



 Moajjam Hasan

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TRAINING & CERTIFICATIONS

- FMVA
CFI, 2023
- ChFM
Global Academy of Finance & Management, 2021
- CFM
Global Association of Quality Management (GAQM), 2021
- FPWM
CFI, 2023
- CAP
American Institute of Business & Management, 2020
- CWM
Global Academy of Finance & Management, 2022
- ISO 9001 Lead Auditor
Sagaci Certification Private Limited, 2022
- ISO 27001 Lead Auditor - Information Security Certification
Sagaci Certification Private Limited, 2022
- Project Management E. Certified
Management & Strategy Institute, 2019
- Certified Marketing Strategy Fundamentals
The Global Certification Body for Six Sigma , 2020
- Certified Insurance Industry
Skillfront, 2023
- Public Finance - Budgeting & Controls
Acacia University Professional Development, 2023

AWARDS & HONORS

Most improved award - 2021

SKILLS

- Finance Management
- Billing Specialist
- Cash-Flow Management
- Budgeting
- Financial Planning
- Business Development
- Accounting and financial policies and procedure
- Risk Management
- Financial Modeling
- Operational Management
- Financial Audits

Finance Manager

PROFILE • ABOUT ME

Finance Manager - Visionary and influential leader in the accounting and Finance, motivated and reliable professional with over 12+ years of experience in multiple functional areas including budgeting, forecasting, financial planning, revenue generation, auditing & financial management, Cash flow forecasting, DCF modeling, cost and finance analysis, cost control, specialized FP&A, taxation and treasure planing management, knowledge and adhering to International Financial Reporting Standards (IFRS) and generally accepted accounting principles (GAAP). Highly successful and innovative with hands-on financial management and leading experience.

EDUCATION

- **Finance, Master of Business Administration**

Sikkim Professiona University
Division I
Sikkim, Sikkim

Completed
July 2023
- **Finance, Bachelor of Commerce (Finance)**

BU

Completed
April 2012

WORK EXPERIENCE

- **Finance Manager**

PROZTEC
Doha
Qatar

Oct 2014
- Current

- Finalizing financial statements against forecasts to prepare high-level variance analysis.
 - Termed with the sales manager and production manager to create a positive atmosphere resulting in maximum profitability and client satisfaction.
 - Preparing Company financial Modeling and data analytics.
 - Drive profitable operations by maintaining and overseeing programmed budgets, forecasting income and cost analysis.
 - Preparing cost and financial analysis, a financial statement analysis, and financial reports while solving any finance-related issue and ascertaining the accuracy of posting.
 - Monitoring the day-to-day financial operations within the company, such as invoicing, payroll, and other transactions.
 - Directed the accounting and budgeting policies and controls for each organizational unit.
 - Develops and implements a new budgeting model and provides new tools for strategic planning and increased financial oversight.
 - Prepare project budget, cost sheet, and project financial reports.
 - Development of a project budget, cost sheet and financial project reports.
 - Develops work stands and conducts team performance evaluation.
 - Assesses cash flow and investments to identify opportunities for revenue growth and financial diversification.
 - Prepares presentations and reports to management to support financial planning and decision-making; provides financial advice for departmental activities and project functions; supports management in making decisions.
 - Managed and directed the annual operating plan process, establishing sales targets for each sales department with growth priorities.
 - Maintain client trust and protect the business by keeping financial information confidential.
- **Finance Billing Specialist**

Kunti Private Hospital

Nepal

Jun 2011
- Dec 2013

- Assumed the responsibility of receiving and sorting incoming payments with attention to credibility.
 - Evaluted patient financial status and stablished payment budget payment plan.

- Business Decision Support
- Problem-Solving
- Mergers & Acquisitions (M&A)
- Team Leadership

COMPUTER PROFICIENCY

Spreadsheets

Graphics

Presentations

Power BI

MS Excel

Tableau

Smart Venture - ERP

LANGUAGES

English

Hindi

Nepali

PROFESSIONAL AFFILIATIONS

GrowCFO - Member

Centre for Finance, Technology and

Entrepreneurship (CFTE) - Member

Global Academy of Finance & Management

- Member

Project Finance Institute - Member

National Association of Certified Valuation

Analyst (NACVA) - Member

Global Association of Quality Management -

Member

PERSONAL INFORMATION

Birthday

07/10/1986

Gender

Male

Marital Status

Married

Father's Name

Mr. Aziz Ahmed

Nationality

Nepal

Address

Doha - 207323

Qatar

- Issue and post bills, receipts, and invoices.
- Maintained financial records by recording all debits and credits posted by a healthcare facility.
- Assists in the preparation of detailed financial plans by analyzing and assessing statistical and financial data and preparing budgets, patient projections proposed personnel requirements, and anticipated operating costs.

INTERNSHIPS

Accountant

Usmania Ideal Public School

Koshi

Nepal

Feb 2010

- Apr 2011

- Financial Reporting.
- Maximized efficiency by effective coordination with management.
- Processed employees payroll and other main daily transaction, managed complex expenses reporting.
- Work closely with auditors during the year end closing.

ENGINEERING/TECHNOLOGY

Database – SQL

Networks – Business Development

EXTRA CURRICULAR ACTIVITIES

Plan Nepal (NGO) - Program Advisor

PROJECTS

Project

Period:

Client:

Digitization

September 2017 - October 2019

malomatia