**User Manual** 

NextGen eHospital

**Onboarding Module** 

## DOCUMENT RELEASE NOTE:

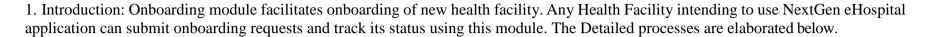
# Onboarding Module

Version	1.0					
Date of Release	01 October, 2021					
Department	eHospital and ORS Division, NIC					

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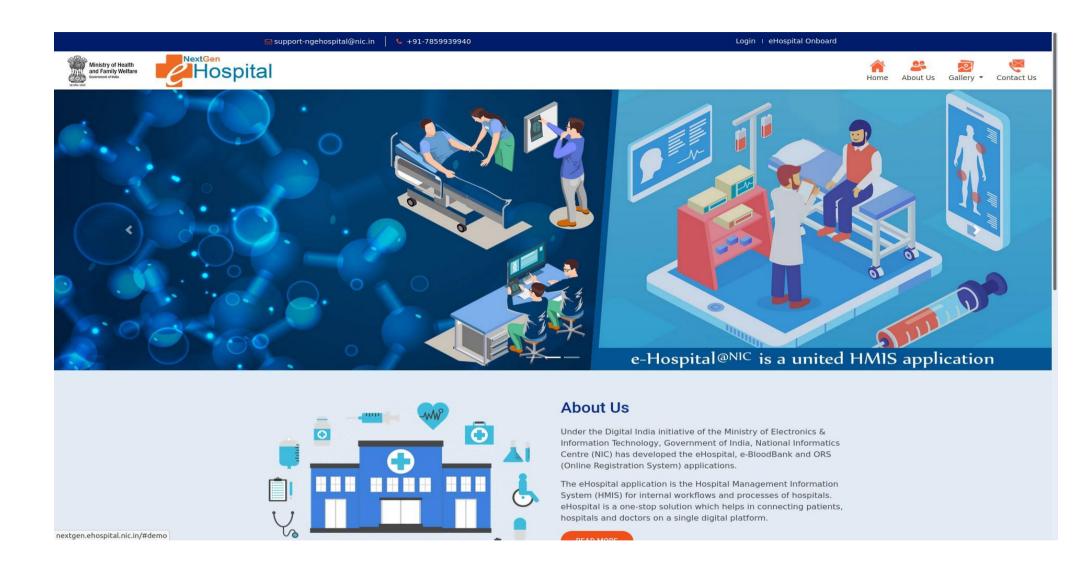
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## **Onboarding Module**

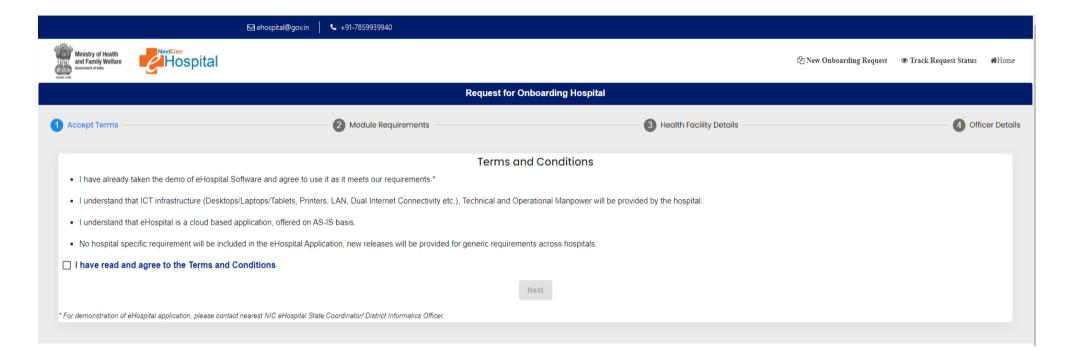


2.	Open tl	ne homepage.	The N	[extGen	eHospital	URL is	: <u>htt</u>	ps://next	<u>gen.ehos</u>	<u>pital.nic.in</u> .

Following screen will appear:

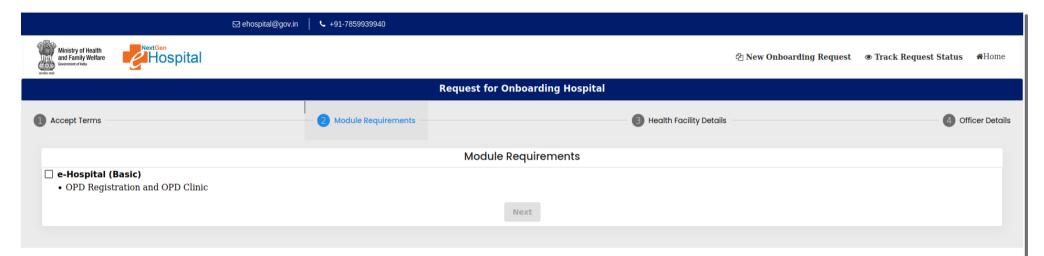


3. For hospital onboarding click on **eHospital Onboard** Link. New onboarding request Page will appear.

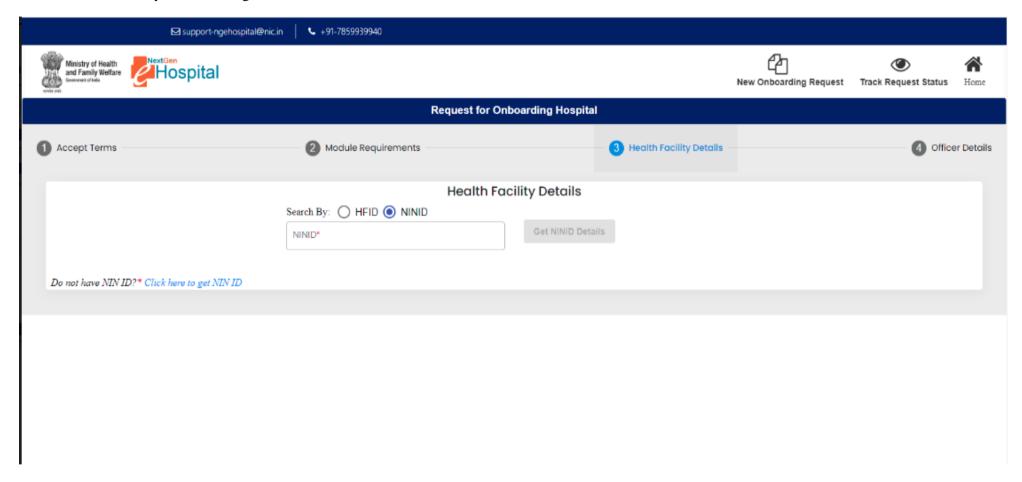


4. Read and Accept Terms and Conditions.

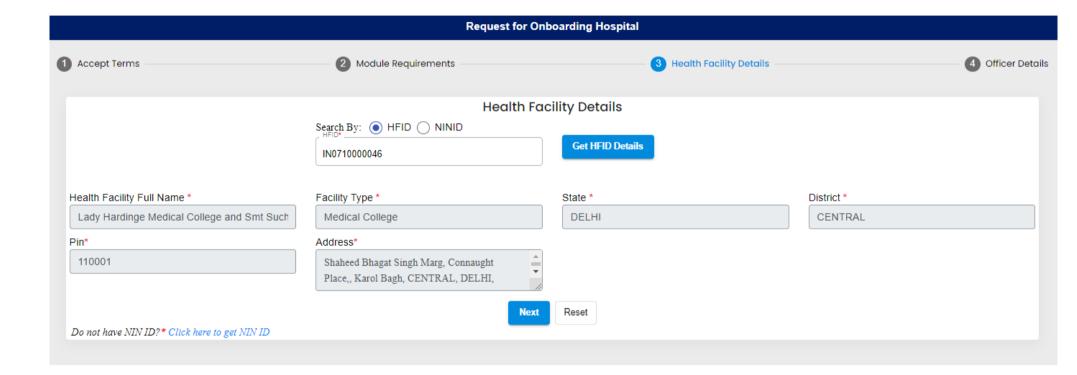
#### 5. Select required Modules



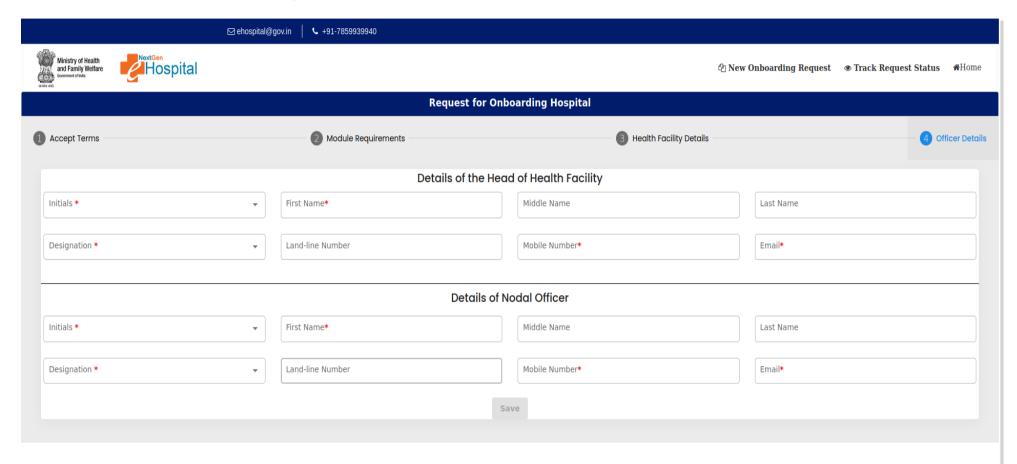
6. Fill Health Facility Details using HFID or NINID.



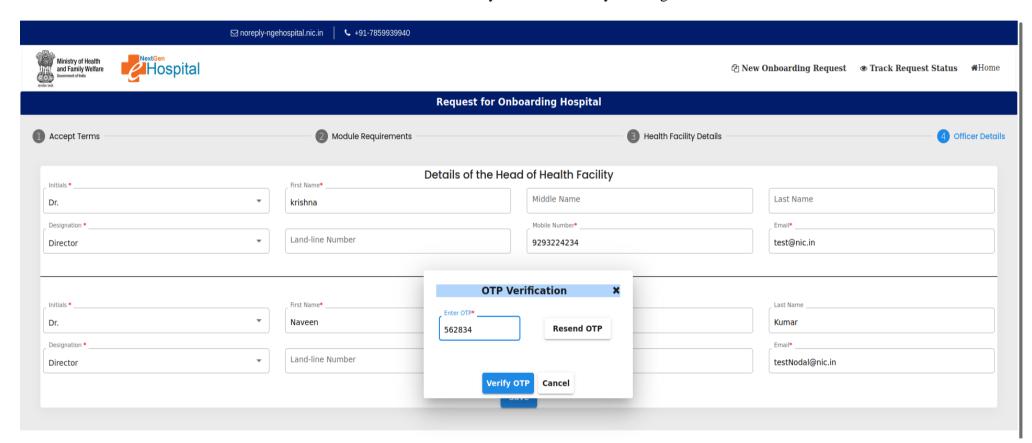
7. Health Facility Details will be auto populated using HFID / NINID as follows:



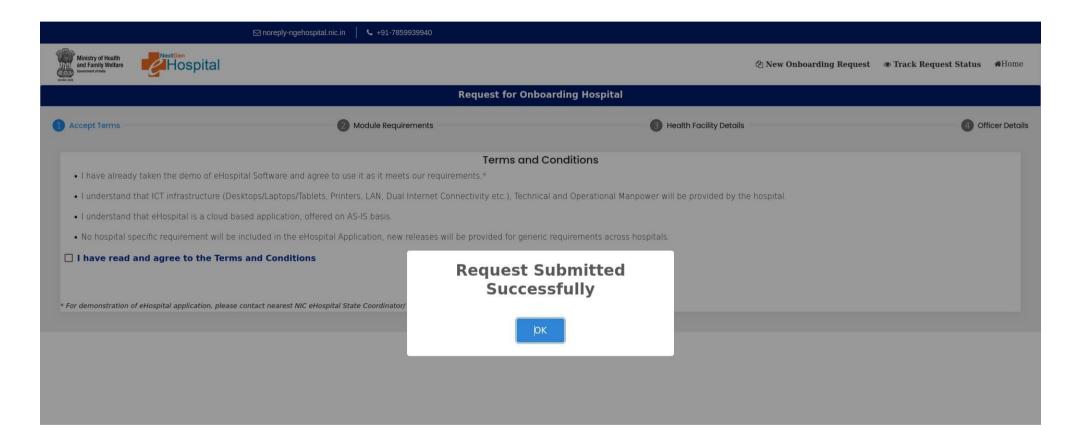
8. Fill details of the Head of Health Facility and nodal officer



9. An OTP will be sent on nodal officers mobile number and email. Verify contact details by entering OTP.



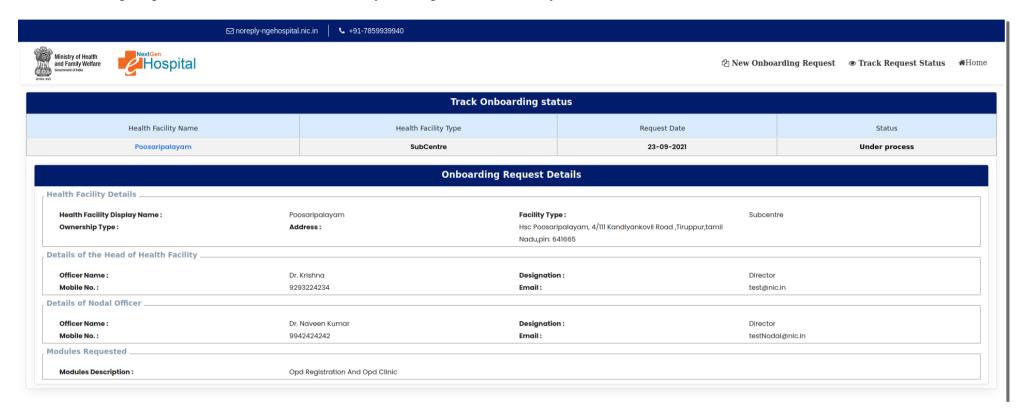
10. On successful submission of request, success message will be displayed.



- 11. The request will be approved by NextGen eHospital Admin.
- 12. Request status can be tracked by clicking on Track Request Status Link. After verifying otp sent on mobile number provided by nodal officer during form submission, following screen will appear displaying request status.



13. Onboarding Request Form details can be viewed by clicking on Health Facility name.



14. If a query has been raised by NextGen eHospital Administrator, Status will be displayed as Queried as shown below:



15. Query Raised can be viewed by clicking on Query link. View and respond to query.

