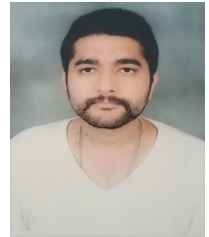


CURRICULUM VITAE



Name: Jayant Khanna

e-mail: jayant.khanna95@nic.in,
jayantkhanna95@gmail.com

Present Address:

Nirmal Niwas Near old P.O, Sanjauli Shimla 171006,

Mob :+91-7018148853, 9816517155.

OBJECTIVE:

I am seeking position in a prominent and rapidly expanding company which gives me an opportunity to grow with it. Seeking a responsible career in an organization where I can utilize my skills, knowledge to work at my level best.

Interested for the post of:

E-Governance Consultant, IT Manager/Trainer.

Total Working Experience: 7 Years 7 Months:

Experience (After MCA : 4 Years 3 Months)

Experience (With Graduation BCA : 3 Years 4 Months)

Experience as MCA Trainee: 8 Months (not included in total exp.)

EXPERIENCE/TRAINING AND INTERSET

IT Consultant State

Directorate of Panchayati Raj HP - Shimla, Himachal Pradesh- March 2018 to Present (1 Year)

Job Profile:

- Monitoring of e-Governance application of PRI Panchayati Raj Institution Application by MoPR center and state developed application e-pariwar.
- Providing Training to overall Secretaries/other officials of HP Panchayati Raj Department on E-PRI application & State application & on computer literacy at PRTI & HIPA.
- MIS reporting at state level (google sheet, onedrive etc.) and other technical issue (Hardware & software)

Programmer/ Project Associate

Department of Information Technology - Shimla, Himachal Pradesh-November 2016 to March 2018(1 Year 4 Months)

Job Profile:

- Monitoring of MIS report of Aadhaar enrollment center with in a state of HP more than 35 aadhaar operators, day wise aadhaar generation (reports on drive mode etc google, onedrive etc),
- e-Governance to several IT Department developed Application like Identifying schemes of various Govt. Dept for state DBT(Direct Benefit Transfer) portal.
- Preparation of Advance Concept Note, Documentation, MIS Reporting.
- Provided Training to overall Secretaries of HP Panchayati Raj Department on e-pariwar at PRTI & HIPA.

Technical Assistant

HTP Computer - Shimla, Himachal Pradesh-December 2015 to October 2016 (11 Months)

- Technical Support, Software and Hardware troubleshooting.

Programmer/ Project Associate

Department Directorate of Panchayati Raj HP - Shimla, Himachal Pradesh-November 2014 to November 2015 (1 Year)

Job Profile:

- Monitoring cum reporting of Panchayati Raj e-Governance application,MIS reporting (MS office,Excel, PPTs,).
- Website Designing and Maintenance of (hppanchayat.nic.in)
- Technical Support (LAN Networking) and System Maintenance (Hardware and Software)

Technical Support /System Maintainer

Srithai India Tupperware - Gurgaon, Haryana-September 2009 to January 2011 (1 Year 4 Months)

Job Profile:

- Technical support, MIS operation ,Software and Hardware troubleshooting etc.

Computer Trainer/System Maintainer**Aptech Computer Center - Shimla, Himachal Pradesh-September 2007 to August 2009 (2 Years)**

Job Profile:

- Computer Trainer and lab maintainer, Software and Hardware troubleshooting.

EDUCATIONAL/ PROFESSIONAL QUALIFICATION:

Academic Qualification	Board/ University	Year of Passing	Division
Post Graduation MCA	BUEST Baddi University	2014	CGPA 7.53 (71.53%)
Graduation BCA	ICFAI UNIVERSITY	2011	Second
12 th	CBSE	2008	Second
10 th	H.P BOARD	2005	Second

Currently Pursuing ITIL. (Information Technology Information Library)

CERTIFICATION OF COMPUTER/TECHNICAL SKILLS:**CERTIFICATION OF COMPUTER/TECHNICAL SKILLS:**

- Applications: MS-Office: 2007/2010/2013 & latest (MS Operation MS Excel, MS-PPT)
- Programming Language: .Net with c#
- Database: SQL Server(intermediate)
- Web Technologies: HTML, bootstrap, javascript, CSS, .Net.
- Certification of Mobile repairing, up to chip level From IIMT (Indian Institute of Mobile Technologies)
- (Mobile Hardware & Software up to Laptop chip level set up)

EXTRA CURRICULUM ACTIVITIES :

- Participated in National Conference on Emerging Trends in Communication, Control and computation (ET3'12).(Book Editor).
- Paper Published On topic Digital Signature as a Co-Author in National Conference on Emerging Trends in Communication, Control and computation (ET3'12).
- Five Time Participation in Blood Donation Camp (Twice in Rotary & Blood Bank Society Chandigarh, Once Kamla Nehru State Hospital Blood Bank Himachal).

STRENGTH:

- Flexible, Honest, Team Player and Sincere Professional Attitude.
- Willingness to learn new technologies and explore them with new ideas.
- Dedication towards goal, Ability to work under pressure with positive result.
- Good Interpersonal skill and communication skills, Comprehensive problem solving abilities.

HOBBIES:

Reading about New Gadgets (Phone, Laptops, Tablets, Cameras),Photography,Cooking,Group Tracking.

PERSONAL DETAILS :

Date of Birth	05-09-1987
Father's Name	Late Sh. S. L. KHANNA
Sex	MALE
Marital Status	UNMARRIED
Nationality	INDIAN
Language Known	ENGLISH, HINDI

Place:

Jayant Khanna

Date: