

Name : PRANGYAMAYEE SATAPATHY
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Objective

Desire an HR coordinator position to put my knowledge of negotiation, HR policy-making, and conflict resolution end-to-end recruitment and sourcing, performance management and employee engagement framework, along with interpersonal skills and an ability to work across multiple stakeholders to further the growth of the company.

Profile Summary

- A customer oriented, multitasking fresher with an MCA degree.
- Expert in understanding the business requirement.
- Excellent in identifying the need of organization.
- Excellent in understanding and analyzing human behavior.
- Proficient in coordinating with the people.

Personal Qualities

- Strong motivational and leadership skills.
- Exceptional presentation and interpersonal skills.
- Unmatchable communication skills in writing and verbal both.

Personal Qualities

- Strong motivational and leadership skills.
- Exceptional presentation and interpersonal skills.

- Unmatchable communication skills in writing and verbal both.
- Ability to work in a team as well as an individual.

Academia

- MCA from BPUT University with 75%.
- BBA from Berhampur University with 70%
- Intermediate from VD College with 67%
- HSC from Saraswati Sishu Vidya Mandir.

Project

Name: Recruitment and Placement

Description: In this project I have to understand the recruitment process and how the job is delegating the able person.

Computer Knowledge

- Proficient in basic use of MS office.
- Operating system Windows 98, Windows XP.
- ceive many awards in college level.
- SQL and HTML CSS basics

Extra Curricular Activities

- Working as part time Business development associate.
- Actively participate in inter college functions

Personal Details

Date of Birth: 1507/1996

Languages Known: Hindi, English, Odia, Telugu

Address: Bhubaneswar

(Prangyamayee Satapathy)

