

# CURRICULUM VITAE



ASHISH SAIKIA.

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## **WORK EXPERIENCE**

### PROFESSIONAL EXPERIENCE

- Currently working as System Admin at TI Ford and TI Renault, Guwahati. (April-2015 – till date)

#### **Work Profile:** Profession as an IT admin

- Setting up new network and connecting it to existing network using a router.
- Maintains network performance by performing network monitoring and analysis, and performance tuning; testing of equipments, establishing connections, troubleshooting network problems, defining network policies.
- Administering network security; configuring firewall.
- Configuring computer systems in remote office site and enabling these machines to connect over RDP to existing parent network.
- Installing, maintaining, repairing and upgrading users system; diagnosing and fixing problems with its hardware, software and the network.
- Server administration(IBM server) : Fixing network issues, updating patches based on SQL and ORACLE, Fixing OS issues (WIN server 2003,2012 &2013)

#### **Other Experiences:**

- **Worked as a Jr. Teacher for IT Department in Step to Step public school (Dec2012– Sept 2013)**

**Subjects Taught:** Fundamentals of CS, Digital Design, HTML, Web Design Basics etc.

**Project Guidance:** Provided guidance to the students to design a webpage using HTML.

- **Designed a web based system for The Guwahati Wholesale Consumers Co-Operative Society Limited.**

**Project Title:** Employee Payroll System.

**Developing Tool:** PHP, MySQL

- **Designed a web based system for IGNOU**

**Project Title:** Assignment Management System.

**Developing Tool:** PHP, MySQL

- **Worked as web developer in Esystem (Self employed web farm).**

Designed web based system using HTML, PHP, WORDPRESS.

### PERSONAL DETAILS

Father's Name: **Mr. Dijen Saikia**

Mother's Name: **Mrs. Rupa Saikia**

Nationality: **Indian.**

Religion: **Hindu**

Date of Birth: **31<sup>st</sup> December 1990.**

Languages Known: **English, Hindi and Assamese.**

#### Permanent Address

Vill-Jamugurihat  
Near THB college  
P.O- Jamugurihat  
Dist- Sonitpur (Assam)  
Pin- 784180

### EDUCATIONAL DETAILS

#### **MCA**

**Indira Gandhi National Open University (IGNOU)**

#### **BCA**

**North Eastern Regional Institute Of Management**

Under Dibrugarh University

#### **HSSLC**

Jamuguri Higher Ssecondary School  
Board:- AHSEC

#### **HSLC**

Jamuguri Higher Ssecondary School  
Board:- SEBA

### CERTIFICATIONS

Certified Hardware Professional from  
APLL.

### IT SKILL

- PHP and MySQL
- MS office.
- Knowledge of OS such as Windows, Unix, Linux
- LAN administration

### DECLARATION:

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Place: Guwahati (ASSAM)

(Ashish Saikia)