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|  | |  | | --- | | **Khurram Aftab**  Technical Team Lead/PMO |   PMP Certified Project Management profession with 15 years of experience, analytically minded Project Manager with broad experience leading large projects on global scale Recognized for delivering multidimensional projects. Expertise to manage Project Budgets, Scope and Integration Management and leading complex business transformation initiative. Possesses proven track record of utilizing communication insight and leadership qualities to connect and define project expectation to translate project vision into reality. Coordinated in analysis, prioritization and monitoring IT demands. Followed IT documentation standards for Business Case Preparation. Expertise in Portfolio, Program Management. Formulated and maintained PMO support strategy, processes, procedures, tools and techniques  **Work Experience**       |  |  |  | | --- | --- | --- | | Aug 2022 - Current |  | **Technical Team Lead/PMO**  *Proz Technologies, Doha, Qatar*   * Service Delivery Management * Project Integration & Scope Management * Project Management, PMO * Deployments and Change Management * Follow & Implement within Process and Time Optimization Roadmap Ensure timely reviews and sign off the documentation by stake holders and keep track of the same in specific project folders. * Work to drive the Projects towards innovative solutions to meet the business operations, jobs and requirements * Collaborates with technical team, software developers to create the optimal User Experience * Communicates with team and stakeholders to identify, document, monitor and resolve dependencies * Followed waterfall and agile approach * Process improvement methodology |      |  |  |  | | --- | --- | --- | | Oct 2018 – Aug 2022 |  | **Manager Projects and Delivery**  *Future Communication Company*   * Business Operations Management * Pre-Sales * Project Integration & Scope Management * Business and Financial Analytics * Indicated Key Performance – Monthly, quarterly and annual Technical and Commercial Targets * Resource Management and Allocation (50+ resources) * Deployments and Change Management * Successfully delivered 15+ projects in 3.8 years with team located on multiple locations. * Cost reduction execution approach * Overcome challenges of resource utilization with multiple projects in a row * Communicates with team and stakeholders to identify, document, monitor and resolve dependencies |   **Education**       |  |  |  | | --- | --- | --- | | **1999-2001** |  | **Graduation in Computer Science**  Al-Khair University – AJK |   **Certifications**       |  | | --- | | * Project Management Professional * Microsoft Certified Technology Specialist |   **Personal Profile**       |  |  | | --- | --- | | Date of Birth  Gender  Marital Status  Nationality | Feb 8, 1979  Male Married  Pakistani | |  |  | |  |  | **Skills**      IT Operations  Data Analysis & Management  Analytical and Problem Solving with  Entrepreneurial Mindset  Compliance Management  Databases, Web Servers and UI/UX  Technological Analysis & Research  Sound Business Judgement Capability  Customer Service  Field Services  Strategic planning  Governance  Stakeholder management  Communication  Risk Management  Training and Mentoring  Operational leadership  Business Transformation  Interpersonal Skills  Finance & Accounting  **Tools**      Microsoft Projects  MS Visio  Microsoft Office  Microsoft Windows  Red Hat Enterprise Linux  **Technologies**      **RPA** (UiPath, AA360)  **BPM LowCode-NoCode**  **CRM**  **SQL**  **Languages**      English  Urdu0 |  |

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