

MONICKA SINHA
Ph: +91-8318752474
monickasinha250293@gmail.com
D.O.B- 25 Feb 1993

Career Objectives:

Seeking a career to utilize my knowledge, personal skills to gain comprehensive understanding in a reputed organization so as to take responsibility and contribute significantly.

Skills:

- Excellent presentation skill.
- Willingness to learn.
- Pioneer: Able to take initiative.
- Good written and oral communication skill.
- Team player.
- Ability to deal with people.

Educational Qualification:

MADAN MOHAN MALVIYA UNIVERSITY OF TECHNOLOGY, GORAKHPUR (2015- 2017)

Master in Business Administration

CGPA: 9.09 in first semester.

CGPA: 8.87 in second semester.

CGPA: 8.87 in third semester.

ST.JOSEPH COLLEGE FOR WOMEN, GORAKHPUR (2012-2015)

Bachelor in Science (Chemistry and Zoology)

Aggregate: 65.72%

LITTLE FLOWER SCHOOL, GORAKHPUR

2011

Intermediate

Aggregate: 65.66%

2009

High school

Aggregate: 76.42%

Technical Skills:

- Tally ERP 9
- Good in working on MS PowerPoint.
- Can work on excel and MS Word.

Summer Internship:

During MBA (2015-17):-

PROJECT NAME – 1) Human Resource Information System in “MODULE MANAGEMENT”

2) Human Resource in “EMPLOYEE ENGAGEMENT”.

ORGANISATION – HONDA CAR INDIA LIMITED, GREATER NOIDA

DURATION- 2 MONTHS

Project Description:

Project 1- HRIS in MODULE MANAGEMENT

I have prepared the module which was user oriented. It gives the step by step process of handling and maintaining the company portal. This module management also ensures the proper career planning of an employees and the company.

PROJECT 2- HR in EMPLOYEE ENGAGEMENT

Engagement of an employee's toward some extra activities other than day to day's work. Activities planned and implemented by me was “WORLD ENVIRONMENT DAY” and “INTERNATIONAL YOGA DAY” celebrations.

Achievements:

- Participated in UGC Sponsored National Seminar on **Smart India Vision : Innovations in Commerce and Management**, presented a paper entitled **“ANALYSIS- THE IMPACT OF REWARD SYSTEM ON EMPLOYEES PERFORMANCE IN NORTH EASTERN RAILWAY, GORAKHPUR.”**
- Given a seminar on the topic- **E-RECRUITMENT.**
- Attended workshops on **ROLE OF INFORMATION TECHNOLOGY IN BUSINESS STRATEGIES** and **EFFECTIVE MARKETING & MANAGERIAL SKILLS.**
- Participating in National Conference on **Role of Green Technology in Indian Environment.**
Topic of the research was **“THE ROLE OF GREEN BANKING IN INDIAN ENVIRONMENT”.**

- Volunteer of Training and Placement cell in MBA 1st year.
- Class Representative in MBA 1st and 2nd year.
- Participated in inter-college case study competition.
- Got 1st prize in extempore competition in high school.
- Got many awards in singing competitions at school level.
- House Vice captain in school.

Personal Details:

Monicka Sinha

Date of Birth- 25 Feb 1993

Languages known- English and Hindi

Address- House no. 2/29 Rail Vihar Phase-2, Chargawan, Gorakhpur (U.P)