

Priyanshu Rastogi

Noida, Uttar Pradesh

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8077901752

To obtain a position where my leadership, business, communication and analytical skills are challenged and utilized, where my knowledge is constantly developing.

Willing to relocate to: Noida, Uttar Pradesh - Greater Noida, Uttar Pradesh - Delhi, Delhi

Work Experience

Account

Present

Education

B.com

M.J.P.R. University - Bareilly, Uttar Pradesh

2015

DIPLOMA in Get Exposure

U.P. Board

2010

Diploma

DOEACC

Skills / IT Skills

CONFIDENT (Less than 1 year), Tally (Less than 1 year), TYPING (Less than 1 year), EXCEL (Less than 1 year), WORD (Less than 1 year)

Additional Information

TECHNICAL SKILLS

- Have a knowledge of Tally 9.0
- Expertise in fast Computer typing (English, Hindi)
- Strong knowledge of Microsoft package (Ms. Excel, Ms.Word and Power Point)

INTERPERSONAL SKILLS

- Effective communication skills.
- Ability to handle various tasks at the time.
- Confident and determined while achieving the target.

- Self-motivated & Initiative.