

**Avinash Kumar**

S/o: Surya Dev Jha

Phone: 7004380075 , 9279140062

Mail to: [avinash2091@gmail.com](mailto:avinash2091@gmail.com)**Career Objective**

To pursue my career in an organization giving me an opportunity to utilize my energy, enthusiasm and quest for knowledge and drive quality deliverables to the customers by instituting good quality management process.

**Career abstract:**

Successfully completed Articleship Training from VERMA D.K. & Co. firm No 011669C, Dhanbad.  
Specialized in Accounts, Finance, Taxation & Audits

**Experience:**

**Company:** VERMA D.K. & Co. firm No 011669C (Sep-2012 – Sep-2015)

**Company:** InfoGear Research as an Accountant (Oct-2015 – 31<sup>st</sup> March 2017)

**Company :** V D Intellisys Technologies Pvt. Ltd.(April 2017-Till date)

**Key Deliverables:**

- i) *Internal audit of Fittjee Dhanbad Center*
- ii) *Brahma Refractories Dhanbad*
- iii) *Srijan Infra properties Ltd, Dhanbad*
- iv) *Ganesh Milks, Dhanbad*
- v) *Danik Bhasker, Dhanbad, and many more small and medium company and firm*  
*Experience of Sales Tax, Bank Audit, and various individual Income Tax Return.*
- vi) *knowledge of GST, and filing of GST Return*
- vii) *Knowledge TDS and filing of TDS*

**Current Working role and responsibility**

- i) *Day to Day Journal entries in ERP.*
- ii) *Handle all accounting work.*
- iii) *GST, TDS, PF, ESI Return Filing .*
- iv) *Also Handle Accounts Receivable and Accounts Payable.*
- v) *Handle sale Person report and it's day to day work related responsibility.*
- vi) *Reposes Company CA and for ROC filing and any other company perfomence.*

**Software & it Skill Set:**

<b>Operating System</b>	Windows XP/7/8/10/Server 2008 R2
<b>Tools</b>	Office Software (M.S. Word, M. S. Excel, M. S. Power point, M.S.Access)

<b>Tally</b>	Tally9/Tally ERP 9 Accounting Package
<b>Others</b>	Underwent 100 hours ITT Training of ICAI

**Other Skill:**

Successfully completed **Orientation Programme and General Management and Communication Skills Course** Organised by Dhanbad Branch of **Central India Regional Council of ICAI**

**Academic Qualification:**

<b>Educational Qualification</b>	<b>University</b>	<b>Educational Institution</b>	<b>Year of Passing</b>
B.com (Accounts Honors)	Vinoba Bhave University, Hazaribag	B. S. K. College, Maithon	2011
12 <sup>th</sup> (Commerce)	JAC Ranchi	B. S. K. College, Maithon	2007
10 <sup>th</sup>	JAC Ranchi	High School, Kumardhubi	2005

**Achievements:**

*Win the Delightful employee award*

**Personality:**

*Cross group collaboration with various teams.*

*Keep focused in achieving deadlines and goals.*

*Ability to learn new technologies, business concepts and work independently.*

**Personal Details**

**Name** : Avinash Kumar  
**Date of Birth** : 25-Feb-1991  
**Languages Known** : Hindi, English  
**Marital Status** : Single/Unmarried  
**Email** : [avinash2091@gmail.com](mailto:avinash2091@gmail.com)

**Avinash Kumar**

Place: Delhi

Date :