CURRICULUM VITAE

Ashwini kumar

Address: - RZ-86/A, Gali No-1/A Deep Enclave, Part-2, Vikas Nagar Uttam Nagar, New Delhi-110059 Contact No: - +91-9899152553 Email~ ak92277@gmail.com

CAREER OBJECTIVE

To work in a dynamic professional organization with full dedication and spirit to create synergies and to embark upon a career which provides me an opportunity to developed and enhance my skills.

ACADEMIC QUALIFICATION

Course	Board/University	Passing Year	Division
SSC	CBSE	2010	1
HSC	CBSE	2013	1
Graduation	University of Delhi	2013-2016	2

COMPUTER PROFICIENCY

- **➤ MS Office and Window**
- > MS Excel
- > Typing proficiency

<u>INDIVIDUAL SKILL SETS</u>

- > Good communication and presentation skill
- > Comfortable with travel for long periods
- > Can converse in English and Hindi

KEY STRENGTH

- > Good Leadership Quality
- **➢** Good sound knowledge
- > Hard worker
- Responsible person

<u>EXPERIENCE</u>

> 2 Years Working Experience in Minister of Electronics & IT (MeitY) As a Office Assistant

HOBBIES

> Listening Music and playing cricket

PERSONAL DETAILS

Father's Name : Ramawatar Prasad

Date of Birth : 14-August-1993

Gender : Male
Nationality : Indian
Religion : Hindu

Marital Status : Unmarried

Language Known : Hindi & English

Address : RZ-86/A, Gali No-1/A, Deep Enclave, Part-2,

Vikas Nagar Uttam Nagar New Delhi-

110059

DECLARATION

I do hereby declare that all statements in this application are true to the best of my Knowledge of belief.

DATE: ... /... /....

PLACE: NEW DELHI (Ashwini Kumar)