

TRIPTI LATA

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JOB OBJECTIVE

Willing to work in a challenging position with a growing Organization where I can utilize my technical and interpersonal skills to serve the organization and enhanced the same.

SUMMARY OF SKILLS

- Composed innovative and creative.
- Store house of fresh ideas and a keen learner who believes in team work and co-operation in an organisation.

EDUCATIONAL UAIFICATION

- A Second Division with 56.70% Master of Computer Application (MCA) in year 2017 from Nalanda Open University, Patna.
- A First Division in Bachelor of Science Information Technology (B.Sc.IT) in year 2013 from College of Commerce (MU) Patna.
- Bihar School Examination Board (B.S.E.B) class XII in year 2009 with Second Division (55%) Science Stream.

ADDITIONAL QUALIFICATIONS

- DCA (Diploma in Computer application) Course for Six Months.
- DTP (Desk-Top Publication) Course for Six Months.

COMPUTER SKILLS

- Platforms on which worked: HTML/CSS/Java Script.
- Designed an application on Department Management System (Free paper work) on DBMS with Java Script Framework.

RELEVNT SKILLS

- HTML EDITING Tools: Microsoft Front Page.
- Graphics Tools: Flash, Adobe Photoshop, Adobe PageMaker.
- Office Package: Microsoft Word, Microsoft Excel, Microsoft Access, Microsoft PowerPoint.
- Languages known: HTML, XHTML, JAVA SCRIPT.

RECOGNITATIONS

- Was a creative head of the film fare Workshop in College and won many appreciation awards.
- Won several prizes in regional level in college like NSS.
- Headed the fine Cultural Programme of our college.

PERSONAL DETAILS

- NAME : Mrs. Tripti Lata
- W/O : Mr. Sandip Singh
- FATHERS NAME: Mr. Niwas Sharma
- MOTHERS NAME: Mrs. Mintu Devi
- Date of Birth: 08th November 1991
- Languages Known: Hindi, English
- Address : Indirapuram Ghaziabad