

CAREER OBJECTIVE

1. Derive motivation from my work and input my best to apply my skills & knowledge.
2. Ensure every professional activity as value addition for client, organization and myself.
3. Being a member of strong professional team committed to excellence and innovation.

PROFESSIONAL EXPERIENCE

MANV & Associates (Associate)

(March 2018 to current Date)

a) Registration of assessee under Goods and Service Tax.	DIRECT & INDIRECT TAXATION AND MCA
b) Filing GSTR-1, GSTR-3B and GSTR-9	
c) Filling TDS Returns	
d) Filling Correction to any Defaults to TDS Statements	
e) Preparation of forecasted financial statements.	
f) Accounting and book-keeping	
g) Assisted as Audit Assistant in Bank Audit.(Indian Overseas Bank)	
h) Filling income Tax Returns (Individual, Trust Company, Firm)	
i) Filling of Annual Returns of MCA.	
j) Applying for Letter of Undertaking for Export.	
k) Incorporated Companies.	

MANV & Associates (Article Assistant)

March 2015 to March 2018)

a) Registration under VAT.	TAXATION AND AUDITING
b) Drafting of replies against notices.	
c) Income Tax Rectifications u/s 154 for Cancellation of demand and applying for refund (manually as well as online)	
d) Bank Reconciliations	
e) Assisted as Audit Assistant in Statutory Audit under CAG (National Handloom)	
f) Company registration under ROC.	
g) Accounting and Book-keeping.	
h) Data entry in Tally.	
i) Calculation, finalization & filing of returns under various tax laws for corporate and non-corporate assesses.	
j) Filing and revising TDS Returns.	

PROFESSIONAL CREDENTIALS

Qualification	Year of Passing	Percentage	Institute/University
CA-FINAL II	May 2019	Result Awaited	Institute of Chartered Accountants of India
CA- FINAL I	Nov 2018	52	
CA-IPCC	Nov 2015	56	
CA-CPT	2013	51	

ACADEMIC CREDENTIALS

Qualification	Year of Passing	Percentage	Board/University
B.COM	2016	60	Delhi University
12 th	2013	86	CBSE (Rajasthan)
10 th	2011	82	CBSE (Rajastha)

IT AND OTHER SKILLS

- Good command over MS-Office Applications viz. Excel, Word and Power Point.
- Working experience of Tally and ERP.
- Completed 100 Hours ITT training provided by ICAI covering Basics of Computer, Microsoft Tools, Internet etc.
- Completed Orientation Programme conducted by ICAI.
- Pursued Management and Communication classes organized by ICAI.
- Confident in coordinating with government officials.

ACHIEVEMENTS

Secured exemptions 5 Times in CA-Course as follows:

- ❖ CA FINAL GROUP-I
 - Financial Reporting - 60
- ❖ CA IPCC GROUP-I
 - TAXATION - 60
 - COSTING & FM - 66
- ❖ CA IPCC GROUP-II
 - Auditing and Assurance - 60
 - Advanced Accounting - 63

- Secured distinction **(95%)** in **Accountancy** in Senior Secondary Examination.

PERSONAL DETAILS

- Father's Name - Mr. Ashok Goyal
- Mother's Name - Mrs. Babita Goyal
- Address - Near Girls Sr. Sec School, Behror Alwar Rajasthan- 301701
- Date of Birth - 13-07-1995
- Gender - Male
- Language Proficiency - English, Hindi
- Marital Status - Unmarried
- Mobility - Anywhere
- Nationality - Indian
- Strengths - Proficient, Industrious, Diligent
- Passport - Available

DECLARATION

I hereby certify that all the information provided here is correct to the best of my knowledge and belief and I promise to abide by all the norms laid down by your esteemed organization.

Sd/-
Aseem Goyal