

RESUME

RAMESH MAURYA

WORK EXPERIENCE:

Overall Experience of approx 3 years and 06 month.

CAREER OBJECTIVE:

To hold work responsibilities as an employee in an organization where I can utilize all my skills and abilities effectively and efficiently.

PERSONAL ASSESSMENT:

As an individual I believe that hard work and sincerity coupled with desire to succeed happens to be my major strengths. An organization recognized for Quality & Support could just be the right stepping stone for my expected career with sky high aspirations.

EDUCATIONAL QUALIFICATION:

<u>Exam</u>	<u>Year</u>	<u>Board/University</u>	<u>Division</u>
MBA (FIN+HR)	2013	D.A.V.V. INDORE	1st
BCA	2010	M.C.N.U.J. BHOPAL	1st
12 th	2007	M. P. BOARD	1st
10 th	2004	M. P. BOARD	2nd

PROFESSIONAL EXPERIENCE

Past

Organization: **Ufaber Pvt Ltd** Nov-2014- Oct 2015.
Designation: Education Consentient.
Responsibilities: Training, Technical Support, Guide & Sale

Organization: **COFFEE DAY XPRESS** Nov-2013 – Oct-2014.
Designation: Area Supervisor Operation.
Responsibilities:

- 1 Increase Sales.
- 2 Daily Cash handle.
- 3 Maintain Stock & checking.
- 4 Staff Management.
- 5 Handle Queries.
- 6 Billing activities - Cash Counter and transactions.
- 7 Customer services - Inquiries, account activation and all support.
- 8 Technical Support.

Organization: **ICICI BANK**
Designation: Marketing/Sale Executive. July 2010 - June 2011.
Responsibility:

- 1 Selling & marketing cards to the customers.

Achievements:

- 1 Achieved Given Monthly target.
- 2 Best performer in the team continuously for six months.

Industrial Experience:

Internship training 01Month in Adani Mining Pvt. Ltd. Surajpur, Chhattisgarh.

PERSONALITY EFFECTS:

- Self Confidence,
- Result oriented,
- Willing to learn new things

Currently Preparing For CGPSC**PERSONAL DETAILS:**

Date of Birth	: 27 th Oct. 1987
Sex	: Male
Nationality	: Indian
Marital Status	: Single
Linguistic Proficiency	: Hindi, English.
Hobbies	: Reading newspaper, listening music.
Father's Name	: Mr. Purushottam Lal Maurya. (Retire From SECL).
Mother's Name	: Mrs. Yashoda Maurya. (House Wife).
Address	: Bal Gangadhar Tilak Ward NO.- 10 Nawapara, Ambikapur. Distt.- Surguja (C. G.) Pin Code - 497001
E-Mail-	: ramesh.maurya27@gmail.com
Mobile -	: 09981529686

DECLARATION:

I hereby declare that the all above information furnished is true and correct to the best of my knowledge.

DATE -

PLACE - Ambikapur

(Ramesh Maurya)