

## KARAN RAWAT

- Krnrwt98@gmail.com
- 8010959933
- H.no.392, Khora Colony, Gautam Budh Nagar, Sector-62A,Noida

---

### Objective

Seeking a position of Account assistant in your organization to utilise and improvisation in my Knowledge And Bookkeeping, Analytical Skills For mutual Growth and Success.

---

### Experience

#### DD Agarwal And Company

5th Aug 2019 - 15th

July 2019

Working as a Assistant under CA Firm ,In brief My Job is to do all the journal entries related to a party , After that make an excel for Gst along with Tds payment as well as contact to clients for any issue related to books.

---

### Education

2016

#### Vanasthali Public School

Commerce  
6.9 CGPA

#### School Of Open Learning

B.com (3<sup>rd</sup> result  
awaiting)

---

### Skills

MS-Excel

MS-Word

Tally ERP9

Computax

---

### Personal Profile

Date of Birth : 09-05-1998

Nationality : Indian Known

Languages : English, Hindi