

## Treasury Management Service Request Form

General Customer Information				
Branch #:	<input type="checkbox"/> New <input type="checkbox"/> Existing ( <input type="checkbox"/> Add Entity <input type="checkbox"/> Add Service <input type="checkbox"/> Profile Update )			
Client Name				EIN:
Address				
Name of Main Contract				
Phone Number				
Email Address				
Service Charge Account				
List of Account (If applicable)				
Parent Company (If applicable)				EIN:
Assigned Administrator Information				
Administrator Name			Phone Number	
Email Address			Prefer Login ID	
Treasury Management Packages				
<input type="checkbox"/> Business Package <input type="checkbox"/> Commercial Package (* = Requires Commercial Package)				
ACH				
<input type="checkbox"/> PPD (Business to Consumer) <input type="checkbox"/> CCD (Business to Business) <input type="checkbox"/> CTX* (Business to Business with Multiple ACH Description Lines)				
ACH Credit	Daily Limit		ACH Debit	Daily Limit
<input type="checkbox"/> Payment	\$		<input type="checkbox"/> Collection	\$
<input type="checkbox"/> Payroll	\$		<input type="checkbox"/> ACH Passthru*	\$
<input type="checkbox"/> ACH Passthru*	\$		ACH Debit Total Limit	\$
ACH Credit Total Limit	\$		ACH Total Limit	\$
RDC				
<input type="checkbox"/> Multi Feeder (\$950) <input type="checkbox"/> Single Feeder (\$600) <input type="checkbox"/> Reconditioned (\$350) <input type="checkbox"/> No Scanner				
<input type="checkbox"/> Pay in Full <input type="checkbox"/> Scanner Payment Plan ( <input type="checkbox"/> 6 Months <input type="checkbox"/> 12 Months )				
Maximum Daily Limit	\$		Maximum Daily Item Limit	\$
Wire				
<input type="checkbox"/> Wire <input type="checkbox"/> Wire Lite (Business Package Only)				
<input type="checkbox"/> Domestic Wire	Daily Limit		<input type="checkbox"/> International Wire	Total Wire Limit
	\$			
CCV				
<input type="checkbox"/> Pick-Up	Avg. Weekly Volume	\$	Pick-Up Frequency	
<input type="checkbox"/> Change Order	Avg. Weekly Volume	\$	Order Frequency	
HRCD				
<input type="checkbox"/> Same Day Credit	Avg. Weekly Volume	\$	Pick-Up Frequency	
<input type="checkbox"/> Next Day Credit				
Positive Pay		Lockbox		Tax Payment
<input type="checkbox"/> Payee <input type="checkbox"/> ACH		<input type="checkbox"/> Lockbox		<input type="checkbox"/> Tax Payment
Requested By				
Name		Date		Signature

### Digital Banking Use Only

Required Documents (** = Digital Banking Dept)			RK #:
All Services		ACH	
<input type="checkbox"/> TM Service Request Form	<input type="checkbox"/> Master Service Agreement**	<input type="checkbox"/> Financial Statement	<input type="checkbox"/> 2 Years Tax Return
<input type="checkbox"/> Resolution Form	<input type="checkbox"/> 3 Months Bank Statement	<input type="checkbox"/> ACH Line Recommendation	<input type="checkbox"/> Credit Report**
RDC		HRCD / CCV	Lockbox
<input type="checkbox"/> RDC Site Visitation Form	<input type="checkbox"/> RDC Customer Questionnaire	<input type="checkbox"/> Vendor Service Agreement**	<input type="checkbox"/> Lockbox Agreement**

Memo:

Application Review	System Setup	Training	Final Approval