

EDUCATION

Bachelor of Arts (B.A.), English Sociology

Mahila Maha Vidyalaya Solapur

2020 - 2022

Senior Secondary (XII), Arts

B.Q.K College Solapur

(HSC BOARD board)

Year of completion: 2020

Percentage: 78.79%

Secondary (X)

National Urdu Medium School Solapur

(SCC BOARD board)

Year of completion: 2018

Percentage: 71.72%

POSITIONS OF RESPONSIBILITY

Team Leader in my college NCRC.

TRAININGS

Advanced Excel Tutorial.

Elearnmakets, Online

Oct 2021 - Nov 2021

Successful Completed a One mouth Online Certificate Training on Advance Excel from Elearnmakets.

Tally

Internshala Trainings, Online

Aug 2021 - Oct 2021

Successfully completed a 6 weeks online certified training on Tally. The training consisted of Basic Concepts of Accounting, The World of Tally, Accounting Process in Tally, Bank Reconciliation Statement, Tax Deducted at Source (TDS) & Tax Collected at Source (TCS) Accounting in Tally, Payroll in Tally, Goods & Services Tax (GST) Accounting in Tally, Data Extraction from Tally, Some Extra Topics, and Final Training Project modules. In the final assessment, I scored 74% marks.

PROJECTS

Management Data And Internshala Tally Project

Mar 2021 - Apr 2021

In this responsibility my work is to maintain the present of students & Syllabus of the chapter by filling in the data on Google sheets.

SKILLS

Data Analytics

Intermediate

Database Management System (DBMS)

Intermediate

Translation

Advanced

Urdu Proficiency(Written)

Advanced

Teaching

Advanced

MS-Excel

Advanced

Accounting

Intermediate

WORK SAMPLES**Blog link**<https://www.linkedin.com/in/insha-kankurti-9b233621b/>**ADDITIONAL DETAILS**

Course: Tally course,advance Microsoft Excel course and Data Analytics course.