RESUME

### JAGRUTI DEVANAND THAKUR.

Penkarpada, Near Shankar Mandir, Devanand Thakur Chawl, Room No.3, Mira Road (E), Dist. Thane – 401 107.

Cell No.: 8356821648

E-mail: jagrutithakur789@gmail.com

### **Work Experience:**

• I have Nine years experience in Invosel (Vasai) in Account Department.

# **Professional Summary:**

Seeking an opportunity to utilize my talents of managing people and communicating with customers for an organization. Obtaining a chance to work with experienced people and take the responsible position in the leading organization.

## **Academic Details:**

- 1) Completed School from SSC Board (2007) Maharashtra State Board with aggregate of 60%.
- 2) Completed HSC Board (2009) Maharashtra State Board with aggregate of 47.50%
- 3) Completed T.Y.B.Com (2013) Mumbai University Board with aggregate of 60%.

### **Personal Details:**

Name : **Jagruti Devanand Thakur.** 

Date of Birth : 22<sup>nd</sup> August 1991.

Nationality : **Indian.** 

Languages Known : Marathi, Hindi, and English.

Marital Status-Gender : Single-Female.

Computer Knowledge : MS Word, MS Excel, MS Power Point, MS-CIT Pass, Tally, English

and Marathi Typing 30wpm.

<sup>&</sup>quot;I hereby confirm that all the above mentioned information is correct."