

# K VAMSI

Hyderabad,

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## CAREER OBJECTIVE

Intent to build a Responsible Career in a challenging and creative environment with best professional practices, skills and to dedicate my deliberate contribution towards growth of the Concern.

## PROFESSIONAL EXPERIENCE SUMMARY

- Passionate executive with an experience in the areas of Statutory Audit, Internal Audit, Stock Audit & Filing of IT and GST Returns.
- Well versed with Ministry of Corporate Affairs Portal for Incorporation and filing of various forms.
- Handling Weekly and Monthly Governance calls with Client's on Productivity of work deliverables, challenges faced and resolution.
- Ability to learn quickly the new aspects of IT and possess an in depth understanding of emerging technologies

## TECHNICAL SKILLS

- Operating Systems: Windows 10
- ERP : Tally ERP 9.6.0.1., Winman Package.
- Software Packages: MS OFFICE

**Worked as Article Assistant & Audit Associate at Pulivarthi & Associates.**

**Responsibilities:**

**Accounting:**

- Prepare and Post input journal entries after reviewing/verifying supporting documents.
- Recording accruals on monthly basis.
- Posting Internal correction entries.
- Manual computation of depreciation with specified rates and passing entries according to the classification.
- Recording year end closing books of accounts like Doubtful debts, Deferred Tax Asset/Liability after comparing books of accounts as per Companies Act 2013 with Income Tax Act, Provision related entries (Tax, GST liability).
- Finalization of Accounts

**Reporting:**

- Preparation of Financial Statements includes P&L A/c, Cash Flow Statements, Balance sheets & Notes to Accounts as per GAAP

**Audit:**

**Statutory Audit:**

- Checking Companies' policies and procedures as per applicable various Act.
- Verifying whether company adhered to the compliances as per applicable Act.
- Verification & computation of statutory Payments like TDS, TCS, PF, ESI, PT & Gratuity with supporting documents and whether paid on Monthly/Quarterly/Yearly basis within due date.
- Performing ledger review.
- Fixed Assets Review.
- Physical Cash Verification.
- Verification of policies related to exchange rates to be followed and actually followed.
- Drafting Companies Auditors Report Order as per applicable and latest format.

**Internal Audit**

- Designing and Implementation of Audit Plan and to ensure the completion of work as per Audit Plan.
- Ledger review on quarterly basis.

- Analysis of Revenue Booking System.
- Monitoring companies' applicable policies and procedures adhered with.
- Verification of Bank and Cash books.
- Review & Implementation of internal control system.
- Monitoring related party transactions by taking consent in form of Management Representation letter.
- Verification and review of statutory payments and accounting for the same of identified errors.
- Monitoring companies' investments.
- Verification of Fixed Assets Additions/Disposals/Transfers and Retirement as per Movement of Agreement if drafted.
- Drafting Internal Audit Report.

### **Stock Audit**

- Physical verification of stock.
- Monitoring Movement of Stock on basis of LIFO/FIFO/Average as followed.
- Analysis of profit and loss of stock and the expenses for cost cutting.
- Checking the quality of stock.
- Drafting Stock Audit Report.

### **Taxation**

- Filing of TDS Return
- Computation & Filing of GST Returns.
- Tax calculation and filing of Individuals, Firms and Companies various returns like ITR 1, ITR 2, ITR 3, ITR 4, ITR 6, Form 15CA, 15CB etc.

### **Procedural Aspects**

- Incorporation of Companies, LLPs.
- Preparation & filing of various forms like MGT, AOC, FORM 8&11 etc. related to companies and firms through MCA portal.

## PROFESSIONAL QUALIFICATIONS

Year	Level	Institute/University	Status
2020	CMA- FINAL	Institute of Cost Accountants of India	Completed
2017	CMA- INTER	Institute of Cost Accountants of India	Completed <b>(Secured All India 47<sup>th</sup> Rank)</b>
2021	CA- FINAL	Institute of Chartered Accountants of India	Completed <b>Second Group</b>
2017	CA- INTER	Institute of Chartered Accountants of India	Completed

## EDUCATIONAL QUALIFICATIONS

Year of passing	PG / Degree	Institute/University	% of marks
2015	Intermediate	Masterminds College	94.0%
2013	Class X	Sri Chaitanya School	90.0%

## PERSONAL TRAITS

- Positive work attitude and Self Motivated to work independently and as well as in team.
- Fluent Communication with client, management and with team members.
- Good motivator and also an active listener and comprehensive problem-solving abilities.
- In depth Knowledge in various aspects such as Finance, Taxation, Audit.

## PERSONAL DETAILS

<b>Father's Name</b>	:	K Sridhar
<b>Date of Birth</b>	:	29 <sup>th</sup> April 1998
<b>Gender</b>	:	Male
<b>Nationality</b>	:	Indian
<b>Linguistic Capabilities</b>	:	English, Telugu
<b>Marital Status</b>	:	Single
<b>Hobbies</b>	:	Playing & Watching Cricket.
<b>Permanent Address</b>	:	#70/161, Allwyn Colony, Kukatpally, Hyderabad, TG.

**Declaration:** If given the opportunity I would bring out “The Best” within me to match up with the vision of the organization with utmost dedication.

Place : HYDERABAD

(K Vamsi Krishna)