

PREETI SHARMA

Date of Birth: 1ST December 1991
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Phone: 0 9654460454
Languages known: English, Hindi

ACADEMIC QUALIFICATIONS

Year	Degree	Institute	Board / University	Specialization	Marks
2013	B-Tech	Raj Kumar Goel Institute Of Technology	GBTU	Electronics And Communication	67.4%
2009	AISSCE (XII)	D.A.V Centenary Public School	CBSE	Science	66%
2007	AISSE (X)	D.A.V Centenary Public School	CBSE	-	79.4

PROFESSIONAL SUMMARY

Electronics and Communications Engineer willing to work and get an exposure to industry environment. I am a fast learner and wish to get some guidance.

TECHNICAL SKILLS

Ubuntu, Python, C,C++,Terminal,M S Office, Prezi

EXPERIENCE

Regalo Kitchens Pvt. Ltd. **H.R. Executive** **Jan 2014 – June 2015**

Key Deliverables / Achievements

- Acknowledged for excellent work only in 3 months from joining.
- Single handedly managed the complete hiring process and re-designed H.R. Policies.
- Introduced usage of recruitment portals, agencies and social media to drive candidates towards the company.
- Laid backbone for the process of induction for new candidates in the company.
- Introduced changes in employ policies that help boost the overall performance and delivery of the company
- Improved the Social Media presence of the company and designed the company website.
- Automated the process of managing salaries and incentives using MS-Excel.
- Awarded the Intern of the month award for timely deliverance of work.

Bharti Airtel **INTERN** **July 2012 – Aug 2012**

Key Deliverables / Achievements

- Project on Operation and Maintenance of Fiber Optics Cable Networks.
- Understood construction, design, losses, operation, maintenance, applications and multiplexing techniques of optical fiber.
- Understood SDH technology and its survivability.

ACADEMIC PROJECTS

Under Water Wireless Sensor Networks (UWSN) : Designed a working model of UWSN with the help of IR sensors which indicate danger in any of the four directions. The results thus obtained indicate that networks based on underwater wireless links are feasible at high data rates for small distances and provides a network that is very low in cost.	2012
Microstrip Antenna : Submitted a detailed report on micorstrip antenna in which I learned about its various feeding techniques, analysis methods of microstrip antenna, advantages, disadvantages, limitations and application.	2011

PUBLICATIONS

Brain Computer Interface : Brain-computer interfaces (BCIs) enable users to control devices with Electroencephalographic(EEG) activity from the scalp. An immediate goal of this paper is to provide a	2013
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way for people with damaged sensory/motor functions to use their brain to control artificial devices and restore lost capabilities.

http://www.ijarse.com/images/fullpdf/1362160941_BRAIN_COMPUTER_INTERFACE.pdf

EXTRACURRICULAR ACTIVITIES

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| ▪ Active member of AGEAC (Geophilosophical Association of Anthropological and Cultural Studies) and has completed academic program of phase A, B, C and Meditations conducted in New Delhi center. Also participated in International Congress in 2012 Brazil. | 2010-Present |
| ▪ Provided Home-Tuitions for kids during College. | 2009-2013 |
| · Took Spanish lessons from a local institute. Completed A1.2 level as per Cervantes Curriculum. | 2013 |
| ▪ Coordinator, Technical Fest, Raj Kumar Goel Institute Of Technology. | 2012 |

HOBBIES AND INTERESTS

Card making, Volley Ball, Learning Spanish