



Sophiya Massey

HR Consultant

102 satya niketan moti bagh 110021, New Delhi, India
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Date / Place of birth

1999, New delhi

Nationality

Indian

Skills

A confident and positive attitude.

A professional manner.

Good organisational and administrative skills.

The ability to work under pressure and meet targets.

The ability to work well in a team.

Languages

English

Hindi

Hobbies

Reading.

Singing.

Listening to music.

Profile

Career Objective To obtain a Human Resource consultant position with a progressive organization where my experience in providing quality Human Resource management services will positively affect the recruitment, selection, placement, development and retention of employees, adding value to your clients

Education

B.A Program Final Year, Aryabhata college Delhi university , New delhi

August 2017 — Present

Secondry, Bidhan Chandra vidyalaya, New delhi

April 2015 — May 2017

Employment History

H.R Consultant , Aone H.r Services , New delhi

August 2018 — Present

Results oriented professional, energized by challenge, with over 2 years of progressive Human resource management and administrative experience supporting management teams and employees through rapid change and growth.

- * Responsible for End to End Recruitment.
- * Partnering with hiring managers to determine staffing needs.
- *Screening resumes.
- * Performing in-person and phone interviews with candidates.
- *Performing reference and background checks.
- *Administering appropriate company assessments.
- * Making recommendations to company hiring managers.

Courses

References

References available upon request