Oracle Fusion Cloud HCM: Grow

Activity Guide

S1106847GC10

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Overview

Grow is an end user experience that orchestrates information from many HCM talent products such as Learning, Dynamic Skills and Opportunity Marketplace. Implementing Grow requires a prior implementation of Learning plus specific configurations that enhance the Grow experience. Configurations on other HCM products will also enhance the user experience depending on which products are utilized and which tasks are carried out by administrators, employees and managers.

These demonstrations review various Grow tasks and activities that can be done for a Grow implementation. Note that many of the steps in the tasks are repeated from lesson to lesson and are set up for organizations to selectively choose which lessons apply to their implementation strategy. For example, if an organization is not using Journeys, that setup lesson could be skipped. Instructors should use their discretion on repeating all entries noted in the lesson. In addition to Learning, each lesson should stand alone in terms of configuration instructions for the student.

Note: Throughout this class use the Google Chrome browser to access the application.

Instructor Demonstration: Viewing Grow from an Employee's Perspective

Demonstration Overview
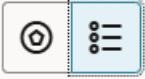
In this demonstration, the instructor will play the role of an employee to generate some career interest activity to feed into the Grow page. Afterward, the instructor will access Grow from an employee's perspective and navigate through the Grow landing page.

Demonstration Assumptions

- Time: <10 minutes

Demonstration Tasks

1. Sign in and navigate.
    a. Sign is as **Curtis.Feitty**.
2. Create Opportunity Marketplace feed for your grow page.
    a. Click the **Me>Opportunity Marketplace** app.
    b. At the top, click the **Jobs** filter.
    c. In the **Search** field, enter **partner** and click the **Search** icon.
    d. Click the **HR Business Partner** job tile.
    e. Click the **… (More Actions)** menu and select **Mark as Favorite**.
    f. Click the **arrow** next to the page header **HR Business Partner**.
3. Search for a gig.
    a. At the top, click the **Opportunity Jobs** filter and select **Gigs**. (Click anywhere away from the filter to see results)
    b. In the **Search** field delete any contents, enter **hr** and click the search icon.
    c. Click the **Diversity and Inclusion Local Leader** gig tile.
    d. Click the **… (More Actions)** menu and select **Add to Favorites**.
    e. Click **Home**.
4. Create Journeys feed for your grow page.
    a. Click the **Me>Journeys** app.
    b. On the bottom tab, click **Explore**.
    c. At the top, click **X** on the **Personal** filter to remove the filter.
    d. In the **Search** field, enter **coaching** and click the **Search** icon.
    e. Click the **Coaching and Leadership** tile.
    f. Click **Assign**.
    g. On the **Coaching & Leadership Assign Journey** page, click the **Select a Person** field and enter **Curtis** and press <enter>.

     h.   Select **Curtis Feitty**.

     i.   Click **Assign** button.

     j.   Click **Home**.

5.   Access Grow and review the Explore your career path.

     a.   On the **Me** tab, under **Quick Actions** click **Grow**.

     b.   Notice the left panel has interests and personal career information and the right panel two tabs at the top; **Excel in Your Current Role** and **Grow Your Career**.

     c.   On the left panel, click **Know your role** to view current and related roles.

     d.   Click the **Director** option on the path.

     e.   Scroll down to view the information provided on **Competencies**.

     f.   On the right, click the **List View** icon to view the specific skill gaps for this role based on Curtis's current skills. (Skills that need development also include an Add Goal button).

     g.   Scroll down to **Resources to help fill role gaps** which are learning items related to skill gaps.

     h.   Click the **arrow** next to the page header **Curtis Feitty**.

6.   Review the left panel (Interests and Objectives) – Skills and Connections.

     a.   On the left panel, click **Skills**.

     b.   Note the list of skills to self-identify at the top.

     c.   Click the **heart** icon on the **Leadership** skill.

     d.   Scroll down and note the **Skills I'm developing** and the **Skills I have** sections.

     e.   Under **Skills I'm developing**, click the **Leadership** skill.

     f.   Scroll down to view the learning and other opportunity information for developing this skill.

     g.   Click the **arrow** next to the page header **Leadership**.

     h.   Click the **arrow** next to the page header **Skills Center** to return to the **Grow** landing page.

7.   Explore the Connections area.

     a.   On the left panel, scroll down and click **Connections**.

     b.   In the **search** field enter **Janice AgentHRHD** and click the search icon.

     c.   Click the **Janice AgentHRHD** tile and click the **Favorite** icon beneath her name.

     d.   Click **home**.

     e.   On **Me**, under **Quick Actions** click **Grow**.

     f.   Scroll down to the **Connections** section and view the new **Janice AgentHRHD** connection listed.

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8. Review the left panel (Interests and Objectives) – Learning Topics.

   a. On the left panel, click **Learning Topics**.

   b. On the **Topic Index** page, note the topics that have the highlighted tag icon.

   c. In the **Human Resources** section, click the icon next to **Career & Talent**.

   d. Click the arrow next to the page header **Topic Index**.

9. Review the left panel (Interests and Objectives) – Gigs and Jobs in Opportunity Marketplace.

   a. Locate the **Gigs** and **Jobs** sections. Note these links both point to Opportunity Marketplace.

   b. Click on **Jobs**.

   c. On the **Opportunity Marketplace** page, click the **Job Function** filter and select **Human Resources** (click anywhere away from the menu to close it).

   d. Click **Update Interests**.

   e. In the Jobs section, in the **What job families are you interested in?** field, click in the **Job Family** field and enter **Human Resources**.

   f. From the autosuggest list, click **Human Resources Management and Services**.

   g. Click **Save**.

   h. Click the arrow next to the page header **Opportunity Marketplace**.
      Note: Navigating from Opportunity Marketplace returns to the Home page.

   i. Return to the **Grow** landing page. Click **Me>Quick Actions>Grow**.

10. Review the right panel – Excel in Your Current Role.

    a. On the right panel, on the **Excel in Your Current Role** section, in the **Development journey tasks to finish** section, expand the **Books recommendation** task, click **Done**.
       Note: The task is removed from the Grow page.

    b. Scroll to the **Suggested learning for you** section. Click **View all** and note the different sections of AI-powered recommendations for the employee to browse.

    c. Click the **arrow** next to the page header **Browse Learning**.

    d. Scroll to the **Your current learning** section and note that employees can view all current enrollments, enroll in further training and browse for additional learning of interest based on topics from here.

    e. Scroll to the **New learning in topics you follow** and note the topics tabs at the top of this section and the **Career & Talent** topic that was added earlier.

    f. Scroll down to the **Popular in your role** section and note this section includes journey, learning and connections feeds from others in your current role.

11. Review the right panel – Grow Your Career.

    a. At the top, click the **Grow Your Career** tab.

    b. Note that from here you can create a journey that aligns with your careers of interest.

    c. In the **Popular in your careers of interest** section you can access journey, learning and connections feeds from others in your careers of interest.

Instructor Demonstration: Creating a role guide

Demonstration Overview

In this demonstration, the instructor will act as an administrator creating a role guide for managers and employees to use.

Demonstration Assumptions

- Time: < 10 minutes

Demonstration Tasks

1. Sign in and navigate.
   a. Ensure you are signed in as **Curtis.Feitty**.
   b. Click **My Team>Learning and Development**.
2. Access Role Guides and complete the basic information.
   a. At the bottom click the **Role Guides** tab.
   b. Click **+ Add**.
   c. In the **Name** field, enter **HR Director for Healthcare**.
   d. Copy **HR Director for Healthcare** to the clipboard (highlight the text, right click copy).
   e. Paste (right click paste) the text from the clipboard into the **Description** field.
   f. Click the **AI Assist** button to help with the description text.
      Note: Typically this text would be edited after using the AI Assist button.
3. Add the manager as a collaborator to the role guide.
   a. In the **Who are your collaborators?** field, enter Mitch Blum and select the name from the suggestions.
   b. In the **Who can see this on the role guides page** field, select **Everyone**.
   c. Click **Create Draft**.
4. Add the capability guide to the role guide.
   a. On the **HR Director for Healthcare (Role Guide)** page, click the **Capability Guide** tab.
   b. Click the **Add** menu and select **New guide**.
      Note: As an option, existing guides can be selected here as a starting point for this capability guide.
   c. Click the **Name** field and enter **HR Director for Healthcare – US**.
   d. Copy **HR Director for Healthcare - US** to the clipboard (highlight the text, right click copy).
   e. Paste the text (right click paste) from the clipboard into the **Description** field.
   f. Click the **AI Assist** button to help with the description text.
      Note: Typically this text would be edited after using the AI Assist button. Note once the description is complete, other skill sections display.
   g. Click the **How can others reuse this guide?** and select **Make a copy and edit**.

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    h. In the **Required Skills** section, click the **search box** and enter **Human Resources**.

    i. Select **Human Resources Disciplines**.

      Result – the skill is added below.

    j. Scroll down to the **Resources for required skills** section, click in the **search box** and enter **healthcare**.

    k. Select the specialization **Healthcare Learning**.

    l. Scroll to the bottom and click **Add**. The capability guide is now added to the role guide.

5. Complete the role guide sections and activate.

    a. Click the **Assign Workers** tab. Note, this is where you would assign workers and manage worker lists. It is not required to assign workers to activate a role guide.

    b. Click the **Associate to Career Role** tab. It is not required to assign workers to activate a role guide.

    c. Click the **edit** icon.

    d. Click the **Associate to** field and select **Job**.

    e. Click the **Job** field, enter **human resources** and select **Director of Human Resources**.

    f. Click **Save**.

    g. At the top, click **Activate**.

    h. At the bottom, click **Role alignment** then click **Role Guides** to refresh the page.

    i. Note your role guide displays as **Active**.

    j. Click **Home**.

Instructor Demonstration: Enabling required profile options for Learning to work with Grow

Demonstration Overview

In this demonstration, the instructor will enable the required profile options for Learning to work with Grow

Demonstration Assumptions

- Time: < 5 minutes

Demonstration Tasks

1. Sign in and navigate.

    a. Ensure you are signed in as **Curtis.Feitty**.

    b. Navigate to **Navigator>My Enterprise>Setup and Maintenance** (or User>Settings and Actions menu>Setup and Maintenance).

2. Access the Manage Profile Options task.

    a. On the **Setup and Maintenance Page,** on the right side, click the **Tasks** tab.

    b. Click **Search**.

    c. In the search field, enter **Manage Profile Options** (ensure there are no spaces at the end) and click the **Search** icon.

    d. Click the **Manage Profile Options** task.

3. Locate the required profile options for Learning.

    a. In the **Profile Option Code** field, enter **HRC_ELASTIC_SEARCH_ENABLED**, click **Search**.

    b. In the **HRC_ELASTIC_SEARCH_ENABLED: Profile Option Levels** section, ensure that the **Site** level is checked for **Enabled** and **Updatable**.

    c. Repeat steps and a. and b. above for the following option:

       1) ORA_WLF_ORACLE_SEARCH_LEARNINGRECOMMENDATION_ENABLED

    d. Click **Save and Close**.

    e. Click **Done**.

Instructor Demonstration: Running required and optional scheduled processes for Learning to work with Grow

Demonstration Overview

In this demonstration, the instructor will run the required scheduled processes and a sample optional scheduled process for Learning to work with Grow.

Demonstration Assumptions

- Time: <10 minutes

Demonstration Tasks

1. Sign in and navigate.

   a. Ensure you are signed in as **Curtis.Feitty**.

   b. Navigate to **Navigator>Tools>Scheduled Processes**.

2. Run the required scheduled processes.

   a. On the **Overview** page, click **Schedule a New Process**.

   b. Click the **Name** field menu and click **Search**.

   c. In the **Name** field, enter **ESS job to create index definition and perform initial ingest to OSCS**.

   d. Click **Search**.

   e. Highlight the **ESS job to create index definition and perform initial ingest to OSCS** process and click **OK**.

   f. Click **OK**.

   g. In the **Basic Options – Parameters** section, in the **Index Name to Reingest** field, enter **fa-hcm-learningitem**.

   h. Click **Submit** (or click Cancel if you do not want to run the process for training purposes).

   i. Click **OK**.

   Note: You can also click Schedule under Advanced Options and schedule this process as recurring or to run later.

   j. Repeat steps a. to i. for the following process and parameter:

      1) **ESS job to create index definition and perform initial ingest to OSCS**
      Parameter = **fa-hcm-learningrecommendation**.

3. Run the optional scheduled processes (sample).

   a. On the **Overview** page, click **Schedule a New Process**.

   b. Click the **Name** field menu and click **Search**.

   c. On the **Name** field, enter **Recommend Learning**.

   d. Click **Search**.

   e. Highlight the **Recommend Learning** process and click **OK**.

f.   Click **OK**.

g.   In the **Basic Options – Parameters** section, in the required **Recommendation Category** field, select **Popular with manager and peers**.

h.   Check the **Recalculate Recommendations** box.

Note: The Recalculate Recommendations checkbox applies only for 'popular' category recommenders below and should be run on a weekly basis:

1)   Popular with others in your careers of interest

2)   Popular with others in your job

3)   Popular with manager and peers

i.   Click **Submit** (or click Cancel if you do not want to run the process for training purposes).

j.   Click **OK**.

Note: You can also click Schedule under Advanced Options and schedule this process as recurring or to run later.

k.   The above process are steps to run the process with one category. Repeat steps a. through j. to run the process with these additional categories in the **Recommendation Category** field if desired. You can check off more than one category as desired to save steps:

1)   Popular with others in your job

2)   Topics popular in my role

3)   Recommendations for current job gaps

4)   Recommendations for your manager assigned skills

5)   Popular with others in your careers of interest

6)   Topics popular in my role

7)   Recommendations for skills I'm developing

8)   Popular with manager and peers

9)   Recommendations based on your careers of interest gaps

l.   Click **Home**.

Instructor Demonstration: Recommend Learning Items Manually

Overview

In this demonstration, the instructor will manually recommend learning items based on an example category that feeds the Grow landing page. The Recommend the Most Popular Learning scheduled process can also be run to support recommending learning for employees.

Assumptions

- Time: <10 minutes

Tasks

1. Sign in and navigate.
   a. Ensure you are signed in as **Curtis.Feitty**.
   b. Click the **Home** icon
   c. Click **My Client Groups**.
   d. Click the **Learning** app.
2. Add Recommendations for a Course to Learners.
   a. The next steps trigger the **Process Learning Recommendations** job which creates the learning recommendation. In the **Learning Catalog** section, select **Courses**.
   Note: The administrator could also select any learning item, such as an Offering or Specialization.
   b. On the **Courses** page, you will select a course to recommend. In this example, click the **Human Resource Management (Global) – Operations** link.
   Note: Use the Course Title search field if necessary to locate the course.
   c. Click **Learners** from the side panel.
   d. Under **Learner Results**, click the **Add Learners** menu and select **Recommendation**.
   e. Click the **Recommendation Category** menu and select **Recommendations for current role gaps**.
   Note: You can also select any of these other categories depending on which Grow area you are interested in:
   1) Featured Recommendations
   2) Popular with others in your job
   3) Recommended by colleagues
   4) Recommendations for career interests
   5) Recommendations by learning department
   6) Recommendations for current role gaps
   7) Recommendations based on your careers of interests gaps
   8) Popular with others in your careers of interest
   9) Recommendations for your manager assigned skills
   10) Topics popular in my role

        11) Popular with manager and peers

        12) Recommendations for skills I'm developing

        13) Recommendations for current job

f.   Click **Next**.

g. At this step, administrators can add individual people or groups of people based on organization or analysis report criteria. Click the **Add** menu.

h. Click **Organization Chart Criteria**.

i.   At the prompt, in the **Name** field, enter **Curtis**, click **Search**.

j.   From the options, select **Curtis Feitty's Directs**.

k. Click **OK**.

l.   Click **Submit**.

m. Click **Ok**.

n. Click **Home**.

Appendix: Instructor Demonstrations

Instructor Demonstration: Enabling required profile options for Career Development to work with Grow

Demonstration Overview

In this demonstration, the instructor will enable the required profile options for Career Development to work with Grow

Demonstration Assumptions

- Time: < 5 minutes

Demonstration Tasks

1. Sign in and navigate.
    a. Ensure you are signed in as **Curtis.Feitty**.
    b. Navigate to **Navigator>My Enterprise>Setup and Maintenance** (or User Menu>Setup and Maintenance).
2. Access the Manage Profile Options task.
    a. On the **Setup and Maintenance Page,** on the right side, click the **Tasks** tab.

    b. Click **Search**.
    c. In the search field, enter **Manage Profile Options** (ensure there are no spaces at the end) and click the **Search** icon.
    d. Click the **Manage Profile Options** task.
3. Locate the required profile options for Career Development.
    a. In the **Profile Option Code** name, enter **HRC_ELASTIC_SEARCH_ENABLED**, click **Search**.
    b. In the **HRC_ELASTIC_SEARCH_ENABLED: Profile Option Levels** section, ensure that the **Site** level is checked for **Enabled** and **Updatable**.
    c. Repeat steps and a. and b. above for the following options:
        1) ORA_FND_SEARCH_EXT_ENABLED
        2) ORA_HRD_EXPLORE_CAREERS_ORACLE_SEARCH_ENABLED
        3) HRT_PROFILE_ORACLE_SEARCH_ENABLED
    d. Click **Save and Close**.
    e. Click **Done**.

Instructor Demonstration: Running required scheduled processes for Career Development to work with Grow

Demonstration Overview

In this demonstration, the instructor will run the required scheduled processes for Career Development to work with Grow.

Demonstration Assumptions

- Time: <10 minutes

Demonstration Tasks

1. Sign in and navigate.
    a. Ensure you are signed in as **Curtis.Feitty**.
    b. Navigate to **Navigator>Tools>Scheduled Processes**.
2. Run the required scheduled processes.
    a. On the **Overview** page, click **Schedule a New Process**.
    b. Click the **Name** field menu and click **Search**.
    c. On the **Search and Select Name** prompt, in the **Name** field, enter **ESS job to create index definition and perform initial ingest to OSCS**.
    d. Click **Search**.
    e. Highlight the **ESS job to create index definition and perform initial ingest to OSCS** process and click **OK**.
    f. Click **OK**.
    g. In the **Basic Options – Parameters** section, in the **Index Name to Reingest** field, enter **fa-hcm-modelprofile**.
    h. Click **Submit** (or click Cancel if you do not want to run the process for training purposes).
    i. Click **OK**.

    Note: You can also click Schedule under Advanced Options and schedule this process as recurring or to run later.

Instructor Demonstration: Enabling required profile options for Dynamic Skills to work with Grow

Demonstration Overview

In this demonstration, the instructor will enable the required profile options for Dynamic Skills to work with Grow.

Demonstration Assumptions

- Time: <5 minutes

Demonstration Tasks

1. Sign in and navigate.

   a. Ensure you are signed in as **Curtis.Feitty**.

   b. Navigate to **Navigator>My Enterprise>Setup and Maintenance** (or User Menu>Setup and Maintenance).

2. Access the Manage Profile Options task.

   a. On the **Setup and Maintenance Page,** on the right side, click the **Tasks** tab.

   b. Click **Search**.

   c. In the search field, enter **Manage Profile Options** (ensure there are no spaces at the end) and click the **Search** icon.

   d. Click the **Manage Profile Options** task.

3. Locate the required profile options for Dynamic Skills.

   a. In the **Profile Option Code** name, enter **ORA_HRT_AI_SKILLS_ASSISTANT**, click **Search**.

   b. In the **ORA_HRT_AI_SKILLS_ASSISTANT: Profile Option Levels** section, ensure that the **Site** level is checked for **Enabled** and **Updatable**.

   c. Click **Save and Close**.

   d. Click **Done**.

Instructor Demonstration: Enabling required profile options for Opportunity Marketplace to work with Grow

Demonstration Overview

In this demonstration, the instructor will enable the required profile options for Opportunity Marketplace to work with Grow.

Demonstration Assumptions

- Time: <5 minutes

Demonstration Tasks

1. Sign in and navigate.

    a. Ensure you are signed in as **Curtis.Feitty**.

    b. Navigate to **Navigator>My Enterprise>Setup and Maintenance** (or User Menu>Setup and Maintenance).

2. Access the Manage Profile Options task.

    a. On the **Setup and Maintenance Page,** on the right side, click the **Tasks** tab.

    b. Click **Search**.

    c. In the search field, enter **Manage Profile Options** (ensure there are no spaces at the end) and click the **Search** icon.

    d. Click the **Manage Profile Options** task.

3. Locate the required profile options for Opportunity Marketplace.

    a. In the **Profile Option Code** name, enter **ORA_HCM_OPP_MARKET_PLACE_GIGS**, click **Search**.

    b. In the **ORA_HCM_OPP_MARKET_PLACE_GIGS: Profile Option Levels** section, ensure that the **Site** level is checked for **Enabled** and **Updatable**.

    c. Repeat steps and a. and b. above for the following option:

       1) ORA_HCM_OPP_MARKET_PLACE_JOBS

    d. Click **Save and Close**.

    e. Click **Done**.

Instructor Demonstration: Enabling required profile options for Journeys to work with Grow

Demonstration Overview

In this demonstration, the instructor will enable the required profile options for Journeys to work with Grow.

Demonstration Assumptions

- Time: <5 minutes

Demonstration Tasks

1. Sign in and navigate.

    a. Ensure you are signed in as **Curtis.Feitty**.

    b. Navigate to **Navigator>My Enterprise>Setup and Maintenance** (or User Menu>Setup and Maintenance).

2. Access the Manage Profile Options task.

    a. On the **Setup and Maintenance Page,** on the right side, click the **Tasks** tab.

    b. Click **Search**.

    c. In the search field, enter **Manage Profile Options** (ensure there are no spaces at the end) and click the **Search** icon.

    d. Click the **Manage Profile Options** task.

3. Locate the required profile options for Journeys.

    a. In the **Profile Option Code** name, enter **ORA_FND_SEARCH_EXT_ENABLED**, click **Search**.

    b. In the **ORA_FND_SEARCH_EXT_ENABLED: Profile Option Levels** section, ensure that the **Site** level is checked for **Enabled** and **Updatable**.

    c. Repeat steps and a. and b. above for the following options:

        1) ORA_PER_CHK_ORACLE_SEARCH_INDEX_ENABLED

            a) Also ensure the **User** level is Enabled and Updatable.

        2) ORA_PER_CHK_ORACLE_SEARCH_DIRECT_INGEST_ENABLED

            a) Also ensure the **User** level is Enabled and Updatable.

        3) ORA_PER_JOURNEYS_ENABLED

            a) Also ensure the **User** level is Enabled and Updatable.

        4) ORA_PER_CHK_ORACLE_SEARCH_UI_ENABLED

            a) Also ensure the **User** level is Enabled and Updatable.

        5) ORA_PER_ORACLE_SEARCH_WORKERSLOV_ENABLED

        6) HRC_ELASTIC_SEARCH_ENABLED

d. Click **Save and Close**.

e. Click **Done**.

Instructor Demonstration: Running required scheduled processes for Journeys to work with Grow

Demonstration Overview

In this demonstration, the instructor will run the required scheduled processes for Journeys to work with Grow.

Demonstration Assumptions

- Time: <10 minutes

Demonstration Tasks

1. Sign in and navigate.

    a. Ensure you are signed in as **Curtis.Feitty**.

    b. Navigate to **Navigator>Tools>Scheduled Processes**.

2. Run the required scheduled processes with parameters.

    a. On the **Overview** page, click **Schedule a New Process**.

    b. Click the **Name** field menu and click **Search**.

    c. On the **Search and Select Name** prompt, in the **Name** field, enter **ESS job to create index definition and perform initial ingest to OSCS**.

    d. Click **Search**.

    e. Highlight the **ESS job to create index definition and perform initial ingest to OSCS** process and click **OK**.

    f. Click **OK**.

    g. In the **Basic Options – Parameters** section, in the **Index Name to Reingest** field, enter **fa-hcm-workerjourney**.

    h. Click **Submit** (or click Cancel if you do not want to run the process for training purposes).

    i. Click **OK**.

    j. Repeat steps a. to i. but in the **Index Name to Reingest** field, enter, **fa-hcm-workerjourneytask**.

    Note: You can also click Schedule under Advanced Options and schedule this process as recurring or to run later.

3. Run the scheduled process without changing parameters.

    a. On the **Overview** page, click **Schedule a New Process**.

    b. Click the **Name** field menu and click **Search**.

    c. On the **Search and Select Name** prompt, in the **Name** field, enter **Compute Users ACL**.

    d. Click **Search**.

    e. Highlight the **Compute Users ACL** process and click **OK**.

f.   Click **OK**.

g.   Click **Submit** (or click Cancel if you do not want to run the process for training purposes).

h.   Click **OK**.

Appendix: Instructor Demonstrations

Instructor Demonstration: Enabling required profile options for Connections to work with Grow

Demonstration Overview

In this demonstration, the instructor will enable the required profile options for Connections to work with Grow.

Demonstration Assumptions

- Time: <5 minutes

Demonstration Tasks

1. Sign in and navigate.

    a. Ensure you are signed in as **Curtis.Feitty**.

    b. Navigate to **Navigator>My Enterprise>Setup and Maintenance** (or User Menu>Setup and Maintenance).

2. Access the Manage Profile Options task.

    a. On the **Setup and Maintenance Page,** on the right side, click the **Tasks** tab.

    b. Click **Search**.

    c. In the search field, enter **Manage Profile Options** (ensure there are no spaces at the end) and click the **Search** icon.

    d. Click the **Manage Profile Options** task.

3. Locate the required profile options for Connections.

    a. In the **Profile Option Code** name, enter **ORA_FND_SEARCH_EXT_ENABLED**, click **Search**.

    b. In the **ORA_FND_SEARCH_EXT_ENABLED: Profile Option Levels** section, ensure that the **Site** level is checked for **Enabled** and **Updatable**.

    c. Repeat steps and a. and b. above for the following options:

        1) HRC_ELASTIC_SEARCH_ENABLED

    d. Ensure <u>one</u> of the following profile options is enabled also:

        1) ORA_PER_ORACLE_SEARCH_WORKERSLOV_ENABLED

        2) HCM_CONNECTIONS_ENABLED

        3) FUSION_APPS_SEARCH_ENABLED

            a) Also ensure the User level is Enabled and Updatable.

        4) ORA_HRM_ENABLE_SUCCESSION_ORG_CHART

    e. Click **Save and Close**.

    f. Click **Done**.

Instructor Demonstration: Running required scheduled processes for Connections to work with Grow

Demonstration Overview

In this demonstration, the instructor will run the required scheduled processes for Connections to work with Grow.

Demonstration Assumptions

- Time: <10 minutes

Demonstration Tasks

1. Sign in and navigate.
   a. Ensure you are signed in as **Curtis.Feitty**.
   b. Navigate to **Navigator>Tools>Scheduled Processes**.
2. Run the required scheduled processes with parameters.
   a. On the **Overview** page, click **Schedule a New Process**.
   b. Click the **Name** field menu and click **Search**.
   c. On the **Search and Select Name** prompt, in the **Name** field, enter **ESS job to create index definition and perform initial ingest to OSCS**.
   d. Click **Search**.
   e. Highlight the **ESS job to create index definition and perform initial ingest to OSCS** process and click **OK**.
   f. Click **OK**.
   g. In the **Basic Options – Parameters** section, in the **Index Name to Reingest** field, enter **fa-hcm-person**.
   h. Click **Submit** (or click Cancel if you do not want to run the process for training purposes).
   i. Click **OK**.
   j. Repeat steps a. to h. but in the Index Name to Reingest field, enter, **fa-hcm-workerjourneytask.**

   Note: You can also click Schedule under Advanced Options and schedule this process as recurring or to run later.
   k. Click **Submit** (or click Cancel if you do not want to run the process for training purposes).
   l. Click **OK**.
   m. Click **Home**.