

# **RESUME**

Mobile; +91 9164996358

***CHANDRA KANTH***

**E-mail :vkchandrakanth@gmail.com**

---

---

## ***CAREER OBJECTIVE***

Willing to explore my abilities that are inherited and acquired to serve and bring value to the organization thereby achieving personal as well as professional objectives in a challenging and growth oriented atmosphere.

## **EDUCATIONAL QUALIFICATION**

- PUC      2013
- SSLC     2011

## **TECHNICAL SKILLS:**

- Computer Basics.
- MS Office.
- Typing skills
- Car Devar

### ➤ **WORK EXPERIENCE:**

- I am working as a Junior Executive for “**PERFECT 24/7 Detective & Security Services**’ In MARATHAHALLI at Bangalore.
- 4 years experience in accounts and finance.

### **JOB DISCRIPTION FOR ACCOUNTS**

- Preparation of ledger & Maintenance of vouchers
- Maintenance of billing system
- Conversion of currency’s & Money transfer
- Preparation of bank reconciliation statements
- Sending feed back reports on daily basis
- Ensures all clients related queries are answered within time and reported

### **STRENGTHS:**

- Accept challenges as it comes and execute well in time with great quality.
- Maintains very effective inter-personal relationship, co-operative, hard worker and enthusiastic towards positive life.

**PERSONAL DETAILS:**

**Father's name** : **VITHL**

**Date of birth** : **01-06-1992**

**Sex** : **Male**

**Languages known** : **Kannada, English, Telugu, Hindi,**

**Religion** : **Indian**

**Permanent address** : **C/O, 110 Dhupatamahagaon  
Tq . Aurad Bidar -585421**

**DECLARATION:**

**I here by affirm that the above written particulars are to the best of my knowledge and belief.**

**Date:**

**Place: Bangalore**

**(CHANDRAKANTH)**