

HARSHIT GUPTA

(Chartered Accountant)



Vaishali, Uttar Pradesh, 201010



995 348 8944



caharshitgupta93@gmail.com

Experienced Taxation Consultant with over 6+ years of experience, excellent reputation for **team handling** and **corporate communications** backed by the constant willingness to **add value to clients** and to build an environment with *alternative and experimental approaches*
(Open to re-locate)



Work History

Senior Executive, Nipun Khurana & Associates, Delhi July 2019 - Present

- Planning and execution of various Audit procedures including independent handling of end-to-end GST and internal audits of various clients.
- Preparation & updating of Audit Programme, planning audit timing, allocating work responsibility to junior team members them, documentation of audit evidence.
- Team Lead for Conducting GST Audit & Filling of **GSTR-9 & GSTR-9C**.
- Reviewing Refund related compliances in case **Inverted Duty Tax Structure.(Footwear Industry)**.
- Working for reversal of Ineligible ITC as per **Rule-42 & Rule-43 (Sugar Manufacturer)**.
- **Refund Working** In case of exports of Goods & services.
- Assist in preparing and finalizing financial statements.

Key Clients Team lead

**Roshanara Club Limited | Life Long India Private Limited | Prakash Industries Limited |
Indian Tonners & Developers Limited | Magadh Sugar & Energy Limited |**

Executive, M/S Sharma Khaturia & Co, Delhi, June 2019- January 2015

- Filling of GST Returns Monthly /Quarterly Including ISD Returns, Procedural Compliances.
- Concurrent audit of **Punjab and Sind Bank**.
- SOP Audits of **Big Bazar** (Modern Super Market)

Accounts Executive, M/S Sanjay Madhav & Co., Delhi, August 2014 -March 2012

- Scrutiny of ledgers, debtors & creditors reconciliation, inter-company reconciliation, verification of BRS and Bank/ Cash Balance.
- Performed physical Verification of Fixed Assets & Closing Stock Team Member of Statutory/Internal/Tax Audit.

Articled Assistant M/S Samsand & Associates , Delhi February 2012-August 2008

- Team Member Statutory audits- **PEC Limited** for a continuous period of two years.
- Team Member of Zonal Audit team of **Central Bank of India** for a continuous period of two years.
- Branch level audit of banks like **State bank of Bikaner & Jaipur, central bank of India, Punjab National Bank.**
- Assist in preparing and finalizing financial statements
- Drafting of Internal Audit Report & follow up on action taken in report by TCWG.



Education

2012-2021 Chartered Accountant

Institute of Chartered Accountant of India, New Delhi

2012-2008 Bachelor of Commerce

University of Delhi

2008-2007 Senior Secondary Education

CBSE - Delhi



Skills & Achievements

- Awarded Exemption in Financial Reporting & Indirect Tax Laws in CA final Exams.
- Legal Analysis, Contract Abstraction and Legal opinion.
- Stock Market enthusiast and avid Investor.
- Strong MS Excel, Data Presentation Skills using various tools.
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