

## AMIT KUMAR RATHI

Contact No.: +91 9899435647

E-Mail: amitrathi2009@gmail.com

Seeking assignments as a Business Analyst in IT Industry

### SUMMARY

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- **Business Analyst with 4 years** of experience supporting business solution software and analysing business operations. Aiming to utilize my strong prioritization skills and analytical ability to achieve the goals of your company.
- A diligent professional with 9 years of experience in **Software Testing, Business Analytics** and **Client Relationship Management**.
- Associated with **Perceptive Innovations Pvt Ltd** as Business Analyst.
- Completed certification in Software testing from **ISTQB**.
- Possessing a sound knowledge of software development techniques, methods, tools and languages.
- Good understanding of business operations.
- Good communication, presentation, analytical and interpersonal skills.

### CORE SKILLS

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#### Functional skills

Business Analytics || Requirement Gathering & Analysis || Client Relationship Management || Client Interaction || Communication Skill || Business Communication || Wireframe || Software Testing || Functional Testing || User Acceptance Testing (UAT)

#### Technical skills

BRD || FRD || Mockflow || GitLab || JIRA || MySQL || DBMS || MS-Excel || MS-Powerpoint || Python Basic

### EXPERIENCE

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Perceptive Innovations Pvt Ltd || **Business Analyst** || **Oct'17 - Present**

**Domains- Logistics, E-Commerce, Warehousing, Classified, Mobile Application & Website**

Key Responsibilities:

- Interaction with stakeholders for requirement gathering, business analysis, creating functional and technical specification documents (BRD, FRD), framing business scenarios, use cases, wireframes (using mockflow.com).
- Working directly with product owners and stakeholders to elicit their feedback on products.
- Using GitLab/JIRA boards for maintaining product backlogs for the Agile teams and maintaining sprint boards.
- Conducting requirement training sessions and developing best practices for product delivery.
- Supervised quality and completeness of System Use Cases/BRDs.
- Carrying out Product Testing (Functional Testing).
- Co-ordinated the preparation of manuals and training materials.
- **Managed deployment process/launch management and training at client side (Zambia, South Africa) in 2017.**

Perceptive Innovations Pvt Ltd || **Quality Analyst** || Oct'12 – Oct'17

**Domains- E-Commerce, Portfolio Websites, Classified, Online Learning, Video Streaming (OTT), HRM**

Key Responsibilities:

- Included requirements analysis, test scenario preparation, test case preparation, test data setup, test environment setup and execution, test scripting, defect logging and tracking.
- Involved in test case execution (Progression, Regression and Functional Testing).
- Web and Mobile App (iOS & Android) testing.
- Involved in Requirement discussion to understand the project.

## ACADEMIC QUALIFICATION

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**2011:** B. Tech (Computer Science and Engineering) from Hindustan Institute of Technology Affiliated to UPTU, Lucknow, U.P with 69.74% marks.  
**2006:** 12th from Sri R. K. J. Sr. Sec School, Dausa, Rajasthan with 74.62% marks.  
**2004:** 10th from G. S. Inter College, Doghat, Uttar Pradesh with 65.5% marks.

## CERTIFICATIONS

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- Completed Foundation Level Testing Certification from **ISTQB; Dec'12**

## PERSONAL DETAILS

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**Date of Birth:** 12th February, 1990  
**Languages:** English & Hindi  
**Address:** 284, Overseas Tower, Block C, Sector 62, Noida, 201301