

**Er.(Miss) Pemo Thungon**  
Shergaon – 790003  
Arunachal Pradesh  
(9436807273))



**Personal Information: -**

1. Father's Name : Late Khandu Thungon
2. Sex : Female
3. Date of Birth : 15<sup>th</sup> December 1991
4. Nationality : Indian
5. Marital status : Single
6. Religion : Buddhist
7. Objective : Seeking Position in Which I can exploit my knowledge in which ever field I find and set an example.
8. Education Qualification : B.E (Civil Engineering) Passed in 2014
9. University : St. Peter's University, AVADI, Chennai, Tamil Nadu .
10. Graduation Project : **Experimental Investigation of Concrete with Metakaolin**
11. Computer Qualification : One Year Advance Diploma in Computer Application (ADCA) from Center for Information Technology, Bomdila, West Kameng District, Arunachal Pradesh with Grade-A.
12. Correspondence Address : MVKA WOMEN PG, NIRJULI, NEAR ALPHABET SCHOOL. ARUNACHAL PRADESH
13. Permanent Address : D/O Late Khandu Thungon PO-Shergaon District-West Kameng Arunachal Pradesh
14. E-mail ID : [pemo.thungon@gmail.com](mailto:pemo.thungon@gmail.com)
15. Contact Number : 9436897273
16. Strengths : Fluent in speaking and writing both in English and Hindi. Can adapt to any situation and tackle it. Work for long hours. Honest, sincere and punctual in duties. Helpful to the needy.

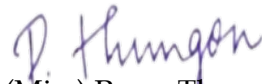
**Objective:** Seeking challenging role as a Computer Programmer cum Operator where my proficiency in the application of computer operations will be fully consumed to help the organization reach its objectives with excellence and ease.

**Skills: -**

- Expert in the installation of various software and other operating programs.
- Master in the use of Ms Office Tools: MS, EXCEL, Power point, MS Access
- Skilled in internet application
- Good working relationship
- Ability to work under pressure with consistent excellent results

**Summary: -**

A computer operator and trained technician whose main expertise is in the maintenance and operation of computer hardware systems to ensure that these machines work efficiently and securely.; has the ability to control a digital computer and set controls on the computers and peripheral devices required to run computer tasks; very used to performing and monitoring routine tasks including backups, software upgrades, virus checks, and basic maintenance or help programmers and systems analysts test and debug new programs.



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