

# Rukia Sheikh-Mohamed

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<https://github.com/prukia>

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## Technical Skills:

### MEAN Stack

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|--------------|--------------|-------------|---------------|
| • MongoDB    | • JavaScript | • Bootstrap | • APIs        |
| • Express.js | • PostgreSQL | • jQuery    | • Heroku      |
| • AngularJS  | • Python     | • AJAX      | • Grunt       |
| • Node.js    | • React      | • Git       | • Passport    |
|              | • HTML5      | • GitHub    | • UI Design   |
|              | • CSS3       | • Redux     | • Agile/Scrum |

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## Experience

### Buzzfeed-Minneapolis, MN

#### *Full Stack Software Engineering Intern*

June 2017-Present

- Work on the web development team using dynamic languages e.g. Python-Tornado and React Redux developing full stack web tools
- Assist team with building tools for producers to publish content on multiple platforms
- Work on TDD, OOP, and APIs
- Work with code shipment, error handling, testing, scalability, and optimization.
- Communicate efficiently with project managers, QA, and stakeholders.

### Prime Digital Academy-Bloomington,MN

#### *Full Stack Software Engineering Student*

November 2016-March 2017

- MUHIFA Online-Store (Solo Project)
  - I developed MUHIFA online-store to create an online platform for customers to shop for my small business. The e-commerce site mainstreams the shopping process for customers and the administration.
- Aquatics Empowered (Group Project)
  - Worked with Aquatics Empowered new business platform to develop a streamlined system for pool and spa facilities(e.g. hotels, schools, and community centers) to connect with users in need of aquatic therapy through a scheduling application. Worked with a team of four to create an application that schedules these interactions that include facilities opening up their pool and spa areas to users in need of aquatic therapy.

### Liaison Office for National Commission for Refugees and IDPS-Nairobi, Kenya

#### *Communication Intern*

May 2016-September 2016

- Assisted in developing social media content and relaying it to specific audience(Facebook, Twitter, Google+, etc.)
- Assisted in preparing press releases on software system
- Prepared and edited reports with communication team and met deadlines
- Assisted with special events throughout the city and on an international scale
- Reported to Liaison Office Director

## **State of Minnesota,Fourth Judicial District-Minneapolis, MN**

*Bilingual Paralegal*

July 2015-February 2016

- Meet with SRLs (self-represented litigants) to provide legal information by explaining court procedures
- Created MS Excel check-in process and became the go to person to streamline the check-in process, compile daily stats, ensure completeness of spreadsheets, and train coworkers on how system functioned
- Communicated with SRLs to ensure high level of understanding and educated SRLs about basic legal requirements and court forms
- Constantly met deadlines to meet with SRLs and screen motions and other legal documents for completeness
- Assisted SRLs using computer-based document-assembly tools and tailored teaching practice to who my user was
- Assessed SRLs' need for legal advice or representation and/or alternative dispute resolution and make appropriate referrals

## **MUHIFA-Minneapolis, MN**

*Co-Founder*

October 2015-Closed

- Responsible for all aspects of accounting, marketing, inventory, sales, communication, and customer relations.
- Created online shopping experience for shoppers
- Communicated with vendors and partners to ensure high productivity

## **Hennepin County, Human Service and Public Health Department-Minneapolis, MN**

*Financial Worker/Human Service Representative*

September 2013-September 2014

- Meet with multiple clients to determine eligibility for various federal, state, and local public assistance programs
- Used a variety of systems county and state to ensure clients had access to eligible programs and case data
- Provided translation for Somali clients
- Worked with refugees in providing and understanding the welfare system

## **Council on American-Islamic Relations (CAIR-MN)-Minneapolis, MN**

*Civil Rights and Research Intern*

September 2012-January 2013

- Managed and implemented first survey processes for nation's largest Muslim Advocacy group in USA
- Worked directly with civil rights director with cases
- Summarized, reported, and interpreted survey results
- Planned State-wide events such as annual banquets, youth leadership programs, and fundraisers

## **US Senator Amy Klobuchar's Office-Minneapolis, MN**

*Casework and State Scheduling Intern*

September 2012-January 2013

- Worked extensively on assisting staff with interviews for US Navy Academy Schools
- Managed casework with a team of 5 to intake and organized all incoming caseloads
- Educated constituents on key social, economic, and political issues
- Worked with the State Scheduler on entering events and invites for the US Senator
- Accompanied Senator Amy Klobuchar's and staff to events

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## **Education**

**Prime Digital Academy-Bloomington,MN**

November 2016-March 2017

Full Stack Software Engineering Certification

**University of London SOAS-London,England**

September 2014-November 2014

Courses taken towards Masters in Globalization and International Law

**Augsburg College-Minneapolis,MN**

September 2011-May 2013

Bachelor's Degree in International Relations and double minor in History and Pre-Law

**American University of Sharjah (AUS)-Sharjah, UAE**

January 2013-May 2013

Studied abroad