

Aarushi Dhingra

March 20, 1998 | aarushidh98@gmail.com | +91 7982877808 | Delhi, IN

To seek a suitable position in the organization that would be appropriate according to my IT skills and give me the opportunity to utilize my potential and knowledge towards achieving organizational goals as well as that provides a platform for learning and self improvement.

TECHNICAL SKILLS

● Programming Language	Java, C++, C, Data Structures (Moderate), OOP concept, HTML, UNIX(Basic)
● Database	MySQL
● Tools	Microsoft Office(Adv. Excel, Word, PPT, Access), Typing 35 wpm

SOFT SKILLS

● Fast Learner	● Team Player	● Communication
● Time Management	● Good Aptitude	● Smart Worker

PROFESSIONAL EXPERIENCE

- Data Processing** Delhi, IN | 10/2019 - 04/2020
 - ❖ Telefirm
 - Data input
 - Data Fetching
- Freelancer** Delhi, IN | 2019 - 2021
 - ❖ Website Handler
 - Designing and Reviewing Websites

KEY PROJECTS

- Website Designing - Samanway**
 - ❖ <https://www.samanway.org/>
- Website Designing - CryptoRoy**
 - ❖ <http://cryptoroy.in/>
- Website Designing - Esteem Youth Foundation**
 - ❖ <http://www.esteemyouthfoundation.com/>
- Website Reviewing - What All Say**
 - ❖ <https://www.whatallsay.com/>

EDUCATION

- Post Graduation Diploma in Computer Application (Advance Level) | NIELIT** Delhi, IN | 2019– 2021
 - ❖ NIELIT- National Institute of Electronics and Information Technology
- B.com(Bachelor of Commerce)** Delhi, IN | 2015– 2018
 - ❖ Delhi University
- Intermediate** C.B.S.E Board | 2013- 2015
 - ❖ Kendriya Vidyalaya

PARTICIPATION & ACHIEVEMENTS

- Organizing Educational Webinars
- Managing different Events at Institute level
- First prize at Inter-Institute Website Designing Competition

LANGUAGE PROFICIENCY

- **English** - Professional Working Proficiency
- **Hindi** - Full Professional Proficiency