

RESUME

Name:

Manmeet Kaur

Manmeetkaur361@gmail.com

[7838743907](tel:7838743907)

Career Objective:

Assume area of responsibility and decision making in an organizational setup and integrate all knowledge skill and capability to fulfill them and to make a remarkable position in my career.

Specializations

Marketing and Human Resource

Educational Qualification

Course	Year of Passing	Name of Board/University/Institute	%age (till date)	Division
MBA (MARKETING & HR)	2013-15	TECNIA INSTITUTE OF ADVANCED STUDIES, GGSIPU	85	A
BBA (Computer aided management)	2010-13	DELHI INST OF RURAL DEVELOPMENT , GGSIPU	82	A
XIIth	2009	C.B.S.E	78	A
Xth	2007	C.B.S.E	68	A

Projects Undertaken:**1. Company Name:** MR CAR

Title: Retaining customer with organization and its marketing strategy.

Duration: 45 days

Project Field: Marketing

2. **Company Name:** Mahindra Holiday and India Resort ltd.

Title: Appraisal of employee engagement

Duration: 45 days

Project field: human resource

Work Experience

COMPANY	DESIGNATION	CTC	DURATION
Mr.Car	Marketing Intern	10,000	45 days
Club Mahindra	HR Intern	12,500	45 days
aReputation	Client Acquisition Executive	2.5 lacs	July 2015-present

Extra Curriculum Activities:

Participated in debate and dance competition at school and college level.

Special Achievements:

Organized and anchored event named “Managing Challenges of Management” at college level.

Skills:

Knowledge of basics of Computer ,Microsoft Word, Power point and Internet Research

Personal Profile:

Date of Birth : 04/09/1991
Father's Name : S. SUKHDEV SINGH
Present address : 3905/14 2ND FLOOR KANHAIYA NAGAR
Marital status : SINGLE
Sex : FEMALE
Nationality : INDIAN
Contact number : [7838743907](tel:7838743907)
E-mail : manmeetkaur361@gmail.com

Declaration:

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars and if given a chance I would leave no stone unturned complete the task assigned to me.

Name: Manmeet Kaur

Place:

Delhi