8:58:35 AM

Security Task Assignment System Manager

Page: User ID:

Ranges: From: To: Task ID First Last Financial Category

Task ID: Task Name: ADD_SMARTLIST_USER

Financial

Category:

Financial

Description: User ID

ADD_SMARTLIST_USER ADD_SMARTLIST_USER

Name

Bob Robert Dudley

Company

Explorer Pipeline Company Debbie Gomez

Company

Explorer Pipeline Company drew

debbie

Drew Cosgrove

Company

Explorer Pipeline Company GLORIA Gloria Vaughn

Company

Explorer Pipeline Company Jean McAuley Jean

Explorer Pipeline Company Leslie Graves

Igraves Company

> **Explorer Pipeline Company** Marty Johnson

Company

Explorer Pipeline Company Mary Nicks

Company

Explorer Pipeline Company

molly

Marty

mary

Molly Mandeville(contractor)

Company

Explorer Pipeline Company nicole Nicole Pickett

Company

Explorer Pipeline Company Patricia Baca patricia

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Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company Pamela Lasiter plasiter2

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company Richard Richard Ruszenas

Company

Explorer Pipeline Company Tricia Baca tbaca

Company

Explorer Pipeline Company Terry Biehl

Company

terry

Explorer Pipeline Company tschatz Tara Schatz

Company

Security Task Assignment System Manager

Category:

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Financial

Financial

Financial

Page: 2 User ID: s

Explorer Pipeline Company

8:58:35 AM

Task ID: ADMIN_FIN_001*

Task Name: Set up General Ledger

Description: Set up the General Ledger module, account categories, segments and transaction matching setup.

User ID Name plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID:ADMIN_FIN_002*Task Name:Set up quick journals

Description:

User ID Name plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: ADMIN_FIN_003*

Task Name: Set up financial currencies

Description: Set up multicurrency, rate types, and currency accounts.

User ID Name plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: ADMIN_FIN_004*

Task Name: Set up Bank Reconciliation

Description:

User ID Name
Marty Marty Johnson

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

8:58:35 AM

Security Task Assignment System Manager

Category:

Financial

Page: 3 User ID: sa

terry

Terry Biehl

Company

Explorer Pipeline Company

Task ID: ADMIN_FIN_005*

Task Name: General financial administration

Description: Perform administrative tasks such as reconcile, remove history and archive matched transactions.

User ID Name

Marty Marty Johnson

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

terry

Explorer Pipeline Company

Terry Biehl

Company

Explorer Pipeline Company

 Task ID:
 ADMIN_FIN_006*
 Category:
 Financial

Task Name: Period-end financial routines

Description: Perform period consolidation, year end closing and create checklists.

User ID Name

Marty Marty Johnson

Company

Explorer Pipeline Company

plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company terry Terry Biehl

Company

Explorer Pipeline Company

Task ID: ADMIN_FIN_007* Category: Financial

Task Name: Currency revaluation

Description:

User ID Name

plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

8:58:35 AM

Security Task Assignment System Manager

Category:

Category:

Financial

Financial

Page: User ID:

 Task ID:
 ADMIN_FIN_008*
 Category:
 Financial

Task Name: Import from ADP

Description:

User ID Name plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: ADMIN_FIN_009* Category: Financial

Task Name: Financial tables

Description: Access to the tables is only necessary to report data from within Report Writer.

User ID Name plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: ADMIN_FIN_CF01*

Task Name: Set up Cash Flow Management

Description:

User ID Name plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: ADMIN_FIN_FA01*
Task Name: Set up Fixed Asset module

Descriptions

Description:

User ID Name
Marty Marty Johnson

Company

Explorer Pipeline Company

Task ID:ADMIN_FIN_FA02*Category:Financial

Task Name: Fixed Assets period end routines

Description:

User ID Name

Marty Marty Johnson

Company

Security Task Assignment System Manager

Financial

Financial

Category:

Page: User ID:

ADMIN_FIN_FA03*

8:58:35 AM

Fixed Assets maintenance and utilities

Task Name: Description:

Task ID:

User ID Name
Marty Marty Johnson

Company

Explorer Pipeline Company

Task ID: ADMIN_FIN_FA05* Category:

Task Name: Fixed Assets tables

Description: Access to the tables is only necessary to report data from within Report Writer.

User ID Name
Marty Marty Johnson

Company

Explorer Pipeline Company

Task ID:ADMIN_FIN_IF01*Category:Financial

Task Name: Set up Interfund Management

Description:

User ID Name plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID:CARD_0101*Category:Financial

Task Name: Maintain accounts

Description: The ability to create all types of accounts and to mass modify accounts. Also includes the Account list, preview, and customization.

User ID Name plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: CARD_0102* Category: Financial

Task Name: Maintain account analysis

Description:

User ID Name plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Security Task Assignment System Manager

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Financial

Financial

Page: User ID:

Task ID: CARD_0103*

Task Name: Maintain budgets

Description:

User ID Name plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID:CARD_0104*Category:Financial

Task Name: Maintain checkbooks

Description: Also includes the Checkbook list, preview, and customization.

8:58:35 AM

User ID Name
debbie Debbie Gomez

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company terry Terry Biehl

Company

Explorer Pipeline Company

Task ID: CARD_0105*

Task Name:

Maintain financial currencies

Description:

User ID Name
plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: CARD_FA01*

Task Name: Create and maintain Fixed Assets

Description:

User ID Name

Marty Marty Johnson

Company

8:58:35 AM

Security Task Assignment System Manager

Page: User ID:

Task ID: CONTROLLER Category: Financial

Task Name: Class of CONTROLLER

Description: Converted security data for the class ID of CONTROLLER with a Description of Controller

User ID Name

Marty Johnson

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company terry Terry Biehl

Company

Explorer Pipeline Company

Task ID:FADEFAULTUSER*Category:Financial

Task Name: Fixed Assets general user

Description: Contains all of the general Fixed Asset windows that users would need access to such as lookups and the About window.

User ID Name
Marty Marty Johnson

Company

Explorer Pipeline Company

Task ID: INQ_FIN_001* Category: Financial

Task Name: View GL account financial information

Description: View detail and summary account information. Also includes the Account list and preview.

User ID Name

Marty Marty Johnson

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company terry Terry Biehl

Company

Explorer Pipeline Company

Task ID:INQ_FIN_002*Category:Financial

Task Name: View account analysis

Description:

User ID Name plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Security Task Assignment System Manager

Category:

Financial

Page: 8 User ID: 8

Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: INQ_FIN_003*

8:58:35 AM

Task Name: View account rollup

Description:

User ID Name

plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

 Task ID:
 INQ_FIN_004*
 Category:
 Financial

Task Name: View GL journal entries

Description: Also includes the Account list and preview. Also includes the Account list and preview.

User ID Name

Marty Johnson

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company terry Terry Biehl

Company

Explorer Pipeline Company

 Task ID:
 INQ_FIN_005⁺
 Category:
 Financial

Task Name: View General Ledger history

Description: View detail and summary history account information.

User ID Name

Marty Johnson

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company terry Terry Biehl

Company

System: 8/7/2015 8:58:35 AM **User Date:** 8/7/2015

Security Task Assignment System Manager

Page: 9 User ID: sa

Task ID: INQ_FIN_007* Category: Financial

Task Name: View GL account financial information

Description: View net change, currency summary and checkbook information. Also includes the Checkbook list and preview.

User ID Name

Marty Johnson

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company terry Terry Biehl

Company

Explorer Pipeline Company

Task ID: INQ_FIN_008* Category: Financial

Task Name: View checkbook financial information

Description: View checkbook register and checkbook balance.

User ID Name
debbie Debbie Gomez

Company

Explorer Pipeline Company
GLORIA Gloria Vaughn

Company

Explorer Pipeline Company

Jean McAuley

Company

Explorer Pipeline Company Igraves Leslie Graves

Company

Explorer Pipeline Company

Marty Marty Johnson

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company patricia Patricia Baca

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Explorer Pipeline Company plasiter plasiter

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Explorer Pipeline Company
plasiter2 Pamela Lasiter

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Explorer Pipeline Company
Rhonda Rhonda Runde

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Explorer Pipeline Company
Richard Richard Ruszenas

Company

Explorer Pipeline Company tbaca Tricia Baca

Company

System: User Dat 8/7/2015

Task ID:

Task Name:

Description: User ID

debbie

Company

Explorer Pipeline Company

RPT_FIN_001*

Financial statements

Name

Debbie Gomez

em: Date:	8/7/2015 8/7/2015	8:58:35 AM		Security Task Assignment System Manager			Page: 10 User ID: sa		
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terry		Terry Biehl							
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tschatz		Tara Schatz							
	Company								
	Explorer Pip	eline Company							
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Category:

Financial

System: User Date: 8/7/2015

Security Task Assignment 8:58:35 AM Page: User ID: **System Manager** plasiter plasiter Company **Explorer Pipeline Company** Pamela Lasiter plasiter2 Company **Explorer Pipeline Company** Rhonda Runde Rhonda Company Explorer Pipeline Company Terry Biehl terry Company **Explorer Pipeline Company** RPT_FIN_002* Task ID: Category: Financial Task Name: AFA reports Description: User ID Name debbie Debbie Gomez Company **Explorer Pipeline Company** plasiter plasiter Company **Explorer Pipeline Company** plasiter2 Pamela Lasiter Company Explorer Pipeline Company Rhonda Runde Rhonda Company **Explorer Pipeline Company** Terry Biehl terry Company **Explorer Pipeline Company** Task ID: RPT_FIN_003* Category: Financial Task Name: FRx reports Description: User ID Name debbie Debbie Gomez Company **Explorer Pipeline Company** plasiter plasiter Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company Terry Biehl

terry

Explorer Pipeline Company

Task ID: RPT_FIN_004* Category: Financial

Task Name: General Ledger reports

Description: Trial-Balance, cross-reference, account, setup, Multidimensional Analysis and Transaction Matching Reports

User ID debbie Debbie Gomez

Company

System: 8/7/2015 8:58:35 AM **User Date:** 8/7/2015

Security Task Assignment System Manager

Page: 12 User ID: sa

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Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

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Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company Terry Biehl

Company

terry

Explorer Pipeline Company

Task ID: RPT_FIN_005* Category:

Task Name: Budget reports

Description: Budget, checkbook, bank posting journals and bank history reports

User ID Name
debbie Debbie Gomez

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company terry Terry Biehl

Company

Explorer Pipeline Company

Task ID: RPT_FIN_006*

Checkbook and Banking reports

Task Name: Description:

User ID Name
debbie Debbie Gomez

Company

Explorer Pipeline Company Igraves Leslie Graves

Company

Explorer Pipeline Company patricia Patricia Baca

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

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Explorer Pipeline Company
Richard Richard Ruszenas

Company

Explorer Pipeline Company tbaca Tricia Baca

Company

Category: Financial reports

Financial

Category:

System: 8/7/2015 8:58:35 AM **User Date:** 8/7/2015

Security Task Assignment System Manager

Page: 13 User ID: sa

Explorer Pipeline Company terry Terry Biehl

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: RPT_FIN_FA01* Category: Financial

Task Name: Fixed Assets reports

Description: Access to all of the Fixed Asset reports

User ID Name
debbie Debbie Gomez

Company

Explorer Pipeline Company

Marty Johnson

Company

Marty

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company terry Terry Biehl

Company

Explorer Pipeline Company

Task ID:TRX_FIN_001*Category:Financial

Task Name: Enter journal entries

Description: Does not include posting. Also includes the General Ledger Batches list, preview, and customization.

User ID Name
GLORIA Gloria Vaughn

Company

Jean

Explorer Pipeline Company

Jean McAuley

Company

Explorer Pipeline Company Igraves Leslie Graves

Company

Explorer Pipeline Company

Marty Marty Johnson

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company nicole Nicole Pickett

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Explorer Pipeline Company plasiter plasiter

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Explorer Pipeline Company plasiter2 Pamela Lasiter

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Explorer Pipeline Company
Rhonda Rhonda Runde

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Explorer Pipeline Company
Richard Richard Ruszenas

Company

Security Task Assignment System Manager

Financial

Page: User ID:

14 sa

terry

Terry Biehl

8:58:35 AM

Company

Explorer Pipeline Company

Z Tara Schatz

tschatz Company

Explorer Pipeline Company

Task ID: TRX_FIN_002* Category:

Task Name: Enter/edit General Ledger batches

Description: Does not include posting. Also includes the General Ledger Batches list, preview, and customization.

User ID Name

Marty Johnson

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company terry Terry Biehl

Company

Explorer Pipeline Company

Task ID: TRX_FIN_003* Category: Financial

Task Name: Post Financial series

Description: Includes all posting of the financial series.

User ID Name plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: TRX_FIN_004* Category: Financial

Task Name:Enter bank depositsDescription:Does not include posting.

User ID Name
Jean McAuley

Company

Explorer Pipeline Company Igraves Leslie Graves

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

8:58:35 AM

Security Task Assignment System Manager

Category:

Financial

Financial

Category:

Page: 15 User ID: sa

Richard Ruszenas

Company

Explorer Pipeline Company

terry Terry Biehl

Company

Task ID:

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task Name:Enter bank transactionsDescription:Does not include posting.

TRX_FIN_005*

User ID Name

Jean McAuley

Company

Explorer Pipeline Company Igraves Leslie Graves

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company
Richard Richard Ruszenas

Company

Explorer Pipeline Company terry Terry Biehl

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_FIN_006*

Task Name: Enter miscellaneous checks

Poss not include posting

Description: Does not include posting.

User ID Name

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plasiter Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID:TRX_FIN_007*Category:Financial

Task Name:Enter bank transfersDescription:Does not include posting.

User ID Name

Jean McAuley

Company

System: User Date:

8:58:35 AM **Security Task Assignment** 16 8/7/2015 Page: User ID: System Manager Igraves Leslie Graves Company **Explorer Pipeline Company** plasiter plasiter Company **Explorer Pipeline Company** Pamela Lasiter plasiter2 Company **Explorer Pipeline Company** Rhonda Runde Rhonda Company **Explorer Pipeline Company** Richard Richard Ruszenas Company **Explorer Pipeline Company** terry Terry Biehl Company **Explorer Pipeline Company** tschatz Tara Schatz Company Explorer Pipeline Company Task ID: TRX FIN 008* Category: Financial Task Name: Reconcile bank statements Description: Does not include posting. User ID Name Jean Jean McAuley Company **Explorer Pipeline Company** Igraves Leslie Graves Company Explorer Pipeline Company Marty Marty Johnson Company **Explorer Pipeline Company** plasiter plasiter Company Explorer Pipeline Company plasiter2 Pamela Lasiter Company **Explorer Pipeline Company** Rhonda Rhonda Runde

Financial

Company

Explorer Pipeline Company Richard Richard Ruszenas

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Explorer Pipeline Company Terry Biehl terry

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_FIN_009* Task Name:

Description:

Transaction matching

Category:

User ID

Name plasiter plasiter

Company

8:58:35 AM

Security Task Assignment System Manager

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Financial

Financial

Financial

Page: 17 User ID: sa

Explorer Pipeline Company

plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: TRX_FIN_EPL1

Task Name: Post Bank data

Description: Created by RRD 8/24/2010

User ID Name
Jean Jean McAuley

Company

Explorer Pipeline Company Igraves Leslie Graves

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Richard Ruszenas

Company

Explorer Pipeline Company terry Terry Biehl

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_FIN_FA01*

Task Name: Depreciate Fixed Assets

Description:

 User ID
 Name

 Marty
 Marty Johnson

Company

Explorer Pipeline Company

Task ID: VIEW_AFE_HIST

Task Name: VIEW_AFE_HIST

Description: View AFE historical Smartlist

User ID Name
debbie Debbie Gomez

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Terry Biehl

Company

terry