

RESUME

ROHIT MEHTA

Mobile No.9756266060

Email. rohitmehta1309@gmail.com

H/No. 187, Mansha Ram Chowk,
Munirka, New Delhi

CAREER OBJECTIVE:

Seeking a position in a reputed organization, where I can enhance my knowledge & improve my skills to give the best contribution to achieve the organization goals.

EXPERIENCE

2 Year Experience

- **Junior Accountant:** From Apr19 To till now at **Kaparewa Pvt ltd.**
- Tax and Account trainee: From August 2017 to September 2018 in CA Firm (Govind B. Joshi & Associate) at Safdarjung Enclave, New Delhi.
- Accountant Assistant: From September 2018 to March 19. Sundeep Chadha& Co. Chartered Accountant Firm, SamratEnclave , New Delhi.

WORKING EXPERIENCE :

- GST Registration, E-way bill
- INCOME TAX
- TDS
- Tally ERP 9.
- Bank Audit

Computational Skills:

- Returns Filing:
- GST Returns,
- ITR Returns &
- TDS Returns.
- ROC filling

ACADEMIC QUALIFICATION:

- 10th passed from U.K.Board in 2010.
- 12th(PCM) passed from U.K.Board in 2012.
- B.com passed from Kumaon University Nainital 2015.
- M. Com passed from Kumaon University Nainital in 2017.

IT Skills:

Operating Systems

Windows10, Windows8 & Windows7

Computer Applications

- Very well versed in Microsoft Office (MS. Excel, MS. Words)
- Can work efficiently in Tally.ERP9 version
- Computax, Tax man & KDK software for TDS Return filling.

PERSONAL INFORMATION:

Father's Name	:	Shri. Ramesh Singh Mehta
Date of birth	:	13-09-1995
Birth Place	:	Almora, uttarakhand
Nationality	:	Indian
Sex	:	Male
Marital Status	:	Unmarried
Languages Know	:	Hindi, English
Category	:	GEN

I hereby declared that all the information given by me are true & correct in best of my knowledge.

Thanking You.

Date:

Place:

ROHIT MEHTA