

NEERAJ SAINI

ARTS GRADUATE

profile Objective

Arts Graduate with social sociology and public administration seeking an entry-level position as a graduate trainee or intern in medium- to large- sized groups and organization where I can grow to senior-level positions within, highly motivated individual with some nice set of goals achieving skills that I can contribute my role for company's progress.

JOB PROFILE

Looking for Entry Level Positions as a Graduate Trainee or Intern.

Education

B.A in Sociology and Public ad. 2016-2019

Matsya university | Raj, Alwar

Expected MBA, 2023, Coursework: HR management and marketing

General IT and computer skill development certification

Rscit 2015

Vardhman mahavir open university, kota

Senior Secondary

Commerce, computer science

Rajasthan board of secondary education

Secondary

Rajasthan board of secondary education

Core skills

Computer skills: Advanced

Mathematical skills: intermediate

MS office working skills: intermediate

Communication skills: Expert

Customer service skills: intermediate

Critical thinking and problem- solving skills: Advanced

contact



(+91) 8769198913



neerajdob26@gmail.com



Cityplace road court gate colony
near godrejinterio, Alwar-301001



[linkedin.com/in/nksaini10](https://www.linkedin.com/in/nksaini10)

Personality Traits

Able to work in an environment of change, challenge & deadline.

Commercially aware.

Confident and quick learner.

Scheduling workloads to meet priorities & targets.

Learner of new skills to progress.

Extracurriculars

Arts and drawings.

Playing handball and

Cricket.

Music.

Languages

English – intermediate

Hindi – Expert

Rajasthani – elementary