Jyoti Sihra

Address: 1673/2 Govindpuri, extension, Kalkaji

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Career Objective:

A motivated, friendly and enthusiastic individual with excellent communication and customer service skills. Seeking a position in an organization to boost my career and provide organizational and goal oriented skills to the benefit of the company.

Academic Qualification:

- Graduate from Delhi University (SOL)
- > Frankfinn diploma course in Hospitality, Travel and Customer Service
- > Cabin Attendant one month diploma from TNC Aviation.
- > 12th passed from CBSE board- 2012
- ➤ 10th passed from CBSE- 2010

Key Skills and Strengths:

- Good in handling the customer relationship.
- Confident and bold in handling the communication with customers.
- > Hardworking & responsible and punctual.

Hobbies:

- Swimming
- Music and Dance
- Keen to learn new languages.

Experience:

- ➤ Has worked with wings and tail, Bali nagar New Delhi as a front officer executive. (2019)
- > Has worked interglobe aviation Ltd. Indigo position of cabin crew. (2018)
- ➤ Has worked with TNC Aviation Rajouri garden New Delhi, as a H.R recruiter. (2018)

Personal Details:

Date of birth: 4th June 1995.

Gender: Female **Nationality:** Indian

Languages known: English, Hindi, Punjabi

Marital status: Unmarried
Height: 5 feet 4 Inches

Weight: 50kg

Passport number: L9052963

<u>Date:</u> <u>Place:</u>

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