

## Academics

Particular	Institute/Board	Performance
CA-Final (1 <sup>st</sup> Attempt)	Institute of Chartered Accountants of India	54.8% (Exemption in 3 Subjects)
CA-IPCC		53%
CA-CPT (1 <sup>st</sup> Attempt)		50%
Higher Second ary	HBSE	78.20%
Secondary		76 %

## Core Strengths

- Desire to Excel
- Team player and leadership
- Easy Adaptability

## I.T. Proficiency

- **MS-Office Tools**
- **SAP - FI**
- Tally ERP
- Genius
- Marg

## Other Achievements

- Participated in **GST Certificate Course**
- Participated in **IND AS Certificate Course**

## Personal Interest

- Travelling
- Music
- Singing

## Personal Information

- Address: Kharkari , Narnaul  
Haryana -123001
- Date of Birth: 29 December 1997
- Languages: English and Hindi
- Domicile: India

## Work Experience

### Avadh Sugar & Energy Limited (May 2021 to Present)

#### Deputy Manager – Finance & Accounts

- Preparation of Limited Review Accounts & Annual Financial Statement as per IND –AS.
- Overseeing **entries in the P&L and balance sheets** weekly basis .
- Periodic GST Reconciliation **with Books & 2A/2B**
- Assist in development of **improved accounting & billing process & reporting system.**
- Review of all **indirect tax returns ,TDS returns, Tax audit, MAT, Advance Tax & any other form**
- Provide **tax advice & guidance to the Finance team** on the tax treatment of accounting transactions & **new tax amendments**
- **Assist in Preparation of Quarterly /Yearly Budget.**
- **Reduce closing time for Quarterly close by implementing new process**

### Article Assistant SARVAM & Associates (May 2017 to May 2020)

#### Indirect Tax

Key Clients	Work Handled
Avadh Sugar & Energy Limited (T.O - ₹2700 CR)	<ul style="list-style-type: none"> <li>• Preparation of Periodic <b>GST Returns, forms</b> and application for registrations, including GST Audit)</li> <li>• Assistance and advisory regarding <b>section 17(5)</b>, Time of Supply, <b>Place of Supply</b> , reversal under rule 42&amp;43 of CGST Act, 2017,</li> <li>• Prepared various formats <b>including Invoice, Bill of supply</b>, etc. as per CGST rules,</li> <li>• Finalized <b>GST Invoice and Assisted in Identification of HSN Codes &amp; Relevant</b> rates for firm's clients.</li> <li>• Monitor &amp; Ensure Compliance with change tax laws &amp; provide input to management on change .</li> </ul>
Magadah Sugar & Energy Limited (T.O- ₹900 CR)	
Allahabad Canning Limited	
Shree Balaji Alumnicast Pvt. Ltd. (T.O - ₹1000 CR)	
Other Private Ltd (10+)	

#### Direct Taxation

Organization	Major Work Handled
Shree Balaji Alumnicast Pvt. Ltd (T.O - ₹1000 CR)	<ul style="list-style-type: none"> <li>• Providing opinions on interpretation of provisions of Income Tax Act, 1961 like section, 194J , 194C, etc.</li> <li>• Assisted in <b>Tax Audit of various</b> Corporate and Non-Corporate assesses u/s 44AB of Income Tax Act, 1961</li> <li>• Involved in <b>the filing of Income Tax Returns &amp; TDS</b> TCS of individuals, HUF , Firms &amp; Companies</li> <li>• Calculation of <b>Depreciation as per</b> Income Tax .</li> </ul>
Exclusive Fiber Limited &  Other Pvt. Ltd ( 30+)	

#### Statutory Audit

Organization	Scope of work
Shree Balaji Alumnicast Pvt. Ltd. (T.O - ₹1000 CR)	<ul style="list-style-type: none"> <li>• Analysis &amp; Finalization of <b>draft financial Statement</b> including notes to accounts &amp; Ensure compliance of <b>Taxes as well as AS/IND AS issued</b> .</li> <li>• Verification of Opening Balances in case of <b>initial audit engagements (SA-510), Verification of Closing Balances with external confirmations (SA-505)</b> .</li> <li>• Audit report Preparation , <b>Vouching of Income &amp; Expenditure , Accounts payable &amp; Receivables , Verification of Assets &amp; liabilities ,Bank Receipt &amp; Payment Analysis , Compliance of CARO etc.</b></li> <li>• Ensuring Compliances <b>with Labour laws like ESIC, PF etc.</b></li> </ul>
Moon Corporation Ltd.	
Other Private limited (+15)	