

UNITED NATIONS**NATIONS UNIES**

SUPPLEMENTARY DATA FOR A CONTRACT FOR THE SERVICES OF A CONSULTANT / INDIVIDUAL CONTRACTOR

- 1 **Purpose.** Explain the terms of reference, as provided in Section 1 of Form P.104, for the service required, their relation to the Unit's work programme, and in particular what special skills or knowledge are required to perform those responsibilities. (See Section 3 of ST/AI/2013/4)

Competences

Communication: Speaks and writes clearly and effectively; listens to others, correctly. Interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; and demonstrates openness in sharing information and keeping people informed. Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; and uses time efficiently. Accountability: Takes ownership of all responsibilities and honours commitments. Delivers outputs for which one has responsibility within prescribed time, cost and quality standards. Client Orientation: Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view. Meets timeline for delivery of products or services to clients.

Academic Background

Advanced university degree in marine ecology/biology, marine environmental science, environmental law/policy, or related fields is required

Experience

Experience in the field of environmental science and/or policy (four years), with a preference for marine environmental science and/or policy is required. Experience and background in multilateral environmental policy processes is required. Experience and background in indicators and monitoring for environmental and/or socioeconomic factors is an asset Knowledge and work experience relevant to areas of work under the Convention on Biological Diversity is desirable.

Language

English and French are the working languages of the United Nations Secretariat. For this post, fluency in oral and written English is required. Knowledge of other United Nations languages is an asset.

Other Qualifications or Skills

Justification.

A consultant is to be hired by the SCBD, under the supervision of Mr. Joseph Appiott, Associate Programme Management Officer for Marine, Coastal and Island Biodiversity, to support the

Secretariat in the identification of potential indicators and monitoring frameworks for the post-2020 global biodiversity framework for issues related to marine, coastal and island biodiversity.

2 In addition to the information submitted in Section 1 of Form P.104, provide the ultimate result of services:

The consultant will be expected to work closely with the Secretariat to identify potential indicators and monitoring frameworks for the post-2020 global biodiversity framework for issues related to marine, coastal and island biodiversity.

This will entail the development of an analysis that includes the following:

- Identification of available baseline information for elements of the post-2020 global biodiversity framework related to marine, coastal and island biodiversity
- Identification of available indicators that may be used for elements of the post-2020 global biodiversity framework related to marine, coastal and island biodiversity
- Identification of existing monitoring frameworks that may be used for elements of the post-2020 global biodiversity framework related to marine, coastal and island biodiversity
- Identification of existing reporting frameworks (in particular existing reporting frameworks in other intergovernmental processes) that may be used for elements of the post-2020 global biodiversity framework related to marine, coastal and island biodiversity
- Expert advice on the use and interpretation of the above information, including gaps in available/existing baseline information, indicators, monitoring frameworks and reporting frameworks with respect to elements of the post-2020 global biodiversity framework related to marine, coastal and island biodiversity, and where/how such gaps may be addressed
- Adjustment of the above information as the deliberations on the post-2020 framework proceed under the CBD

This work will focus in particular on 2030 action targets, as currently listed on page 8, section D, sub-sections (a) Reducing threats to biodiversity, (b) Meeting people's needs through sustainable use and benefit-sharing, and (c) Tools and solutions for implementation and mainstreaming, in the zero draft of the post-2020 global biodiversity framework (available here:

<https://www.cbd.int/doc/c/da8c/9e95/9e9db02aaf68c018c758ff14/wg2020-02-03-en.pdf>), as well as their accompanying elements for monitoring and possible indicators, as currently listed here

(<https://www.cbd.int/doc/c/3539/9fe5/d7f2e35051986addba4ec258/wg2020-02-03-add1-en.pdf>). As noted, however, the elements of the post-2020 global biodiversity framework will evolve and change through the process leading up to CBD COP 15, requiring commensurate adjustments in the work/outputs of the consultant.

This will also entail communication with experts in various organizations/intergovernmental processes to support synthesis of the above-noted information.

This shall be done in close consultation and with guidance from Mr. Joseph Appiott, Associate Programme Management Officer for Marine, Coastal and Island Biodiversity.

Regular progress reporting of work outputs is to be done with Mr. Joseph Appiott, Associate Programme Management Officer for Marine, Coastal and Island Biodiversity. Progress will be assessed by:

- Timeliness of outputs
- Quality of outputs
- Responsiveness to input provided by the Associate Programme Management Officer

The consultant is expected to commence work immediately upon signing of the contract.

3 Duration and budgeted remuneration. Explain the duration of the contract and the total remuneration budgeted for the purpose, as well as the terms of payment for satisfactory completion of contract.

The remuneration for this contract is US\$ 15,000.00.

The remuneration was calculated taking into account the level of work in terms of responsibilities and complexity of the assignment and the degree of specialization required by the assignment;

The total amount will be paid in three instalments as follows: 25% (US\$ 3,750) upon delivery and approval of the detailed outline for the analysis, 50% (US\$ 7,500) after the submission and approval of the third revised analysis, and 25% (US\$ 3,750) at the submission and approval of the final analysis. The total payment of US\$ 15,000 is deemed to include all costs incurred in undertaking all the tasks outlined above

4 Estimated amount of actual time to be worked:

The whole period of the consultancy is 11 months.

5 For consultancy: Is any other department or office of the Secretariat or any other organization of the United Nations involved in similar work to the best of your knowledge ? (See Section 3.3(b) of ST/AI/2013/4) : **NO**

If yes please explain how the services will not duplicate work or activities already performed, being performed or about to be performed:

6 Source of funds: Extra-budgetary

Cost of Travel:

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Was the candidate pre-selected from a roster-based competitive selection process ?

7 Has the proposed candidate been previously employed by the United Nations, or any other organization of the common system as a staff member? (See Section 3.7 to 3.10 of ST/AI/2013/4)

8 Travel: Will the consultant work in a UN office?

List the candidates considered in your order of preference and state their nationality, level of education, skills (provide academic credentials), prior and current engagements, type of work performed, fees and evaluation of past work. (See Sections 4.3, 4.5 and 4.6 of ST/AI/2013/4.)

Name	Nationality	Education	Gender	Description of skills
Johannes VAN PELT	NET		M	Description of skills

Lars AHREN	SWE		M	Description of skills
<p><i>I certify to the best of my knowledge that this work has not been done previously; that it cannot be done by regular staff because it requires expertise, special skills or knowledge not normally possessed by regular staff and for which there is no continuing need in the Secretariat and that the services to be performed do not duplicate work or activities already done or about to be done by other individuals, departments or offices of the Secretariat.</i></p> <p>Signature:</p> <p>Name and title: System Administrator</p>				