

CURRICULUM VITAE

SANIYA NAHAK

**QTR.NO-927 Subash nagar colony
CHURCHA COLLIEY
KOREA (C.G) 497339**

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Objective:

To work for a professional organization which offers challenging opportunities, an excellent cooperative working environment to utilize my professional and technical knowledge, enabling me to improve my abilities, develop my functionality, and improve the organization plans and work procedures.

Academic Qualification:

- **Master Of Business Administration, C.V RAMAN UNIVERSITY**
Specialization in **FINANCE & IT** With 63% (2014-2015)
- **Bachelor Of Computer Application, PUNJAB TECHNICAL UNIVERSITY**
Sai College Bhilai With 62% (2011)
- **H.S.S.C(12th), Govt.H.S School Churha Colliery**
C.G.B.S.E With 45.4% (2008)
- **H.S.C (10th), Govt.H.S School Churha Colliery**
C.G.B.S.E With 44.5% (2006)

TECHNICAL PROFICIENCY:

- Operation Systems : Dos, Windows XP, Windows 7
- Microsoft Office (word, excel, power point) .

PERSONAL ABILITY:

- Good Communication Skills
- Able to Work Independently And With The Team
- Hardworking, goal-oriented, Adaptive, Sincere and Supportive
- Fast learning capability

PERSONAL PROFILE:

Name : SANIYA NAHAK
Father's Name : SHRI BINAYAK NAHAK
Date of Birth : 01-12-1988
Nationality : Indian.
Marital Status : Unmarried.
Languages Known : English, Hindi and Oriya.
Hobbies & Interest : playing cricket, Watching Movies

I hereby declare that the above-mentioned information is true and correct and I bear the responsibility for the correctness of the above-mentioned particulars.

Place: CHURCHA

(SANIYA NAHAK)