# Rameez Master

Valsad, GUJARAT, 396001, IN rameezmaster4\_mnd@indeedemail.com 9998719889

To work in a challenging and fast-paced environment, leveraging my current knowledge, with many learning opportunities to gain success in career and to work in good faith of the respective organization.

Willing to relocate: Anywhere

## Work Experience

### **Data Entry & Foreign Accounting**

AVIN SHAH & ASSOCIATES 2017 to 2018

Current Workplace.

AXIS BANK - Vapi, Gujarat 2016 to 2017

#### **Data Entry**

ELECTROSOFT PVT LTD - Vadodara, Gujarat 2012 to 2016

ICICI BANK - Valsad, Gujarat 2006 to 2009

### **Data Entry**

ELECTROSOFT PVT LTD - Vadodara, Gujarat 2005 to 2009

ICICI BANK - Vapi, Gujarat 2005 to 2006

### Education

#### **B.Com in External**

YBN University

Present

## **Education**

Sheth R J J High School Valsad - Valsad, Gujarat March 2002

# Skills / IT Skills

• TYPING (10+ years)

# Additional Information

### PERSONAL SKILLS:

- Efficient computer operating good.
- Speed in typing and numeric.
- Good Communication Skills.
- Ability to deal with staff diplomatically.
- Willingness to learn new things.