**Admin Dashboard Documentation**

**Access Dashboard**

* Upon logging in as an admin, you will be directed to a comprehensive

dashboard that provides a wealth of information and tools to manage

the system effectively.

**Dashboard Overview**

* The dashboard is designed to give you a quick overview of the

following:

1. User Activity: Monitor user engagement and activities within the

system.

2. Exam Performance: Get insights into how users are performing in

various exams.

3. Recent Updates: Stay informed about recent changes and updates

to the system.

**Manage Users**

* As an admin, you have the authority to view and manage user profiles.

This includes the ability to activate or deactivate user accounts as

needed.

**User Profile Management**

* View User Profiles: Access user profiles to review their information

and activities.

* Activate/Deactivate Users: Control user access by activating or

deactivating their accounts.

**Manage Exams**

* Admins have full control over exams, from creation to modification.

Here's what you can do:

**Exam Creation and Modification**

1. Create Exams: Admins can create new exams to be added to

the system.

◦ Define Exam Title, Description, Duration, Passing Criteria,

and Associated Topics.

◦ Specify the exam's characteristics to suit your needs.2. Edit Exams: Modify existing exams as necessary.

◦ Change exam details, such as title, duration, or passing

criteria.

◦ Add, edit, or remove questions from the exam questionnaire.

3. Question Types: Exams can include various question types

to assess different knowledge levels.

◦ Multiple Choice Questions

◦ True/False Questions

◦ Case-Based Questions

**Users Documentation**

**User Registration**

* User visits the registration page.
* Enters personal information (name, email, password, etc.).
* Submits the registration form.

**User Login**

* User logs in using their registered email and password

**Course Selection**

* User browses the available courses.
* Enters payment details (credit card, PayPal, etc.).
* Processes the payment securely.

**Take Exams**

* Users can access available exams and start taking them. Here are the

details:

1. Exam Selection: Users can browse and choose from the list of

available exams.

2. Multiple Attempts: If users do not pass an exam on their first

try, they have the option to retake it.

**Exam Results and Certificates**

* Exam Completion: After successfully completing an exam, users can view

their results.

* Certificate of Completion: If users pass an exam, they can download a

printable certificate of completion as proof of their achievement.

**Profile Management**

* Users have control over their profiles:

1. Profile Updates: Users can update their profiles, including contact

information and preferences.