

Shashwat V. Dubey

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Enrollment Number-D/3855/2016

Legal Affairs & Compliances | Contracts Administration | Risk
Mitigation | Litigation | Legal Advisory
Location Preference: Delhi/NCR

Profile Summary

- A competent professional offering **4 years** of experience in **Legal & Corporate Affairs, Contract & Litigation Management, Compliance Functions and Legal Documentation**
- Rendered legal services by briefing Senior Counsels for cases pertaining to Property disputes, IPR, POSH Act and so on before **Hon'ble Delhi High Court and Supreme Court of India**
- Rich experience in defending and contesting litigation as a counsel before various courts & forums including **High Courts, District courts, SCDRC, NCDRC, Consumer Forums, Debt Recovery Tribunal** and so on
- Extensive exposure in managing **Arbitration Cases, Private Arbitration, General Litigation, Summary Suits, Arbitration petitions (section 9 & 11), Consumer, matrimonial, property disputes and Criminal Cases**; appeared in several courts including **Tribunals in Delhi inter-alia for major corporates like Max New York Life Insurance and IFFCO Tokio General Insurance Company Limited**
- **Impaneled advocate at South district legal services authority (DSLISA); prepared, filed and contested legal aided cases and performed other legal aide related work**
- Successfully conducted inspection of court records at **District Courts, Consumer Forums and Delhi High Court**
- Skilled in drafting various legal & commercial documents and pleadings of both original and appellate sides jurisdiction of the court
- Possess effective communication, persuasive and problem-solving skills in developing procedures and service standards for commercial excellence

Core Competencies

Legal Affairs Management

Strategic Legal & Risk Advisory

Contracts Managements

Legal & Regulatory Compliances

Liaison & Coordination

Arbitration & Litigation

Legal Documentation/ Support

Case Analysis & Legal Research

Client Engagement

Work Experience

Since Aug'18 with Rajnish Ranjan Associates, Delhi as Associate

Key Result Areas:

- Leveraging legal expertise and support in managing various cases in Delhi High Court, District Courts, TDSAT, Consumer Forums, National Commission and so on
- Drafting, negotiating, vetting & execution of **Appeals, Special Leave Petitions, Writ Petitions, Suits (including Order XXXVII), Divorce Petitions, Written Statements, Reply, Rejoinder, Representations, Legal Notices, Applications for Injunctions, Arbitration Petitions (Section 9 and 11), replies to Legal Notices, Complaints under 138 Negotiable Instrument Act, Review Application before National Green Tribunals and Notices Invoking Arbitration & different types of notices, replies and other Miscellaneous Drafts**
- Supporting and advising on **Arbitration Cases, Private Arbitration, General Litigation, Summary Suits, Arbitration Appeals, Consumer, Labour, Criminal Cases**, critical complaints and other matters of the group
- Performing Legal research on varied subjects such as scope of section 45 of the Insurance Act, Arbitration and Conciliation Act 1997, Code of Civil Procedure 1908, Consumer Protection Act 1986 and so on
- Ensuring fast winding up of **Petitions, Criminal Contempt Petitions, Quashing Petitions, Consumer Appeals, Investigations/ Enquiries** of Investigating and Regulatory Authorities
- Implementing **legal action in Commercial, Recovery, Civil, Statutory Compliances**; performing **investigations /enquiries**, gathering information/ documentary evidence from the concerned departments and other sources in support of the case
- Administering day-to-day execution of **legal operations** and coordinating with in-house legal department of the clients
- Appearing before various Courts, Tribunals, Commissions, Statutory and Regulatory Authorities for resolving critical issues across India; participating in hearing before Provident Fund Commissioner for various matters
- Establishing and maintaining effective **compliance** policies, procedures and/or manuals across all business lines

- Updating on latest laws prevalent and providing **legal opinion** on various queries and circulars

Highlights:

- Managed a team of 2 subordinates
- Appreciated by management for resolving the cases for prestigious clients like **Oyo Hotels, Star** and so on

Previous Experience

Oct'17-Jan'18 with Nachiketa Associates, Advocate-on Record, Supreme Court of India, Delhi as a Junior Advocate

- Drafted Special Leave Petitions, Counter Affidavits and Applications for early hearing, directions; practiced written submission at Supreme Court, Delhi High Court and various District & Session Courts across Delhi
- Mentioned the cases for urgent listing before different benches of the Supreme Court including Hon'ble Chief Justice of India

Oct'16-Jun'17 with Sudhanshu Batra (Sr. Adv.), Delhi as Junior Counsel

Provided assistance in Legal Research and preparation of case brief to be presented in the Delhi High Court

Sep'16-Oct'16 with RL Bhagat and Associates, Delhi as Trainee

Education

- **Pursuing** Post Graduate Diploma in **Intellectual Property Rights** from **National Law School of India University, Bengaluru**
- **B.A. (LL.B.) (Five Years Integrated)** from Seedling School of Law and Governance, Jaipur National University, Jaipur in **2016**
- Higher Secondary Certificate from Air Force Bal bharti School, Lodhi Road, New Delhi

Internships

- Completed various internships such as:
 - Tata Power Delhi Distribution (Corporate Legal Department) in Jan'16
 - Nurtured and trained under the Registrar of High Court of Chattisgarh
 - Faizal Rizvi and Associates, Raipur, Chattisgarh in Jan'15
 - Thakur and Thakur, The Law Firm, Raipur, Chattisgarh in Dec'14
 - Chambers of Advocate Satish Madhyan, Allahabad High Court, Allahabad, Uttar Pradesh in Dec'13
 - Mediation and Conciliation Centre, Allahabad High Court, Allahabad, Uttar Pradesh in Dec'12
 - Indian Red Cross Society in May'12

Extracurricular Activities

- Actively volunteered in International Investment and Banking Law Moot Court organized by SSLG, J.N.U, Jaipur in Oct'12
- Proactive Speaker in 8th BR SAWHNEY Moot Court Competition organized by NALSAR University of Law, Hyderabad in Sep'14
- Proclaimed as a Speaker in Constitutional Law I subject moot, Public International Law subject moot and was appreciated for the class presentation on International Green peace organization in International Governance

Personal Details

Date of Birth: 17th October 1993

Languages Known: English and Hindi

Present Address: Flat No-A -1, International Management Institute, B-10 Qutub Institutional Area, New Delhi-110016