

Ranges:		From:	To:
Task ID		First	Last
Category		Purchasing	Purchasing

Task ID:

Task Name:

Description:

ADMIN_PURCH_001*

Set up Payables Management

Category: Purchasing

User ID	Name
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	

Task ID:

Task Name:

Description:

ADMIN_PURCH_002*

Set up vendor classes

Category: Purchasing

User ID	Name
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	

Task ID:

Task Name:

Description:

ADMIN_PURCH_003*

Set up purchase order information

Set up purchase order processing and purchase order generator map sites.

Category: Purchasing

User ID	Name
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	

Task ID:

Task Name:

Description:

ADMIN_PURCH_004*

Reconcile Purchasing

Reconcile purchasing and purchasing documents.

Category: Purchasing

User ID	Name
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	

Security Task Assignment System Manager

Task ID: ADMIN_PURCH_005* **Category:** Purchasing
Task Name: Remove Purchasing information
Description: Mass vendor delete, remove transaction history, distributions, period history, journal history, purchasing history and remove completed purchase orders.

User ID	Name
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	

Task ID: ADMIN_PURCH_006* **Category:** Purchasing
Task Name: Post scheduled vendor payments
Description:

User ID	Name
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	

Task ID: ADMIN_PURCH_007* **Category:** Purchasing
Task Name: Print 1099's
Description:

User ID	Name
GLORIA	Gloria Vaughn
Company	
Explorer Pipeline Company	
Jean	Jean McAuley
Company	
Explorer Pipeline Company	
lgraves	Leslie Graves
Company	
Explorer Pipeline Company	
molly	Molly Mandeville(contract
Company	
Explorer Pipeline Company	
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	
Richard	Richard Ruszenas
Company	
Explorer Pipeline Company	
tschatz	Tara Schatz
Company	
Explorer Pipeline Company	

Security Task Assignment System Manager

Task ID: ADMIN_PURCH_008* **Category:** Purchasing
Task Name: Period-end Purchasing routines
Description: Create checklists and perform year end close.

User ID	Name
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	

Task ID: ADMIN_PURCH_010* **Category:** Purchasing
Task Name: Update 1099 information
Description:

User ID	Name
GLORIA	Gloria Vaughn
Company	
Explorer Pipeline Company	
Jean	Jean McAuley
Company	
Explorer Pipeline Company	
Igraves	Leslie Graves
Company	
Explorer Pipeline Company	
molly	Molly Mandeville(contract
Company	
Explorer Pipeline Company	
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	
Richard	Richard Ruszenas
Company	
Explorer Pipeline Company	
tschatz	Tara Schatz
Company	
Explorer Pipeline Company	

Task ID: ADMIN_PURCH_CAM01* **Category:** Purchasing
Task Name: Set up Control Account Mgmt
Description:

User ID	Name
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	

Security Task Assignment System Manager

Task ID: ADMIN_PURCH_POE01* **Category:** Purchasing
Task Name: PO Enhancements Setup
Description:

User ID	Name
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	

Task ID: CARD_0301* **Category:** Purchasing
Task Name: Maintain vendors and addresses
Description: Maintain vendors and vendor addresses. Also includes the Vendor list, preview and customization.

User ID	Name
Jean	Jean McAuley
Company	
Explorer Pipeline Company	
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	

Task ID: CARD_0302* **Category:** Purchasing
Task Name: Maintain vendors financial summary
Description:

User ID	Name
GLORIA	Gloria Vaughn
Company	
Explorer Pipeline Company	
molly	Molly Mandeville(contract
Company	
Explorer Pipeline Company	
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	
tschatz	Tara Schatz
Company	
Explorer Pipeline Company	

Task ID: CARD_0303* **Category:** Purchasing
Task Name: Maintain buyers
Description:

User ID	Name
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GLORIA	Gloria Vaughn
Company	
Explorer Pipeline Company	
molly	Molly Mandeville(contractor)
Company	
Explorer Pipeline Company	
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	
tschatz	Tara Schatz
Company	
Explorer Pipeline Company	

Task ID:	CARD_0304*	Category:	Purchasing
Task Name:	Maintain customer/vendor relationships		
Description:			

User ID	Name
GLORIA	Gloria Vaughn
	Company
	Explorer Pipeline Company
molly	Molly Mandeville(contractor)
	Company
	Explorer Pipeline Company
plasiter	plasiter
	Company
	Explorer Pipeline Company
plasiter2	Pamela Lasiter
	Company
	Explorer Pipeline Company
Rhonda	Rhonda Runde
	Company
	Explorer Pipeline Company
tschatz	Tara Schatz
	Company
	Explorer Pipeline Company

Task ID:	INQ_PURCH_001*	Category:	Purchasing
Task Name:	View vendors		
Description:	Also includes the Vendor list and preview.		

User ID	Name
debbie	Debbie Gomez
	Company
	Explorer Pipeline Company
GLORIA	Gloria Vaughn
	Company
	Explorer Pipeline Company
Jean	Jean McAuley
	Company
	Explorer Pipeline Company
Igraves	Leslie Graves
	Company
	Explorer Pipeline Company
molly	Molly Mandeville(contractor)
	Company

Explorer Pipeline Company

plasiterplasiter

Company

Explorer Pipeline Company

plasiter2Pamela Lasiter

Company

Explorer Pipeline Company

RhondaRhonda Runde

Company

Explorer Pipeline Company

RichardRichard Ruszenas

Company

Explorer Pipeline Company

terryTerry Biehl

Company

Explorer Pipeline Company

tschatzTara Schatz

Company

Explorer Pipeline Company

Task ID:

INQ_PURCH_002*

Category:

Purchasing

Task Name:

View Payables Management transactions

Description:

View transaction by vendor or by document. Also includes the Payables Transactions list and preview.

User IDName

debbieDebbie Gomez

Company

Explorer Pipeline Company

GLORIAGloria Vaughn

Company

Explorer Pipeline Company

JeanJean McAuley

Company

Explorer Pipeline Company

lgravesLeslie Graves

Company

Explorer Pipeline Company

mollyMolly Mandeville(contractor)

Company

Explorer Pipeline Company

plasiterplasiter

Company

Explorer Pipeline Company

plasiter2Pamela Lasiter

Company

Explorer Pipeline Company

RhondaRhonda Runde

Company

Explorer Pipeline Company

RichardRichard Ruszenas

Company

Explorer Pipeline Company

terryTerry Biehl

Company

Explorer Pipeline Company

tschatzTara Schatz

Company

Explorer Pipeline Company

Task ID: INQ_PURCH_003* **Category:** Purchasing
Task Name: View vendor financial information
Description: View payables summary, vendor credit, vendor yearly, vendor period, and vendor summary.

User ID	Name
debbie	Debbie Gomez
Company	
Explorer Pipeline Company	
GLORIA	Gloria Vaughn
Company	
Explorer Pipeline Company	
molly	Molly Mandeville(contractor)
Company	
Explorer Pipeline Company	
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	
terry	Terry Biehl
Company	
Explorer Pipeline Company	
tschatz	Tara Schatz
Company	
Explorer Pipeline Company	

Task ID: INQ_PURCH_004* **Category:** Purchasing
Task Name: View purchase order transactions
Description: View purchase order documents and purchase order items. Also includes the Purchase Order Transactions list and preview.

User ID	Name
GLORIA	Gloria Vaughn
Company	
Explorer Pipeline Company	
Jean	Jean McAuley
Company	
Explorer Pipeline Company	
lgraves	Leslie Graves
Company	
Explorer Pipeline Company	
molly	Molly Mandeville(contractor)
Company	
Explorer Pipeline Company	
Richard	Richard Ruszenas
Company	
Explorer Pipeline Company	
tschatz	Tara Schatz
Company	
Explorer Pipeline Company	

Task ID: INQ_PURCH_POE01* **Category:** Purchasing
Task Name: View PO commitments and approval information
Description:

User ID	Name
GLORIA	Gloria Vaughn
Company	
Explorer Pipeline Company	

Jean	Jean McAuley
Company	
Explorer Pipeline Company	
Igraves	Leslie Graves
Company	
Explorer Pipeline Company	
molly	Molly Mandeville(contractor)
Company	
Explorer Pipeline Company	
Richard	Richard Ruszenas
Company	
Explorer Pipeline Company	
tschatz	Tara Schatz
Company	
Explorer Pipeline Company	

Task ID: LIST_PURCH_001*

Category: Purchasing

Task Name: All Purchasing Transactions list

Description:

User ID	Name
GLORIA	Gloria Vaughn
Company	
Explorer Pipeline Company	
Jean	Jean McAuley
Company	
Explorer Pipeline Company	
Igraves	Leslie Graves
Company	
Explorer Pipeline Company	
molly	Molly Mandeville(contractor)
Company	
Explorer Pipeline Company	
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	
Richard	Richard Ruszenas
Company	
Explorer Pipeline Company	
tschatz	Tara Schatz
Company	
Explorer Pipeline Company	

Task ID: PAYMENT_PROCESSOR_EPL

Category: Purchasing

Task Name: Process payments from customers: cash, lockbox

Description:

User ID	Name
GLORIA	Gloria Vaughn
Company	
Explorer Pipeline Company	
Jean	Jean McAuley
Company	
Explorer Pipeline Company	
Igraves	Leslie Graves
Company	

Explorer Pipeline Company
molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company
Richard Richard Ruszenas

Company

Explorer Pipeline Company
tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: PROJECT_TRACKING
Task Name: Project Tracking
Description:

Category: Purchasing

User ID Name
debbie Debbie Gomez

Company

Explorer Pipeline Company
GLORIA Gloria Vaughn

Company

Explorer Pipeline Company
Jean Jean McAuley

Company

Explorer Pipeline Company
lgraves Leslie Graves

Company

Explorer Pipeline Company
molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company
patricia Patricia Baca

Company

Explorer Pipeline Company
plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company
Richard Richard Ruszenas

Company

Explorer Pipeline Company
tbaca Tricia Baca

Company

Explorer Pipeline Company
terry Terry Biehl

Company

Explorer Pipeline Company
tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: RPT_PURCH_001*
Task Name: Purchasing reports
Description: Trial-Balance, history, and analysis reports

Category: Purchasing

User ID Name

debbie	Debbie Gomez
Company	
Explorer Pipeline Company	
GLORIA	Gloria Vaughn
Company	
Explorer Pipeline Company	
lgraves	Leslie Graves
Company	
Explorer Pipeline Company	
Marty	Marty Johnson
Company	
Explorer Pipeline Company	
molly	Molly Mandeville(contractor)
Company	
Explorer Pipeline Company	
patricia	Patricia Baca
Company	
Explorer Pipeline Company	
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	
Richard	Richard Ruszenas
Company	
Explorer Pipeline Company	
tbaca	Tricia Baca
Company	
Explorer Pipeline Company	
terry	Terry Biehl
Company	
Explorer Pipeline Company	
tschatz	Tara Schatz
Company	
Explorer Pipeline Company	

Task ID:

RPT_PURCH_002*

Category:

Purchasing

Task Name:

Setup reports

Description:

User ID	Name
debbie	Debbie Gomez
Company	
Explorer Pipeline Company	
GLORIA	Gloria Vaughn
Company	
Explorer Pipeline Company	
molly	Molly Mandeville(contractor)
Company	
Explorer Pipeline Company	
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	

RhondaRhonda Runde

Company
Explorer Pipeline Company

terryTerry Biehl

Company
Explorer Pipeline Company

tschatzTara Schatz

Company
Explorer Pipeline Company

Task ID: RPT_PURCH_003*Category: Purchasing
Task Name: Payables Management check information
Description:

User IDName
debbieDebbie Gomez

Company
Explorer Pipeline Company

GLORIAGloria Vaughn

Company
Explorer Pipeline Company

lgravesLeslie Graves

Company
Explorer Pipeline Company

MartyMarty Johnson

Company
Explorer Pipeline Company

mollyMolly Mandeville(contractor)

Company
Explorer Pipeline Company

patriciaPatricia Baca

Company
Explorer Pipeline Company

plasiterplasiter

Company
Explorer Pipeline Company

plasiter2Pamela Lasiter

Company
Explorer Pipeline Company

RhondaRhonda Runde

Company
Explorer Pipeline Company

RichardRichard Ruszenas

Company
Explorer Pipeline Company

tbacaTricia Baca

Company
Explorer Pipeline Company

terryTerry Biehl

Company
Explorer Pipeline Company

tschatzTara Schatz

Company
Explorer Pipeline Company

Task ID: RPT_PURCH_004*Category: Purchasing
Task Name: Purchasing posting journals
Description:

User IDName
debbieDebbie Gomez

Company

Explorer Pipeline Company	
GLORIA	Gloria Vaughn
Company	
Explorer Pipeline Company	
lgraves	Leslie Graves
Company	
Explorer Pipeline Company	
molly	Molly Mandeville(contractor)
Company	
Explorer Pipeline Company	
patricia	Patricia Baca
Company	
Explorer Pipeline Company	
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	
Richard	Richard Ruszenas
Company	
Explorer Pipeline Company	
tbaca	Tricia Baca
Company	
Explorer Pipeline Company	
terry	Terry Biehl
Company	
Explorer Pipeline Company	
tschatz	Tara Schatz
Company	
Explorer Pipeline Company	

Task ID:

RPT_PURCH_005*

Category:

Purchasing

Task Name:

Vendor letters

Description:

Used in the Letter Writing Assistant

User ID	Name
debbie	Debbie Gomez
Company	
Explorer Pipeline Company	
lgraves	Leslie Graves
Company	
Explorer Pipeline Company	
patricia	Patricia Baca
Company	
Explorer Pipeline Company	
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	
Richard	Richard Ruszenas
Company	
Explorer Pipeline Company	

tbacaTricia Baca

Company
Explorer Pipeline Company

terryTerry Biehl

Company
Explorer Pipeline Company

tschatzTara Schatz

Company
Explorer Pipeline Company

Task ID: RPT_PURCH_CAM01*

Task Name: Control Account Mgmt reports

Description:

Category: Purchasing

User IDName

debbieDebbie Gomez

Company
Explorer Pipeline Company

GLORIAGloria Vaughn

Company
Explorer Pipeline Company

lgravesLeslie Graves

Company
Explorer Pipeline Company

mollyMolly Mandeville(contractor)

Company
Explorer Pipeline Company

patriciaPatricia Baca

Company
Explorer Pipeline Company

plasiterplasiter

Company
Explorer Pipeline Company

plasiter2Pamela Lasiter

Company
Explorer Pipeline Company

RhondaRhonda Runde

Company
Explorer Pipeline Company

RichardRichard Ruszenas

Company
Explorer Pipeline Company

tbacaTricia Baca

Company
Explorer Pipeline Company

terryTerry Biehl

Company
Explorer Pipeline Company

tschatzTara Schatz

Company
Explorer Pipeline Company

Task ID: TRX_PURCH_002*

Task Name: Print purchasing documents

Description:

Category: Purchasing

User IDName

debbieDebbie Gomez

Company
Explorer Pipeline Company

GLORIAGloria Vaughn

Company

	Explorer Pipeline Company
Marty	Marty Johnson
Company	
	Explorer Pipeline Company
molly	Molly Mandeville(contractor)
Company	
	Explorer Pipeline Company
patricia	Patricia Baca
Company	
	Explorer Pipeline Company
Rhonda	Rhonda Runde
Company	
	Explorer Pipeline Company
tbaca	Tricia Baca
Company	
	Explorer Pipeline Company
terry	Terry Biehl
Company	
	Explorer Pipeline Company
tschatz	Tara Schatz
Company	
	Explorer Pipeline Company

Task ID:

TRX_PURCH_003*

Category:

Purchasing

Task Name:

Enter/edit Purchasing batches

Description:

Does not include posting. Also includes the Purchase Order Transactions list, preview and customization.

User ID	Name
GLORIA	Gloria Vaughn
Company	
	Explorer Pipeline Company
molly	Molly Mandeville(contractor)
Company	
	Explorer Pipeline Company
tschatz	Tara Schatz
Company	
	Explorer Pipeline Company

Task ID:

TRX_PURCH_008*

Category:

Purchasing

Task Name:

Generate suggested purchase orders

Description:

User ID	Name
plasiter	plasiter
Company	
	Explorer Pipeline Company

Task ID:

TRX_PURCH_009*

Category:

Purchasing

Task Name:

Enter Payables Management transactions

Description:

Does not include posting. Also includes the Payables Transactions list, preview and customization.

User ID	Name
debbie	Debbie Gomez
Company	
	Explorer Pipeline Company
GLORIA	Gloria Vaughn
Company	
	Explorer Pipeline Company
Jean	Jean McAuley
Company	
	Explorer Pipeline Company
lgraves	Leslie Graves
Company	

Security Task Assignment
System Manager

Explorer Pipeline Company
molly Molly Mandeville(contracto

Company

Explorer Pipeline Company
plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company
Richard Richard Ruszenas

Company

Explorer Pipeline Company
terry Terry Biehl

Company

Explorer Pipeline Company
tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_010* Category: Purchasing
Task Name: Enter scheduled Payables Management payments
Description: Does not include posting.

User ID Name

plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_011* Category: Purchasing
Task Name: Enter manual Payables Management payments
Description: Does not include posting.

User ID Name

plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_012* Category: Purchasing
Task Name: Select Payables Management checks
Description: Does not include posting.

User ID Name

GLORIA Gloria Vaughn

Company

Explorer Pipeline Company
lgraves Leslie Graves

Company

	Explorer Pipeline Company
Marty	Marty Johnson
Company	
	Explorer Pipeline Company
molly	Molly Mandeville(contractor)
Company	
	Explorer Pipeline Company
patricia	Patricia Baca
Company	
	Explorer Pipeline Company
plasiter	plasiter
Company	
	Explorer Pipeline Company
plasiter2	Pamela Lasiter
Company	
	Explorer Pipeline Company
Rhonda	Rhonda Runde
Company	
	Explorer Pipeline Company
Richard	Richard Ruszenas
Company	
	Explorer Pipeline Company
tbaca	Tricia Baca
Company	
	Explorer Pipeline Company
tschatz	Tara Schatz
Company	
	Explorer Pipeline Company

Task ID:

TRX_PURCH_013*

Category:

Purchasing

Task Name:

Edit Payables Management checks

Description:

Does not include posting.

User ID	Name
GLORIA	Gloria Vaughn
Company	
	Explorer Pipeline Company
lgraves	Leslie Graves
Company	
	Explorer Pipeline Company
Marty	Marty Johnson
Company	
	Explorer Pipeline Company
molly	Molly Mandeville(contractor)
Company	
	Explorer Pipeline Company
patricia	Patricia Baca
Company	
	Explorer Pipeline Company
plasiter	plasiter
Company	
	Explorer Pipeline Company
plasiter2	Pamela Lasiter
Company	
	Explorer Pipeline Company
Rhonda	Rhonda Runde
Company	
	Explorer Pipeline Company
Richard	Richard Ruszenas
Company	
	Explorer Pipeline Company

tbaca

Tricia Baca

Company

Explorer Pipeline Company

tschatz

Tara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_014*

Task Name: Print Payables Management checks

Description: Does not include posting.

Category: Purchasing

User ID Name

GLORIA Gloria Vaughn

Company

Explorer Pipeline Company

lgraves

Leslie Graves

Company

Explorer Pipeline Company

Marty

Marty Johnson

Company

Explorer Pipeline Company

molly

Molly Mandeville(contractor)

Company

Explorer Pipeline Company

patricia

Patricia Baca

Company

Explorer Pipeline Company

plasiter

plasiter

Company

Explorer Pipeline Company

plasiter2

Pamela Lasiter

Company

Explorer Pipeline Company

Rhonda

Rhonda Runde

Company

Explorer Pipeline Company

Richard

Richard Ruszenas

Company

Explorer Pipeline Company

tbaca

Tricia Baca

Company

Explorer Pipeline Company

tschatz

Tara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_015*

Task Name: Post Payables Management checks

Description: Includes the ability to post Payables Management checks.

Category: Purchasing

User ID Name

lgraves Leslie Graves

Company

Explorer Pipeline Company

patricia

Patricia Baca

Company

Explorer Pipeline Company

plasiter

plasiter

Company

Explorer Pipeline Company

plasiter2

Pamela Lasiter

Company

Explorer Pipeline Company

Explorer Pipeline Company

RhondaRhonda Runde

Company

Explorer Pipeline Company

RichardRichard Ruszenas

Company

Explorer Pipeline Company

tbacaTricia Baca

Company

Explorer Pipeline Company

tschatzTara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_016*

Task Name: Process remittance

Description: Does not include posting.

Category: Purchasing

User IDName

GLORIAGloria Vaughn

Company

Explorer Pipeline Company

lgravesLeslie Graves

Company

Explorer Pipeline Company

mollyMolly Mandeville(contractor)

Company

Explorer Pipeline Company

patriciaPatricia Baca

Company

Explorer Pipeline Company

plasiterplasiter

Company

Explorer Pipeline Company

plasiter2Pamela Lasiter

Company

Explorer Pipeline Company

RhondaRhonda Runde

Company

Explorer Pipeline Company

RichardRichard Ruszenas

Company

Explorer Pipeline Company

tbacaTricia Baca

Company

Explorer Pipeline Company

tschatzTara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_017*

Task Name: Apply Payables Management documents

Description: Does not include posting.

Category: Purchasing

User IDName

GLORIAGloria Vaughn

Company

Explorer Pipeline Company

mollyMolly Mandeville(contractor)

Company

Explorer Pipeline Company

User ID	Name
GLORIA	Gloria Vaughn
	Company
	Explorer Pipeline Company
molly	Molly Mandeville(contractor)
	Company
	Explorer Pipeline Company

Security Task Assignment
System Manager

plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	
tschatz	Tara Schatz
Company	
Explorer Pipeline Company	

Task ID: TRX_PURCH_021* Category: Purchasing
Task Name: Hold Payables Management transactions
Description: Does not include posting.

User ID	Name
GLORIA	Gloria Vaughn
Company	
Explorer Pipeline Company	
molly	Molly Mandeville(contractor)
Company	
Explorer Pipeline Company	
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	
tschatz	Tara Schatz
Company	
Explorer Pipeline Company	

Task ID: TRX_PURCH_022* Category: Purchasing
Task Name: Purchasing series post
Description: Includes all posting of the purchasing series.

User ID	Name
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	

Task ID: TRX_PURCH_023* Category: Purchasing
Task Name: Enter/edit Payables batches
Description: Does not include posting. Also includes the Payables Batches list, preview, and customization.

User ID	Name
debbie	Debbie Gomez
Company	
Explorer Pipeline Company	
GLORIA	Gloria Vaughn
Company	
Explorer Pipeline Company	

Marty	Marty Johnson
Company	
Explorer Pipeline Company	
molly	Molly Mandeville(contractor)
Company	
Explorer Pipeline Company	
patricia	Patricia Baca
Company	
Explorer Pipeline Company	
plasiter	plasiter
Company	
Explorer Pipeline Company	
plasiter2	Pamela Lasiter
Company	
Explorer Pipeline Company	
Rhonda	Rhonda Runde
Company	
Explorer Pipeline Company	
tbaca	Tricia Baca
Company	
Explorer Pipeline Company	
terry	Terry Biehl
Company	
Explorer Pipeline Company	
tschatz	Tara Schatz
Company	
Explorer Pipeline Company	

Task ID:	TRX_PURCH_024*	Category:	Purchasing
Task Name:	Enter/Edit PO Returns batches		
Description:	Does not include posting. Also includes the Returns Batches list, preview, and customization.		

User ID	Name
GLORIA	Gloria Vaughn
	Company
	Explorer Pipeline Company
molly	Molly Mandeville(contractor)
	Company
	Explorer Pipeline Company
plasiter	plasiter
	Company
	Explorer Pipeline Company
plasiter2	Pamela Lasiter
	Company
	Explorer Pipeline Company
Rhonda	Rhonda Runde
	Company
	Explorer Pipeline Company
tschatz	Tara Schatz
	Company
	Explorer Pipeline Company

Task ID:	TRX_PURCH_025*	Category:	Purchasing
Task Name:	Generate EFT Files		
Description:			

User ID	Name
debbie	Debbie Gomez
	Company
	Explorer Pipeline Company
GLORIA	Gloria Vaughn
	Company

	Explorer Pipeline Company
Marty	Marty Johnson
Company	
	Explorer Pipeline Company
molly	Molly Mandeville(contractor)
Company	
	Explorer Pipeline Company
patricia	Patricia Baca
Company	
	Explorer Pipeline Company
plasiter	plasiter
Company	
	Explorer Pipeline Company
plasiter2	Pamela Lasiter
Company	
	Explorer Pipeline Company
Rhonda	Rhonda Runde
Company	
	Explorer Pipeline Company
Richard	Richard Ruszenas
Company	
	Explorer Pipeline Company
tbaca	Tricia Baca
Company	
	Explorer Pipeline Company
terry	Terry Biehl
Company	
	Explorer Pipeline Company
tschatz	Tara Schatz
Company	
	Explorer Pipeline Company

Task ID: TRX_PURCH_POE01*

Category: Purchasing

Task Name: PO Commitments and Approvals

Description:

User ID	Name
plasiter	plasiter
Company	
	Explorer Pipeline Company
plasiter2	Pamela Lasiter
Company	
	Explorer Pipeline Company
Rhonda	Rhonda Runde
Company	
	Explorer Pipeline Company