



SRUTHY SURENDRAN

HR & FINANCE

8606116829
sruthysurendran8606@gmail.com
Munirka Village, India

Experience

ViDU Tech
17/03/2021 - Present

Tele - Sales Executive

EXEDY INDIA PVT LTD
01/07/2019 - 01/08/2019

HR Intern

- Assisted with the analysis of financial data for a company including revenue, employment reports.
- Recommended suggestions for improving productivity of employees.
- Gathered information about management problems that required immediate solutions.
- Presented information to senior leaders.

Education

A P J Abdul Kalam University
2018 - 2020

MBA(HR & FINANCE)
CGPA - 8.55/10

M G University
2015 - 2018

B. Com (Co-operation)
CGPA - 2.59/4

General Raj's Shankaran Memorial School

Commerce (Maths)
Passed

J D Tytler School

10th Standard
Passed

Projects

EXEDY INDIA PVT LTD
1/08/2020 - 31/08/2020

A Study Of Impact Of Stress In Worklife Balance Of Employees

Other Info

Skills

Strong leadership and motivational

Languages

English, Hindi, Malayalam & Tamil

Skill.

Good Communication Skill& Inter-
personal Skill.

Ability to deal with people.

Presentation Skill.

Others

Proficient in working on MS office.

Interest

Arts, Travelling, Listening Music

Awards

Achievements in arts and sports
during school level and college level.

References

Mr. Vishnu P

(Assistant Professor)

Mount Zion College of Engineering

Phone - 9946429249