

CURRICULUM VITAE

PRADEEP KUMAR

Mobile No. - 9718820520

RZ-138A Roshan Garden

Najafgarh, New Delhi-110043

Email ID: pr_rohilla@yahoo.com

OBJECTIVE:-

To be an asset for organization by delivering the Best.

JOB PROFILE:-

Computer Operating
Data Entry / Online Search, Data Sourcing, Data Maintained & Updating M.I.S

COMPUTER KNOWLEDGE:-

❖ Computer Application : MS Word, MS Excel, MS Power Point

WORKING EXPERIENCE:-

1. Worked as a **System Admin** in **Akiko Sherman InfoTech** since 8 January 2019 to 30 June 2019.
2. Worked as an **Operational Manager** in **R V Solutions Pvt. Ltd.** Since January 1st, 2018 to 07 January 2019.
3. Seven year Experience as an **Operational Manager cum State Coordinator** in **Central Adoption Resource Authority (CARA)**, since 27th September 2010 to June 2017
4. One and half year Experience as a **Data Entry Operator** in **Binary Semantics Limited** since March 05, 2009 to January, 2010

ACADEMIC QUALIFICATION:-

- ❖ B.A (Passed) from Delhi University
- ❖ 12th passed from C.B.S.E. Board

PERSONAL DETAILS:-

Father Name	:	Sh. Dharampal Rohilla
Date Of birth	:	24 th November 1983
Marital Status	:	Married
Nationality	:	Indian

LANGUAGE KNOWN:-

Hindi

English

HOBBIES:-

Reading Books

Watching Movie & Cricket

PRADEEP KUMAR

Date.....