



CURRICULUM VITÆ

MUKUND MADHAV

Personal Information:

Date of Birth: 14th Sep. 1999

Nationality: Indian

Marital Status: Single

Father's Name: Mr. Shambhu Nath Chaudhary

Address: Plot No. 128-A Block-B Vikas Nagar Uttam Nagar, New Delhi 110059.

Mob No: +91-9522138339, 7053238221

Email : mukund.madhav20@gmail.com

Language speak, read and write: English and Hindi

Career Objective:

To play a challenging role in the organization by utilizing my skills and abilities to their maximum extent and thereby achieve professional growth and satisfaction.

Personal Strengths:

- Hardworking nature.
- Responsible.
- Adaptable
- Commitment to work.

PRESENTLY WORKING IN:

UNIBRAIN CONSULTANCY SERVICES PRIVATE LIMITED:

Clients: Ministry of Human Resource Development, North Eastern Council, North Eastern Hill University, Ministry of Environment Forest and Climate Change, Department of Posts, Ministry of Tourism, Ministry of Mines, Ministry of Earth Science, Ministry of Petroleum, Aligarh Muslim University, Income Tax, Central Electronics Limited, Nalanda University, Punjab High Court.

Exp:-2 Year 7Month.

Designation: Junior Engineer.

Job Profile in the Project :

- Handling several government E procurement Portals.
- Handling tendering Web portal of government departments like CPWD, BSNL, ALL INDIA RADIO, NEHU, NEC, MHRD, NIC etc.
- Communicate with Client throughout the implementation of the project life cycle.
- Provide Technical Support to team related to product.
- Having Knowledge of GEM.
- OS Installation of Windows XP, and Windows 7,8,10.
- MS outlook configuration, Outlook backup & Restore and troubleshooting.
- Maintenance, Troubleshooting of Desktop Pc's, Laptops, etc.
- Installation and Troubleshooting of network equipment's Such as Computer, Printer and Hardware peripherals and IP Printer, IP phone etc.
- Health Monitoring of Routers/Switches.
- Maintenance of Switches, Cabling, patching, and LAN troubleshooting.
- Basic Networking, Map drive, Data sharing and data backup when OS is corrupted.
- Diagnosing and resolve all network problems.
- Maintaining pre-packaged software applications on the LAN.
- Create Bridge Connection and Proper connect LAN (Computer, Switches, Servers, Routers).
- Installing Active Directory, DNS Server and DHCP.

Project details:

- Implementation of e-Tendering/e-Auction system in ministry of communication (Department of Post) through web based application.
- Providing Support to all clients for smooth running of e-Tendering/e-Auction system in their departments.
- Guiding Bidders/Vendors to user of e-Tendering/e-Auction system of different government departments.

Academic Qualifications:

- Passed Diploma from Oriental University, Indore in 2017.
- Passed High School from I S High School Basopatti, Madhubani(BSEB) in 2014.

Declaration:

I hereby declared that the information given above is true to the best of my knowledge & belief.

Date :_____

Place :_____

(Mukund Madhav)