**Shruthi. P**

**3725 Garnet Street, Torrance, CA**

**patkurshruthi@gmail.com**

RE: Salesforce Administrator

Dear Hiring Manger,

I am an experienced Salesforce Administrator with demonstrated skills in Sales Cloud service cloud, Force.com Platform (Sandbox, and Production). I am a dependable asset to the team, always punctual and determined to get the job done. I never waiver in my contribution to my team as I am always ready to help my co-workers to achieve the result.

I am a quick study with a dedication to keep learning and improving on what I know. Being highly organized and detail-oriented makes it easier to manage my own time for the success of the team.

In addition to my technical skills, I also have strong project management and communication skills. I am confident in my ability to manage my work independently and collaboratively within a team. I am also comfortable working with clients in understanding their needs and requirements and then translate that into a functional and user-friendly application.

I've attached my resume with additional details of my work experience and qualifications. If you have any questions, please feel free to contact me.

Sincerely,

Shruthi