

HELLO, I'M

Jitender Singh

DTP/GRAPHIC DESIGNER



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ABOUT ME

I am a talented, ambitious and hardworking individual, with broad skills and experience D.T.P operator and Graphic Designer and leading projects. Furthermore, I am adept at handling multiple tasks on a daily basis competently and at working well under pressure. A key strength is communication; building strong relationships with people in order to deliver the best results.

EDUCATION

Class	School/College	Board	Division	Pass Year
Graduation	School of open learning	Delhi University	Second	2017
12th	Govt. Boy Senior Secondary School	CBSE Board	Second	2012
10th	Govt. Boy Senior Secondary School	CBSE Board	Second	2010

EXPERIENCE

Working Invictus DigiSoft Pvt Limited as cum DTP Operator and Graphic Designer.

Dec-2018 – Till Now

Working Aakash Educational Services Limited as DTP Operator and Graphic Designer.

May-2018 – Nov-2018

Working at KD Campus (KD Publication) as a DTP Operator.

Feb-2016 – March 2018

2 Years Working Experience as a D.T.P Operator BSC Academy.

Feb-2014 – Jan-2016

1 Year Working Experience as a D.T.P Operator Rakesh Yadav Publication.

Jan-2013–Dec-2014

SKILL

Well versed in MS Office.

Functional expertise in Advance DTP (Desk Top Publishing) with exposure to various software viz.

Adobe InDesign CS6, PageMaker, CorelDraw, Photoshop. Also good at handling the making of Book Designing, Visiting Cards etc. using DTP.

SOFTWARE



INTEREST & HOBBIES



PERSONAL PROFILE

Father's Name : Shri Nathu Singh

Date of Birth : 22 January, 1993.

Linguistic Proficiency : Hindi & English.

Nationality : Indian.

Address : K-151/A, Street N o. 43 Sadatpur Near Delhi Police Camp Ext. Karawal Nagar Delhi-110094

Declaration

I hereby certify that all the information provided here is correct to the best of my knowledge.

JITENDER SINGH

Date : November, 2019

Place : Delhi