

Safety and Hot Topics



Throughout the past few months, there have been many improvements to providing Safety in the facilities.

Global Harmonized System ("GHS") has been implemented/updated at all facilities in the United States, Canada is next on the Agenda. All associates are in the process of being trained to the Hazard Communication ("HAZCOM") Safety Standard. For detailed information on GHS please visit: <https://www.osha.gov/Publications/OSHA3636.pdf>. It is a requirement for all secondary bottles to have proper labels at all times, if your containers do not have a label, see HR immediately. The label to the right, must be on all secondary containers.

All Proper computers and Kiosk(s) have the "SDS" logo for access to all of the Safety Data Sheets. Should you have a new chemical introduced into the workplace please send the Safety Data Sheet to your HR contact, so we may update the system, as needed.

Lock Out/Tag Out ("LOTO") there has been MANY fatalities in the industry of injection molding. Lock Out/Tag Out the Injection Molding Presses before working in and around the press. https://www.osha.gov/OshDoc/data_General_Facts/factsheet-lockout-tagout.pdf

Safe Practices: Steven Washington, Proper Polymers Anderson, is a perfect example of SAFETY, when approached by Kim Miller, HR in SC, he had his forklift certification valid, seat belt, and his safety glasses on. Thank you Steve for thinking SAFE!

In the news for LOTO:

2014- "The machine was left in automatic mode while the employee was inside, and another employee cycled the machine," the report says. The mold closed on Russell Scharenbroch, fatally crushing the husband and father of six on June 27, 2014 – Plastic News

2016- "On June 27 — two years to the day after Sharenbroch's death — another worker was killed under circumstances that sound hauntingly familiar. A Lapeer man died during "operation of a large injection molding press" at Delta Tooling in Auburn Hills." --Detroit News

Proper would like to remind everyone to THINK SAFE!

If you see someone not working safe, ACT; do not turn your heads, it is everyone's responsibility to commit to safety. Proper rewards all locations who have safe practices and procedures with the Safety Lotto Bonus program, year to date total spend is \$9,590 for all facilities. We want to Congratulate Proper Polymers Pulaski facility for 155 days' accident free (as of 8/12/16)!! Keep up the great work and commitment to Safety!

HR Hot Topics:

1. 2017 Open Enrollment is around the corner with an effective date of January 1, 2017!
 - a. Stay tuned and watch your email addresses you have provided for Benefit Enrollment dates at each location, should you need to update your email address or would like a member of your household to make the decisions and enroll, please contact HR Dept. at 586-779-8787 or HR@propergroupintl.com
 - b. We will be continuing with our paperless initiatives; all enrollments will be complete through the desktop icon "HR Portal"
2. 401(k) TransAmerica
 - a. As a continual reminder, please visit <https://propergroup.trsretire.com>
 - b. Follow them on Facebook and Youtube for education webinars and updated information
 - c. DO NOT FORGET, update your Beneficiary, there is billions of dollars in unclaimed monies in the United State