

## RESUME

**NILESH KUMAR SINGH**

VILL + POST :- ANKDUARA

VIA :- BALIAPUR

P.S :- NIRSHA

DIST :- DHANBAD

RING ME :- 9060531271,8873433930

MAIL ME :- kumarnilesh914@gmail.com



### **OBJECTIVE :-**

To be a Successful professional in a globally respect company and to achieve the object of the company with honesty and to continually up grade my knowledge and skill....

**STRENGTH :-** I belive in determination , punctuality , honesty and possative attitude.....

### **EDUCATION QUALIFICATION :-**

1. Matric From J.A.C. Ranchi in 2010 With 1<sup>st</sup> Division..
2. Inter ( Science ) From J.A.C. Ranchi in 2013 With 2<sup>nd</sup> Division....
3. B.C.A. From IGNOU in 2016 With 1<sup>st</sup> Division.....

### **SKILL SET :-**

MS Word , MS Excel , Internet , Web Programming etc...

### **WORKING EXPERIENCE :-**

- One Years And Two Months Worked As a Cashier in Manis Restaurant At City Centre Dhanbad...
- One Year Worked As a Data Entry Opretor At Urmila Tower,Bank More Dhanbad...
- Eight Months Worked As a Recepsanist At Hotel Kalinga Grande, Manali....
- Now Working From Jan 2016 As a Front Office Manager At Hotel Gangotri inn, Memko More ,Dhanbad.....

### **PERSONAL PROFILE :-**

Name	:-	NILESH KUMAR SINGH
Father's name	:-	Swapan Singh
Date Of Birth	:-	10.04.1994
Nationality	:-	Indian
Sex	:-	Male
Religion	:-	Hindu
Marital Status	:-	Unmarried
Language Known	:-	Englisg,Hindi,Bangoli

### **DECLARATION :-**

I do hereby declare that all information given by me are true to be best best of my knowledge and belief....

Date :-

Place :-

Signature