

Md. Raza
Sector-2, Noida
Mobile No - 7488847982
E-Mail :- mdraza9046@gmail.com

CAREER OBJECTIVE

Seeking a position where I can communicate with the people and judge the people and that should help the organization to achieve their goal.

EXECUTIVE SUMMARY

An independent and self-motivated professional with excellent research and communication skills, enthusiasm to learn new things and always try to do my best in any work assigned and always tries to be appreciated as well-performer.

ACADEMIC BACKGROUND

- Completed MAM(BBA+MBA) From GNIOT, Greater Noida 2019(Secured:-60%)
- 12th M.M. Inter College, Bhagalpur 2014(Secured:-51.2%)
- 10th High School Ekchari , Bhagalpur 2012(Secured:-56.2%)

SPECIALISATION

Major HUMAN RESOURCE
Minor MARKETING

TECHNICAL SKILLS

- Proficient in M.S Office
- Internet Browsing

Experience

Worked as HR Trainee in Ech-aar Manpower Solution (Sep - Dec 19)

EXTRA CURRICULAR ACTIVITIES

- Participated in Photography activities in school and colleges.
- Participated in Cricket and Kabbadi tournaments at school level.
- Undertook as volunteer for the cultural event conducted in our institute.

STERNGTHS

- Positive attitude.
- Self Motivated.
- Ability to work in team as well as individual.
- Good command over HR concepts.
- Sound knowledge of HR workings.

PERSONAL PROFILE

Name :-Md.Raza
Father Name :- Md. Taiyab
Mother Name :- Bibi Raziya Khatun
Date Of Birth :- 10 August 1996
Maritial Status :-Single
Nationality :-Indian
Languages Known :- English,Hindi
Hobbies :- Playing and WatchingCricket
Permanent Address :- Jahanpur, Ekchari, Bhagalpur (Bihar)813204