



Hafizur Rahman

Oracle Database Administrator

#F100, Shaheen Bagh Jamia Nagar Okhla New Delhi

Near Jasola Vihar Metro Station (Pin code -110025)

E-mail : kxanhafeez6690@gmail.com

Mobile : +919838116263

Carrier Objective:

- To prove myself dedicated, worth full and energetic as an Oracle DBA in a progressive organization that gives me scope to apply my knowledge and skills and be a member of a team that dynamically works towards success and growth of the organization.

Summary of Skills and Experience:-

- Having total 5 years of IT experience currently working as a Oracle DBA (Database Administrator). Extensive experience in DBA activities such as , Managing Oracle 10g Real Application Cluster, RMAN, Automatic Storage Management(ASM), Backup & Recovery, Data guard
- Expertise in maintaining 24x7 Production Databases, Development Databases, Installation, Database Physical Design, User management, Index management, Devising Strategies for Backup & Recovery, Performance Tuning, Patching and Upgradation and Database refreshment through Cloning and Export/Import
- Dynamic Team Player with Excellent Communication, interpersonal Skills and Self-motivated
- Good Analytical Communicating, Logical and Reasoning Abilities
- Hard Working, Work under Pressure, Time Bound Work in any Geographical Location

Project Description:-

Project Name:- **NAB (National Australian Bank)**

Role :- Oracle Database Administrator

Maintaining and supporting 24/7 system with Oracle 9i and 10g databases. For production request and issues handling with severity-I (high), other environments like UAT and DEV are in remaining severity levels. PROD issues mainly scheduled with proper approvals from the app. Management team, remaining(s) are being done with schedule or emergency basis.

Backups depends on UNIX team request in Physical backup like cold/hot/RMAN and Logical Backups are performing by our team includes Full, Schema and Object levels And refreshment as well. All production databases are monitoring through Grid and OEM.

- Performing front end/Back end deployment. Handling tickets from clients through Remedy tools and fulfill the issues as per client requirements. Testing DR every week for

worst case scenario. Production database are having automated Jobs with scheduled time by using CRONTAB. Participating in Customer Governance Calls/Meetings.

Professional Experience:-

- Working as a **Database Administrator** in IBM India Pvt Ltd. Noida India from Nov 2016 to till date.
- Worked as a System Administrator in DXC India Pvt Ltd. Noida India from Feb 2015 to Nov 2016.

Oracle DBA Expertise: -

- Strong understanding of ORACLE Database concepts, Security, IT Communication, and administration of Database in multi-platform environments.
- Professional competencies in performing Installation, Upgrade, Configuration, and support of Database 24x7x365 on-call support for mission critical database systems and application.
- Adequate understanding of Project Management Life Cycle including Project Scoping, Requirement Analysis & Technical Specifications, Effort Estimates, Risk Mitigation & Planning, Monitoring and tracking, Reporting & Communication Management, Ensuring Process Compliance and process Management, Change Management & Control, Resource Optimization.
- Demonstrated capability in handling large scale delivery assignments for various platform technologies coupled with established credibility in providing DBA support for managing operations round the clock.
- Hands-on experience in backups (RMAN as well as export), complete and partial recovery from RMAN, Schema and test database refresh from production, ongoing support and performance tuning;
- Configuration of database, assigning rights to database users, handling migration, creating & fine-tuning database objects, back up & recoveries and log management
- Disk space management, user profile creation and user rights management
- Making database backups using RMAN, Logical backup (Export Utility) and user managed OS backup and performing recovery by RMAN (Complete and Incomplete Recovery)
- Performing Day to Day DBA activities. Monitoring and Executing DBA Task.
- Hands on experience in configuring RMAN for backup & recovery strategy.
- Having complete knowledge of User-managed/RMAN backup & recovery scenarios.
- Applied CPU Patch to fix the bug/error using Opatch Utility.
- Performed TTS (Transportable Tablespace) on same as well as on across platform.
- Database trouble shooting.
- Memory Tuning, SQL Tuning
- Expertise in making action plan for different databases activity

Responsibilities:

- Providing three- and two-level support to all Database Related Issue.
- Troubleshooting of Database and knowledge of RAC/ ASM.
- Coordinating with Backbone Team to resolve customer problems.
- Monitoring and optimizing the performance of Database.
- Enhancing customer satisfaction by centralizing various functions and acting as a single point of contact for troubleshooting all customer queries.
- Daily Health checkups and ensuring smooth running the all instances
- Monitoring the growth of Tablespaces and taking proper actions.
- Knowledge of storage structures like SAN, NAS etc.
- Maintain Documents of Databases.
- Installation of Oracle on servers.
- Troubleshooting oracle errors, raising SR and working with Oracle support
- Providing support to Developer for create Database and troubleshooting.
- Checking ASM Disk groups space.
- Adding & Resizing space in Disk groups as per needed.
- Rebalancing ASM Disk groups as per need.
- Monitoring Physical Standby database.
- Verifying OCR (Oracle Cluster Registry) & Voting Disk backup.
- Monitoring Cluster environment through Oracle Enterprise Manager.
- Checking & resolving any archived logs gap in standby database.
- Checking Cluster ware logs for any problems.
- Applying CPU patches in Cluster environments.
- Taking & verifying scheduled backups like 'Hot/cold / RMAN'.
- Checking for any expired backup in RMAN and deleting expired backup.
- Database cloning (Using Hot / Cold / RMAN backup)
- Refreshing Dev and TEST databases (schema level, full) from Production.
- Applying Opatch whenever required.
- Monitoring databases through Oracle Enterprise Manager & GRID application.
- Monitoring index usages & rebuilding the indexes whenever fragmentation detected.
- Adding /resizing /renaming datafiles as per need.
- Executing gather stats & pin objects scripts in Production database.
- Checking for long running, CPU consuming SQL statements.
- Checking Alert log, Tablespace usage, Invalid objects
- Extracting AWR, ADDM reports as per need.
- Preparing & sending Database backup & performance reports to client.
- Interacting directly to clients if any issues.
- Responsible for involving Restoring and recover database.
- Handling user connections and general database issues.
- Parameter configuration (Depending on the DB ENV)
- Monitoring the database growth and increasing tablespace size in Prod databases
- Tracing SQL session as per demand.
- Analyzing tables, granting required privileges to users
- Executing in-built scripts in Production environments.
- Ensure Standby Databases are up & in sync with production databases.
- Switchover activity of primary & standby databases
- Databases/ Schema/ Table re-organization
- Manually synching the physical standby due to failure in archive logs shipment.

- Data refresh from Production DB to Development DB using exports and imports
- Implemented Log Miner on the databases.
- Statistics Gather using DBMS package.
- Auditing of the SQL Statements in order to trace the statements executed by users.
- Increased PGA of the database.
- Creation of physical standby Database on testing Environment.
- Recovering a schema on production environment.
- Taking Backups of archives on Tapes.
- Regular monitoring of ALERT LOG to trace any errors.

Courses and Trainings:

CISCO CERTIFIED NETWORK ASSOCIATE (CCNA R&S)
 CISCO CERTIFIED NETWORK PROFESSIONAL (CCNP R&S)
 Oracle Database Administrator 11gr2
 Oracle Database Administrator 12c

Area of Expertise in Networks:

- Configuring/installing/troubleshooting of various Cisco routers like 2600, 3600, 3700, 2800, 1700, 1800, 2900, 1900 and 3900 series.
- Configuring/installing/troubleshooting of various 2950,2960,3550 and 3560 and 3700,3750 catalyst switches.
- Configuring Cisco Routers with different Protocols such as RIPv2, EIGRP, OSPF, and Static Routing Default Routing and different ACL permissions.
- OSPF Route Filtering , LSA Filtering Types of LSAs
- TCP/IP
- Working with High Availability protocols like HSRP,VRRP and GLBP.
- Configure Cisco Switches with VLAN's and VTP, STP, RSTP, MST and Working with Private VLANS.

Key Responsibility in Networks:

- Administration, configuration and troubleshooting of Network Devices–
- Configuration and troubleshooting of VLAN, STP, & ACLs.
- Extensive use of Network Monitoring Tools like Big Brother, SevOne, Cacti and Elementary knowledge of network monitoring over Scrutinizer for enterprise network fault management and backup of Network Devices.
- Generation and presentation of Network Monitoring reports and statistics.
- Responsible for documentation and backups for smooth functioning of daily network operations.
- Guiding and coordinating the helpdesk engineers, for solving network/application issues.

Academic Qualification

- Bachelor of Computer Application (BCA) in 2012.
- Higher Secondary Certificate (HSC) in 2018.
- Secondary School Certificate (SSC) in 2006.

Personal Skills

- Quick learner.
- Hard working.
- Ability to deal with people diplomatically.
- Can work under pressure to meet deadlines.
- Flexible team player.

Personal Profile

Name	Hafizur Rahman
Date of Birth	06-JUNE-1990
Sex	Male
Marital Status	Married
Father's name	Late Abdul Kuddush
Nationality	Indian
Languages	English, Hindi, Urdu
Hobbies	Music, Sports
Passport Status	P6055539
PAN Card	AGNPH2691H
Reason for Leaving	Better Career Opportunity

Declaration:

I hereby declare that above information is correct to the best of my knowledge and belief.

Place: DELHI

Date:

(HAFIZUR RAHMAN)