

CHAITANYA SAHOO

Flat-90, DDA SFS Flats

Pocket-1 Sector-1, Dwarka

New Delhi-110075

Contact: +919667768046, chaitanyaa9@outlook.in

LinkedIn- <https://www.linkedin.com/in/chaitanya-sahoo-assoc-cipd-7b1/a1523>

CAREER OBJECTIVE

Young and enthusiastic professional with a Masters in Human Resource Management. Over a year of rich exposure in a Multinational environment. A passionate individual with the right mindset and transferable skills who aspires to transition into the exciting world of Human Resources by helping to realize the HR strategy and goals of a progressive organization.

PROFESSIONAL SUMMARY

- 1 + Years of work experience in a professional services firm
- Exposure to different reviews/audits of client's business enterprise
- Knowledge of internal databases/tools used by EY for client service and deliverables
- Exposure to different areas in HR such as Talent Acquisition, Employer Branding, Performance Management etc.

KEY SKILLS

Interpersonal Relationships, MS Excel, Recruitment, Communication, Team Player, Problem Solving

INTERNSHIP/TRAINING/PROJECTS***Deloitte India (April 2021-October 2021)***

Worked as a Talent Acquisition intern where key tasks included sourcing and scheduling interviews.

Skillhub Learning (July 2020- December 2020)

A virtual Strategic HRM boot camp/training program that covered key HR concepts and a live project with an incubation centre to develop their performance matrix.

Indian0 (May 2020-August 2020)

Worked as an HR intern where key tasks included recruitment, new hire induction, on boarding etc.

Research Project at Trinity College Dublin (May 2019- July 2019)

"Impact of Motivation and Job satisfaction on Employee Turnover"-Studied the relationship between workplace motivation and employee turnover as well job satisfaction. The study revealed that job satisfaction has a greater impact on turnover compared to workplace motivation.

Microsoft Ireland (March 2019- April 2019)

"Best Practices for managing intercultural sensitivities in teams"- Recommended two practices (SPLIT framework & HR diversity management framework) that would help the firm to effectively manage intercultural sensitivities in teams. In addition, also recommended strategies for implementing the practices mentioned along with the evaluation of the strategies.

PROFESSIONAL EXPERIENCE

EY (Ernst & Young) LLP, India

Associate Consultant- Internal Audit, Risk Advisory Services (April 2017-November 2017)

- Assisted in audit/reviews for respective clients under the IIC (Infrastructure, Industrial & Consumer) business unit
- Assessed specific processes of the client's business and recommended potential options for optimal operations and improved business performance
- Tracked successful implementation of the recommended improvements

EY (Ernst & Young) Global Business Services (India) LLP, India

Associate Analyst-Independence, Risk Management Services (May 2016-December 2016)

- Provided support/enableness services to the EY global audit teams including Asia Pacific (APAC), Americas and EMEIA (Europe, Middle East, India & Africa)
- Reconciled business entities associated with audit/non audit client with existing report present in the database and the most recent and updated client organizational chart.
- Searched new entities associated with client using Google along with internal and external databases like Dun & Bradstreet (D&B)
- Shared updated client structure with EY audit/engagement teams and updated the system as per the responses received from the audit teams

Professional Qualification	Timeline	University/Educational Institution
MSC Human Resource Management	2018-19	Trinity College Dublin, University of Dublin, Republic of Ireland
MBA	2014-16	Jamia Millia Islamia ,New Delhi
PG Diploma Financial Management	2013-14	New Delhi YMCA,New Delhi
Academic Qualification		
B.Com	2010-13	Motilal Nehru College, University of Delhi

CERTIFICATIONS

- Certificate in Payroll and Compliances, Skillhub Learning, Bangalore, January-February 2021.
- Certificate in Managing Talent, University of Michigan offered through Coursera, April 2020.
- Certificate in Managing Employee Performance, University of Minnesota offered through Coursera, April 2020.
- Certificate in Business Communication Skills (Advanced Level), British Council, New Delhi, January 2020- February 2020.
- Certificate in English Language (Advanced Level), British Council, New Delhi, August 2019-February 2020.
- Certificate in French language (Beginner & Intermediate level), Alliance Francaise, New Delhi, September 2016- August 2018.