



## CURRICULUM VITAE

### SHIPRA SINGH

FEMALE, D.O.B: 11 MAY 1991

MOBILE: 8468856615

EMAIL: SHIPRA.SINGH@DSB.EDU.IN

Address: 31, BLOCK-C, ARYA NAGAR APARTMENTS,

I.P. EXTENSION PATPARGANJ, DELHI -110092

#### Career Objective:

To apply and fully utilize my managerial skills to raise the profit margin of the firm.

#### Work Experience:

Company Name: R.K. Edutech Pvt Ltd

Duration: July 2013-january 2014

Designation –Business Development Manager

Role & Responsibilities:-

- Managing the sales and counselling the clients
- To convince and negotiate the customers to buy the company product.
- It was a target based process.

#### Academic Details:

Degree	Institute	Year	Remarks / %
PGDM ( Post Graduate Diploma in Management )	DELHI SCHOOL OF BUSINESS, VIPS - TECHNICAL CAMPUS, DELHI	2015-2017	Pursuing
B.E. in Chemical Engineering	U.I.C.E.T. ,PUNJAB UNIVERSITY , CHANDIGARH	2009-2013	58.90 ( % )
SENIOR SECONDARY(12 <sup>TH</sup> ), CBSE	AHLCON PUBLIC SCHOOL,NEW DELHI	2008	70.80 ( % )
SECONDARY EXAM(10 <sup>TH</sup> ), CBSE	BAL BHAVANPUBLIC SCHOOL,NEW DELHI	2006	89.90 ( % )

### Internships & Projects Undertaken:

#### During GRADUATION:

Company Name: **ENGINEERS INDIA LIMITED.**

Duration: JUNE 2012-JULY2012.

Project Title: PROCESS AND EQUIPMENT DESIGNING

#### DURING PGDM:

- 1) COMPANY NAME – **KPMG**

DURATION- 2 WEEKS

PROJECT TITLE – **GREEN BELT SIX SIGMA TRAINING (CERTIFICATE COURSE)**

- 2) COMPANY NAME – **SBI LIFE**

DURATION – 2 MONTHS

PROJECT TITLE – **MARKETING OF “SAMPOORNA SURAKSHA POLICY AT CORPORATE SOLUTION DEPARTMENT**

- 3) **CERTIFICATE COURSE AT NATIONAL UNIVERSITY OF SINGAPORE , SINGAPORE**

DURATION – 1 WEEK

PROJECT TITLE – **CERTIFICATE COURSE IN INTERNATIONAL BUSINESS AND INTERNATIONAL ECONOMICS**

- 4) **CERTIFICATE COURSE – ONLINE LEARNING COURSE**

DURATION – 6 WEEKS

PROJECT TITLE – **CERTIFICATE COURSE ON CRITICAL AND LOGICAL THINKING**

- 5) **CONSUMER BEHAVIOUR AND MARKET RESARCH- IMPACT OF MINDFUL CONSUMPTION ON CONSUMERS WHILE MAKING MOBILE PHONE PURCHASE DECISION**

- 6) **CAPSTONE PROJECT – RESPONDING AND MONITORING LATEST TRENDS IN HUMAN RESOURCE DEVELOPMENT**

### Extra-Curricular Activities & Achievements:

- Member of the organizing committee for Annual Inter-Collegiate fest.
- Member of the marketing committee for Annual Cultural Fest.
- Participated in Rotary club, Chandigarh Event.
- Worked as a volunteer for CSR Seminar during PGDM.
- Worked as a volunteer for various college events like seminars and video shoots.

**Other Skills & Hobbies:**

- Enjoys public speaking
- Loves to listen music and sing
- A complete movie buff. Enjoys watching movies of different genre.

**Computer Skills & IT Proficiency:**

- Windows operating system
- MS Office , c++,pro II, MINI TAB ,MS DOS, Oracle TALEO(BASIC), WORKDAY(BASICS)
- GREEN BELT IN SIX SIGMA
- Working Knowledge of Internet & Laptops / Desktops

**Personal Information**

- Father's Name- R.G.Singh
- Nationality-Indian
- Languages Known-Hindi & English

**DECLARATION:**

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

NEW DELHI

DATE- 3<sup>RD</sup> AUGUST 2016  
Shipra Singh