

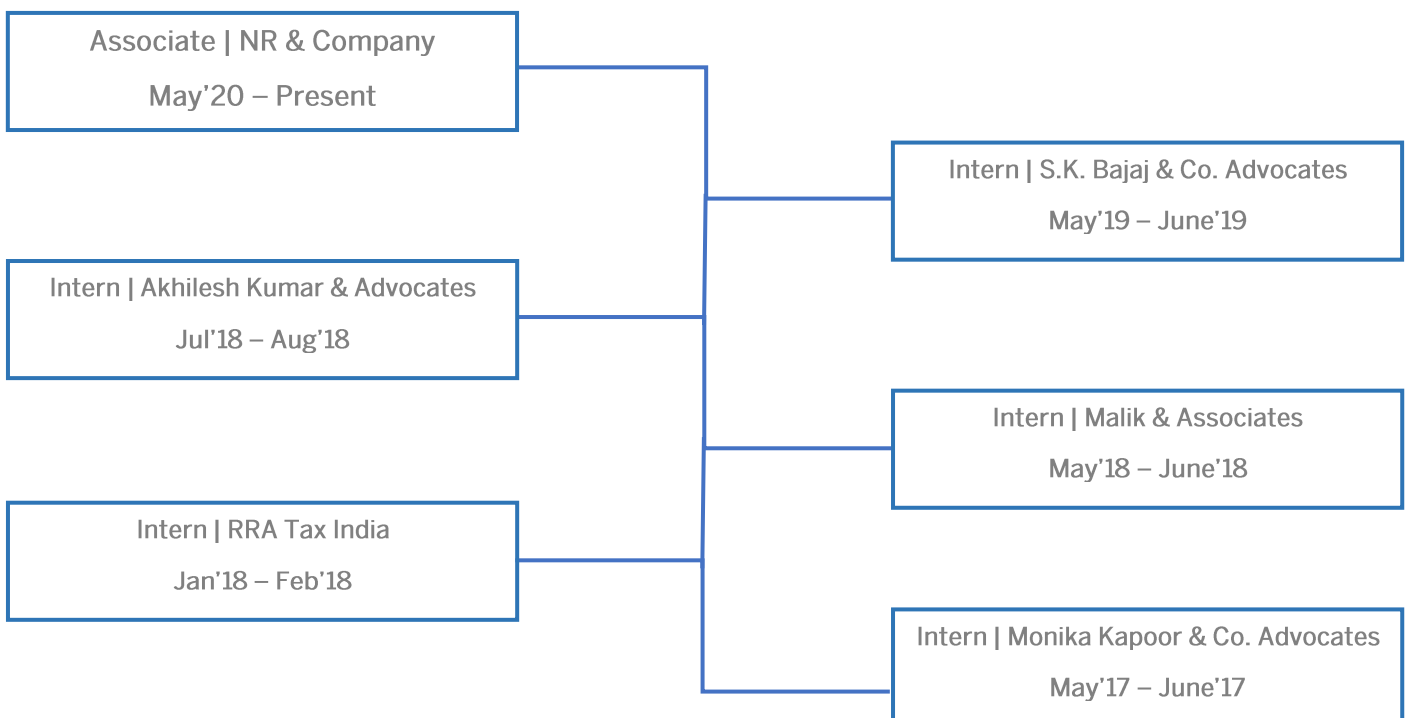
A Lawyer with great negotiating, communication, and analyzing skills and objective of seeking employment in a prestigious firm/organization.

Seeking opportunities in Taxation Law (Transfer Pricing, Direct Tax, Indirect Tax and International Taxation), Corporate Law, IPR, Contracts.

Core Competencies

- Extensive and in-depth knowledge of **revenue service guidelines** and **tax laws**.
- Familiar with **tax code** as well as changes in **tax laws**.
- Deep knowledge of **commodity, security** and **financial products**.
- Proficient with basic **financial reporting** procedures.
- Immense ability to perform **tax planning operations** and **legal negotiations**.
- Good **research** and **analytical skills**.
- **Attention to detail** with **multi-tasking skills**.
- Good knowledge of **risk management** with excellent **communication skills**.

Career Timeline



Proficiencies

- MDA Software (for Income Tax, TDS, TCS)
- Bookkeeping using Tally
- Preparation of Financial Statements
- Reconciliation of Accounts
- Drafting
- Taxation Litigation
- Return Filing – GST, TDS, TCS and Income Tax
- Audit Report Filing

Personal Skills

Communication Skills
Team Player and Individual Contributor
Positive Thinker
Good Time Management Skills
Attention to details
Eager to Learn
Enjoy working in multi-cultural environment

Organizational Experience

- **NR & Company, Ghaziabad**

Associate – Taxation Team

Significant Accomplishments/Learnings:

- Maintained updated Tax Records for internal audits
- Addressed complex Tax Issues by gathering the details from the clients and helping out them achieve complete satisfaction
- Experienced with various matters of Direct Taxation and witnessed proceedings at the Income Tax Appellate Tribunal, Delhi
- Exposure to drafting case law compilations, notices
- Interacted with the clients and witnessed multiple criminal proceedings at the City Court, Ghaziabad
- Experience in handling clients, gathering requisites and, thereby witnessed proceedings at Commissioner Income Tax, and at the Income Tax Appellate Tribunal, Delhi
- Good experience with bookkeeping using Tally Application
- Having great exposure in the field of Taxation Litigation
- Filing of Income Tax Returns using the Income Tax Portal and using MDA Software
- Audited, maintained the books of accounts and also reconciliation of the accounts
- Coordinated with the outside counsel for Tax related matters
- Ensured that all the tax operations are in compliance with the Government Laws
- Engaged in the tasks of handling evaluation, counselling and risk assessment on various complicated tax problems
- Also have exposure to return filing (GST, TDS, TCS, Income Tax); preparation of financial statements; appeal drafting; audit reporting etc.

Formal Education

- B.Com L.L.B. (H) from the School of Law, UPES (6.4/10 CGPA)
- Class XII from Silver Line School, Ghaziabad (85%)
- Class X from Mann Public School, Alipur, Delhi (8.2/10 CGPA)

Declaration

I hereby declare that the above-mentioned information is correct and true to the best of my knowledge.

Abhishek Sawhney