

## APPLICATION FOR THE POST OF CONSULTANT

1. Name: Prakash Chand Jain
2. Father's Name: Prem Chand Jain
3. Date of Birth / Age: 4<sup>th</sup> June 1961 / 60 years
4. Address for correspondence: Plot No. 125, 2<sup>nd</sup> Floor, Sector- 5 - Vaishali, Ghaziabad – 201010 (UP)
5. Mobile -9315774249; 9968030337
6. email: pcjainpcj@rediffmail.com

### **7. Qualifications**

**Educational:** B. Com (H) – Year 1980 from Delhi University;

M. Com Year 1989 from Kota Open University

**Professional:** ACMA (Member ship No. 15791) Year 1995;  
MBA (F) from Sikkim Manipal University Year 2011

### **8. Experience:**

#### **Summary**

A highly oriented and result driven finance manager who has over 40 years of invaluable experience in leading and developing successful finance team. Skilled in airport tariff fixation, financial management, accounting, taxation and auditing fields, finalizing contract agreements, Policy and SOP, Preparing Annual Budget, Annual Accounts, monitoring of revenue accounting and debtor's management, implementation of and monitoring of policy. Having the ability to handle complex assignments effectively & possessing the confidence to work as part of team or independently.

#### **Career**

**Airports Authority of India: September 1992 – June 2021**

**Position – Joint General Manager (Finance) , PAY SCALE : Rs.1,00,000 - 2,60,000**

#### **Key Responsibilities:**

- Scrutinizing the proposal for accord of Financial concurrence for issue of Administrative Approval and Expenditure sanction (AA&ES) by competent authority / AAI Board

*P. Jain*

- Scrutinized Projects cost for levy of Airport Development Fee in case of DIAL and MIAL , Monitoring of levy and collection of Airport Development Fee in case of DIAL and MIAL
- **Independent Incharge of Tariff Department in Airport Economics Regulatory Authority (AERA) from June 2016 to April 2017 – Handle all tariff fixation proposals and other related matter with MOCA.**
- Independent Incharge of Finance Department at Goa airport; Chandigarh airport and Lucknow airport – Handle all finance, Taxation and Auditing etc matters
- Successfully handle of Export of Aircrafts crises in respect of aircraft operated by Jet Airways group due to close of operation by Jet Airways, recovery of AAI's dues from IDERA holders as per AIC 12/2018 issued by DGCA
- Monitoring of Capital Budget, Construction and Development of Airport Projects
- Preparation reply to Parliament Question
- Preparation Capital Budget / Revenue Budget / Performance Budget of AAI
- Prepare Performance Budget submitted to MOCA
- Identifying areas for cost cutting and improvement
- Developing MIS tools / Systematic Improvements in the AAI Billing Module (AIMS System), SAP ERP
- Revenue Monitoring - Monitoring Debtors and realization, compliance of Credit Policy of AAI etc
- Preparation of Policy e.g. Credit Policy of AAI (Traffic) effective from 1.4.2019, Night Parking Policy and finalizing Agreements (Umbrella Agreement, IATA Agreement) and NASFT - SOP (Standard Operating Procedure) for Airlines and Airport Operator, SOP for cash and carry operation, Levy and collection of Development Fee (DF)

**National Book Trust, India (Ministry of Education), New Delhi**  
**From Feb 1991 to Sep 1992**

**Position - Accountant**

**Key Responsibilities:**

Computerisation of Accounts and Pay Roll, Processing payment to third party and staff, Finalisation of accounts, Dealing with Govt Auditors and Taxation matters. Incharge of Cash and Pre-check section

**Inland Waterways Authority of India, Noida (UP)**  
**from 1989 to Feb 1991**

**Position - Accounts Asstt.**

**Key Responsibilities:**

Finalisation of Accounts, Dealing with Govt Auditors and other misc works

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**Howe India Private Limited, New Delhi –  
From 1983 to 1988**

**Position - Assistant Accountant**

**Key Responsibilities:**

Processing payment to third party and staff, TDS and Employees Provident Fund Trust matters

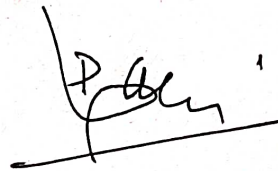
**Kesho Ram & Sons (India) Pvt. Limited, Delhi –  
From 1980 to 1983**

**Position - Accounts Assistant**

**Key Responsibilities:**

Processing payment to third party and staff, Finalisation of accounts, Sales Tax and TDS and compliances of EPFO

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