# Oklahoma Tax Commission - Addenda Record Layout:

705TXP*G*AccountType*IDType*ID*PeriodEndDate(YYYYMMDD)*PaymentType*CreateDate(YYYYMMDD)*Amount(10000 = $100.00)\

**Data elements of the Addenda Record:**

- **OTC Identifier:** 705TXP*G*
- **Account Type:** 3 Character OneLink Code
- **ID Type:** A
- **ID:** Account Number
- **Period end date:** YYYYMMDD format (always the last day of the month)
- **Payment type:** RTNPYM (Return payment)
- **Create date:** YYYYMMDD format
- **Amount:** numerical, no commas/punctuation
- **End with:** the terminator "\"

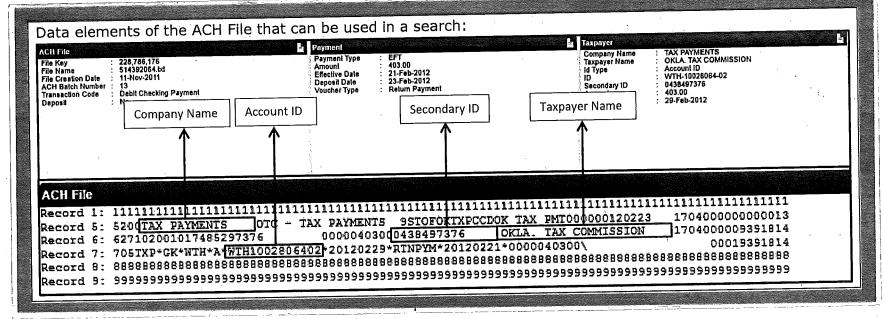*Note that the addenda layout is a delimiter record, using "*" as the delimiter.*

**Example for an ACH filing of a Withholding Wage Return payment of $100.00:**

705TXP*G*WTH*A*WTH9999999999*20110731*RTNPYM*20110715*10000\

*(handwritten: → correct Addenda format)*

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## Data elements of the ACH File that can be used in a search:

**ACH File**

| | |
|---|---|
| File Key | : 228,786,176 |
| File Name | : 514392064.txt |
| File Creation Date | : 11-Nov-2011 |
| ACH Batch Number | : 13 |
| Transaction Code | : Debit Checking Payment |
| Deposit | : N |

**Payment**

| | |
|---|---|
| Payment Type | : EFT |
| Amount | : 403.00 |
| Effective Date | : 21-Feb-2012 |
| Deposit Date | : 23-Feb-2012 |
| Voucher Type | : Return Payment |

**Taxpayer**

| | | |
|---|---|---|
| Company Name | : | TAX PAYMENTS |
| Taxpayer Name | : | OKLA. TAX COMMISSION |
| Id Type | : | Account ID |
| ID | : | WTH-10028064-02 |
| Secondary ID | : | 0438497376 |
| | | 403.00 |
| | | 29-Feb-2012 |

Company Name  |  Account ID  |  Secondary ID  |  Taxpayer Name

**ACH File**

```
Record 1: 11111111111111111111111111111111111111111111111111111111111111111111111111111111
Record 5: 5200 TAX PAYMENTS     OTC - TAX PAYMENTS   9STOFOKTXPCCDOK TAX PMT000000120223    1704000000000013
Record 6: 6271020010174852973 76          000004030 0438497376    OKLA. TAX COMMISSION 1704000009391814
                                                                                         00019391814
Record 7: 705TXP*GK*WTH*A*WTH1002806402*20120229*RTNPYM*20120221*0000040300\
Record 8: 8888888888888888888888888888888888888888888888888888888888888888888888888888888888888888888
Record 9: 9999999999999999999999999999999999999999999999999999999999999999999999999999999999999999999
```

# Automated Clearing House Credit (ACH Credit)

ACH credit is an electronic payment initiated by instructing your financial institution to electronically transfer funds from your bank account to the Oklahoma Tax Commission's account.

Your bank will need the following information to make an ACH credit transfer:

**Oklahoma Tax Commission's Bank Information (JPMorgan Chase)**

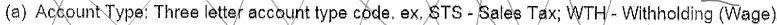- Routing Number: 103000648
- Account Number: 010229187

*OTC Bank info for ACH credits*

## Addendum Record:

- The addendum record is used to direct the payment to your account.
- Example addendum:

  TXP*G*STS*A*WTH2222222222*20150531*RTNPYM*20150528*0000000001\
     (a) (b)     (c)        (d)    (e)     (f)    (g)

*Ignore*

(a) Account Type: Three letter account type code. ex. STS - Sales Tax; WTH - Withholding (Wage)

(b) ID Type: One letter ID type code. ex. A - Account Number

(c) ID: Identification number based on the ID type above. ex. WTH2222222222

(d) Filing Period: Filing period for the return (YYYYMMDD). ex. 20140131

(e) Payment Type: Return payment - RTNPYM.

(f) Create Date: Date the payment is made (YYYYMMDD). ex. 20131220

(g) Payment Amount: Amount of payment. ex. $1500 = 0000150000; $80.55 = 0000008055

*Ignore wrong info*

OK     Cancel