

Shagun
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CAREER OBJECTIVE

Looking for a career platform where I can utilize myself for the betterment of the company. I just need a chance to proof myself, I can put my best effort and knowledge to reach the respective companies goals and objectives.

ACADEMIC DETAILS

- MA in political science [Pursuing] with aggregate of 0 from Delhi university
- Political Science [2018] with aggregate of 63.16% from Delhi university
- 12th [2015] with aggregate of 86.16% from CBSE
- 10th [2013] with aggregate of 70.2% from CBSE

WORK EXPERIENCE

- Worked as Stenographer in Ministry of agriculture and farmer's welfare from Dec 2019 to Nov 2020

SKILLS

- Diploma in computer applications
- Hindi typing 35 w.p.m
- Hindi Shorthand 80 w.p.m
- English typing 30 w.p.m

STRENGTH & HOBBIES

- Quick learner
- Self motivated and directed
- Responsible towards work
- Positive attitude
- Cooking, reading and love to communicate with people's

DECLARATION

I hereby declare that statements made are correct to the best of my knowledge and belief. Date : 31.12.2020

Place : New delhi