# Ficheiros & Metadados



Introdução e enquadramento





### Q o. Introdução e enquadramento

- 0.1 Organização do trabalho
- 0.2 Algumas ideias sobre o assunto

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Command Prompt
                                26,284 win98pro.htm
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                                32 586 windows-10 htm
                                30.989 windows7.htm
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                                30.165 windows8.htm
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                                62.952 wmic.htm
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 \ch>echo computerhope.com
computerhope.com
```

#### 1. Ficheiros digitais

- 1.1 Formatos abertos e proprietários
- 1.2 Formatos e extensões comuns em diferentes áreas
- 1.3 Operações e comandos úteis para edição em lote
- 1.4 Normas e algumas recomendações
- 1.5 Preservação de longa duração



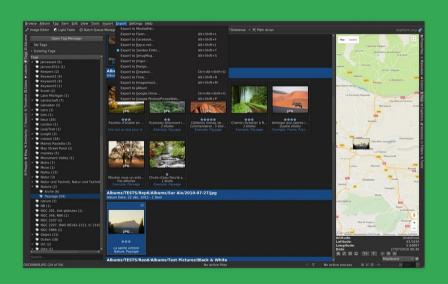
## 2. Metadados na organização de objectos digitais

- 2.1 Metadados na organização de objectos digitais no setor GLAM
- 2.2 Tipos de metadados
- 2.3 Normas, padrões e esquemas
- 2.3.1 Dublin Core
- 2.3.2 Europeana Data Model



(...)

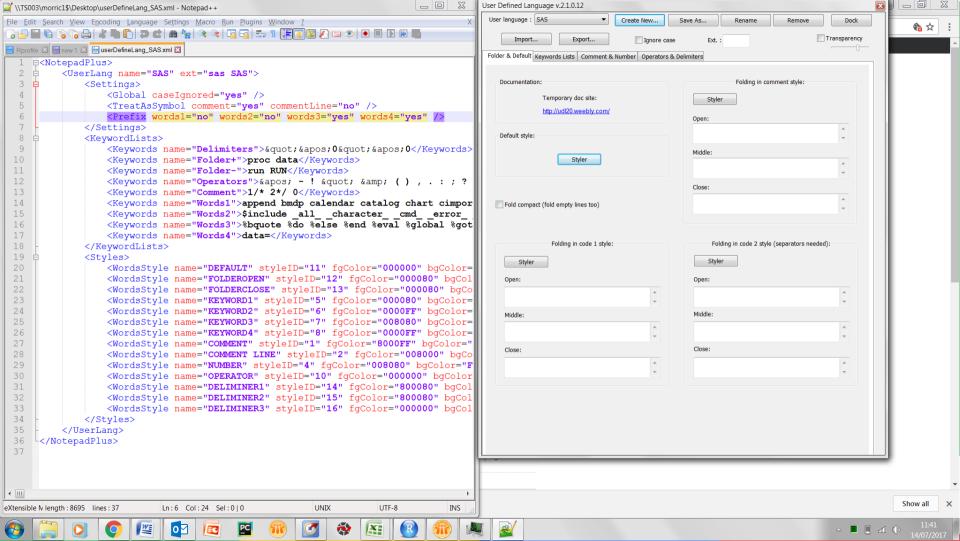
- 2.3.3 Outros (MARC, EAD, MODS, METS, VRA Core, PREMIS, MIX, etc.)
- 2.3.4 Mapeamento entre padrões
- 2.3.5 Vocabulários controlados
- 2.4 Sintaxes de codificação: XML e RDF
- 2.5. Metadados em imagem digital: IPTC, XMP e Exif

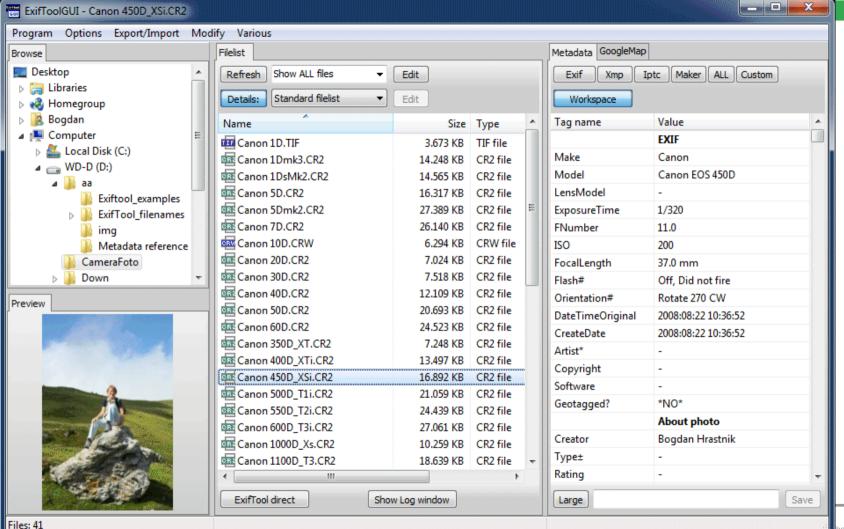


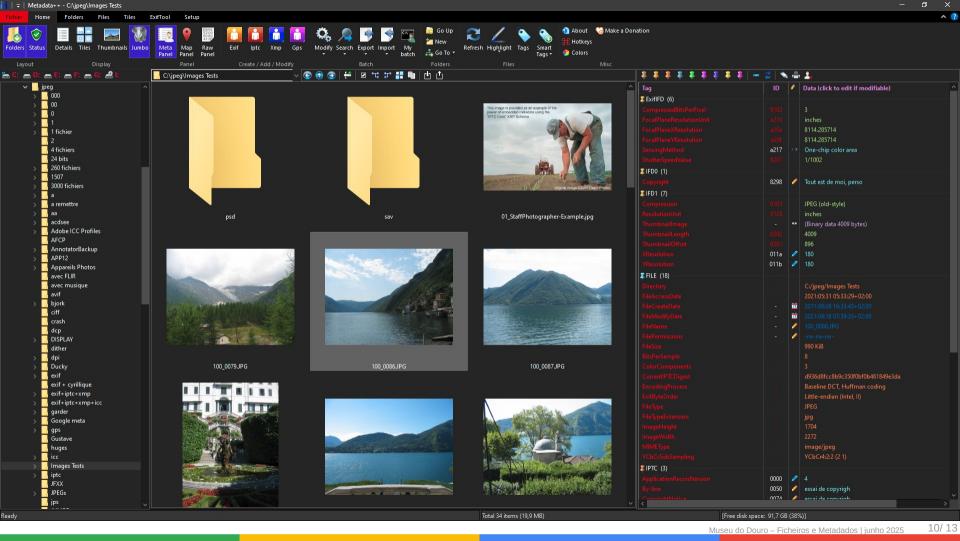
#### 3. software e fluxos de trabalho

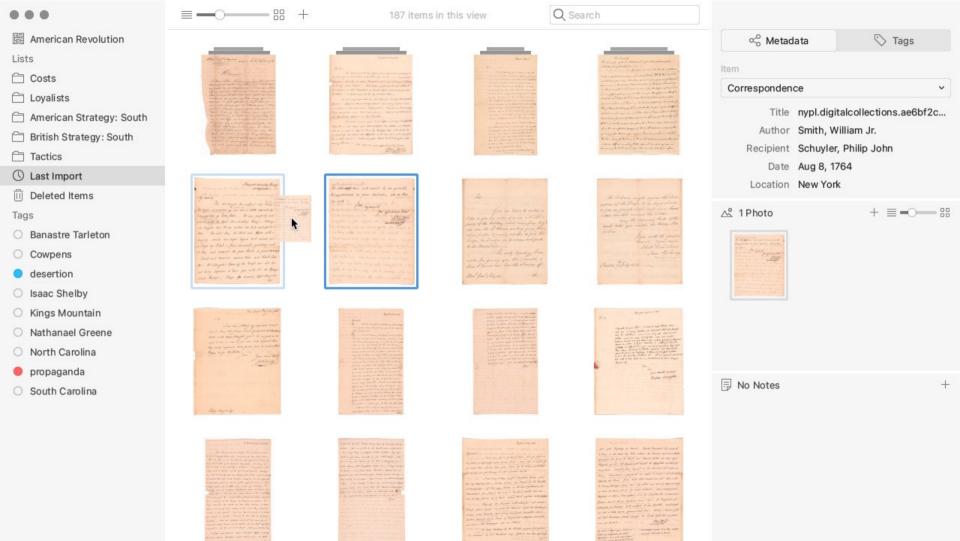
- 3.1 **Folha de cálculo**, **OpenRefine**, Open Data Editor
- 3.2 Visual Studio, Notepad++
- 3.3 Exiftool
- 3.4 MarcEdit, **Metadata++**, PDF Metadata Editor
- 3.5 Tropy, **Digikam**
- 3.6 Serviços web

• OpenRefine Fall 2020 Module 2	Pern	nalink						O	oen Export ▼	Help
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poet and	☆		60.	10000138	Adamson, Henry	bap. 1581, d. 1637	poet and historian	301	158	1
	ಭ	E Co	112.	10000327	Alexander, William	1577-1640	poet and politician	5452	150	6
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128 choices Sort by: name count Cluster	☆		424.	10000896	Austin, William	b. 1627/8, d. in or before 1677	poet and classical scholar	382	164	7
1500.0 5	ಭ	5	451.	10000924	Ayres, Philip	1638-1712	poet and translator	855	157	9
1501.0 2	ಭ		454.	10000936	Ayton, Sir Robert	1570-1638	poet and courtier	1176	150	1
1503.0 1	☆	5	626.	10001302	Barclay, Alexander	c.1484-1552	poet and clergyman	2894	150	3
1506.0 1 1508.0 1	☆		653.	10034743	Barker, Jane	bap. 1652, d. 1732	poet and novelist	685	165	2
1510.0 1	☆	5	682.	10001427	Barnes, Barnabe	bap. 1571, d. 1609	poet and playwright	567	153	2
1511.0 1	ಭ		705.	10001459	Baron, Robert	bap. 1630, d. 1658	poet and playwright	584	163	0
1513.0 1	₩	5	790.	10001652	Bathurst, Theodore	c.1587-1652	Latin poet and Church of England clergyman	454	157	9
1519.0 1	₩		858.	10001819	Beaumont, Joseph	1616-1699	poet and college head	960	161	6
1523.0 1	ಭ	5	871.	10001847	Beckingham, Charles	1699-1731	poet and playwright	241	169	9
1525.0 1	☆		896.	10001885	Beeard [Berde], Richard	fl. 1553-1574	poet and Church of England clergyman	429	155	2
1530 0 1	ಭ	5	937.	10001981	Bellenden [Bannatyne], John	c.1495-1545x8	poet and translator	637	150	8
bio min_date change reset	₩		1070.	10002325	Billingsley, Nicholas	bap. 1633, d. 1709	religious poet and Presbyterian minister	1266	159	9
Dio_iiiii_uuto	ಭ	5	1174.	10002558	Blenerhasset, Thomas	c.1550-1624	poet and writer on Ireland	576	155	9
	ಭ		1351.	10048508	Bourbon, Nicholas	c.1503-1549/50	poet and religious reformer	755	153	1
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	☆	5	1498.	10003185	Brathwaite, Richard	1587/8-1673	poet and writer	2077	160-	4
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	☆	5	1680.	10003598	Brownswerd, John	d. 1589	poet and schoolmaster	414	156	0
	ಭ		1911.	10004134	Byrom, John	1692-1763	poet and creator of a system of shorthand	1986	169	2
	ಭ	5	2029.	10004384	Campion, Thomas	1567-1620	poet and musician	1122	156	5
	ಭ		2080.	10004486	Carey, Henry	1687-1743	poet and songwriter	1119	168	7
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#### A-DCG | Alfobre Dublin Core Generator (simple)

Main Page

Simple Generator

Advanced Generator

#### **Directions**

- Fill in the fields below and click on "Generate Metadata!" to convert your input into fully formed Dublin Core metadata code. Additional options for the format of the output code are available below.
- Click on "Save Generated Metadata to File" to download a file with the metadata. On the left side of the button, there's an input field the you can use to choose the file name and extension.
- If you need additional copies of a given field, click the plus sign to the upper-right of the tag's name. Click the minus sign to delete additional fields.
- If you are unsure how a specific tag works, you can click the question mark next to the tag's name to visit the Dublin Core™ User Guide.
- If you would like to use encoding schemes and the more advanced qualified elements of Dublin Core metadata, use the advanced generator.



#### **URL**

https://github.com/projetoalfobre/MDouro-2025-metadados/

#### E-mail

nafergo@gmail.com

TAREFA Enviar email e descarregar material de apoio