

# PORUSH KHANDELWAL

## CHARTERED ACCOUNTANT

### CONTACT

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### EDUCATION

Chartered Accountant – 2020  
B.Com -University of Rajasthan  
- 2012

### SKILLS

- Analytical
- Logical
- Tax Planning
- Financial Analysis
- Financial Audits
- Problem Solving Skills

#### IT SKILLS

- MS-Office and Working in TALLY PRIME & SAP-ERP Environment
- Completed Information Technology and Advance Information Technology Training of ICAI
- Exposure of working in Taxation software such as- COMPUTAX & SPECTRUM

#### Technical Skills

- Knowledge of updated Ind-AS
- Well Versed with Amendments in Income Tax Act & GST Act

#### Personal Details

Date Of Birth : 25/03/1992  
Language Known: English, Hindi  
Address: Alwar, Rajasthan

### CAREER PROFILE

To pursue growth of my career in a competitive and challenging work environment which will enable me to learn, grow and substantially build on my knowledge acquired during the course of my study and at the same time give me an opportunity to contribute to the growth of organisation where I work.

### PROFESSIONAL EXPERIENCE

#### Shiv Shankar Khandelwal & Co | Rajasthan| March 2021 to Present- Consultant

Summarize your main responsibilities using past tense and provide information about the organization.

- Responsible for the management, preparation and analysis of financial statements of clients.
- Ensuring reconciliation of all financial ledgers and balance sheet accounts of clients.
- Computation of tax liability and E-filing of Income tax returns for individuals, firms & corporate clients.
- Perform Statutory Audits and Tax Audits of Different Entities.
- Perform and involve in GST Return Preparation & Reconciliation of GST.

#### Shri Shyam Agro Industries | Rajasthan | September 2019 to October 2020-Accountant Assitant

- Performed Accounting work & GST Return Preparation & Reconciliation.
- Monitored and reviewed all direct and indirect tax compliance to ensure timely/accurate filing of all tax returns and other tax reporting obligations.

### ARTICLESHIP

#### Pawan K Arora & Co- |Rajasthan| February 2015 to March 2016

- Finalized accounts, statutory audits, tax audits of NGO's, individuals & partnership firms.
- Prepared Tax Audit Reports, Management, Filing of Income Tax Returns.
- Executed the overall accounting function, preparation, finalization and facilitation of auditing of accounts for some clients.

#### VRSK & Associates |New Delhi| June 2013 to January 2015

- Performed analytical review of financial statements for carrying out Statutory / Tax audits along with the variance analysis of the Profit and Loss account and the Balance Sheet, trend analysis and ratio analysis.
- Executed:
  - Statutory Audits :Dream Factory Private Limited, Inventum Technologies Private Limited
  - Internal Audits: National Building Constructions Corporation(NBCC)
  - Debtor Management: ABOTT MEDICAL OPTICS PVT LTD at Gurgaon
- Compliance related to TDS & Service Tax matters for Corporate & Non Corporate Assessee.