

Ravi Avupati

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Mobile: 91 9491422428

Current Location: Bangalore

CAREER OBJECTIVE:

Looking for roles where I can perform best all assign duties and responsibilities with my skillset, integrity and professionalism to the best of my knowledge and capability.

ACADEMIC QUALIFICATION:

QUALIFICATION	INSTITUTE	BOARD/UNIVERSITY	YEAR OF PASSING	CGPA
B.TECH (E.C.E)	Aditya Engineering College	JNTUK	2020	6.36
Polytechnic	GIET Polytechnic college	JNTUK	2016	6.4
S.S.C	S.P.H.H.M High School	STATE BOARD	2012	6.5

WORK EXPERIENCE:

- Company: I S INFOTECH PVT LTD (Payroll Evison Technoserve Pvt. Ltd.)
- Profile: Desktop Support Engineer
- Duration: 2nd December 2019 To till now

JOB RESPONSIBILITY:

- Providing first level desktop support to around 250 users which includes as Hardware, Windows Application and Network Support.
- Work Exposer in Windows OS including installation, configuration & maintenance of Windows Win-7, Win-8 and WIN 10.
- Installation and configuration (adding workstations to domain, giving suitable privileges to users on workstations and Installation of developed software's) of workstations according to the user's requirement.
- Installation, Configuration and maintenance of HP, IBM, DELL Systems.
- Handle and Maintain of Asset Inventory.
- Configuring, troubleshooting and taking backups of Microsoft Outlook.
- Remote administration using tools like –Team Viewer, Any Admin.
- Creation of user accounts modifying user properties, assigning rights to user.
- Installing and troubleshooting of MS outlook 2007, 2010 and 2013.
- Updating of Antivirus patches in Symantec Endpoint management server and troubleshooting Symantec Endpoint client issues.
- A weekly check of each PC and laptop (virus related, or any other issues).
- Email support to the User (password resetting, enabling and disabling email accounts and forwarding mails to the concern person).
- Coordinating with all vendor follow-ups and link failures like Airtel, Reliance.
- Configuring new systems, applying patches, implementing software updating and handling desktop systems configuration and support.

- Configuration of HP LaserJet and Network Printers like canon IR3300.
- Connecting & maintaining the LCD Projector.
- VC connectivity.
- Network trouble shooting.

TECHNICAL PREVIEW:

- Install and configure Operating Systems: Windows 10, 8.1 and windows7.
- Good Knowledge of Windows Server 2016 Services with all vital domain services.
- Setting up Wireless NIC, Local and Network Printer Setting and Configuration.
- MS Outlook Configuration, Backup and Restore Process.
- Remote Management through Team Viewer, Microsoft Teams and Ammy Admin to solve Windows and Software Installation,
- Take care of all the Internal Office Software's Support.
- Good hands on experience Backup & Restore of Mails, Profiles in Mailing Client Ms Outlook.

PERSONAL TRATS:

- Hardworking, Good team player, Take upfront work ownership,
- Positive attitude and adaptive to new environment.
- An individual with motivation, sincere and good communication skill.

PERSONAL DETAILS:

Name	:	Avapati Ravi
Father's Name	:	A. Siva Prasad Rao
Mother's Name	:	A. Rama Tulasi
Gender	:	Male
Date of Birth	:	12-07-1997
Marital status	:	Single
Interest and Hobbies	:	Listening to Music and playing games
Languages Known	:	English & Telugu
Address	:	D.No. 2-212, Ramalayam Street, Kamarajupeta (V), Gokavaram(M), East Godavari(D), Andhra Pradesh PIN – 533285.

DECLARATION:

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Date:

Place:

Signature