

# PRASHANT

Student

## PROFILE

B.A. graduate with 1 year of experience as a CRM Operator. Skilled in office work including data handling, customer interaction, and documentation.

Responsible, quick learner, and eager to grow in a dynamic work environment.

## CONTACT ME

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 C-281 Jwalapuri  
Camp No.4 paschim  
vihar New Delhi  
110087

## ► EDUCATION

### SOL UNIVERSITY OF DELHI

Pursuing B.A Program (3<sup>rd</sup> year)

### SCHOOL OF OPEN LEARNIG

2022-2025

## ► LANGUAGE

English.

Hindi.

## ► COMPUTER SKILLS

basic knowledge about MS Office  
typing speed 45 WPM in English  
know HTML , CSS

## ► EXPERIENCE

### VOLTAS.

Worked as a CRM Operator for 1 year, managing customer data and support records.