

XactlyFit is designed to promote wellness and a healthy, active lifestyle. To support and encourage you to maintain a healthy work-life balance, Xactly will reimburse you every 12 months toward the cost of a gym membership or other fitness/wellness program of your choice! Each country has its own reimbursement amount notated in this policy

Program Highlights

You have the freedom to join any gym or fitness program that you choose.
There is no minimum participation requirement.

Eligibility

Active full and part-time employees who have completed six months of service as a regular employee are eligible to receive the fitness program reimbursement.

How Do I Get Started?

Join a gym, fitness program, purchase workout or wellness related items, or anything you see as fitness or wellness related.

Keep records of your proof of payment and submit a valid receipt showing the current payment date and amount.

To request reimbursement, complete an expense report via your countries preferred expense program and attach a PDF copy of your receipt.

- Workday: Select 'Gym Membership' as the Business Purpose. Then select 'other employee benefits' in the expense item field.
- Expensify: Add the expense under the Xactly Fit Reimbursement category
- Expense Sheet: Complete the expense sheet below and submit.

Once your manager approves your expense report, you will receive your reimbursement check from Accounts Payable in approximately 2-4 weeks.

Examples of Eligible Gyms and Fitness Programs

Any Gym memberships

ie. 24 Hour Fitness, Orange Theory, Barre Classes, Yoga or Pilates Classes

Indoor Rock-Climbing Gyms

Ski Passes

Gym Equipment

Bootcamps

Anything wellness related!

Per Country Per Year Reimbursement Amount:

United States: \$200 USD
Australia: 200 AUD
Canada: 200 CAD
Europe: 180 EUROS
India: 13000 INR
United Kingdom: 135 GBP

India Specifics:

All claims are eligible from April- March.
All claims need to be submitted before 10th March of the fiscal year
If claims are submitted before the 10th of the month then the reimbursement will be done in the coming pay-cycle or reimbursement will be done in the next months pay-cycle
All expenses must include a valid invoice.