

## OBJECTIVE

Adaptable, inquisitive, and energetic professional with experience in project Management, business development, and contract oversight. Successful track record of tackling new challenges in new environment. Ability to take on individual initiatives while also working in team settings. Not afraid to think outside – the – box and explore new opportunities.

## PROFESSIONAL SUMMARY

### **BEST PRIVATE LIMITED.**

#### **Manager. (2018 May - present)**

- Executed administrative functions for a solar based startup.
- Knowledge in preparation of tenders & procedures/bidding and submission of tenders.
- Hired, motivated and evaluated staff of up to 10 in office, sales and commissioning of solar powered systems.
- Project management – oversee end to end process of design, procurement, installation, erection and commission of solar systems.
- Business development: identify and work with new business areas to assign responsibilities and pinpoint process improvement areas.
- Cross functional coordination -work across internal departments to contracts comply with all business requirements.
- Prioritization and multi-tasking.
- Manage multiple, concurrent processes and where necessary, strategically prioritize to ensure all deadlines are met.

### **DUNCAN ACADEMY**

#### **PGT Computer science & MATHS (2014 Feb -2018 Feb)**

- Involved in developing school website and school software.
- Worked as Assistant superintend in conducting CBSE board Exams and Managed all administrative functions during the examination.
- Developed online tests for assessing student's performance in various subjects.
- Managed and Implemented N-computing systems LAN and associated applications.
- Developed Implemented, maintained standards and guidelines for personal computer hardware and software.
- Managed software and hardware acquisitions.
- Planned and Implemented computer training sessions for school children and staff

### **SAHITI SYSTEMS PRIVATE LIMITED. (2012 oct - 2013 December)**

- Worked as junior software engineer in Sahiti Systems pvt. ltd HYDERABAD.

## SKILLS:

Programming languages	: java, c# .NET, ASP.NET, Python
Database	: SQL, DIJANGO
Web technologies	: HTML, CSS, JavaScript
Packages	: MS OFFICE, AUTO CAD.

## ACTIVITIES:

- School pupil leader in class 9 and 10.
- Represented “The Hindu” News paper conducted young world competition at Southern region.
- Secretary : In students enrichment groups 2008-2012
- Class coordinator : academic affairs
- District committee vizag: students representative 2010-2012
- Director: leadership camps
- Music: Actively lead singing at grade School.
- Conducted after schools for poor and marginalized students in slums.
- Active participant in reviving hostels for socially marginalized students by coordinating with deputy Director.

## ACADEMIC DETAILS

Bachelor of Technology | JNTU : 2008 – 2012 Secured 64% in [Computer Science and Engineering](#).  
Intermediate | [Sai Chaitanya Junior College](#) 2006 – 2008 Secured 80%, In Stream [Maths, Physics, Chemistry](#).  
SSC | [Sri Saraswathi Vidya Nikethan](#) 2008 Secured 80% in Senior Secondary.

## PERSONAL DETAILS

Name : RATNAPRAKASH. NARABANDA  
Date of Birth : 11-07-1991  
Hobbies : Reading Books and Cooking  
Nationality : Indian  
Marital Status : Unmarried  
Languages Known : **English** (R,W,S)  
**Telugu** (R,W,S)  
**Tamil** (R,S)  
**Hindi** (R,S)  
Present Address : House No: 55, ANNAMAYA ENCLAVE, R.C Puram,  
BHEL, HYDERABAD, Telangana - 502032.  
Permanent Address : D. No 5-20-12, IthaNagar,  
Tenali, Guntur (Dist.), Andhra Pradesh, Pin - 522201.

## DECLARATION

I do hereby declare that the above said details are true to the best of my knowledge and belief.

**Date:** 30/05/2020  
**Place:** Hyderabad

**(RATNAPRAKASH. N)**