

# RESUME

## SHRI KANT MISHRA

1/1058, Sanjay Gandhi Colony

Rawan Teela,

Aligarh-202001

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### OBJECTIVE-:

To progress as result oriented performer through continuous assimilation of knowledge and development of skills and capabilities.

### EXPERIENCE-:

- Worked in **Three Dots Sewamarg Public School, Aligarh** (affiliated to CBSE) as a **Computer Operator** (August 2018 to April 2021).
- Worked in “**IIMT Group of College**” **Greater Noida** as an **Office Assistant/Computer Operator** in **Polytechnic Department** from August-2017 to July 2018
- Worked in “**Mangalayatan University, Aligarh**” as an **Office Assistant in Registrar Office** Since **1 Jan 2016 to 30 May 2017**.
- **Three Years Experience in LG Service Centre (Authorized Service Centre) Aligarh as a Computer operator.**

### ACADEMIC QUALIFICATION -:

- **Pursuing Bachelor of Library and Information Science form UPRTOU (2020-21)**
- **P. G. Diploma in Journalism and Mass-Communication from Aligarh Muslim University (Distance Education) in 2017**
- **B.Sc. from C.S.J.M. University, Kanpur in 2006.**
- **Intermediate (Bio.) from U. P. Board in 2003.**
- **High School from U.P. Board in 2001.**
- **CCC (Course on Computer Concepts) Certificate in Computer Application from NIELIET**
- **Software Knowledge: - M.S. Office, Excel, Corel draw, PageMaker, Photoshop.**
- **Typing:-**

<b>Hindi</b>	<b>:</b>	<b>30 wpm</b>
<b>English</b>	<b>:</b>	<b>50 wpm</b>

#### PERSONAL PROFILE -:

- Date of Birth : 06-06-1987
- Gender : Male
- Father's Name : Shri B.S. Mishra
- Nationality : Indian
- Language : Hindi, English
- Permanent Address : 1/1058 Sanjay Gandhi Colony Rawan Teela  
Aligarh, Uttar Pradesh-202001

#### HOBBY -:

- Music & News paper, Playing Chess

#### DECLARATION-:

I do hereby declare that the particulars of information and facts stated here in above are true, correct and complete to the best of my knowledge and belief.

Place: Aligarh

Shrikant Mishra