



SWATI YADAV

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OBJECTIVE

A self motivated, committed and enthusiastic individual who delivers performance to the best of her abilities. A fast learner who works like a professional, whether individually or in a team, always does justice to her responsibilities. Looking forward for working as well as a learning opportunity.

EXPERIENCE

Muskurahat Foundation

Fund Raiser | November 2020 – March 2021

- Creating awareness towards the social cause Muskurahat Foundation is working on
- Completed the task of raising funds for the foundation through various platforms
- Communicated with the team efficiently

United Religious Initiative – North Zone & Afghanistan

Social Media Intern | October 2020 – January 2021

- Created content for social media platforms

Sampoorna Manosthiti – Mental Health Association

Social Media | June 2020 - October 2020

- Lead a team of 8 members
- Created and designed graphics for social media platforms
- Coordinator of social media and graphics team
- Member of team involved in proof reading and writing of content for social media platforms

Awign

Marketing Executive | June 2018 - July 2018

- Interacted with receptionist as well as doctors and collected data of more than 30 clinics around my area and uploaded it's details on Awign online system

EDUCATION

University of Delhi | Graduated 2020

- BA Psychology Hons
- Minor in Economics

Ramjas School, Delhi | Passout 2017

- School Subject Topper in Psychology
- Student Council Member - Cultural Secretary
- Secured 7th Rank in EcoVisionnaire

TALENTS AND SKILLS

- MS Office
- Google Workspace
- Expert at Canva
- Good Interpersonal Relationship Skills
- Internet Research
- Fluent in both languages – English and Hindi
- Effective Listening and Communication Skills

PERSONAL INTERESTS

- Drawing, Designing, Craft and Calligraphy
- Nature Photography
- Volunteering work
- Tutoring for English and Psychology
- Traveling, Rock Climbing and Mountaineering