

ABIMBOLA ADERONKE OKI

ADO EKITI, EKITI | 08101667638 | primeconsult01@gmail.com

Career Objective

Results-driven professional with strong analytical and technical skills, focused on improving operations and achieving quality control goals to drive organizational success. Proven ability to work both independently and collaboratively to meet managerial targets and optimize company performance. Reliable, trustworthy, and adaptable, with excellent communication skills to convey technical information in a clear and creative manner. Highly motivated, organized, and skilled in handling administrative duties while maintaining a strong attention to detail.

Skills

Data Cleaning

Data Analysis

Data Wrangling

Reporting with Pivot Tables

Data Visualization

Data security

ETL processes

Power Query

Predictive modeling

Advanced Excel

DAX Functions

Communicator

Problem Solving

Critical Thinking

Presentation

Tools

Excel | SQL | Power BI

Experience

LITA – INCUBATOR HUB 08/2024 – Present

Data Analyst

IDEASKINPLUS 10/2024 – Present

Data Analyst

D'LOR ACADEMY 12/2024

Certified Communicator

Employment Experience

TEACHING PROFESSIONAL | 01/2019 - Present

BRAINIACS MONTESSORI ACADEMY - ADO , EKITI

- Developed and implemented creative lesson plans to engage students in active learning.
- Participated in workshops, trainings and conferences to improve educational skills.
- Tutored students requiring extra help and gave additional practice work to help improve concept understanding.

01/2016 - 01/2018

KUNLAP ROYAL SCHOOL

RCCG SECRETARIAT (ONDO PROVINCE 4) | 01/2013 - 01/2014

- Prioritized and organized tasks efficiently to accomplish the organizational goals .

ELECTRICITY BOARD | 01/2006 - 01/2007

- Prioritized and organized tasks efficiently to accomplish service goals.

Educational Background with Dates

Ekiti State University - Ado Ekiti | BSc.

Accounting, 01/2011

Federal Polytechnic Ede - Ede, Osun State | ND

Accounting, 01/2005

Federal Government Girls' College - Akure | Senior Secondary School Certificate

WASSCE/NECO, 01/2001

Websites, Portfolios, Profiles

- <https://www.linkedin.com/in/abimbola-oki-b10546325>
- <https://github.com/Bimbo-Blessing>

Accomplishment

- Capstone Project on Data Analysis, <https://github.com/Bimbo-Blessing>
- Good communication skills
- Computer Literate
- Ability to manage people and resources
- Ability to work with little or no supervision
- Writing & editing of news

Hobbies and Interests

- Reading motivational and inspirational books
- Attending seminars and workshops

References

- Pastor Segun Fesobi, Department of Biochemistry, Adekunle Ajasin University Akungba-Akoko, Ondo, 08033594580
- Dr. Taiwo Oni, Permanent Secretary, Ministry of Health, Ondo, 08033508748

Qualifications Obtained

- BSc. in Accounting from Ekiti State University, Ado Ekiti
- ND in Accounting from Federal Polytechnic Ede, Osun State
- Senior Secondary School Certificate (WASSCE/NECO)