

Name of the Applicant -	
General Information	
Post applied for	DISTRICT ROLLOUT MANAGER
Location applied for	NAILA JANJIR
Name of the Applicant	BEENA SAO
Father's Name	NANDLAL SAO
Mobile No.	7869991433
Email ID	beena.sao@gmail.com
Current Location	JANJIR
Qualification (Graduation)	BE(CIVIL)
Post-Graduation	
Total Experience (Years + Months)	5
Relevant Experience (Y+M)	2.5
Currently Working / Not Working	NOT WORKING
Notice Period	15
Date of Birth (DD/MM/YYYY)	01/01/1993
Gender	FEMAIL
Marital Status	SINGAL
Nationality	INDIAN

Educational Qualification (Complete Details of the Institute/ Board / Year of Passing)	
Post-Graduation	
Graduation	CSVТУ/ BHILAI/2014-2015
Higher Secondary	AISSCE /RAIPUR/2010
Intermediate	AISSE /DAMOH /2008
Extra Qualification	PGDCA COMPLEC/CVRU/ 2020-2021
Diploma (If Any)	

Project Specific Requirements	
Geography Knowledge of the District	YES
Knowledge of Local Language	YES
Experience of Web/Application Development	YES
Proficient in Communication	YES
Own Conveyance (2 Wheeler)	YES(SCOOTY)
Ready to Travel Frequently	YES BY SCOOTY

Technical Proficiencies you have - Experience in installation of hardware, peripherals, diagnose and troubleshooting of Hardware & software, Preparation of Daily Status Reports (MIS), resolution of operational issues, Training and hand holding experience (Please specify your experience with details for each Skills)

Hardware & Peripheral Installation	MONITOR,PRINTER KEYBOARD,CPU,MOTHER BOARD,VIDEO CARD,AND MANY OTHER,INPUT OUTPUT DEVICES (2 YEARS)
Hardware & Software Troubleshooting	LAN CABLING ,NETWORKING,PRINTER (2 YEARS)
Status Reports (MIS)	STOCKING INVENTORY,EMPLOY INFORMATION COLLECTION,EFFECTIVE TOOLS,MACHINE UTILISATION REPORT, COST REPORT ACTUAL PROFIT REPORT. (2 YEARS)
Resolution of Operational Issues	ALL TYPE OF COMPUTER AND HARDWARE ISSUE (2 YEARS)
Training and Hand Holding	SCHOLARSHIP PORTAL,E LEARNING SOFTWARE (2 YEARS)

Employment Details	
Employer with Name and Tenure	BALAJAYANTI SCHOOL BALODA JANJGIR CHAMPA
Designation	COMPUTER TEACHER
Technology / Framework	HTML
Roles and Responsibilities in the Job	TEACHING COMPUTER SUBJECT

Previous Employment Details	
Previous Employer with Name and Tenure	TECHELITE INSTITUTE RAIPUR
Designation	DATA MANAGER
Technology / Framework	HTML
Roles and Responsibilities in the Job	OFFICE DATA MANGMENT, PAY SLIP ,OFFICE SOFTWARE INSTALLATION

Strengths	HARD WORK,I AM PROBLEM SOLVING PERSON AND SERIOUS ABOUT WORK.
Weaknesses	WHEN SOMEONE ASKS TO HELP I CAN NOT SAY NO.
Hobbies	DRAWING , TRAVLING,

Any other Details

Software Known:

- Autocad
- 3D Civil
- Revit Architecture
- Staad pro
- C, C++
- Vocational Training of 30 days in construction management under Mahanadi River Project Phase 2(May, 2012)
- Vocational Training of 30days in construction management of Anicut Design(June, 2013)
- Minor Project in Ground Improvement
- Major Project in Pavement Design Using Plastic Waste(March,2014)

Name of the Applicant –BEENA SAO

**Full Address (with PIN-Code):-JANJGIR NAILA
JAWAHAR NAGAR BARCHAPARA PIN-495668**

Professiona



I Passport type Photograph