# LETTER HEADING

*DATE*

TEAM IDEATION-CUP

FUTO TECH COMMUNITY

Dear Company,

The very first tech innovative competition which drives at generating of technological ideas with a solution (implementation), it is tagged IDEATION-CUP, and this event will be held at the Federal University of Technology Owerri (FUTO) on the *27th-29th of April 2019*. We are aiming at raising funds and resources of any kind that will light up the event.

We can’t reach our goal without the help of *COMPANY NAME* ,so that is why we are writing to you. Would you consider supporting us through funds or resources (swags) to help sponsor our event?

By giving to IDEATION-CUP you will help us actualize our goal and also assist in growing the tech community here in FUTO.

In appreciation of your anticipated support, we will like to display your company’s LOGO on every of our publicity platform.

We hope that we can count on you to help make IDEATION-CUP a success.

Please describe your kind of support to us on the above email address.

Thank you in advance for your Sponsorship! We hope to see you at IDEATION-CUP.

Sincerely,

Assit Sec Gen.....................................

Team Lead.......................................