

RESUME

Manpreet Kaur
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Objective

To seek a responsible position in SEO industry that will utilize my qualification and provide me with varied experience to enhance my skills, capabilities to work in team-environments and the same time will add value to my organization.

Academics Qualification

- 12th: I have done my Higher Secondary from PSEB, Mohali in the year 2010 securing 64% marks.
- 10th: I have done my matriculation from PSEB, Mohali in the year 2008 securing 66% marks.

Technical Qualification

- MCA: I have done my Masters of Computer Applications from Patel Institute of Management and Technology, Rajpura, Punjab, India affiliated to Punjabi University Patiala in the year 2016 securing 71% marks.
- BCA: I have done my Bachelors of Computer Applications from Government College, Mohali; Punjab, India affiliated to Punjabi University Patiala in the year 2013 securing 60% marks.

Experience

- Worked with in Seo Discovery, D-151 Phase-8 Mohali, as a SEO from 1-April-2017 to -30 Nov-2017.

Job Profile

- Search Engine Optimization
- Local SEO
- Content Marketing
- Social Media Optimization
- Social Media Marketing
- Video Marketing

Projects Undertaken in SEO

- <http://www.adfants.com>
- <http://www.shyavation.com/>

➤ <https://www.linkedin.com/in/manpreet167kaur/>

Computer Literacy

- Programming Language C or C++
- Web Technology Basic HTML, PHP
- Other Packages MS Office
- CMS Wordpress, Blogger
- Operating System Windows XP, 2007, 8, 10

Personal Details

- Father's name S. Harjeet Singh
- Date of Birth 16-8-1992
- Languages Known Punjabi, English, Hindi
- Marital status Married
- Nationality Indian
- Permanent Address H. No 1606, Laxmibai Nagar, New Delhi
Pin code: 110023

Declaration

- I, certify that the information given above is correct and complete to the best of my knowledge.

Date: 29/11/2019

Place: New Delhi

Signature: Manpreet Kaur