System: 8/7/2015 User Date: 8/7/2015 9:05:33 AM Security Task Assignment System Manager

Category:

Category:

Category:

Purchasing

Purchasing

Purchasing

Page: User ID:

Ranges: From: To: Task ID First Last Purchasing Purchasing Category

Task ID: ADMIN PURCH 001* Task Name:

Set up Payables Management

Description:

User ID Name plasiter plasiter

Company

Explorer Pipeline Company Pamela Lasiter plasiter2

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: ADMIN_PURCH_002*

Task Name: Set up vendor classes

Description:

User ID Name plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Runde Rhonda

Company

Explorer Pipeline Company

ADMIN_PURCH_003* Task ID:

Task Name:

Set up purchase order information

Description: Set up purchase order processing and purchase order generator map sites.

User ID Name plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: ADMIN PURCH 004* Category: Purchasing

Task Name: Reconcile Purchasing

Description: Reconcile purchasing and purchasing documents.

User ID Name plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

9:05:33 AM

Security Task Assignment System Manager

Page: User ID:

2

ADMIN_PURCH_005* Task ID: Category:

Task Name: Remove Purchasing information

Description: Mass vendor delete, remove transaction history, distributions, period history, journal history, purchasing history and remove completed purchase orders.

Category:

User ID plasiter plasiter

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company

ADMIN_PURCH_006* Task ID:

Task Name: Post scheduled vendor payments

Description:

Name User ID plasiter plasiter

Company

Explorer Pipeline Company Pamela Lasiter plasiter2

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: ADMIN_PURCH_007*

Task Name: Print 1099's

Description:

Jean

User ID Name GLORIA Gloria Vaughn

Company

Explorer Pipeline Company Jean McAuley

Company

Explorer Pipeline Company Igraves Leslie Graves

Company

Explorer Pipeline Company

Molly Mandeville(contractor) molly

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company Richard

Company

Tara Schatz tschatz

Company

Purchasing

Purchasing

Category: Purchasing

Richard Ruszenas

Explorer Pipeline Company

9:05:33 AM

Security Task Assignment System Manager

Category:

Category:

Purchasing

Purchasing

Purchasing

3 Page: User ID:

ADMIN_PURCH_008* Task ID: Category:

Task Name: Period-end Purchasing routines

Description: Create checklists and perform year end close.

User ID Name plasiter plasiter

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: ADMIN_PURCH_010* Task Name: Update 1099 information

Description:

Name User ID **GLORIA** Gloria Vaughn

Company

Explorer Pipeline Company Jean McAuley Jean

Company

Explorer Pipeline Company Igraves Leslie Graves

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Runde Rhonda

Company

Explorer Pipeline Company Richard Richard Ruszenas

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

ADMIN_PURCH_CAM01* Task ID: Task Name:

Set up Control Account Mgmt

Description:

User ID Name plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

9:05:33 AM

Security Task Assignment System Manager

Purchasing

Purchasing

Purchasing

Category:

Category:

Category:

Page: User ID:

Task ID: Task Name: ADMIN_PURCH_POE01* PO Enhancements Setup

Description:

User ID

Task Name:

Name

plasiter plasiter

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: CARD_0301*

Maintain vendors and addresses

Maintain vendors and vendor addresses. Also includes the Vendor list, preview and customization. Description:

User ID Name Jean Jean McAuley

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company Pamela Lasiter plasiter2

Company

Explorer Pipeline Company Rhonda Runde Rhonda

Company

Explorer Pipeline Company

Task ID: CARD_0302*

Task Name: Maintain vendors financial summary

Description:

User ID Name

GLORIA Gloria Vaughn

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Runde Rhonda

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: CARD 0303* Task Name:

Description:

Maintain buyers

User ID Name Category:

Purchasing

System: User Date: 8/7/2015 9:05:33 AM 8/7/2015

Security Task Assignment System Manager

Category:

Category:

Purchasing

Purchasing

5 Page: User ID:

GLORIA Gloria Vaughn

Company

Explorer Pipeline Company

Molly Mandeville(contractor) molly

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company Pamela Lasiter plasiter2

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: CARD_0304*

Task Name: Maintain customer/vendor relationships

Description:

User ID Name **GLORIA**

Gloria Vaughn

Company

Explorer Pipeline Company

Molly Mandeville(contractor) molly

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: INQ_PURCH_001*

Task Name: View vendors

Description: Also includes the Vendor list and preview.

User ID Name debbie Debbie Gomez

Company

Explorer Pipeline Company **GLORIA** Gloria Vaughn

Explorer Pipeline Company Jean Jean McAuley

Company

Explorer Pipeline Company Leslie Graves Igraves

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

System: 8/7/2015 User Date: 8/7/2015

Security Task Assignment System Manager

Page: 6 User ID: sa

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

9:05:33 AM

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Richard Ruszenas

Company

terry

Explorer Pipeline Company

Terry Biehl

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

 Task ID:
 INQ_PURCH_002*
 Category:
 Purchasing

Task Name: View Payables Management transactions

Description: View transaction by vendor or by document. Also includes the Payables Transactions list and preview.

User ID Name

debbie Debbie Gomez

Company

Explorer Pipeline Company
GLORIA Gloria Vaughn

Company

Explorer Pipeline Company

Jean McAuley

Company

Explorer Pipeline Company Igraves Leslie Graves

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company
Richard Richard Ruszenas

Company

terrv

Explorer Pipeline Company
Terry Biehl

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

System: 8/7/2015 User Date: 8/7/2015 Security Task Assignment System Manager

Purchasing

Page: User ID:

Task ID: INQ_PURCH_003* Category:

9:05:33 AM

Task Name: View vendor financial information

Description: View payables summary, vendor credit, vendor yearly, vendor period, and vendor summary.

User ID Name

debbie Debbie Gomez

Company

Explorer Pipeline Company
GLORIA Gloria Vaughn

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company Terry Biehl

Company

terry

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID:INQ_PURCH_004*Category:Purchasing

Task Name: View purchase order transactions

Description: View purchase order documents and purchase order items. Also includes the Purchase Order Transactions list and preview.

User ID Name
GLORIA Gloria Vaughn

Company

Explorer Pipeline Company

Jean McAuley

Company

Explorer Pipeline Company Igraves Leslie Graves

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company
Richard Richard Ruszenas

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

 Task ID:
 INQ_PURCH_POE01*
 Category:
 Purchasing

Task Name: View PO commitments and approval information

Description:

User ID Name
GLORIA Gloria Vaughn

Company

Security Task Assignment System Manager

Category:

Purchasing

8 Page: User ID:

Jean Jean McAuley

Company

Explorer Pipeline Company

Leslie Graves Igraves

Company

Explorer Pipeline Company

Molly Mandeville(contractor) molly

9:05:33 AM

Company

Explorer Pipeline Company

Richard Ruszenas Richard

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

LIST_PURCH_001* Task ID:

Task Name: All Purchasing Transactions list

Description:

User ID Name

GLORIA Gloria Vaughn

Company

Explorer Pipeline Company

Jean Jean McAuley

Company

Explorer Pipeline Company

Leslie Graves Igraves

Company

Explorer Pipeline Company

Molly Mandeville(contractor) molly

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Richard Richard Ruszenas

Company

Explorer Pipeline Company Tara Schatz tschatz

Company

Explorer Pipeline Company

Task ID: PAYMENT PROCESSOR EPL Purchasing Category:

Task Name: Process payments from customers: cash, lockbox

Description:

Jean

User ID Name **GLORIA** Gloria Vaughn

Company

Explorer Pipeline Company Jean McAuley

Company

Explorer Pipeline Company Igraves Leslie Graves

9:05:33 AM 8/7/2015

Security Task Assignment System Manager

Category:

Purchasing

9 Page: User ID:

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

System: User Date:

Explorer Pipeline Company Richard Ruszenas Richard

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: PROJECT_TRACKING Task Name:

Project Tracking

Description:

User ID

Name debbie Debbie Gomez

Company

Explorer Pipeline Company GLORIA Gloria Vaughn

Company

Explorer Pipeline Company Jean Jean McAuley

Company

Explorer Pipeline Company Leslie Graves Igraves

Company

Explorer Pipeline Company

Molly Mandeville(contractor) molly

Company

Explorer Pipeline Company patricia Patricia Baca

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Runde Rhonda

Company

Explorer Pipeline Company Richard Ruszenas Richard

Tricia Baca

Company

Explorer Pipeline Company

Company

tbaca

terry

Explorer Pipeline Company Terry Biehl

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: RPT_PURCH_001* Task Name: Purchasing reports

Description: Trial-Balance, history, and analysis reports

User ID

Category:

Purchasing

debbie

9:05:33 AM

Debbie Gomez

Security Task Assignment System Manager

Category:

Purchasing

Page: User ID:

10

Company

Explorer Pipeline Company

GLORIA Gloria Vaughn

Company

Explorer Pipeline Company Leslie Graves Igraves

Company

Explorer Pipeline Company Marty Johnson Marty

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company

patricia

Patricia Baca Company

Explorer Pipeline Company

plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Richard Richard Ruszenas

Company

Explorer Pipeline Company tbaca Tricia Baca

Company

Explorer Pipeline Company Terry Biehl terry

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: RPT_PURCH_002*

Task Name: Setup reports

Description:

User ID Name Debbie Gomez debbie

Company

Explorer Pipeline Company GLORIA Gloria Vaughn

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

9:05:33 AM

Security Task Assignment System Manager

Page: User ID:

Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Terry Biehl terry

Company

Explorer Pipeline Company Tara Schatz tschatz

Company

Explorer Pipeline Company

Task ID: RPT_PURCH_003*

Payables Management check information

Task Name: Description:

> User ID Name debbie Debbie Gomez

> > Company

Explorer Pipeline Company GLORIA

Company

Explorer Pipeline Company Leslie Graves Igraves

Company

Explorer Pipeline Company Marty Johnson

Company

Marty

Molly Mandeville(contractor) molly

Company

Patricia Baca patricia

Explorer Pipeline Company plasiter plasiter

Explorer Pipeline Company plasiter2

Company

Rhonda Rhonda Runde

Company

Explorer Pipeline Company Richard Richard Ruszenas

Company

Explorer Pipeline Company Tricia Baca tbaca

Explorer Pipeline Company Terry Biehl terry

Explorer Pipeline Company tschatz

Company

Explorer Pipeline Company

RPT_PURCH_004* Task ID: Task Name: Purchasing posting journals

Description:

Name

User ID debbie Debbie Gomez

Company

Category:

Purchasing

Gloria Vaughn

Explorer Pipeline Company

Explorer Pipeline Company

Company

Company

Pamela Lasiter

Explorer Pipeline Company

Company

Company

Tara Schatz

Category: Purchasing **System:** 8/7/2015 9:05:33 AM **User Date:** 8/7/2015

Security Task Assignment System Manager

Purchasing

Category:

Page: User ID:

12

Explorer Pipeline Company
GLORIA Gloria Vaughn

Company

Explorer Pipeline Company graves Leslie Graves

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company

patricia Patricia Baca

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Richard Ruszenas

Company

tbaca

Explorer Pipeline Company
Tricia Baca

Company

Explorer Pipeline Company terry Terry Biehl

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: RPT_PURCH_005*

Task Name: Vendor letters

Description: Used in the Letter Writing Assistant

User ID Name
debbie Debbie Gomez

Company

Explorer Pipeline Company Igraves Leslie Graves

Company

Explorer Pipeline Company patricia Patricia Baca

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Richard Ruszenas

Company

Explorer Pipeline Company

Gloria Vaughn

GLORIA

Company

Security Task Assignment System Manager

Page: User ID:

13

9:05:33 AM tbaca Tricia Baca Company Explorer Pipeline Company Terry Biehl terry Company **Explorer Pipeline Company** Tara Schatz tschatz Company **Explorer Pipeline Company** RPT_PURCH_CAM01* Task ID: Purchasing Category: Task Name: Control Account Mgmt reports Description: User ID Name debbie Debbie Gomez Company **Explorer Pipeline Company GLORIA** Gloria Vaughn Company **Explorer Pipeline Company** Leslie Graves Igraves Company **Explorer Pipeline Company** molly Molly Mandeville(contractor) Company **Explorer Pipeline Company** Patricia Baca patricia Company **Explorer Pipeline Company** plasiter plasiter Company Explorer Pipeline Company plasiter2 Pamela Lasiter Company **Explorer Pipeline Company** Rhonda Rhonda Runde Company Explorer Pipeline Company Richard Ruszenas Richard Company **Explorer Pipeline Company** tbaca Tricia Baca Company **Explorer Pipeline Company** Terry Biehl terry Company **Explorer Pipeline Company** Tara Schatz tschatz Company Explorer Pipeline Company Task ID: TRX_PURCH_002* Category: Purchasing Task Name: Print purchasing documents Description: User ID Name debbie Debbie Gomez Company

System: 8/7/2015 9:05:33 AM **User Date:** 8/7/2015

Security Task Assignment System Manager

Page: User ID:

14 sa

Explorer Pipeline Company

Marty Marty Johnson

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company patricia Patricia Baca

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

tbaca

terry

Explorer Pipeline Company
Tricia Baca

Company

Explorer Pipeline Company Terry Biehl

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID:TRX_PURCH_003*Category:Purchasing

Task Name: Enter/edit Purchasing batches

Description: Does not include posting. Also includes the Purchase Order Transactions list, preview and customization.

User ID Name
GLORIA Gloria Vaughn

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_008* Category: Purchasing

Task Name: Generate suggested purchase orders

Description:

User ID Name plasiter plasiter

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_009* Category: Purchasing

Task Name: Enter Payables Management transactions

Description: Does not include posting. Also includes the Payables Transactions list, preview and customization.

User ID Name
debbie Debbie Gomez

Company

Explorer Pipeline Company
GLORIA Gloria Vaughn

Company

Explorer Pipeline Company

Jean McAuley

Company

Jean

Explorer Pipeline Company Igraves Leslie Graves

9:05:33 AM System: User Date: 8/7/2015

Security Task Assignment System Manager

15 Page: User ID:

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda

Richard

Terry Biehl

terry

tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_010*

Task Name: Enter scheduled Payables Management payments

Does not include posting. Description:

User ID Name plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Runde Rhonda

Company

Explorer Pipeline Company

Task ID: TRX PURCH 011* Task Name: Enter manual Payables Management payments

Description: Does not include posting.

User ID Name plasiter

plasiter Company

Explorer Pipeline Company Pamela Lasiter plasiter2

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_012*

Task Name: Select Payables Management checks

Description: Does not include posting.

User ID Name GLORIA Gloria Vaughn

Company

Explorer Pipeline Company Igraves Leslie Graves

Company

Rhonda Runde Company

Explorer Pipeline Company Richard Ruszenas

Company Explorer Pipeline Company

Company **Explorer Pipeline Company**

Category: Purchasing

Purchasing

Category:

Category: Purchasing

System: 8/7/2015 9:05:33 AM **User Date:** 8/7/2015

Company

Company

Richard

Explorer Pipeline Company

Explorer Pipeline Company

Richard Ruszenas

Security Task Assignment System Manager

Page: User ID: 16 sa

Explorer Pipeline Company Marty Marty Johnson Company **Explorer Pipeline Company** Molly Mandeville(contractor) molly Company **Explorer Pipeline Company** Patricia Baca patricia Company Explorer Pipeline Company plasiter plasiter Company **Explorer Pipeline Company** plasiter2 Pamela Lasiter Company Explorer Pipeline Company Rhonda Rhonda Runde Company **Explorer Pipeline Company** Richard Richard Ruszenas Company **Explorer Pipeline Company** tbaca Tricia Baca Company Explorer Pipeline Company Tara Schatz tschatz Company **Explorer Pipeline Company** Task ID: TRX_PURCH_013* Category: Purchasing Task Name: Edit Payables Management checks Description: Does not include posting. User ID Name GLORIA Gloria Vaughn Company **Explorer Pipeline Company** Igraves Leslie Graves Company **Explorer Pipeline Company** Marty Marty Johnson Company **Explorer Pipeline Company** Molly Mandeville(contractor) molly Company **Explorer Pipeline Company** patricia Patricia Baca Company **Explorer Pipeline Company** plasiter plasiter Company **Explorer Pipeline Company** plasiter2 Pamela Lasiter Company **Explorer Pipeline Company** Rhonda Rhonda Runde

System: 8/7/2015 User Date: 8/7/2015

Security Task Assignment System Manager

Category:

Purchasing

Purchasing

Page: 17 User ID: sa

tbaca Tricia Baca

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_014*

Task Name: Print Payables Management checks

9:05:33 AM

Description: Does not include posting.

User ID Name
GLORIA Gloria Vaughn

Company

Explorer Pipeline Company Igraves Leslie Graves

Company

Explorer Pipeline Company

Marty Marty Johnson

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company patricia Patricia Baca

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company
Richard Richard Ruszenas

Company

Explorer Pipeline Company tbaca Tricia Baca

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_015* Category:

Task Name: Post Payables Management checks

Description: Includes the ability to post Payables Management checks.

User ID Name
Igraves Leslie Graves

Company

Explorer Pipeline Company patricia Patricia Baca

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company
plasiter2 Pamela Lasiter

System: 8/7/2015 9:05:33 AM **User Date:** 8/7/2015

Security Task Assignment System Manager

Category:

Category:

Purchasing

Purchasing

Page: 18 User ID: sa

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company
Richard Richard Ruszenas

Company

Explorer Pipeline Company tbaca Tricia Baca

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_016*
Task Name: Process remittance

Description: Process remittance

Does not include posting.

User ID Name
GLORIA Gloria Vaughn

Company

Explorer Pipeline Company Igraves Leslie Graves

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company patricia Patricia Baca

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company
Rhonda Rhonda Runde

Company

Explorer Pipeline Company
Richard Ruszenas

Company

Explorer Pipeline Company tbaca Tricia Baca

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_017*

Task Name: Apply Payables Management documents

Description: Does not include posting.

User ID Name
GLORIA Gloria Vaughn

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Security Task Assignment System Manager

19 Page: User ID:

plasiter plasiter

Company

Explorer Pipeline Company

plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company Tara Schatz tschatz

Company

Explorer Pipeline Company

Task ID: TRX PURCH 018*

Purchasing Category:

Task Name: Void historical Payables Management transactions

9:05:33 AM

Description: Can void historical Payables Management transactions and post them.

User ID Name plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_019* Category: Purchasing

Task Name: Void open Payables Management transactions

Can void open Payables Management transactions and post them. Description:

User ID GLORIA Gloria Vaughn

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company Tara Schatz tschatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_020* Category: Purchasing

Task Name: Edit Payables Management transactions

Description: Does not include posting.

User ID Name **GLORIA** Gloria Vaughn

Company

Explorer Pipeline Company

Molly Mandeville(contractor) molly

Company

Security Task Assignment System Manager

Category:

Category:

Purchasing

Purchasing

Page: User ID:

20

plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

9:05:33 AM

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company Tara Schatz tschatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_021* Task Name:

Hold Payables Management transactions

Description: Does not include posting.

User ID Name Gloria Vaughn

GLORIA

Company

Explorer Pipeline Company

Molly Mandeville(contractor) molly

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_022*

Task Name: Purchasing series post

Description: Includes all posting of the purchasing series. Name

User ID plasiter

plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_023* Category: Purchasing

Task Name: Enter/edit Payables batches

Does not include posting. Also includes the Payables Batches list, preview, and customization. Description:

User ID Name

debbie Debbie Gomez

Company

Explorer Pipeline Company GLORIA Gloria Vaughn

Company

9:05:33 AM

Security Task Assignment System Manager

Category:

Purchasing

21 Page: User ID:

Marty Marty Johnson

Company

Explorer Pipeline Company

molly

Molly Mandeville(contractor)

Company

Explorer Pipeline Company Patricia Baca patricia

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company

Explorer Pipeline Company Tricia Baca thaca

Company

Explorer Pipeline Company Terry Biehl terry

Company

Explorer Pipeline Company Tara Schatz tschatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_024*

Task Name: Enter/Edit PO Returns batches

Does not include posting. Also includes the Returns Batches list, preview, and customization. Description:

User ID Name **GLORIA** Gloria Vaughn

Company

Explorer Pipeline Company

molly Molly Mandeville(contractor)

Company

Explorer Pipeline Company plasiter plasiter

Company

Explorer Pipeline Company plasiter2 Pamela Lasiter

Company

Explorer Pipeline Company Rhonda Runde Rhonda

Company

Explorer Pipeline Company tschatz Tara Schatz

Company

Explorer Pipeline Company

Task ID: TRX_PURCH_025* Category: Purchasing

Task Name: Generate EFT Files

Description:

User ID Name debbie Debbie Gomez

Company

Explorer Pipeline Company GLORIA Gloria Vaughn

System: User Date: 9:05:33 AM 8/7/2015

Security Task Assignment System Manager

22 Page: User ID:

Explorer Pipeline Company Marty Marty Johnson Company **Explorer Pipeline Company** Molly Mandeville(contractor) molly Company **Explorer Pipeline Company** Patricia Baca patricia Company Explorer Pipeline Company plasiter plasiter Company **Explorer Pipeline Company** Pamela Lasiter plasiter2 Company Explorer Pipeline Company Rhonda Rhonda Runde Company **Explorer Pipeline Company** Richard Richard Ruszenas Company **Explorer Pipeline Company** Tricia Baca tbaca Company Explorer Pipeline Company Terry Biehl terry Company **Explorer Pipeline Company** Tara Schatz tschatz Company **Explorer Pipeline Company** TRX_PURCH_POE01* Task ID: Category: Purchasing

Task Name:

PO Commitments and Approvals

Description:

User ID Name plasiter plasiter

Company

Explorer Pipeline Company Pamela Lasiter plasiter2

Company

Explorer Pipeline Company Rhonda Rhonda Runde

Company