

K. Rao

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Understanding and learning emerging technologies to provide business enabling solutions with the best possible quality, within the timelines and optimal cost. Work to the best of my ability with the corporate, where I can effectively contribute my skills & enhance the horizon of my technical knowledge.

Willing to relocate to: Noida, Uttar Pradesh

Work Experience

Supervisor

Advance decorative and laminates pvt. Ltd
April 2016 to Present

- 1. 1 year experience in BPO
- ❖ 2 year experience in Office Assistant.
- ❖ 1 year experience in Marketing FMCG.
- ❖ 2 year experience in Garment House as a SOP/RQS Executive.
- ❖ Presently Working in Advance Decorative and Laminates Pvt. Ltd. as a Supervisor

Applications known

- ❖ Basic Knowledge of Computer
- ❖ Conversant with Internet.

Education

M.B.A.

PTU
2012

B.Com

C.C.S University Meerut - Meerut, Uttar Pradesh
2007

U.P. Board
2004

Skills / IT Skills

FAST LEARNER (Less than 1 year)

Additional Information

Skills

- ❖ Positive attitude.
- ❖ Good communication skill.
- ❖ Fast learner.
- ❖ Adaptable as per working environment.

Strengths

- ❖ Hard Worker, Punctual, Good Behaviour.
- ❖ Leadership and team work.
- ❖ Good at troubleshooting.
- ❖ Ability to work underpressure of deadlines.
- ❖ Willingness to learn.

My Ideology

"The success and failure of an organization depends on people, on human beings, on their talent, on their initiative, on their ability to lead and on coordination with other, to work as a team."

Declaration

I here by declare that above information's are true to the best of my knowledge and belief.

Place:

Date: K. Keshav Rao