

RESUME

Ashu
S/o Mr. Om Prakash
B-108, Budh Tajpur Pahari
Badarpur New Delhi
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Objective

Seeking experience in the field of accounting to utilize my skills, in order to increase productivity of organization and individual growth.

Experience

Consulting Executive

Quess Corp. Ltd

Feb-2020 To July 2020 (6 month)

Educational Qualification

Exam/ Degree	Board/University	Year	% of Marks
BBA	Indira Gandhi National Open Learning	<i>pursuing</i>	<i>pursuing</i>
Intermediate	CBSE	2015-16	59%
High School	CBSE	2013-14	66.4%

Professional Qualification

- Completed certified computer course from **DICS**.

I.T. Proficiency

- MS Office
 - ✓ MS Excel, MS Word, Power point and Outlook
- Internet Operations
 - ✓ Handling applications
 - ✓ Drafting Email
- Tally E.R.P. 9

Core Competencies

- Quick learner
- Team player
- Motivated

Hobbies

- Listening music
- Interacting with people
- Playing cricket