



# RISHIKA MALHOTRA

@ rishikasharda11@gmail.com

8962176514

H.n. A1, anmol vihar colony,shri  
nagar, gudhiyari, Raipur C.G.

## Skills

My Communication skill is  
much better for this job

I am hard working and honest  
with my work

Possitive attitude

Friendly behavior

## Language

Hindi

English

Punjabi

## Personal Details

Date of Birth : 05/10/1992

Marital Status : Married

Nationality : Indian

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## Objective

To work in an environment which encourages me to  
succeed and grow professionally where I can utilize my  
skills and knowledge appropriately.

## Experience

**St. Mary's English Medium School** *1 july 2019*  
Accountant *- 31 march*  
I have appointed here As An Accountant and *2020*  
Data Entry Operator for office

**Daya shankar vidya mandir school** *16 Sep*  
As a Accounts Economics n Management *2018 - 17*  
Teacher *Feb 2019*  
I have appointed here as a teacher for Accounts  
Economics and Management for 11th n 12th class  
students.

**Omeena Kinder Garden English Medium School**  
Computer and English Teacher *1 july 2016*  
I have appointed here as a Computer and *- 31th*  
English Teacher *march*  
*2017*

## Education

**IGNTU Amarkantak** *2015*  
BBA  
64%

**M.D. Higher Secondary School** *2010*  
12th  
56%

**S.S. Mandir** *2008*  
10th  
51%

## + Additional Information

ITI COPA Trade from Swayam Prabha ITI with 67% Pendra  
R0ad.