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| Phone (703) 635-9598 • E-mail: [toddhuyett@gmail.com](mailto:toddhuyett@gmail.com) |

Todd Huyett

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| Summary of qualifications |  |
|  | ESL instructor with experience teaching in the United States, United Arab Emirates, Russian Federation and Czech Republic. |
| Education |  |
|  | **Bachelors of Arts, Economics/Spanish Minor.**  *George Mason University 2008*    **Cambridge CELTA Certification**  *International House, Prague, Czech Republic 2008* |
| Languages |  |
|  | **Russian**  *Upper-Intermediate*  **Spanish**  *Upper-Intermediate* **Arabic**  *Beginner-Intermediate* |
| Work experience |  |
|  | **Diplomatic Language Services**  Feb 2009 – Nov 2009  **ESL Instructor**     * Taught English to multinational groups of adults in the Washington, DC area. * Experience teaching all levels of proficiency.     **Target Training Centre, Abu Dhabi** Nov 2009 -February 2011  **English Teacher**     * Taught all levels of English to Arabic-speaking students. * Taught groups of adults and high-school students of various sizes, including private lessons to individuals. * Taught various test-preparation courses, including CEPA, TOEFL and IELTS.   **J. Crew Distribution Center April 2013 - present** |
| Computer skills | While my job at J. Crew is less relevant and involves basic warehouse duties, it does exemplify my excellent work ethic. In my most recent review by management, my productivity was at 145%, which means I am almost an employee and a half. Not only have I exceeded the expectations of my supervisors, but I have made contributions in the form of new and innovative ideas.  **Other Work Experience:** I have been working as a freelance writer for the past 6 months. A sample of my writing can be found here: <http://saundz.com/silent-letters-in-english-spelling/> |
|  | Hardware: Windows XP, Vista.  Software applications: Microsoft Office Suite, Minitab (statistical analysis software) |
| Other skills/interests |  |
|  | * Student of linguistics and language in general. I am especially interested in Slavic historical linguistics. * Keen guitar player. * I enjoy surfing and a good game of golf. * History (Eastern Europe) |

References:

Ana Brennan, my academic coordinator at Diplomatic Language Services: 210.630.1012   
  
Jim Green, my current supervisor at J. Crew