

# Ayushi Bansal

Project Manager

## Contact

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<https://zety.com/profile/c6c7-220201113227/378>

## Skills

Cost control

Excellent

Time management

Excellent

Effective communication

Excellent

Active listening

Excellent

Prioritization

Excellent

Academic Qualification

Excellent

Staff Management

Excellent

Focused Project Manager adept at planning, directing and maintaining continuous operations in various departments. Experienced in directing manufacturing employees and keeping efficient production in accordance with quality standards. Applying creative and analytical approach to operations for continuous process improvement. Skilled at identifying or anticipating problems and providing solutions. Excels through mentoring, training and empowering team to excel in performance.

## Work History

2020-01 -

Current

### Project Manager

*Techindustan, Mohali, Punjab*

- Responsible for planning, leading, organizing, and motivating project teams to achieve a high level of performance and quality in delivering projects that provide exceptional business value to users
- Experience of managing projects as a Project Manager from initiation phase all the way upto release phase using SDLC Must have experience with managing/leading all the Agile Sprint ceremonies (Sprint planning, Daily Standup, Sprint Demo, Sprint retrospectives, Backlog refinement)
- Client Engagement and stakeholder management Risk and Issue Management Strong communication and interpersonal skills Experience with user stories creation and prioritization Experience with Agile Estimation Techniques Handle complete projects independently
- Have the potential to shape an organization's trajectory, helping to reduce costs, maximize company efficiencies, and increase revenue
- Send daily or weekly reports to clients
- Ensure resource availability and allocation Ensure that all projects are delivered on-time, within scope and within budget Measure performance using appropriate project management tools and techniques Manage projects on tools like Skype, Trello, jira, Asana, slack, Basecamp
- Working on agile methodologies to quickly and effectively achieve their goals.

## Software Development Lifecycle

Excellent

## Team Bonding

Excellent

## Performance Evaluations

Excellent

## Project estimation and bidding

Excellent

## Project Management

Excellent

## Languages

English, Hindi, Punjabi

- Updated operational methods, oversaw accounting procedures, tracked information and compiled data to improve efficiency.
- Fostered relationships with vendors to promote positive working relationships.
- Developed and initiated projects, managed costs, and monitored performance.
- Reduced expenditures by effectively negotiating vendor and service contracts to drive savings.
- Modified and directed project plans to meet organizational needs.
- Provided management for internal personnel, contractors and vendors.
- Achieved project deadlines by coordinating with contractors to manage performance.

2018-08 -  
2020-12

### Project coordinator

*Tech Mahindra, AT&T, Chandigarh, Chandigarh*

- Coordinated presentations for customers and project members to detail project scope, progress and results.
- Tracked hours and expenses to keep project on task and within budgetary parameters.
- Supervised multiple projects from project start through delivery by prioritizing needs and delegating assignments.
- Checked compliance of company safety plan and delivered recommendations to address regulatory issues.
- Gathered requirements for ongoing projects and organized details for management use.
- Kept projects on schedule by managing deadlines and adjusting workflows.
- Developed executive presentations and reports to facilitate project evaluation and process improvement.
- Collaborated with project leaders to comply with accounting needs for project maintenance requirements.
- Formulated complete project plans and coordinated engineering, design and shop drawing efforts.

2017-08 -  
2018-07

## **Business Analyst**

*The Brihaspati Infotech, Mohali, Punjab*

- Analyzed key aspects of business to evaluate factors driving results and summarized into presentations.
- Built library of models and reusable knowledge-base assets to produce consistent and streamlined business intelligence results.
- Instituted contingency plans, ensuring business continuity through cross-training, documentation and data backups.
- Developed short-term goals and long-term strategic plans to improve risk control and mitigation.
- Promoted enterprise-level risk management practices and helped instill strong culture focused on protective policies and procedures.
- Led cross-functional teams to analyze and understand enterprise-wide operational impacts and opportunities of technology changes.
- Drafted quarterly and yearly reports on company financial metrics to assess successes and account for deficiencies.
- Applied honed problem-solving skills to analyze and resolve issues impacting business operations and goal achievement.
- Met with stakeholders to establish favorable business relationships and support mutually beneficial interests.
- Performed competitor bench-marking analysis to identify manufacturing savings opportunities and potential product enhancements.
- Conducted interviews with key business users to collect information on business processes and user requirements.
- Derived conceptual designs from business objectives to deliver software and applications according to specifications for usability, performance and functionality.
- Assessed impact of current business processes on users and stakeholders and evaluated potential areas for improvement.
- Evaluated trends to understand competitive environments and assess current strategies.

- Researched competitors to build report of rising trends in markets.
- Evaluated business requirements, leveraging information to forecast costs relating to hardware, software and consulting.

2016-05 -  
2017-07

## **Business Development executive**

*Imark infotech, Chandigarh, Chandigarh*

- Defined and integrated roles, responsibilities and processes for business team and data management organization.
- Identified and pursued valuable business opportunities to generate new company revenue and improve bottom line profit.
- Developed and executed strategic initiatives to implement key changes and improvements in business development and sales programs.
- Created vision and provided leadership for targeting larger prospects.
- Developed and implemented value-added strategies to increase profitability, expand market share and cement customer relationships.
- Led cross-functional teams to create impactful messaging, demand-generation programs and sales tools.
- Enhanced revenues in several programs by implementing creative sales training techniques for staff.
- Developed short-term and long-term sales objectives and strategic plans to meet market needs.

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## **Education**

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2012-07 -  
2016-04

### **Bachelor of Science: Computer Engineering**

*Baba Banda Singh Bahadur Engineering College - Punjab*  
GPA: 79.9 2016

2011-04 -  
2012-03

### **Secondary Education: Science Education**

*Pratap Public School - Karnal*

GPA: 82

2009-04 -  
2010-03

## **Primary Education: 10th Standard**

*Pratap Public School - Karnal*

GPA: 8.2