





# Moajjam Hasan

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## TRAINING & CERTIFICATIONS

- FMVA  
CFI, 2023
- ChFM  
Global Academy of Finance & Management, 2021
- CFM  
Global Association of Quality Management (GAQM), 2021
- FPWM  
CFI, 2023
- CAP  
American Institute of Business & Management, 2020
- CWM  
Global Academy of Finance & Management, 2022
- ISO 9001 Lead Auditor  
Sagaci Certification Private Limited, 2022
- ISO 27001 Lead Auditor - Information Security Certification  
Sagaci Certification Private Limited, 2022
- Project Management E. Certified  
Management & Strategy Institute, 2019
- Certified Marketing Strategy Fundamentals  
The Global Certification Body for Six Sigma , 2020

## Finance Manager

### PROFILE • ABOUT ME

**Finance Manager** - Visionary and influential leader in the accounting and Finance, motivated and reliable professional with over 12+ years of experience in multiple functional areas including budgeting, forecasting, financial planning, revenue generation, auditing & financial management, Cash flow forecasting, DCF modeling, cost and finance analysis, cost control, specialized FP&A, taxation and treasure planing management, knowledge and adhering to International Financial Reporting Standards (IFRS) and generally accepted accounting principles (GAAP). Highly successful and innovative with hands-on financial management and leading experience.

### EDUCATION

<b>Operation and Project Management , Post Graduate Diploma</b> Guglielmo Marconi University, Italy Uniathena	Post Graduate September 2023
<b>Finance, Master of Business Administration</b> Sikkim Professional University Division I Singtam, Sikkim	Completed July 2021
<b>Finance, Bachelor of Commerce (Finance)</b> BU	Graduated April 2014

### WORK EXPERIENCE

<b>Finance Manager</b> PROZTEC Doha Qatar	Jan 2015 - Current
<ul style="list-style-type: none"><li>• Finalizing financial statements against forecasts to prepare high-level variance analysis.</li><li>• Termed with the sales manager and production manager to create a positive atmosphere resulting in maximum profitability and client satisfaction.</li><li>• Preparing Company financial Modeling and data analytics.</li></ul>	

- Certified Insurance Industry Skillfront, 2023
- Public Finance - Budgeting & Controls  
Acacia University Professional Development, 2023

## AWARDS & HONORS

**Most improved Financial Rewards - 2021**

## SKILLS

- Finance Management
- Billing Specialist
- Cash-Flow Management
- Budgeting
- Financial Planning
- Business Development
- Accounting and financial policies and procedure
- Risk Management
- Financial Modeling
- Operational Management
- Financial Audits
- Business Decision Support
- Problem-Solving
- Mergers & Acquisitions (M&A)
- Team Leadership

## COMPUTER PROFICIENCY

Spreadsheets

Graphics

Presentations

Power BI

MS Excel

Tableau

Smart Venture - ERP

## LANGUAGES

English

Hindi

- Drive profitable operations by maintaining and overseeing programmed budgets, forecasting income and cost analysis.
- Preparing cost and financial analysis, a financial statement analysis, and financial reports while solving any finance-related issue and ascertaining the accuracy of posting.
- Monitoring the day-to-day financial operations within the company, such as invoicing, payroll, and other transactions.
- Directing the accounting and budgeting policies and controls for each organizational unit.
- Develops and implements a new budgeting model and provides new tools for strategic planning and increased financial oversight.
- Prepare project budget, cost sheet, and project financial reports.
- Development of a project budget, cost sheet and financial project reports.
- Develops work stands and conducts team performance evaluation.
- Assesses cash flow and investments to identify opportunities for revenue growth and financial diversification.
- Prepares presentations and reports to management to support financial planning and decision-making; provides financial advice for departmental activities and project functions; supports management in making decisions.
- Managed and directed the annual operating plan process, establishing sales targets for each sales department with growth priorities.
- Maintain client trust and protect the business by keeping financial information confidential.

### **Finance Billing Specialist**

Kunti Private Hospital

Jun 2011

- Dec 2013

Nepal

- Assumed the responsibility of receiving and sorting incoming payments with attention to credibility.
- Evaluted patient financial status and stablished payment budget payment plan.
- Issue and post bills, receipts, and invoices.
- Maintained financial records by recording all debits and credits posted by a healthcare facility.
- Accomplished Insurance and patient payments as needed.
- Maintained accounts receivable and administered billing, reconciliation, deposits, and entries to support the accuracy and integrity of the system.

## INTERNSHIPS

### **Accountant**

Usmania Ideal Public School

Koshi

Nepal

Feb 2010

- Apr 2011

## PROFESSIONAL AFFILIATIONS

GrowCFO - Member

Centre for Finance, Technology and Entrepreneurship (CFTE) - Member

Global Academy of Finance & Management - Member

Project Finance Institute - Member

National Association of Certified Valuation Analyst (NACVA) - Member

Global Association of Quality Management - Member

United State Private Equity Council (USPEC) Member

- Financial Reporting.
- Maximized efficiency by effective coordination with management.
- Processed employees payroll and other main daily transaction, managed complex expenses reporting.
- Work closely with auditors during the year end closing.

## ENGINEERING/TECHNOLOGY

**Database** – SQL

**Networks** – Business Development

## EXTRA CURRICULAR ACTIVITIES

Plan Nepal ( NGO) - Program Advisor

## PROJECTS

### **Project**

Period:

Client:

### **Digitization**

September 2017 - October 2019

malomatia

## PERSONAL INFORMATION

### **Birthday**

07/10/1986

### **Gender**

Male

### **Marital Status**

Married

### **Father's Name**

Mr. Aziz Ahmed

### **Nationality**

Nepal

### **Address**

Doha - 207323

Qatar