

RE-OPENING CHECKLIST AFTER AN IMMINENT HEALTH HAZARD/EMERGENCY

Incident: _____

Date and Time Incident Occurred: _____

The facility shall ensure that the imminent health hazard has been corrected, or the emergency is over and all items on this checklist are verified:

Physical Facility

- ☐ Electricity, water, and/or gas services have been fully restored.
- ☐ Plumbing is operating properly, both supply and disposal. Including in employee restrooms.
- ☐ There is no visible damage or incomplete repairs, all gaps and holes are sealed.
- ☐ Floors, walls, and ceiling are clean.
- ☐ Areas of contamination have been disinfected (sewage back-up or flood).
- ☐ No standing water remains.
- ☐ Lights are operational and at proper brightness.
- ☐ Cold and hot water is available throughout the facility.
- ☐ Hot water is available at a minimum of 100°F at every hand sink.
- ☐ Hot water is available at a minimum of 110°F for warewashing.

Food Items and Equipment

- ☐ Potentially contaminated, or food that has been out of temperature control has been discarded, including ice.
- ☐ Debris and non-salvageable items have been removed.
- ☐ Utensils and equipment have been properly washed, rinsed, and sanitized.
- ☐ Water lines have been flushed, filters replaced, and hot water tank drained if necessary (boil water advisory).
- ☐ Equipment with water line connections such as post-mix beverage machines, coffee or tea urns, ice machines, glass washers, dishwashers, and other equipment with water connections have been flushed, cleaned, and sanitized in accordance with manufacturer's instructions (boil water advisory).
- ☐ Cold holding units are holding at or below 41°F.
- ☐ Freezer units are holding at or below 0°F.
- ☐ Hot holding units are holding at or above 135°F.
- ☐ Dishwasher is operating properly, if applicable.
- ☐ Hood ventilation system is operating properly.
- ☐ Hand sinks and restrooms are stocked and operational.

Operational Readiness

- ☐ Pest control records are available, if applicable.
- ☐ Person in Charge is available and knowledgeable.



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IMMINENT HEALTH HAZARD/EMERGENCY

