

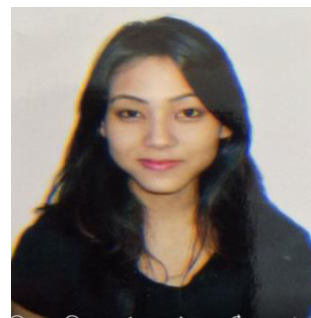
**FIRST NAME:DEVINA**

**LAST NAME: GOGOI**

**CONTACT NO: +919818499126**

**EMAIL: DEVINAGOGOI347@GMAIL.COM**

**PROGRAM SPECIALIZATION: MASTERS IN ORGANIZATIONAL BEHAVIOUR**



#### **CAREER OBJECTIVE**

Seeking the position of HR Manager in your esteemed organization to help improve organizational ability to exceed corporate goals, help honor all long-term commitments made to customers, identify talents and deploy professional development programs and fulfill employees' needs.

#### **EDUCATIONAL BACKGROUND**

2015-17	<b>M.A. in Organizational Behaviour</b>	Amity University, Noida	6.57/10 CGPA
2012-15	<b>B.A. in History Honours</b>	Handique Girls College, Guwahati.Assam	62.4%
2012	<b>12<sup>th</sup>CLASS</b>	Gurukul Grammar Senior Secondary School	72%
2010	<b>10<sup>th</sup> CLASS</b>	Maharishi VidyaMandir	72%

#### **WORK/INTERNSHIP/FIELD EXPERIENCE**

- Xpertise HR Services, Delhi, Recruitment and Selection of BPO candidates, 2015
- Vikassheel NGO, Delhi, conducted training sessions on Stress Management & Emotional Intelligence in 2016.
- Recruitwheels, Delhi, Cold Calling sessions, Recruitment and Selection, job postings in various social media sites as well as online job portals, 2016
- Dissertation, Amity University, Research done on Gender Discrimination in Workplace by conducting a survey, 2017

#### **ADDITIONAL INFORMATION**

- **Computer / technical Skills :**  
Microsoft office: Word, Excel & PowerPoint.
- **Skills**  
Strong communication & interpersonal skills, Organized, Team player, Adaptable and Time Management, Self-motivation, Devote time necessary to complete deadlines, Flexible, Loyal and Discreet
- **Area Of Interest:**  
Conducting training sessions to enlighten people(HR)
- **Awards and achievements**  
Participated in drawing competitions at school level  
Been a district level badminton player  
Participated in singing and dancing competitions at school, college and district level
- **Other interests**  
Listening to Music, Playing PC games, Reading Novels, Singing and Dancing
- **Personal Details**  
**Current address:** 802,Tulip Tower,Divine Meadows, Sector-108.Noida-201304.  
**Permanent address:**3<sup>rd</sup> Floor,Flat no.10,Beauideal Apartment,Dr.B.BaruahRoad,Near T.C. School,Guwahati Club.Assam.Pincode-781003.  
**Date of Birth:** 16<sup>th</sup> May,1994.

