

Anjali Singhal

21, Female (CA | B. Com)

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OBJECTIVE

Emerging finance professional ready to lay career foundation with expanding operation enthusiastic and eager to contribute to team success through hard work, attention to detail and excellent organizational skills. Motivated to learn, grow and excel in the Industry. Systematic and well organized with strong attention to detail, mathematical acumen and GAAP knowledge.



EDUCATION

Professional Qualifications	Course	Year of Passing	Grade	Remarks
	CA Final	2021	57.5%	Passed in First Attempt with exemption in FR, RM, IDT
	CA Intermediate	2018	56.12%	Passed in First Attempt with Exemption in Accounts, Law,
	CA CPT	2017	75%	Passed with Distinction in First Attempt

Academics Qualifications	Course	Year of Passing	Grade	Board/University
	B. Com	2020	77%	BES College, Bangalore University
	XII	2017	94%	Arya Sr Sec School, CBSE Board
	X	2015	94%	Shiv Sr Sec School, Haryana State Board



WORK HISTORY

Intern/Articled Assistant | Ashok Manoj & Co., Bangalore From 25th Oct 2018 till date

- Worked as a team member for the engagement of Statutory Audit, Limited Reviews of the listed companies and private and public companies from diverse sectors.
- Performed detailed Clause wise audit to check for CARO 2020 non-compliance
- Checking Statutory Compliances - GST, Income Tax, Companies Act, PF, ESI, Gratuity Act, etc.
- Performed Risk Assessment and Control Analysis and suggested improvement in the Internal controls of the business.
- Engaged in the assignments of Consolidation of Financial Statements under AS and Ind-AS
- Handled various other audit assignments such as Internal Audit, Tax Audit, GST Audit, Bank Concurrent Audit, Taxation matters, Company law matters independently.

- Prepared and filed Income Tax Returns for various corporate and non-corporate clients.
- Engaged in the assignments related to Book Keeping, Drafting of Financial Statements and Projected Financials for corporate clients.
- GST Registrations, GST Cancellation Filing of GST Returns, Company Incorporation, Annual Filings and other Secretarial work.

Major Clients Handled

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|-------------------------------|---------------------------------|
| ➤ Hindustan Tin Works Ltd | ➤ Syndicate Bank |
| ➤ Optimus Infracom Ltd | ➤ Jain Hospital Pvt Ltd |
| ➤ VMC Technologies Pvt Ltd | ➤ Trignodev Softwares Pvt Ltd |
| ➤ Campus Sutra Retail Pvt Ltd | ➤ Fox Base Technologies Pvt Ltd |



IT PROFICIENCY

- Conversant in MS Office & Windows.
- Exposure to various Accounting Packages viz. Tally, Busy and Quickbooks etc.
- Conversant in Taxation Package like Computax, CompuGST etc



CERTIFICATIONS

- ✓ Certificate of Completion of 30 hours Hands-on Audit & Excel Training- Thinking Bridge
- ✓ Certificate of Achievement of completion of 15 days on soft skills development-TCS iON
- ✓ Certificate of Completion of 6 hours study of Fundamentals of Credit by Corporate Finance Institute



PERSONAL DETAILS

- Date of Birth: 18th Sept, 2000
- Father's name: Mr. Ramchander Singhal
- Father's Occupation: Businessman
- Languages known: English, Hindi
- Hobbies: Drawing, Art & Craft, Traveling and Reading