

Government of India
Ministry of Electronics & Information Technology
NATIONAL INFORMATICS CENTRE

Imap POP Update Request Form

(In case of manual submission, the completed application form, duly sealed and signed, must be uploaded back to eForms portal by the applicant and his/her Reporting/Nodal/Forwarding Officer)

Please sign on each page. Entries marked asterisk(*) are mandatory

Registration number :IMAPPOP-FORM202102130001

- 1) Ministry/Department* : Commerce and Industry / Government e-Marketplace (GeM)
- 2) Applicant Name* : Ms Meenaxi Indolia
- 3) Applicant Email* : meenaxi.nhq@dummy.nic.in
- 4) Applicant Mobile* : +919958910444
- 5) Reporting/Nodal/Forwarding Officer Name* : Mr Ashwini Kumar Tiwari
- 6) Reporting/Nodal/Forwarding Officer Email* : tiwari.ashwini@nic.in
- 7) Reporting/Nodal/Forwarding Officer Mobile* : +919953126961 Designation* : Scientist-C
- 8) Protocol selected to be enabled* : IMAP

Signature of the Applicant with date and seal

Signature of the Reporting/Nodal/Forwarding Officer with date and seal

Signature of NIC COORDINATOR with date and seal

Terms And Conditions

1. Users are requested to install the personal firewall software to secure their machine and e-mail traffic.
2. Users are requested to install the Antivirus software with latest pattern update periodically and OS patches in their system.
3. If using Outlook, Outlook Express, Mozilla Firefox on Microsoft WINDOWS, please apply the appropriate patches announced by the Microsoft/ Mozilla from time to time.
4. NIC is not responsible for the contents that are being sent as part of the mail. The views expressed are solely that of the originator.
5. NIC will take all possible measures to prevent data loss, however, due to unforeseen technical issues, if the same happens, NIC cannot be held responsible.
6. User is responsible for his/her data. In case he/she accidentally deletes data, he/she will not ask NIC to restore it. Individuals are responsible for saving email messages as they deem appropriate. Messages will be automatically purged from folders as follows:
 - Trash - 7 days
 - ProbablySpam – 7 days
7. NIC account will be deactivated, if not used for 90 days.
8. Email id will be deleted after a period of 9 months from the date of deactivation if no request for activation is received.
9. Contact our 24x7 support if you have any problems. Phone 1800-111-555 or you can send mail to servicedesk.nic.in
10. Please note that advance payment is a must for paid users.
11. NIC coordinator reserves the right to ask for supporting documents like copy of identify card or any other document deemed appropriate to confirm the credentials of the applicant.
12. NIC will not share the details of Email Accounts and Email Addresses with anyone unless authorized by Reporting/Nodal/Forwarding Officer of the Department.
13. NIC does not capture any aadhaar related information.