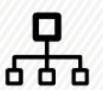
## Job-aids that Makes the Software Training Handy

### Part-1





## Step-by-Step

Watch-Try-Do (WTD) simulations can be given as a worksheet for reference purposes to learners.



# Worksheets/Forms



#### Checklists

Checklists are an excellent means to cross-check tasks or series of actions that result in certain outcomes.



#### **FAQs**

**Flowcharts** 

Flowcharts provide employees a brief overview and a clear

understanding of the reasons

behind and benefits of the tasks they need to do.

> FAQs is a list of questions with precise and brief answers, on issues learners often face.





### Microlearning Modules

Providing the essence of software training or the steps to execute each task in 1-3 minute microlearning modules will help employees perform the same.



Find out more at: www.commlabindia.com

