

RESUME

Dr. RABIA BHALLA

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OBJECTIVE

I aspire to join organization that would provide me adequate challenges and opportunities to grow not only as a professional but also as a person while applying my knowledge, skills, experience and innovativeness towards the fulfillment of the goal of the organization which would help in my growth. I would be keen to work in an environment that is conducive for learning, innovation and provides a platform for enhancement of my skills as a professional.

SKILLS

Well Conversant with MS Office, etc. and Internet. Skilled in the use of AutoCAD, Erdas Imagine, ESRI Suit, Extensive experience in using map creation software, including ArcGIS, ArcView, Great working knowledge of computers and electronics allows for better project results and quick troubleshooting. Critical thinking and complex problem-solving skills aid in finding workable solutions to problems without expending unnecessary time and money.

EXPERIENCE

USNATEK

GIS Manager (December 2019 – Till Present)

- Primary role will include managing & training of GIS Team
- Work with commercials & sales on SOW for various tenders
- Create SOW as required, participate in quotations, optimize existing processes in GIS software's.
- To perform a wide variety of tasks involved in UAV-based projects

Shakti Consulting & Solutions (P) Ltd.

Geospatial Executive (Jan 2018 – Dec 2018)

- Mapping all electrical assets in Arc Server using Arc FM
- Data production, quality checking, data testing.
- Implementing projects plans within deadlines.
- Coordinate project training, change impact and communication with the Organizational Change Management Team.
- Provide problem solving, root cause analysis and preventive/corrective actions as required to support the project or program
- Write RFPs and manage vendor/software selection process

Geospatial Delhi Ltd. (GSDL, Govt. PSU)

Geospatial Executive (April 2012 - Jan 2015)

- Handling of 10 line Departments of the Delhi Govt. (i.e. DTC, DMRC, DFS, IGL, BRPL, BRPL, TTPL etc.)
- Data production, quality checking, data testing.
- Implementing projects plans within deadlines.
- Highlighting and Controlling the problems that interfere with the progress of the Work Package better and effective results
- Updating Query feedbacks to the team members.
- Delivering data to client & cross verify it according to client requirements.

Comvire Technologies Pvt Ltd.
TEAM LEAD (GIS) (Sept 2011 - April,2012)

- ▮ Provide all technical advice regarding GIS issues
- ▮ Work in the technical support team for design services of R-APDRP project
- ▮ Management of GIS tasks
- ▮ Reports to Project Manager
- ▮ Prepare and review technical documents and reports
- ▮ Data production according to field maps.
- ▮ Importing Electrical Network on Arc GIS
- ▮ Updating errors.

Magus Infocom(P) Ltd
GIS Engineer (March 2009 - January 2012)

- ▮ Work closely with technical operations, business analysts and regional/divisional operations teams to drive implementation/adoption of GIS solutions
- ▮ Data production, quality checking, data testing.
- ▮ Implementing projects plans within deadlines.
- ▮ Highlighting and Controlling the problems that interfere with the progress of the Work Package better and effective results
- ▮ Delivering data to client & cross verify it according to client requirements

BSES Delhi
On Job Training (June 2008 – Oct 2008)

- ▮ Mapping of Consumers in LT network
- ▮ Mapping of LT network
- ▮ Mapping of HT network
- ▮ Mapping of EHV network

EDUCATION

PhD - 2009 – 2016 - JAMIA MILLIA ISLAMIA, DELHI

Post Graduate Diploma in Remote Sensing & Geographic Information System – 2007-2008 - NPTI FARIDABAD

M.A (Geography) -2005 – 2007-JAMIA MILLIA ISLAMIA, DELHI

B.A (Pass). 2003 – 2005-JAMIA MILLIA ISLAMIA, DELHI

Advance Diploma in Software Technology – 2003-2005 STG FARIDABAD

PERSONAL DETAILS

- ▮ Mother's Name: Smt. Ranjana Bhalla
- ▮ Father's Name: Sh. Anil Bhalla
- ▮ Husband's Name: Sh. Rahul Bharaj
- ▮ Son's Name: Master Aarav Bharaj
- ▮ Marital Status: Married
- ▮ Place: Faridabad