Patrick Powell

**|** [**Gmail**](mailto:Prp1277@gmail.com?subject=re:%20Your%20Resume) **|** [**402-415-9083**](tel:4024159083) **|** [**LinkedIn**](https://linkedin.com/in/prpowell1277) **|** [**GitHub**](https://github.com/prp1277/) **|**

**A data-driven analyst with a passion for developing smart solutions for small businesses.**

**Employment**

**Pay-LESS Office Supplies** **| 01/2009 – Present**

*Supply-Chain & Operations Consultant*

* Geocoded customer addresses using Google Maps & Power BI to optimize truck routing
* Advised on services & software to improve workflows, assign tasks & establish responsibilities
* General Warehouse & Transportation responsibilities including:
  + Stocking shelves, pulling orders, loading trucks, making deliveries & customer service

**Reinhart FoodService** **| 08/2017 – 02/2018**

*Purchasing Assistant*

* Utilized Excel to Get & Transform data from SQL Servers, Oracle Portal & ad hoc reports
* Developed reports & dashboards using Microsoft Excel & Power BI
  + Reduced invoice errors due to product availability by 34% using templates & VBA
* Enhanced communication by implementing task forces & regular meetings

**State Street Investment Servicing** **| 02/2017 – 08/2017**

*Client Operations Specialist*

* Executed Excel Macros to reduce input errors & validate data in Access Databases to accurately price & mark-to-market mutual fund Net Asset Values
* Contributed to a OneNote Notebook to provide documentation for procedures
* Communicated with a remote team to ensure our client’s continual support

**Waddell & Reed Financial Services** **| 02/2016 – 10/2017**

*Customer Service Representative*

* Received inquiries from shareholders & advisors, logged issues & resolved requests
* Researched account issues & followed up with the stakeholder via email or phone

**Key Bank Real Estate Capital** **| 06/2015 – 08/2015**

*Surveillance Analyst Internship*

* Monitored financial statements to evaluate the credit risk of Commercial MBS Financial statements including rent rolls, operating statements & cash flows
* Researched disruptive technologies & collaborated with 3 interns on a presentation given to division Vice Presidents

**Education**

**Missouri State University | 08/2011 – 05/2015**

*B.S Finance, Accounting Minor – 3.21 GPA*

* Kappa Sigma Fraternity