

CURRICULUM VITAE

SHIKHA SEN

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CAREER OBJECTIVE: Seeking a challenging position to utilize my skills and abilities while being resourceful, innovative and flexible thereby contributing to the overall growth of the organization.

EDUCATION QUALIFICATION

Degrees/Certificates	Institute/Board	Year	C.G.P.A/Percentage
B.Tech CSE	Lovely Professional University,	2018	5.6
Diploma CSE	H.P Tech. Board	2013	65%
HSC	Oscar Public School, Delhi	2009	55%

TECHNICAL SKILLS:

DBMS: MYSQL, Oracle

Languages: C, C++, Basic Java & PHP

Tools:Xenu,Mantis

INTERNSHIP:

Organization: Ap tech Institute ,Chandigarh.

Description :Done training in C and C++..

PROJECTS UNDERTAKEN:

Project: Snafix

Objective: It's an android application that provide daily need utility services under a single platform. The application was built in Android Studio and backend consist of Mysql in which the database was created along with web interface in PHP.

Project: Job Portal

Objective: An Online based portal for different kinds of jobs. Companies can register and advertise available positions. Others who registered can see this post and send request. The whole system is developed in PHP and backend as Mysql.

WORKSHOPS / CERTIFICATIONS/ SEMINARS:

PHP Language Training from Shreyanshi Consultancy Pvt. Ltd at Lovely Professional University in 2015

EXPERIENCE & TRAININGS

45 days industrial training in **Software Quality Assurance (SQA) Manual Testing** Thinknext institute Mohali.

Got the practical experience on testing of web application, mobile application, e-commerce site and different testing type.

Work Experience:

Worked with Jowib Technologies LLP as an HR Executive. (December 2020 to July 2021).

Working with Web Utopian Technologies Pvt Ltd. As an HR Executive (August 2021 to present).

Roles and Responsibilities:

- Managing overall Recruitment process.
- Hiring IT profiles and retaining talent for the organisation at the right cost.
- Helping make the payroll of the company.
- Managing Joining and exit formalities.
- Working with departmental heads during appraisals.
- Managing employee engagement programs.
- Creating company policies based on best practices.

EXTRA CURRICULAR ACTIVITIES:

Participated in:

Youth Vibe, Lovely Professional University, 2015 .

Spectra, 2014 Modelling.

One India, Lovely Professional University, 2013.

Intra School Co-Curricular Activities, 2012.

Inter School Talent Hunt, 2009.

LANGUAGES KNOWN:

English and Hindi.

HOBBIES:

Cooking and Dancing.

PERSONAL DETAILS:

Mother's Name: Mrs. Lata Sen.

Father's Name: Mr. Kamal Sen.

Date of Birth: 05/04/1993

Gender: Female

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