
CASR 119.205	(1)(b)	Does the exposition include the addresses of the operator's: operational headquarters, main operating bases, and operational facilities?	3.3					

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CASR 119.205	(1)(c)	Does the exposition include a description and diagram of the operator's organisational structure showing formal reporting lines, including those (lines) for each of the key personnel?	3.3					
CASR 119.205	(1)(d)	If a corporation, does the exposition include a description of the corporate structure?	3.3					
CASR 119.205	(1)(e)(i)	Does the exposition include the qualifications and experience (if any) required by the operator for the position in addition to the qualifications and experience required under Subpart 119.D for the position?	3.3					
CASR 119.205	(1)(e)(ii)	Does the exposition include the responsibilities for which each key personnel is responsible for, including those mentioned in Subpart 119.D?	3.3					
CASR 119.205	(1)(e)(iii)	Does the exposition include the name of person appointed to each key position?	3.3					
CASR 119.205	(1)(e)(iv)	Does the exposition include the name of the person authorised to carry out the responsibilities of the position when the position holder is absent from the position or is unable to carry out the responsibilities?	3.3					
CASR 119.205	(1)(e)(v)	Does the exposition include a description of how the operator will manage the responsibilities of each key position in the event of absence or incapacity to carry out the responsibilities?	3.3					
CASR 119.205	(1)(f)	Does the exposition include each matter (if any) for which the chief executive officer is responsible and accountable in addition to the matters mentioned in regulation 119.130?	3.3					
CASR 119.205	(1)(g)	Does the exposition include an outline of the Australian air transport operations conducted by the operator under the operator's Australian air transport AOC, including the areas of operation and routes?	3.3					
CASR 119.205	(1)(h)	Does the exposition include details of each plan, process, procedure, program and system implemented by the operator to safely conduct and manage their Australian air transport operations in compliance with the civil aviation legislation?	3.3					
CASR 119.205	(1)(i)	Does the exposition include the type and model and registration mark for each registered aeroplane operated by the operator under the AOC?	3.3					
CASR 119.205	(1)(j)	Does the exposition include the type and model, nationality and registration mark for each foreign registered aeroplane operated by the operator under the AOC?	3.3					
CASR 119.205	(1)(k)	Does the exposition include a description of the arrangements for managing the continuing airworthiness of the operator's aeroplanes?	3.3					
CASR 119.205	(1)(l)	Does the exposition include a description of any leasing or other arrangements for the supply of the aeroplanes as the arrangements relate to the operational control or continuing airworthiness of the aeroplanes to any other safety matter?	3.3.3					
CASR 119.205	(1)(n)	Does the exposition include a description of anything else required to be approved by CASA under these regulations in relation to the operations conducted by the operator under the operator's Australian air transport AOC?	3.3					
CASR 119.205	(1)(o)	Does the exposition include any other matter required to be included in the exposition under these regulations?	3.3					
CASR 119.210		<b>For surveillance only:</b> Has the operator failed to meet a requirement of their exposition?						
CASR 119.215	(1)	Does the operator have a process to ensure that each part of the exposition that relates to a person's duties is made available before that person first begins carrying out the duty?	3.3					
CASR 135.060	(1)	Does the operator have a process to ensure that each part of the exposition that relates to a crew member duties is made available before that person first begins carrying out the duty?	3.3					

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CASR 135.125	(1)(2)	Does the exposition include a process and can the operator ensure that a person assigned ground support duties has successfully completed training and assessed as competent?	3.3					
CASR 92.055		Does the exposition include dangerous goods manual?	3.3.1					
3.3.2	Reference library							
		Does the operator have a reference library (in print or electronic) that includes:						
CASR 119.040	(1)(a)	the civil aviation legislation that is relevant to the operator's Australian air transport operations?	3.3.2					
CASR 119.040	(1)(b)	the parts of the AIP that are relevant to the operations?	3.3.2					
CASR 119.040	(1)(c)	if the operator conducts operations in one or more foreign countries, the document for each of those countries that is equivalent to the AIP?	3.3.2					
CASR 119.040	(1)(d)	all information about the flight operations of each type and model of aeroplane operated by the operator for the operations that is necessary to ensure the safe conduct of the operations?	3.3.2					
CASR 119.040	(1)(e)	any other publications, information or data required for the reference library by the operator's exposition?	3.3.2					
CAA 28BH	(3)	Does the operator have a process to ensure the reference library is kept up to date in a readily accessible form?	3.3.2					
CASR 135.315		Does the exposition include information, procedures and instructions on how the EFB will be used by the operator's flight crew?	3.3.4					
CASR 135.315		Does the exposition include information, procedures and instructions on management of the EFB, including access to it, and security and updating of it?	3.3.4					
CASR 135.315		Does the exposition include information, procedures and instructions on how the operator will obtain CASA approval of any changes to the use of the EFB, as described in the exposition?	3.3.4					
CASR 135.315		If the operator intends to use a C-EFB to support cabin crew, does the exposition provide instructions for its use?	3.3.5					
3.4	MANAGEMENT OF CHANGE							
CASR 119.090	(1)(b)	Does the exposition include a process and can the operator ensure that, a significant change will not be implemented until CASA approval is received?	3.4.1					
		Does the operator's exposition include a process to apply to CASA within 7 days of a significant change that includes:						
CASR 119.090	(2)(a)	the permanent appointment of a person previously authorised?	3.4.4					
CASR 119.090	(2)(a)	an acting appointment of a person (for a period greater than 35 days) previously authorised?	3.4.4					
CASR 119.190	(2)(b)	Does the exposition include a process and can the operator ensure that, the assessment of risks related to change use the process detailed in their safety management system?	3.4.5					
		Does the exposition include a description of the process for making changes, including:						
CASR 119.205	(1)(m)	identifying changes that are significant changes?	3.4.1					

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CASR 119.205	(1)(m)	identifying changes that are not significant changes?	3.4.2					
CASR 119.205	(1)(m)	how the operator informs both CASA and their personnel of the changes?	3.4.3					
CASR 119.100	(1)	<b>For surveillance only</b> Are changes made in accordance with the process for making changes described in the operator's exposition?	3.4					
3.5	RECORDS & DOCUMENTS							
3.5.1	Personnel records							
CASR 119.235	(1)(b)	When any of the operator's flight crew members exercise a privilege of their flight crew licence for the operator, does the operator have copies of the person's flight crew licence and medical certificate?	3.5.1					
CASR 92.145	(2)	Does the operator's exposition or manual include a requirement to maintain a record of dangerous goods training?	3.3.1.1					
3.5.2	Operational and flight related documents							
CASR 135.040		Does the exposition include a policy and can the operator ensure that flight operations are conducted in accordance with the aeroplane flight manual?	3.5.2					
CASR 135.050		Does the exposition include a process and can the operator ensure that checklists are made available for each crew member before a flight, that detail normal, abnormal, and emergency procedures?	3.5.2					
CASR 135.060	(1)	Does the exposition include a process and can the operator ensure that, when the flight begins, the part of the operator's exposition that is relevant to the duties of a crew member for the conduct of the flight is available to the crew member?	3.5.2.1					
CASR 135.065 MOS 135.3.01	(1)(a)	Does the exposition include a process and can the operator ensure that, when the flight begins, the following documents are carried on the aeroplane and are accessible to crew members: (a) the aircraft flight manual instructions for the aeroplane (or an alternative as set out in Part 135 MOS 3.01(2),(3)) (b) either the flight technical log for the aeroplane; or, if Part 42 of CASR does not apply to the aeroplane, the maintenance release for the aeroplane (c) if required, the minimum equipment list for the aeroplane (d) if required, the operational flight plan for the flight (e) the journey log for the flight (f) the authorised aeronautical information for the flight (g) the weight and balance documents for the flight?	3.5.2.1					
CASR 135.065	(2)(3)	Does the exposition include a procedure and can the operator ensure that each flight crew member's flight crew licence and medical certificate is carried on the aeroplane unless, before the flight, the flight crew member has given CASA written notice or, if not practical, within 24 hours after the flight ends that the certificate is not being carried?	3.5.2.2					

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CASR 135.070	(1)	Does the exposition include a procedure and can the operator ensure that, when a flight begins which is conducted under the IFR or VFR at night or will not remain within 50 nms of the departure aerodrome, the following documents are carried: (a) if a flight notification is required for the flight under Part 91—the flight notification (b) weight and balance documents for the flight; (c) any NOTAMs and AIS briefing documents for the flight; (d) any authorised weather forecasts for: (i) the planned route of the flight; and (ii) if a destination alternate aerodrome is required for the flight by the flight preparation (alternate aerodromes) requirements—the destination alternate aerodrome; (e) if there is a person on board who may require special consideration during the flight or during an evacuation of the aeroplane—a statement identifying the person and the special consideration; (f) forms to comply with the reporting requirements under the operator's safety management system (if any); (g) if the aeroplane is fitted with computerised navigation equipment—the operating instructions for the equipment; (h) each other document (if any) required by a foreign country within whose territory the flight is conducted?	3.5.2.1					
CASR 135.070	(2)	Does the exposition include a procedure and can the operator ensure that, when a flight begins which is conducted under the VFR by day during which the aeroplane will remain within 50 nms. of the departure aerodrome the following documents must be available to the PIC immediately before the flight, or carried on the aeroplane:: (a) if a flight notification is required for the flight under Part 91—the flight notification (b) weight and balance documents for the flight; (c) any NOTAMs and AIS briefing documents for the flight; (d) any authorised weather forecasts for: (i) the planned route of the flight; and (ii) if a destination alternate aerodrome is required for the flight by the flight preparation (alternate aerodromes) requirements—the destination alternate aerodrome; (e) if there is a person on board who may require special consideration during the flight or during an evacuation of the aeroplane—a statement identifying the person and the special consideration; (f) forms to comply with the reporting requirements under the operator's safety management system (if any); (g) if the aeroplane is fitted with computerised navigation equipment—the operating instructions for the equipment; (h) each other document (if any) required by a foreign country within whose territory the flight is conducted	3.5.2.1					
CASR 135.075 MOS 135.3.02	(1)(2)	Does the exposition include a procedure and can the operator ensure that, when the flight begins or ends outside Australian territory, the following documents are carried on the aeroplane: (a) the aeroplane's certificate of airworthiness and certificate of registration (b) if the aeroplane has a radio station licence, a copy of the licence (c) if the flight is a passenger transport operation or a medical transport operation, a document containing the information required by regulation 135.090 of CASR (passenger lists) (d) if the aeroplane is carrying cargo (other than passenger baggage), a manifest and detailed declaration of the cargo, and a statement about whether any of the cargo may require special or unusual handling (e) a certified true copy of the operator's Australian air transport AOC (f) a copy of the operation's specifications issued to the operator in relation to the operator's Australian air transport AOC?	3.5.2.3					
CASR 135.080 MOS 135.3.03		For a passenger transport flight, does the exposition include procedures for, and can the operator ensure that a copy of the passenger list is kept, accessible and if required, updated to a person on the ground for the duration of a flight?	3.5.2.5					
CASR 135.085	(1)-(7)	Does the exposition include a procedure and can the operator ensure that a journey log is completed that includes the relevant and required information prior to, during and immediately after a flight (if and when applicable)?	3.5.2.4					



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CASR 135.090	(1)-(3)	Does the exposition include a procedure and can the operator ensure that the preparation of a passenger list for the flight that contains the following information (unless it is recorded in another document kept by the operator, or is readily available to the operator from another source): (a) the aeroplane's registration mark or flight number (b) the name of each passenger (c) the places of departure and destination for each passenger (d) the number of infants carried (e) the date, and estimated time of departure, of the flight?	3.5.2.5					
CASR 135.095	(1)-(3)	For a flight of an aeroplane that begins or ends at an aerodrome outside Australian territory, does the exposition include a procedure and can the operator ensure that, when the flight begins, the pilot in command has signed a flight preparation form certifying that the pilot in command is satisfied of the following matters: (a) the aeroplane can be operated during the flight in accordance with its configuration deviation list (if any) (b) the parts of the operator's exposition required to be available to the aeroplane's crew before the flight by regulation 135.060 are available (c) the requirements and limitations in the operator's exposition relating to the flight can be complied with for the flight (d) regulations 135.065 and 135.070 and 135.075 are being complied with for the flight (e) equipment required to be fitted to, or carried on, the aeroplane for the flight by Subpart 135.K (Equipment) is fitted to, or carried on, the aeroplane in accordance with that Subpart (f) that the equipment in item (e) above is operative; or inoperative, and permitted to be inoperative for the flight under CASR regulations (g) the aeroplane's take-off, en route and landing performance capabilities meet the performance requirements for the circumstances and conditions expected during the flight (h) the aeroplane's weight and balance will remain within the aeroplane's weight and balance limits throughout the flight?	3.5.2.6					
CASR 135.100		Does the exposition include a procedure and can the operator ensure that flight crew record and report any of the following that occur during the flight: (a) an abnormal instrument indication (b) abnormal flight conditions (c) abnormal behaviour by the aeroplane (d) exceedance of an operating limit specified in the aircraft flight manual instructions for the aeroplane (e) a defect in the aeroplane?	3.5.2.7					
CASR 135.105		Does the exposition include a procedure and can the operator ensure that crew members report and record incidents relating to a flight of the aeroplane that endanger, or could endanger, the safe operation of the aeroplane?	3.5.2.8					
3.5.3	Flight-related documents retention							
CASR 119.240		Does the exposition include a procedure and can the operator ensure that, flight crew and cabin crew cosmic radiation-dose records are retained for at least five years after the person ceases to be employed by the operator?	3.5.3					
		<b><u>Does the exposition include a process and can the operator ensure that, the following records are retained for at least three months after the end of a flight:</u></b>						
CASR 119.245	(1)(2)(a)	an operational flight plan?	3.5.3					
CASR 119.245	(1)(2)(b)	any authorised weather forecasts?	3.5.3					
CASR 119.245	(1)(2)(c)	the authorised aeronautical information?	3.5.3					
CASR 119.245	(1)(2)(d)	a weight and balance document?	3.5.3					
CASR 119.245	(1)(2)(e)	a statement or information about cargo that may require special or unusual handling?	3.5.3					

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CASR 119.245	(1)(2)(f)	a passenger list?	3.5.3					
CASR 119.245	(1)(2)(g)	a notice of action, taken in an emergency by the pilot flying the aeroplane, that involves a contravention of CASR regulations?	3.5.3					
		<b><u>Does the exposition include a process and can the operator ensure that, the following records are retained for at least six months after the end of a flight:</u></b>						
CASR 119.250	(1)	the journey log (other than the flight technical log)?	3.5.3					
CASR 119.250	(2)	results of weight and balance accuracy verification?	3.5.3					
3.6	GENERAL FLIGHT LIMITATIONS							
CASR 119.260	(1)(2)	Does the exposition include a process and can the operator ensure that, a foreign registered aircraft is not used for air transport operations for more than 90 days or the number mentioned in a regulation 119.025 approval?	3.6.1					
CASR 91.140	(1)	If the operator conducts operations in an Australian aircraft outside Australia, does the exposition include a process and can the operator ensure that, the aircraft is operated in accordance with the requirement of a law in a foreign country?	3.6.2					
CASR 91.140	(2)	If the operator conducts operations in an Australian aircraft over the high seas, does the exposition include a process and can the operator ensure that, the aircraft is operated in accordance with the requirement of Annex 2 of the Chicago Convention?	3.6.2					
CASR 135.035 MOS 135.2.01	(1)(2)	Does the exposition include a process and can the operator ensure that flight operations remain within the flight distance limitations prescribed below: <i>(calculated at the one-engine-inoperative cruising speed, in ISA conditions and still air, stated in the operator's exposition)</i> - a piston-engine, multi-engine aeroplane with an MTOW of more than 5,700 kg must not be flown further than the distance from an adequate aerodrome, for the flight, which the aeroplane can fly if flying at the relevant cruising speed for 60 minutes? - a turbine-engine, multi-engine aeroplane with an MTOW of more than 5,700 kg must not be flown further than the distance from an adequate aerodrome, for the flight, which the aeroplane can fly if flying at the relevant cruising speed for 180 minutes unless approved under regulation 135.020?	3.6.3					
CASR 135.110	(1)	Does the exposition include a process and can the operator ensure that when the flight begins, information about the search and rescue services relevant to the flight is readily accessible to the flight crew members for the flight?	3.6.4					
CASR 135.115 MOS 135.3.04.	(1)	Does the exposition include a process and can the operator ensure that, when the flight begins, the information required for equipment, as prescribed in the Part 135 MOS, is available for immediate communication to a rescue coordination centre?	3.6.5					
CASR 135.120	(1)-(3)	Does the exposition include a process and can the operator ensure that crew members only perform activities necessary for the safety of flight during take-off, initial climb, final approach and landing?	3.6.6					
CASR 135.130	(1)-(3)	Does the operator's exposition provide instruction as to who can occupy a flight crew seat during a flight?	3.6.7					
CASR135.245	(1)	Does the operator's exposition include instruction to the PIC not to conduct simulated emergency or abnormal operations?	3.6.8					
3.7	OPERATIONAL PROCEDURES							
3.7.1	Operational control							



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CASR 91.215		Does the operator's exposition include instructions to ensure the PIC has final authority, from the time the doors are closed for take-off and the flight begins to the time the doors are opened after landing and the flight ends, over the all following matters: - the aircraft itself - the maintenance of discipline by all persons on the aircraft - the safety of persons on the aircraft - the safety of cargo on the aircraft - the safe operation of the aircraft during the flight?	3.7.1.1					
CASR 91.220	(1)(2)	Does the operator's exposition provide instructions to the PIC as to what actions and directions they may make in the interests of safety to the aircraft, persons on board the aircraft, or a person or property on the ground or water including the following: (a) direct a person to do something while the person is on the aircraft (b) direct a person not to do something, or to limit the doing of something, while the person is on the aircraft (c) direct a person to leave the aircraft before the flight begins (d) with such assistance and by the use of such force as is reasonable and necessary: (i) remove a person or a thing from the aircraft before the flight begins, or (ii) restrain a person for the duration of the flight or part of the flight, or (iii) seize a thing on the aircraft for the duration of the flight or part of the flight, or (iv) place a person on the aircraft in custody, or (v) detain a person or a thing, until the person or thing can be released into the control of an appropriate authority?	3.7.1.2					
CASR 91.225		Does the operator's exposition include instructions about when a crew member of an aircraft for a flight may, without a warrant, arrest a person?	3.7.1.2					
CASR 91.520	(1)(2)(3)(4)(8)	Does the operator's exposition detail instructions and procedures to ensure a crew member is fit for duty before carrying out a required duty related to the safety of the aircraft, cargo or passengers, taking into account whether: - the crew member is, or is likely to be, unfit to perform a duty - the crew member has consumed alcohol at any time during the period of eight hours ending when the flight begins - if a test of a body sample of the crew member to determine the level of alcohol in the sample was taken at the time of carrying out the duty, the test would reveal that the permitted level for alcohol (within the meaning of Part 99) is exceeded - the crew member has consumed alcohol while on duty - the operator believes on reasonable grounds that a crew member is unfit to perform a duty on the flight - the crew member is fatigued to the extent that the crew member's ability to safely perform the duty is reduced or likely to be reduced - the crew member has consumed, used or absorbed a psychoactive substance?	3.7.1.3					
CASR 91.525	(1)-(3)	If a person behaves in a disorderly or offensive manner, does the operator's exposition provide instructions and procedures to be followed by crew members?	3.7.1.2					
CASR 91.535	(1)	Does the operator's exposition provide instructions to the PIC to ensure the safety of crew members during turbulence?	3.7.1.5					
CASR 91.550	(2)	Does the operator's exposition include details of when a flight crew member must occupy a pilot seat with the seatbelt securely fastened?	3.7.1.6					
CASR 91.555	(1)(2)	Does the operator's exposition include details of when a crew member must occupy a crew station with their seat belt and harness secured?	3.7.1.6					
CASR 135.135		Does the aeroplane operator's exposition include procedures for determining how operational control for a flight of the aeroplane is to be exercised and by whom?	3.7.1.7					
3.7.2	Flight preparation							

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		Does the aeroplane operator's exposition include policies and procedures for complying with:						
CASR 135.140	(a)	the flight preparation (weather assessments) requirements for a flight of the aeroplane prescribed in MOS 91.7?	3.7.2.1					
CASR 135.140 MOS 135.5.01	(b)	the flight preparation (alternate aerodromes) requirements for a flight of the aeroplane prescribed in MOS 91.8?	3.7.2.2					
3.7.3	Flight planning							
CASR 135.145 MOS135.4.01	(1)(2)	Does the exposition include instructions to the PIC and can the operator ensure that when a flight plan is required, it meets the operational requirements listed below: (a) the flight plan must be prepared having regard to: (i) the safety of the aeroplane, and of the people on board the aeroplane, during the flight, and (ii) the aeroplane's performance, and (iii) the expected aeroplane operating limitations and conditions for the flight, and (iv) meteorological conditions for the flight? (b) the flight plan must contain the information prescribed by the Part 135 Manual of Standards for the purposes of this paragraph?	3.7.3					
CASR 135.145 MOS 135.4.02	(3)(4)	Does the exposition include instructions to the PIC and can the operator ensure that the required information is recorded on the flight plan in accordance with the following: (a) if waypoints detailed in the flight plan are required, under regulation 91.630 of CASR, to be reported to ATS — the estimated time the aeroplane flew over each waypoint (b) the fuel calculations made in compliance with the fuel requirements under Chapter 7 (c) the aerodrome of final landing for the flight?	3.7.3					
CASR 135.150	(1)-(3)	Does the exposition include a procedure and can the operator ensure that the PIC or a person responsible for flight planning, inflight replanning or required to exercise operational control over the flight has access to the following: (a) authorised weather forecasts and authorised weather reports: (i) in relation to the flight; and (ii) if a destination alternate aerodrome is required for the flight by the flight planning (alternate aerodromes) requirements—in relation to the destination alternate aerodrome; (b) NOTAMs for the flight; (c) the suitability for a take-off or landing by the aeroplane of: (i) the departure and planned destination aerodromes for the flight; and (ii) if a destination alternate aerodrome is required for the flight by the flight preparation (alternate aerodromes) requirements—the destination alternate aerodrome.	3.7.3					
3.7.4	Flight rules							
CASR 91.255	(1)	If required, does the operator hold an approval under regulation 91.045, and does the exposition provide instructions for operations in NAT-HLA airspace?	3.7.4.1					
CASR 135.155	(1)(a)(2)	Does the operator's exposition include procedures for determining take-off minima that meet the following requirements: (a) the take-off minima must not be less than the take-off minima prescribed by the take-off minima requirements for the aerodrome (b) the take-off minima must be sufficient to enable the pilot in command to control the aeroplane if it is necessary to conduct a discontinued take off in adverse circumstances (c) for a multi engine aeroplane, the take-off minima must be sufficient to enable the pilot in command to control the aeroplane if it is necessary to conduct a continued take off after failure of the aeroplane's critical engine, or if the aeroplane does not have a critical engine, the failure of an engine?	3.7.4.2					
CASR 135.155	(1)(b)(3)	Does the aeroplane operator's exposition include procedures for determining landing minima that meet the requirement that the landing minima must not be less than the landing minima prescribed by the landing minima requirements for the aerodrome, including for an approach with visual circling?	3.7.4.2					

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CASR 135.160		If the operator conducts IFR flights to and from foreign countries that do not base the design of its instrument approach and departure procedures on ICAO Document 8168 (PANS-OPS), does the exposition include the instrument approach and departure procedures for the aerodrome that are approved by the national aviation authority of the country?	3.7.4.4					
CASR 135.165		Does the operator's exposition include an authorised instrument approach procedure for the aerodrome if it is not published in the AIP?	3.7.4.4					
CASR 135.170		If the operator intends to conduct low visibility operations, have they been approved under regulation 91.045, and does the exposition include: (a) each type of low visibility operation conducted using the aeroplane (b) the aircraft systems required to be used for each type of those operations (c) the aerodrome facilities required to conduct each type of those operations (d) the training and qualifications required for the aeroplane's flight crew members for each type of those operations (e) the requirements to be met by the aeroplane's flight crew members during each of those operations?	3.7.4.5					
CASR 91.310 MOS 91.16.03	(1)(2)	Does the operator's exposition include instructions to the PIC for the approach ban for IFR flights?	3.7.4.5					
CASR 135.175		Does the operator's exposition detail the policies and procedures required for the conduct of a stabilised approach and landing?	3.7.4.6					
CASR 135.180	(1)-(4)	Does the operator's exposition provide instructions to the PIC as to when a take-off alternate aerodrome must be provided on the flight plan?	3.7.4.7					
CASR 135.185 MOS 135.5.01	(1)	If the operator conducts passenger or medical transport operations to remote islands, does the exposition include instructions to provide for a destination alternate, not on the remote island, unless an approval is held under regulation 135.020?	3.7.2.2					
CASR 135.190	(1)-(4)	Does the operator's exposition provide instructions to the PIC on what action to take when during flight the destination weather forecast is amended to include an operational requirement and the aeroplane is not carrying sufficient fuel to proceed to the planned destination then a suitable alternate?	3.7.4.8					
3.7.5	Aerodromes							
CASR 91.320	(1)(3)	Does the exposition include instructions and can the operator ensure that an aircraft operates at an aerodrome within the specified performance category unless the operator has an approval under regulation 91.045 to operate at a lower aircraft performance category and the exposition includes details of the approval?	3.7.5					
CASR 91.410	(1)-(3)	Does the exposition include procedures and can the operator ensure that, before an aircraft takes off from or lands at a place, the following requirements are met : (i) a certified aerodrome (ii) a registered aerodrome (iii) an aerodrome for which an arrangement under section 20 of the Act is in force (iv) a place that is suitable for the landing and taking-off of aircraft, and (v) the aircraft can land at, or take off from, the place safely having regard to all the circumstances of the proposed landing or take-off (including the prevailing weather conditions)?	3.7.5					
CASR 91.420	(1)	Does the exposition include procedures and can the operator ensure that aircraft are parked so as not to create a hazard?	3.7.5					

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CASR 135.195	(1)	Does the aeroplane operator's exposition include procedures to determine specific information for a flight of an aeroplane related to departure aerodromes, planned destination aerodromes, and destination alternate aerodromes (if applicable)? (a) runway or strip lengths, widths, directions, slopes and surface types for the aerodrome; (b) the location of taxiways and turning nodes (if any); (c) the aerodrome's elevation; (d) the location on the aerodrome of the aerodrome reference point (if any); (e) the location of the aerodrome's windsocks (if any); (f) the aids to navigation and communication facilities available at the aerodrome (if any); (g) the limitations (if any) on the use of the aerodrome; (h) the special procedures (if any) in use at the aerodrome, in flight or on the ground or water; (i) a contact person capable of providing information about the condition of the aerodrome; (j) the special procedures and restrictions (if any) that the operator requires the flight crew of the aeroplane to use at the aerodrome, including: (i) engine failure procedures; and (ii) obstacle clearance procedures.	3.7.5.1					
CASR 135.200		Does the exposition include procedures and can the operator ensure that the safety of persons in the vicinity of the aeroplane, including: (a) a person is embarking or disembarking the aeroplane (b) a passenger is embarking or disembarking, or on board, the aeroplane while an engine of the aeroplane is operating but the aeroplane is not being flown or fuelled (c) the aeroplane is being loaded or unloaded (d) the aeroplane is being operated at an aerodrome?	3.7.5.2					
3.7.6	Fuel requirements							
CASR 91.465	(1)	Does the operator's exposition include information on the grade / type of fuel required for an aeroplane and the methods to ensure the fuel is not contaminated or degraded?	3.7.6					
CASR 91.515	(1)	If the operator conducts refuelling with a person on board the aircraft who is not a crew member, does the exposition include instructions to cease refuelling operations in the event of fuel vapour being detected in the aircraft?	3.7.6.2					
CASR 135.210	(1)	Does the exposition include instructions for the PIC, and can the operator ensure, the aeroplane is carrying the minimum oil required for a flight?	3.7.6.1					
		<b>Does the operator's exposition include fuelling safety procedures and instructions, including:</b>						
CASR 135.220	(a)	procedures to ensure the aeroplane is fuelled safely?	3.7.6.2					
CASR 135.220	(b)	procedures relating to the safety of passengers for a flight of the aeroplane who are embarking or disembarking, or on board?	3.7.6.2					
CASR 135.220	(b)	normal, emergency and communication procedures to be followed by the following persons: (i) any cabin crew for the flight (ii) any flight crew members for the flight who are on duty in the cockpit (iii) any of the operator's personnel who carry out a ground support duty for the flight?	3.7.6.2					
CASR 135.220	(c)	if the operator permits a person to operate low-risk electronic devices inside the cabin of the aeroplane while the aeroplane is being fuelled, before an engine of the aeroplane is started, any effects of radio frequency emissions from those devices have been corrected?	3.7.6.2					
		<b>Does the aeroplane exposition include:</b>						
CASR 135.215 MOS 135.7.03	(1)(a)(b)	the consumption data sources (including the manufacturer's data) that the operator uses when determining quantities of usable fuel for a flight?	3.7.6.3					

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CASR 135.215 MOS 135.7.04	(1)(b)	procedures to ensure the amounts of fuel that must be carried on board an aeroplane for a flight?	3.7.6.3					
CASR 135.215 MOS 135.7.05	(1)(c)	procedures for conducting regular in-flight fuel amount checks (monitoring amounts of fuel) during a flight?	3.7.6.3					
CASR 135.215 MOS 135.7.06	(1)(d)	procedures to be followed if fuel reaches specified amounts during a flight?	3.7.6.3					
CASR 135.215 MOS 135.7	(1)(3)	<b>For surveillance only</b> Has the operator failed to comply with a procedure or requirement relating to fuel?	3.7.6					
3.7.7	Passenger and medical transport operations							
CASR 11.160		If the operator intends to conduct single pilot operations with a MOPSC of between 10 to 13, does the exposition include instructions that comply with exemption CASA EX97/22?	3.7.7.1					
CASR 91.545 MOS 91.20		Does the exposition include procedures and can the operator ensure that a person assigned a seat or berth on a flight has a serviceable seat belt unless subject to the prescribed circumstances detailed in Chapter 20 of the Part 91 MOS?	3.7.7.2					
CASR 91.595	(1)	Does the exposition include procedures and can the operator ensure that passenger service equipment or galley equipment is restrained and stowed during periods of take-off and landing or when the PIC directs?	3.7.7.3					
CASR 91.790		Does the operator's exposition provide instructions to a crew member to prevent a person from boarding an aircraft who they reasonable suspect is affected by psychoactive substance to the extent that they pose a threat to the safety of the aircraft or a person on the aircraft?	3.7.7.4					
CASR 92.025	(2)(b)(xv)	Does the operator's exposition include procedures to inform passengers about dangerous goods?	3.7.7.5					
CASR 92.030	(2)(d)	Does the operator's exposition include a list of permitted dangerous goods that maybe carried by passengers and crew?	3.7.7.5					
CASR 92.025	(2)(b)(xi)	Does the operator's exposition include a process to provide information to the PIC when approval of the operator is required for certain dangerous goods permitted for carriage by passengers or crew?	3.7.7.5					
CASR 135.230 MOS 135.8	(1)-(3)	Does the exposition include procedures and can the operator ensure that only multi-engine aeroplanes or prescribed single-engine aeroplanes are used for IFR flights?	3.7.7.6					
CASR 135.235	(1)-(3)	<b>If the operator conducts VFR at night, does the exposition include procedures and can the operator ensure that:</b>	3.7.7.6					
CASR 135.235	(1),(2)(a)	only multi-engine aeroplanes or prescribed single-engine aeroplanes are used for such flights?	3.7.7.6					
CASR 135.235	(1),(2)(b)	aeroplanes have a maximum take-off weight of not more than 5,700 kg?	3.7.7.6					
CASR 135.235	(1),(2)(c)	at least one of the flight crew members holds an instrument rating?	3.7.7.6					
CASR 135.240		If the operator conducts flights in a prescribed single-engine aeroplane under the IFR or VFR at night, does the exposition include procedures to address the prescribed matters in MOS 135.8?	3.7.7.6					
CASR 135.250		Does the operator's exposition include procedures and instructions for the carriage of a restricted person on the aeroplane for a flight?	3.7.7.7					
CASR 135.255		Does the operator's exposition include procedures and instructions for the carriage of carry-on baggage?	3.7.7.8					
CASR 135.260	(1)-(3)	Unless the flight is a medical transport operation with the emergency exit obstructed by a stretcher, does the exposition include procedures and can the operator ensure that emergency exits are kept clear during taxi, take-off, landing or when the PIC directs?	3.7.7.9					

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CASR 135.265 MOS 135.9.02	(1)-(4) (6)	Does the exposition include procedures and can the operator ensure that a suitable person who has agreed to assist in an evacuation occupies a seat adjacent to an emergency exit?	3.7.7.10					
CASR 135.270 MOS 135.9.02	(1)-(4)	Does the operator's exposition include procedures and instructions for the carriage of passengers with reduced mobility?	3.7.7.10					
CASR 135.275	(2)	Does the operator have procedures for ensuring there is a safety briefing card for the aeroplane available to each passenger on the aeroplane?	3.7.7.11					
CASR 135.275 MOS 135.9	(4)(a)(b)	Do the safety briefing cards contain information that is relevant to the type and model of aeroplane and to the safety of the aeroplane and its passengers?	3.7.7.11					
CASR 135.280 MOS 135.9	(1)-(4)	Does the operator's exposition include procedures and instructions for the PIC of an aeroplane for giving a safety briefing, instructions or demonstrations relevant to the type and model of the aeroplane and to the safety of the aeroplane and its passengers before take-off and during the flight?	3.7.7.12					
CASR 135.285 MOS135.9		Does the aeroplane operator's exposition include procedures for briefing passengers on what to do if an emergency occurs during a flight of the aeroplane?	3.7.7.12					
CASR 135.290 MOS 135.8.08	(1)(2)	Does the operator's exposition ensure that a single-engine aeroplane is not flown more than 25 NM over water from a suitable landing area, unless the aeroplane is a prescribed single-engine aeroplane and the exposition includes procedures prescribed in the Part 135 MOS?	3.7.7.13					
3.7.8	Carriage of cargo							
CASR 91.585	(1)(2)	If applicable, does the exposition include procedures and can the operator ensure that cargo during flight is: (a) restrained using equipment that is approved under regulation 21.305 or 21.305A, or (b) securely stowed in a place designed and approved for that purpose under Part 21, or (c) for equipment of a foreign registered aircraft operating in Australian territory—restrained or stowed in accordance with any requirements under the law of the aircraft's State of registry or the State of the operator?	3.7.8.1					
CASR 91.600	(2)	If the operator carries cargo on a flight, does the exposition include procedures and can the operator ensure that: - cargo is not be carried in a place where the cargo may damage, obstruct or cause the failure of: (i) a control, electrical wiring or a pipeline of the aircraft, or (ii) any other equipment that is essential to the safe operation of the aircraft - cargo is not be carried in a place where the weight of the cargo exceeds the load limitations for the floor structure or any other load bearing components of that place, as set out: (i) in the aircraft flight manual instructions for the aircraft, or (ii) on a placard on the aircraft - cargo (other than passenger service equipment or galley equipment in an aisle on a temporary basis while in use) does not obstruct an aisle - cargo does not obstruct, or restrict access to, an emergency exit unless the operator or PIC have an approval under regulation 91.045?	3.7.8.2					
CASR 91.605	(1)(2)	Where cargo is carried in a cargo compartment, on a flight with more than one flight crew member, Does the exposition include procedures for the loading of cargo and can the operator ensure that if a fire were to occur during the flight, a crew member can enter the compartment to extinguish the fire?	3.7.8.3					
CASR 91.610	(2)	When cargo is carried on an unoccupied seat does the exposition include procedures and can the operator ensure that the cargo: - does not weigh more that 77kgs or the manufacturer's seat weight limit? - the cargo and means of restraint does not interfere with the safe operation of the aircraft?	3.7.8.4					



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CASR 91.615	(1)(2)	Unless cargo weighs less than 9kgs and is stowed under a seat or a place designed for that purpose, does the exposition include procedures and can the operator ensure that cargo is only carried in an area which is placard with instructions to do so?	3.7.8.4					
CASR 92.020	(6)(7)	Does the operator's exposition include procedures for the identification and carriage of operator material (COMAT) which are dangerous goods?	3.7.8.5					
CASR 92.025	(2)(b)(xv)	Does the operator's exposition include a process to inform shippers/consigners about dangerous goods in the cargo acceptance area?	3.7.8.5					
CASR 92.070	(6)	Does the exposition include procedures and can the operator ensure that a statement of contents, or declaration regarding dangerous goods, accompanies consigned cargo?	3.7.8.5					
CASR 92.065		Does the operator's exposition include a procedure to report a dangerous occurrence to CASA?	3.7.8.5					
3.7.9	Instruments, indicators, equipment and systems							
CASR 91.645	(1)	Does the operator's exposition include procedures that require the flight data recorder to be made available to the ATSB on request?	3.7.9.2					
CASR 91.650	(1)(2)	Does the operator's exposition provide instructions to preserve flight data and or voice recordings after an immediately reportable matter is notified to the ATSB for 72 hours unless the ASTB advise that: - the operator is not required to preserve the recordings and recorders - the operator is required to preserve the recordings and recorders for a certain period - the operator is required to preserve the recordings for a certain period but is not required to preserve the recorders until the end of that period for the recordings, and until the time of that notification for the recorders?	3.7.9.2					
CASR 91.655	(3)	Does the operator's exposition provide instructions to the PIC when operating in RVSM airspace, as to what action must be taken when the aircraft is no longer able to operate in RVSM airspace?	3.7.9.3					
CASR 91.660 MOS 91.22	(1)	Does the operator's exposition provide instructions to the PIC to prevent the conduct of RNP AR APCH and/or RNP AR DP unless approved by regulation 91.045 to do so?	3.7.9.3					
		<u>Does the aeroplane operator's exposition include:</u>						
CASR 135.295		procedures for using airborne weather radar equipment, including when the equipment is inoperative?	3.7.9.4					
CASR 135.300	(1)	if the operator's aeroplane has head-up display, enhanced vision system, or a synthetic vision system installed, procedures for using the equipment, including when the equipment is inoperative?	3.7.9.5					
CASR 135.305		if the operator conducts flights in a prescribed remote area, details about what survival equipment must be carried for sustaining life?	3.7.9.6					
CASR 135.305		procedures for determining the survival equipment required for the area in or through which the flight will be conducted?	3.7.9.6					
CASR 135.305		procedures for determining the pyrotechnic signalling devices required to ensure the distress signals?	3.7.9.6					
CASR 135.370 MOS 135.11.02	(1)	Can the operator ensure that, before the flight begins, any equipment that is required to be fitted to, or carried on, the aeroplane under this Chapter must meet the requirements of, or be approved under, Part 21 of CASR?	3.7.9.7					
CASR 135.370 MOS 135.11.02	(1)	Can the operator ensure that, before a foreign-registered aeroplane begins a flight, the equipment required by this Chapter fitted to, or carried on, the aeroplane has been approved by the NAA of the aeroplane's State of registry?	3.7.9.7					

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CASR 135.370 MOS 135.11.02	(1)	If equipment is carried on an aeroplane, although not required by this Chapter to be fitted or carried, then can the operator ensure that: - no information, or data, provided by the equipment is used by a flight crew member, of the aeroplane, to comply with any requirement of the civil aviation legislation in relation to communications or navigation, and - the equipment, whether functional or otherwise, does not at any time affect the airworthiness of the aeroplane?	3.7.9.7					
CASR 135.370 MOS 135.11.03	(1)	Is equipment visible to, and usable by, the pilot from the pilot's seat in the aeroplane if required to be fitted to or carried on an aeroplane?	3.7.9.7					
CASR 135.370 MOS 135.11.03	(1)	Is emergency equipment that is required to be fitted to or carried on an aeroplane for a flight, easily accessible for immediate use in the event of an emergency?	3.7.9.7					
CASR 135.370 MOS 135.11.D3	(1)	Can the operator ensure that all aircraft are fitted with the flight instruments set out in the Part 135 MOS Division 3-Flight Instruments according to the flight rules being operated under and the number of pilots?	3.7.9.8					
CASR 135.370 MOS 135.11.D4	(1)	Can the operator ensure that all aircraft are fitted with the operational equipment (Radio communication systems, navigation equipment, autopilots, survival equipment etc.) set out in the Division 4-Operational Equipment of the Part 135 MOS, according to the flight rules being operated under?	3.7.9.8					
CASR 135.370 MOS 135.11.D5	(1)	Can the operator ensure that all aircraft are fitted with the lighting systems (cockpit and cabin lighting requirements, anti-collision lights, landing lights and navigation lights) set out in the Part 135 MOS Division 5-Lighting Systems according to the flight rules being operated under?	3.7.9.8					
CASR 135.370 MOS 135.11.D6	(1)	Can the operator ensure that all aircraft are fitted with alerting and warning systems (altitude alerting and assigned altitude indicator, terrain awareness and warning system (TAWS), ACAS and weather radar equipment) set out in the Part 135 MOS Division 6-Alerting and Warning Systems according to the flight rules being operated under?	3.7.9.8					
CASR 135.370 MOS 135.11.D7	(1)	Can the operator ensure that all aircraft are fitted with flight recorders (FDR, CVR, combination recorders, and data link recorders) set out in the Part 135 MOS Division 7-Flight Recorders according to the flight rules being operated under?	3.7.9.8					
CASR 135.370 MOS 135.11.D8	(1)	Can the operator ensure that all aircraft are fitted with aeroplane interior communication systems (flight crew intercommunications system and crew interphone system) set out in the Part 135 MOS Division 8-aeroplane Interior Communication Systems according to the flight rules being operated under?	3.7.9.8					
CASR 135.370 MOS 135.11.D9	(1)	Can the operator ensure that all aircraft are fitted with oxygen equipment and oxygen supplies (supplemental oxygen, oxygen masks, oxygen dispensing units, protective breathing equipment, portable protective breathing equipment, and first aid oxygen equipment) set out in the Part 135 MOS Division 9-Oxygen Equipment and Oxygen Supplies according to the flight rules being operated under?	3.7.9.8					
CASR 135.370 MOS 135.11.D10	(1)	Can the operator ensure that all aircraft are fitted with Emergency locator transmitters set out in the Part 135 MOS Division 10-Emergency Locator Transmitters according to the flight rules being operated under?	3.7.9.8					
CASR 135.370 MOS 135.11.D11	(1)	Can the operator ensure that all aircraft are fitted with portable emergency equipment (hand-held fire extinguishers and first-aid kits) set out in the Part 135 MOS Division 11-Portable Emergency Equipment according to the flight rules being operated under?	3.7.9.8					
CASR 135.370 MOS 135.11.D12	(1)	Can the operator ensure that all aircraft are fitted with equipment for flights over water (sea anchors, sound signals, life jackets and life rafts) set out in the Part 135 MOS Division 12-Equipment for Flights Over Water according to the flight rules being operated under?	3.7.9.8					
CASR 135.370 MOS 135.11.D13	(1)	Can the operator ensure that all aircraft are fitted with transponders and surveillance equipment set out in the Part 135 MOS Division 13-Transponders and Surveillance Equipment according to the flight rules being operated under?	3.7.9.8					
3.8	MISCELLANEOUS							

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CASR 91.690	(1)	Does the exposition include a process and can the operator ensure that a written notice is given to CASA within two business days, when an emergency occurs that threatens the safety of the aircraft or persons on the aircraft, that required the pilot flying to take action in contravention to these regulations?	3.8.1					
CASR 135.310		Does the operator's exposition include procedures related to ice, de-icing and anti-icing before and during the flight?	3.8.4					
CASR 135.315		Does the operator's exposition include policies and procedures for the operation of portable electronic devices for a flight of the aeroplane?	3.8.5					
CASR 135.320		Does the operator's exposition include policies and procedures for the carriage of animals for a flight of the aeroplane?	3.8.6					
CASR 92.065	(2)	Does the operator's exposition include a process to report a dangerous goods incident to CASA within 2 working days?	3.7.8.5					
		<b><u>If operator conducts flights in the polar region, does the operator's exposition include procedures for:</u></b>						
CASR 135.325	(1)(2)(a)	monitoring and dealing with fuel freezing?	3.8.7					
CASR 135.325	(1)(2)(b)	ensuring communication capability for the duration of an operation that includes a flight in the polar region?	3.8.7					
CASR 135.325	(1)(2)(c)	training the aeroplane's flight crew in polar operations?	3.8.7					
CASR 135.325	(1)(2)(d)	mitigating crew member and passenger exposure to cosmic radiation during solar flare activity?	3.8.7					
CASR 135.325	(1)(2)(e)	if the aeroplane is not flown over water, ensuring that each person on the aeroplane wears a serviceable, cold weather, anti-exposure suit that is appropriate for the temperatures in which the flight is conducted?	3.8.7					
CASR 135.325	(1)(2)(f)	if the aeroplane is flown over water, ensuring that each person on the aeroplane wears an immersion suit that is appropriate for the temperatures in which the flight is conducted?	3.8.7					
		<b><u>If operator conducts flights above FL490:</u></b>						
CASR 135.330 CASR 135.335	(1) (1)	does the operator's exposition set a limit for the total cosmic radiation receivable inside the aeroplane's cabin during the flight?	3.8.8					
CASR 135.330 CASR 135.335	(2) (1)	does the operator have a system for recording the total cosmic radiation dose received by its flight crew members or cabin crew members during the previous 12-month period on such flights?	3.8.8					
CASR 135.330 CASR 135.335	(1) (1)(c)	does the operator's exposition include procedures for the PIC to monitor cosmic radiation dose in flight that ensures, in the event flight level 490 is exceeded, as soon as practicable, the aeroplane descends to the lowest altitude at which it is practicable to complete the flight safely?	3.8.8					
3.9	PERFORMANCE							
		<b><u>Does the exposition include procedures and can the operator ensure that performance data used to calculate an aeroplane's performance prior to a flight is one of the following:</u></b>						
CASR 135.340	(1)(a)	the performance data in the aircraft flight manual instructions for the aeroplane?	3.9					
CASR 135.340	(1)(b)	performance data for which the aeroplane operator holds an approval under regulation 135.020?	3.9					
CASR 135.345	(1)-(4)	For small aeroplanes, does the operator's exposition provide instructions for the PIC on what to take into account when calculating take-off performance in accordance with MOS 135.10 subdivision 2?	3.9.1					

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CASR 135.345 MOS 135.10.17	(1)-(4)	For large aeroplanes as define in MOS 135.10.16, does the operator's exposition provide instructions for the PIC on what to take into account when calculating take-off performance in accordance with MOS 121.9?	3.9.3					
CASR 135.350	(1)-(4)	For small aeroplanes, does the operator's exposition provide instructions for the PIC on what to take into account when calculating landing performance in accordance with MOS 135.10 subdivision 3?	3.9.2					
CASR 135.350 MOS 135.10.17	(1)	For large aeroplanes as define in MOS 135.10.16, does the operator's exposition provide instructions for the PIC on what to take into account when calculating landing performance in accordance with MOS 121.9?	3.9.4					
3.10	WEIGHT & BALANCE							
CASR 135.355	(1)(2)	<b>Surveillance only:</b> Has the operator before a flight begins or during a flight contravened the aeroplanes weight and balance limits.	3.1					
CASR 135.360		Does the exposition include the following: (a) procedures for loading the aeroplane for a flight to comply with regulation 135.355 (b) procedures for working out the following weights for a flight of the aeroplane: (i) the total weight of the crew members (ii) the total weight of the passengers (iii) the total weight of the cargo, including carry-on baggage (iv) the total weight of the fuel to be carried (c) procedures to ensure that a last-minute change to a load does not cause the aeroplane to exceed its weight and balance limits (d) procedures for offloading passengers or cargo to ensure that the aeroplane does not exceed its weight and balance limits?	3.10.1					
CASR 135.365	(1)(2)	Does the exposition include procedures and can the operator ensure that,, before the flight begins, the weight and balance documents includes the information required by the regulations?	3.10.2					
3.11	FLIGHT CREW							
3.11.1	General							
CASR 135.380	(1)(2)(a)	Does the exposition include procedures and can the operator ensure that, when the flight begins, the composition of the aeroplane's flight crew for the flight complies with the aeroplane's flight manual?	3.11.1					
CASR 135.380	(1)(2)(b)	Does the exposition include procedures and can the operator ensure that, when the flight begins, if the flight is a kind of operation for which the operator's exposition requires the carriage of additional flight crew members, the flight crew includes the additional flight crew members?	3.11.1					
CASR 135.380	(1)(2)(c)	Does the exposition include procedures and can the operator ensure that, when the flight begins, each flight crew member is qualified under regulation 135.395 (Pilot in Command) or 135.400 (Co-pilot) to carry out the duties assigned to the flight crew member by the operator for the flight?	3.11.1					
CASR 135.380	(1)(2)(d)	Does the exposition include procedures and can the operator ensure that, when the flight begins, if the flight is a VFR flight at night that is a passenger transport operation or a medical transport operation, at least one of the flight crew members holds an instrument rating?	3.11.1					
CASR 135.380	(2)(f)(4)	Does the exposition include the training and checking requirements that must be met before a flight crew member can be assigned to duty for a flight of the aeroplane?	3.11.1					
CASR 135.380	(5)	Does the aeroplane operator's exposition include the requirements that must be met for new or inexperienced crew members to be assigned to duty for a flight of the aeroplane?	3.11.1					

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CASR 135.385	(1)	Does the exposition include procedures and can the operator ensure that, when the operator assigns a person to duty as a flight crew member for the flight, that the person has been assessed by the operator, in accordance with the operator's training and checking system, as competent to perform the duties assigned to the person for the flight?	3.11.1					
CASR 135.390	(1)	Does the exposition include procedures and can the operator ensure that, when the flight begins, one of the pilots assigned as flight crew members for the flight is assigned to duty as the pilot in command of the aeroplane for the flight?	3.11.1					
CASR 135.395	(1)(a)(b)	Does the pilot in command meet the minimum flying experience requirements for the aeroplane type and flight rules for the flight?	3.11.1					
CASR 135.395	(1)(d)(i)	If the aeroplane is an Australian aircraft, is the pilot authorised to pilot the aeroplane during the flight as pilot in command under Part 61?	3.11.1					
CASR 135.395	(1)(d)(ii)	If the aeroplane is a foreign registered aircraft, is the pilot authorised to pilot the aeroplane during the flight as pilot in command by the aeroplane's State of registry?	3.11.1					
CASR 135.400	(1)(a)(i)	If the aeroplane is an Australian aircraft, is the pilot authorised to pilot the aeroplane during the flight as co-pilot under Part 61?	3.11.1					
CASR 135.400	(1)(a)(ii)	If the aeroplane is a foreign registered aircraft, is the pilot authorised to pilot the aeroplane during the flight as co-pilot by the aeroplane's State of registry?	3.11.1					
CAA 28BD CAO 48.1	(1)	Does the exposition include procedures and can the operator ensure that, before a flight commences, all flight crew are in compliance with the relevant flight and duty limitations?	3.11.2					
CASR 135.410		Does the operator's exposition include requirements in relation to the knowledge that a pilot in command of the aeroplane for a flight must have of: (a) the route of the flight (b) the departure aerodrome and the planned destination aerodrome for the flight (c) any alternate aerodrome required for the flight by the flight preparation (alternate aerodromes) requirements?	3.11.3					
CASR 135.420	(a)	Does the aeroplane operator's exposition include a description of the circumstances in which the operator may assign a flight crew member to duty on aeroplanes of more than one type rating?	3.11.4					
CASR 135.420	(b)	Does the aeroplane operator's exposition include the combinations of aeroplanes with different type ratings that a single flight crew member may be assigned to duty on by the operator?	3.11.4					
CASR 135.420	(c)	Does the aeroplane operator's exposition include the flying experience, checks and training that a flight crew member must gain or complete, while the flight crew member is employed by the operator, before being assigned to duty on aeroplanes of more than one type rating?	3.11.4					
CASR 135.420	(d)	Does the exposition include procedures and can the operator ensure that, if a flight crew member is assigned to duty on aeroplanes with different type ratings within one tour of duty, the flight crew member has adequate time between flights on aeroplanes with different ratings for the flight crew member to prepare for duty?	3.11.4					
CASR 135.430	(1)	Does the exposition include procedures and can the operator ensure that if a pilot is assigned to duty as pilot in command for flights on different types of turbine engine aeroplanes, the pilot holds a valid proficiency check, in accordance with the requirements prescribed by the Part 135 Manual of Standards, for an aeroplane of each type for a pilot in command?	3.11.5					
CASR 135.430	(2)(3)	Does the exposition include procedures and can the operator ensure that if a pilot is assigned to duty as pilot in command for flights on different types of piston engine aeroplanes, the pilot holds a valid proficiency check, in accordance with the requirements prescribed by the Part 135 Manual of Standards, for an aeroplane of each <b>class</b> for a pilot in command?	3.11.5					

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CASR 135.380	(1)(2)(e)	Does the exposition include procedures and can the operator ensure that, when the flight begins, the pilot in command and the co-pilot (if any) for the flight has the recent experience for the flight required by Division 135.N.4 (Recent Experience)?	3.11.6					
CASR 135.435	(1)(3)	Can the operator of an aeroplane for a flight by day ensure that, if they assign a pilot to duty as pilot in command or co-pilot of the aeroplane for the flight, the pilot has, within 90 days before the flight: (a) carried out, in an aeroplane of that kind or an approved flight simulator for the aeroplane, at least 3 take-offs followed by climbs to at least 500 ft AGL and at least 3 landings while controlling the aeroplane or simulator, or (b) passed a flight test for the grant of a pilot licence or a rating on a pilot licence in an aeroplane of that kind or an approved flight simulator for the aeroplane, or (c) successfully completed a proficiency check for the aeroplane that complies with the requirements prescribed by the Part 135 Manual of Standards?	3.11.6					
CASR 135.435	(1)(4)	Can the operator of an aeroplane for a flight by night ensure that, if they assign a pilot to duty as pilot in command or co-pilot of the aeroplane for the flight, the pilot has, within 90 days before the flight: (a) carried out, at night in an aeroplane of that kind or under night time conditions in an approved flight simulator for the aeroplane at least 3 take-offs followed by climbs to at least 500 ft AGL and at least three landings while controlling the aeroplane or simulator, or (b) passed a flight test for the grant of a pilot licence or a rating on a pilot licence in an aeroplane of that kind or an approved flight simulator for the aeroplane, or (c) successfully completed a proficiency check for the aeroplane that complies with the requirements prescribed by the Part 135 Manual of Standards?	3.11.6					
3.12	CREW OTHER THAN FLIGHT CREW							
3.12.1	Air crew							
CASR 135.450	(1)	Does the exposition include procedures and can the operator ensure that, when the operator assigns a person to duty as an air crew member for the flight, that the person has been assessed by the operator, in accordance with the operator's training and checking system, as competent to perform the duties assigned to the person for the flight?	3.12.1					
CASR 135.455	(1)(2)	Does the exposition include procedures and can the operator ensure that, if the operator assigns a person to duty as an air crew member for a flight, the person meets the ICAO level 4, 5 or 6 aviation English language proficiency standards mentioned in the Part 61 Manual of Standards?	3.12.1					
3.12.2	Medical transport specialists							
CASR 135.465	(1)	Does the exposition include procedures and can the operator ensure that, when the operator assigns a person to duty as a medical transport specialist for the flight, that the person has been assessed by the operator, in accordance with the operator's training and checking system, as competent to perform the duties assigned to the person for the flight?	3.12.2					
3.13	MINIMUM EQUIPMENT LIST (MEL)							
CASR 135.045 MOS 135.11.04	(1)(2)	Does the operator have procedures in place to ensure when a flight begins there is an approved MEL for the aeroplane?	3.13					