

Technology Analyst with experience of cross-functional teams in the development, documentation and delivery of process innovations driving the attainment of business goals. Seek opportunities to transform company practices into fresh, cost- effective solutions leading to more efficient operations.

KEY SKILLS

COMMUNICATION



CUSTOMER MANAGEMENT



OFFICE 365



LEADERSHIP



ADAPTIBILITY



DECISION MAKING



BUSINESS ACUMEN



EXPERIENCE

Infosys Limited -Feb 2020 – Present

- Handled five sub projects for an account related to PowerApps and Power Automate (MS Flow).
- Developed Multi-Lingual PowerApps for customer to enable 30k+ users to generate passes in times of Covid.
- Created and maintained PowerApps and Power Automate for Client to automate site storage increase functionality.
- Developed Microsoft Form and Dynamics 365 as per the business needs.
- Continuously taking ownership of all the enhancements in the already developed projects.
- Error-Free Implementation of my PowerApps with 100 percent efficacy.
- Requirement Gathering and end to end development of PowerApps forms and Power Automate (MSflows.)
- Documentation for user requirements, process flows and use cases.

Tata Consultancy Services Limited - Sep 2017- Jan 2020

- Analyzed user requirements, performed impact analysis and generated system requirements documents
- Collaborated with the project team in solution development and implementation; presented the business solution to the client
- Prioritizing competing demands from stakeholders and driving requirements from analysis through production with minimal support
- Analyzing existing customer satisfaction functionality requests for providing business-value based recommendations to Product Owners
- Translate stakeholder requirements into different deliverables such as functional specifications, user cases, user stories, workflows.
- Communicate client's business requirements by constructing easy to understand data and process models.
- Draft and maintain business requirement documents and align them with functional and technical requirements
- Partnering with Development Leads to identify opportunities for better collaboration and process improvements

PERSONAL INFORMATION

Languages

- English
- Hindi
- Marathi

Date of Birth

30 Nov 1995

STRENGTHS

- Sagacious and Gregarious
- Buoyant, sturdy, and ability to handle different learning curves
- Acumen and efficacious
- Oratory.

SKILLS

- Customer Relationship Management
- Business analysis and Requirements Gathering
- Project Management
- System Design and Team Management
- Risk Management, Impact and Gap analysis

TECHNICAL SKILLS

- SharePoint Online, PowerApps, Power Automate, Admin Center
- Microsoft teams, Power BI
- Html, CSS, Bootstrap, JQuery, Javascript
- Microsoft Office

EDUCATION

**Prof. Ram Meghe
Institute of
Technology and
Research,
Amravati,
Maharashtra
2013-2017**

**Bachelor in Computer
Science and Engineering
CGPA 8.01**

**V.M.V College
Nagpur
2011-2013**

**Higher Secondary
68.83 %**

**Saraswat Public
School
2010-2011**

**Secondary Education
88.91%**

ACCOMPLISHMENTS

- Certified Foundation level Business Analyst.
- Received multiple customer appreciation throughout the working duration
- Have been nominated by the team for my consistent and on time deliverables