



SACHIN JAIN

TITLE

15 year experienced IT Professional looking for opportunity to create value for its clients in emerging technologies.

DUTIES & RESPONSIBILITIES:

- Installing, Configuring & maintaining vSphere Client, vCenter, ESXi & VMs
- Maintaining hardware for HP ProLiant servers, HP SAN Storage with fiber channels & HP LTO tape drive.
- Administration Microsoft Server 2012 R2 with AD (Active directory) & VPN.
- Providing technical support for all IT technical problems to end users.
- Vendor management: Searching & verifying new vendor for new IT procurement, price negotiation with vendor and service provider.
- Providing Training for authentication on server, smooth access of shared data & resources, email service and cisco IP phone to end users.
- Coordination with Core IT team based in Russia to forecast IT requirements and annual budgeting.

EDUCATION

Professional Details:

- Certification by VM ware for **VCP 6.5** (VMware Certified Professional) - 2018
- Certification by Microsoft for **MCSE 2012** (Microsoft Certified Solutions Expert) - 2018
- Certification by Microsoft for **MCSA 2012** (Microsoft Certified Solutions Associate) - 2018
- Certification by Microsoft for **MCSE 2000** (Microsoft Certified System Engineer) – 2003
- Advance Diploma in Computer Hardware & Networking from JETKING Delhi -2002

Academic Details:

- Senior secondary from C.B.S.E (10+2)
- Graduation in B. Com. from EILM (Eastern Institute for integrated Learning in Management) University.

PERSONAL DETAILS

Date of Birth, 21st April 1983

Language known, English, Hindi

Marital Status, Married

*Address, C-31/15-B, Maujpur,
North East Delhi-110053*

CONTACT

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CORE COMPETENCIES

- *Virtualization (VM ware)*
- *Windows server administration*
- *End User support*
- *Vendor Management*
- *Inventory management*
- *Procurement*

Professional Training:

- Cloud Certification training in AWS (Amazon web service) Solutions Architect-Associate.
- Cloud Certification training in Azure Fundamentals from Simplilearn E-learning platform.

Professional Experience:

1. IT Specialist – 7+ years - Worked in reputed **MNC Gazprom EP International Services B.V (Liaison Office in India)**, Delhi since 8th August, 2013, to 30th September, 2020. Gazprom is the largest natural gas company in the world.

Profile Summary:

- Installation, configuration and administration of components in VMware ESXI 6.5 environment – vCenter, cluster, add ESXI host, and Deploy Virtual machines with ISOLated CPU, Memory, Storage and Network with vmotion, HA & DRS.
 - Monitor resource usage using vCenter server performance graphs and alarms.
 - Administration Microsoft Server 2012 R2 with AD (Active directory), DNS, DHCP, File server, Network printers, WSUS, add users & groups and VPN (virtual Private Network) etc.
 - Provide technical support for all IT technical problems of Desktop, Laptop, Network, and AD Authentication.
 - Maintaining IT environment free of technical issues for maximum user productivity.
 - Designed and upgraded in-house Server room with Data Center Features such as Redundant Power Sources, Centralized AC, Cable infrastructure and Raised Floors etc.
 - Vendor management – Inviting quotations through public Tenders, Reviewing SOW (Statement of Works), Negotiations with vendors & Service providers, awarding contracts.
 - Inventory management – Asset allocation and tracking, Auditing, license compliance.
 - Worked with Core IT team based in Russia to forecast IT requirements, handled annual budget, prepared proposals, ensure cost effectiveness and follow up to get timely approvals.
2. IT Head - 1.5 years - in **Webpix consultancy services Pvt. Ltd. Brand name LiveStreamPro** since 1st February, 2012, to 7th August 2013. LiveStreamPro is global provider of all types of Live Webcasting, Video conferencing & Live streaming services and solutions in Delhi.
 3. IT Specialist – 3.5 years - in **Project office of OAO Gazprom operator in India** (now known as Gazprom EP International Services B.V) from August, 2008, to 31st January, 2012.
 4. Networking Engineer – 3 years- in **Vishakha Infotech Ltd.** (Class ‘B’ ISP) from April, 2005 to July, 2008.

Technical Summary:

Operating System	: Windows (Win7, win8 & Win10), Microsoft Server 2000, 2008 R2, 2012 R2, 2016 & 2019
Packages	: Ms Office (2007, 2010, 2013, 2016 & 2019), Advance Excel.
E-Mail Packages	: Microsoft Office 365 & Google G-Suite.
Hardware	: Assembling, Trouble shooting, Installation, Up-gradation and Faults Detection & Rectification.
Network	: Design & Implementation New network by different types of media, Cable architecture, Installation & Manage Network Peripheral, Error Rectification and Data Backup solution.