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## PREETI NANDA

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LL.M LL.B, B.Sc (UNIVERSITY OF DELHI)

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### SUMMARY

Successful as a legal consultant, Contract specialist and a practitioner in High Court of Delhi and in various district courts of Delhi with expertise in diverse areas of law like Contract, Family, Property, labour and Insurance Law. Skilled in drafting, document reviewing, managing contracts and doing extensive research work. Dynamic and hardworking and determined to deliver good results in any organization. Experience of 5+ years.

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### EXPERIENCE OF 5+ YEARS

July, 2020- Present

#### **ASSOCIATE-INDIRECT TAX**

##### BHASIN SETHI AND ASSOCIATES

- Compliance, Consultation, Advisory to Corporate houses like Havells India Ltd, Vijohn.
- Litigation in GST, Customs, Central Excise, FEMA, Service Tax matters.
- Drafting of replies to SCN's , Appeals

March, 2020 –

April, 2020

#### **SENIOR ASSOCIATE**

##### NOVUS PROFESSIONAL SERVICES PVT. LTD.

- E-discovery, Document reviewing, Pre-trial investigation

Nov. 2017

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Mar.2020

#### **ASSOCIATE ADVOCATE**

##### ARUNIMA DWIVEDI AND ASSOCIATES

- Represented NCTE (National council for teacher education)in High court of Delhi and drafted petitions and counter replies.

- Appearing for the panel of SDMC in High court of Delhi and also represented Disqualified directors in matters pertaining to disqualification of directors and striking off of their companies.
- Appeared in CAT for NCTE matters and handled MACT matters as well in High Court of Delhi.
- Handled contracts and managed various projects which includes drafting, vetting, reviewing, negotiation.

August  
2016-  
Oct  
2017

## **LEGAL CONSULTANT**

### SELF EMPLOYED

- Handled family law matters, NI matters in Tis Hazari district court, provide consultation in divorce and family matters, NI matters, property matters.

July,2015-  
July,2016

## **ASSOCIATE ADVOCATE**

### RAMA AHLUWALIA AND ASSOCIATES

- Appearing in Courts and Tribunals (AAIFR and BIFR and CST) for the Government of Maharashtra and many other important clients/matters. Understanding the SICA Act, SARFESI Act and other Securitization and Banking Acts.
- Pleading in various cases in AAIFR, BIFR and Appellate Tribunal for Central sales Tax (CST).

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## **QUALIFICATIONS**

Aug.  
2016 –  
Aug.  
2018

LL.M (MASTERS OF LAW)  
Kurukshetra University

July 2012  
– July 2015

LL.B University of Delhi

July 2008 –  
July 2011

B.Sc (Gen) (Bachelors of Science)  
University of Delhi

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## SKILLS

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- Polished presentation and interpersonal skills
- Team oriented and results driven.
- Hard working and articulate.
- Determined and task oriented approach to work.

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## ACHIEVEMENTS AND CERTIFICATES

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Year 2020-2021 **POST GRADUATE DIPLOMA**

(Pursuing) PG Diploma in Corporate Law and Management from  
Indian Law Institute. (Online program for working  
professionals)

Year 2017

**PAPER PRESENTATION ON LAW IN CYBER SPACE**

GD Goenka University

E-commerce/Online Contract Formation and meeting the  
uncertainties

Year 2012–

Year 2013

**VOLUNTEERED AS A PARA LEGAL**

Delhi State Legal Service Authority

- Visit to Tihar jail for five continuous days and personally interviewed the prisoners (both under trial and convicted).
- Visit to IBHAS, mental asylum
- Visit to child care centres (Orphanages) and Old age homes and served them for two days and gathered information regarding their care by the concerned organization, made reports on the same.

Year 2011–

Year 2012

**SPANISH CERTIFICATE COURSE**

University of Delhi