



Timesheet

Job Name: test job
Date: 30th May 2014

Venue: Manly-Lota RSL
-184 Melville Tce
Manly ,

Supervisor

As you record below the hours worked by our staff please also rate them on the listed attributes on a scale of 1 to 5.

1 = unsatisfactory, 2 = somewhat unsatisfactory, 3 = satisfied, 4 = above expectations, 5 = outstanding

| Staff Name | Start Shift | Break Start | Break Finish | Break Start | Break Finish | Finish Shift | Supervisor Signature | Rating Staff From 1-5 |
|---------------|-------------|-------------|--------------|-------------|--------------|--------------|----------------------|--|
| Bar Attendant | 12:00 | | | | | 18:00 | | Presentable Punctual Productive Efficient |
| Bar Attendant | 12:00 | | | | | 18:00 | | Presentable Punctual Productive Efficient |
| Bar Attendant | 12:00 | | | | | 18:00 | | Presentable Punctual Productive Efficient |

Comment:

TIME SHEET.FRESH P:(07) 3852 2211 F:(07) 3056 3319 E: daniel@propagate.com.au ABN: 83 141 555 786

Company's Representative Authorising Signature certifies that hours shown are correct and work was done satisfactorily. A timesheet is a legal document - it is an offence to falsify a timesheet.

Note: Timesheets without client signatures will not be authorised/paid.