

YASHASHVI MITTAL

E2/35,
Shastri Nagar,
Delhi-110052
DOB- 12 April 1993
yashashvi.mittal@gmail.com
Mobile : 9718158040

OBJECTIVE

To further my professional career with an executive level management position in a world class company. Seek to diversify my skills in another industry and as part of a larger organization.

ACADEMIC DETAILS

Degree/Course	Institution	Year of Passing	Percentage / Grade
MBA	Bharati Vidhyapeeth University, Paschim Vihar	Pursuing	70%
BBA	Tecnia Institute of Advanced Studies, Pitampura	2014	85
12th Standard	Maharaja Agrasain Public School, Ashok Vihar	2011	85
10th Standard	Little Fairy Public School, Ashok Vihar	2009	75

WORK EXPERIENCE

Organization	Designation	Duration
EduKart, Pitampura	Team Leader	Dec 2014 - till date
Edukart	Academic Counselor	Aug 2014 - Dec 2014

Roles

- * Ensuring weekly & monthly targets are achieved within timelines.
- * Handling team members and conducting training when required.
- * Motivate team members timely to achieve targets.
- * Guiding students to select suitable degree course as per education qualification.
- * Achieving monthly targets efficiently on deadlines.
- * Helping candidates and maintaining friendly relationship for repeated sales.
- * Guiding team members and always strive to convert more.

FIELD OF INTERESTS

- Customer Relations
- Conflict Management
- Sales Expertise

SKILLS

- Interpersonal communication skills
- Quality focused
- Strong knowledge of academic and management
- Problem solving strength

ACHIEVEMENTS

- Best Team Lead for 3 consecutive months.
- Best group dance in 'Tecnia Utsav', Inter-college fest.
- Awarded as 'Miss Tecnia' in 'Tecnia Utsav', Inter-college fest.
- 1st Rank in 5 consecutive semesters in BBA, Graduation.

STRENGTH

- Adaptive learning

HOBBIES

- Reading Novels
- Internet savvy

DECLARATION

I hereby declare that the above furnished information is authentic to the best of my knowledge.