

## KASHIF REZA

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### OBJECTIVE

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To achieve highest level of professionalism through constant learning in Oracle Database Administration with a technology drive organization of repute and even better presentations to track pinnacle of my career.

### TECHNICAL SKILLS

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- **Operating System:** Windows 7,8 & 10 , Red Hat Linux 7.0.
- **Database: Oracle 11g, 12c, & MS SQL Server.**
- **Database Tool/Utilities:** Cold, Hot backup, Import/Export, FileZilla, WinSCP, *PuTTY*
- **Languages:** SQL
- **Web Technology:** Having Knowledge of HTML, CSS.
- **Development Tools :** SQL\*Plus, Oracle SQL Developer, OEM, pgAdmin.

### DATABASE PROFICIENCY

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- Administering Users (Creating Users, Assigning Privileges, Roles Etc).
- Managing Data (Creating Tables and Insert,Update,Delete) using Oracle tools like SQL\*Plus, SQL Developer.
- Creating table, views, synonym, sequences and Indexes.
- Creating & managing of profiles.
- Backup and Recovery manager (Command line use of RMANBackup)
- Taking RMAN INCREMENTAL BACKUPS.
- Installing Oracle Database 11g/12c Software on Microsoft Operating System.
- Creating an Oracle Database using DBCA.
- Backup and Recovery using DATA PUMP.
- HOT and COLD backup of the Database using RMAN.
- Controlling the Database (Shut down, Startup, DBconsole, Lsnrctl).
- Dealing with MEMORY (Shared Pool, Buffer Cache, SGA etc).

### PROFESSIONAL QUALIFICATION/CERTIFICATION

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- ◆ Oracle Database 11g/12c: DBA from Selecom Technologies New Delhi.
- ◆ Oracle Autonomous Database Cloud 2019 Specialist.

### WORK EXPERIENCE

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- 1) Currently working with National Informatics Centre Services Incorporated (NICSI) - Data Center, New Delhi under payroll of **Sify Technologies Ltd.** Since 5<sup>th</sup> Feb 2018 to till date.

### **Roles & Responsibilities:**

- Creating and Managing Tables(Create table,alter table,adding and dropping columns,Renamig Data object).
- Created database objects like tables, views, sequences, synonyms, indexes using Oracle tools like SQL\*Plus , SQL Developer, Enterprise Manager (EM).
- Installation of Oracle Enterprise Linux Server and client based application.
- Administering Users (Creating Users,Assigning Privileges,roles etc.)in oracle 11g.
- Using Flashback query to recover lost data.
- Using flashback drop and the Recycle Bin.
- Taking RMAN INCREMENTAL BACKUPS.
- HOT and COLD backup of the Database using RMAN.
- Controlling User Access(Commit, Rollback, Savepoint).
- Backup and Recovery using DATA PUMP.

- 2) Worked with **Employees' Provident Fund Organization (EPFO)** under *UTIITSL,Bhubaneswar*) as **Developer – Oracle DBA** under payroll of **Jain Hydraulics Pvt Ltd** and **Sanjari Corporate Services Pvt Ltd** since 18 May 2015 to 30 November 2016.

### **Roles & Responsibilities:**

- Installation of Oracle Enterprise Linux Server and client based application.
- Created database objects like tables, views, sequences, synonyms, indexes using Oracle tools like SQL\*Plus , SQL Developer, Enterprise Manager (EM).
- Involved in user level management(Creating Users,Assigning Privileges,roles etc.) in oracle 11g.
- Deployment of war/script on Linux Server.
- Daily generating the member E-Passbook, member balance data, claim status report, Form-23 report collecting and uploading the data to the server.
- Planning and scheduling the Physical (Cold / Hot) backups as well as Logical backups and recovery tasks.
- Communicate with AMC agencies and rectify peripheral devices of computer.
- Application level operations such as data transfer, movement, upload of files.
- End user support to around 300 server users i.e. employees of EPFO at Software as well as hardware level.

- 3) Worked with **Panchayati Raj Department (Bihar Government)** as an **Assistant Programmer** under payroll of **Neelkanth Digital Infonet Pvt Ltd** since 3 December'2013 to 31 March'2015.

### **Roles & Responsibilities:**

- Training & Development of e-Panchayat MMP (PES Application) Project related to Process, Software & Technical Aspects, Troubleshooting.
- Website maintenance like [http://www.panchayatportals.gov.in/web/192\\_katihar-district-panchayat](http://www.panchayatportals.gov.in/web/192_katihar-district-panchayat)
- PES Application (e.g.-PRIA Soft, Plan Plus, Action Soft.....etc.) Monitoring.
- Technical Support of PES Application.
- Co-ordinate in training programmes and will provide Hand holding support in all three tiers (Zila Parishad, Panchayat Samities, Gram Panchayat) of Panchayats in the District.
- Provide support with respect to PES application and state-specific application in the

district and coordinate with State Programmer/State Technical Consultant for operational issues and their resolution.

- Rollout of e-Panchayat-MMP (Mission Mode Project) at grass root level in DistrictLevel.

- 4) Worked with **Patel Solutions** as a **Software Developer** in Microsoft Dot net Technology from October 2012 to November 2013.

**Roles & Responsibilities:**

- User Interface Design and application Development
- Responsible for understanding user requirements, designing and developing the application.
- Creating Tables and insert,update,delete in MS SQL Server.
- Used ADO.NET to interact with SQL Server Database.
- Responsible for Testing - unit testing, testing of all modules during anyenhancements.

**ACADEMIC QUALIFICATIONS**

- MCA from Magadh University, Bodh Gaya, Bihar in year 2012 with 73.67%.
- BCA from Magadh University, Bodh Gaya, Bihar in year 2009 with 64.62%.
- Passed higher secondary from B.I.E.C, Patna, Bihar in year 2005 with 57.66%.
- Passed high school from B.S.E.B, Patna, Bihar in year 2003 with 63.28%.

**MY STRENGHT**

- Ability to work in a team.
- Always try to learn from my mistakes.
- Self confidence,positive thinking and quick learning.

**PERSONAL INFORMATION**

<b>Father's Name</b>	Nizamuddin Ansari
<b>Mother's Name</b>	Zaibun Nisha
<b>Date of Birth</b>	15 <sup>th</sup> December 1987
<b>Marital Status</b>	Single
<b>Sex</b>	Male
<b>Nationality</b>	Indian
<b>Languages Known</b>	Hindi, English and Urdu
<b>Hobbies</b>	To Listening music, Net Surfing and Travelling
<b>Pan Card Number</b>	CRRPR8957F
<b>Passport Number</b>	K1346160 valid till 23/11/2021
<b>Aadhar Number</b>	7199 3634 0557
<b>Permanent Address</b>	Village + Post: Sarmini, Police Station: Sahajitpur, District: Saran State: Bihar, Pin- 841422

**DECLARATION:**

I do hereby declare that all information given above is true to the best of my knowledge and belief.

Place: Delhi

Date: .....

(KASHIF REZA)