



CURRICULUM VITAE

CA Hitesh Mittal

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Career Objective

To work in a healthy, innovative and challenging environment, extracting the best out of me, where I can put my whole efforts in applying my skills to prove myself an asset for the organization.

Qualifications

1. Academics

- 10th, From BSEH, in 2012 with 97.4%.
- 12th, From CBSE, in 2014 with 88.6%.

2. Professional

- Cleared CA CPT in June 2014 with 56.5%.
- Cleared CA IPCC Group I in May 2015 with 50.75%
- Cleared CA IPCC Group II in Nov. 2015 with 53%
- Cleared CA Final Group I in Nov 2018 with 56.25%
- Cleared CA Final Group II in Nov 2019 with 51%.

Articleship Experience

1. Training

- Three Years Article Training (From 15-02-2016 To 14-02-2019) under M/s Rattan Anil and Co., Chartered Accountants, Kaithal with exposure in Direct Tax.

2. Work Experience

<u>Assignment</u>	<u>Work Done</u>
Taxation	<ul style="list-style-type: none">✓ Filling of Income Tax Returns, GST returns, TDS Returns✓ Income Tax Assessments
Audit	<ul style="list-style-type: none">✓ Statutory Audit & Internal Audit of Companies✓ Assisted in Statutory Audit of Banks✓ Income Tax Audit of Various Firms And Companies.
Other Areas	<ul style="list-style-type: none">✓ Finalization of Financial Statements along with audit adjustments.✓ Preparation of MIS Report of Various Companies.✓ Carrying out Project Planning & Financing with Project Report & CMA data of concern.

Post Qualification Experience

- 5 Months Post Qualification Experience in M/s Rattan Anil & Co., Kaithal (i.e. from June 2020 To October 2020)
- Currently Working as Direct Tax-Associates in MBG Corporates Advisors Private limited , Gurgaon since November 2020

Personality Traits

- Strong leadership and motivational qualities
- Possess good interactive
- Innovative and Calculating Mind
- Dedication-willingness to walk the extra mile to achieve excellence.
- An analytical thinker with excellent reasoning & interpersonal skills.
- Team player & keen learner

IT Skills

- Working Knowledge of MS-Word, MS-Excel, MS-Powerpoint.
- Good working knowledge of Tally.
- Working Knowledge of Computax Software.
- Internet Applications.

Personal Details

Name	:	Hitesh Mittal
Father's Name	:	Sh. Satbir Mittal
Marital Status	:	Unmarried
Date of Birth	:	02 nd Nov 1996
Nationality	:	Indian
Languages	:	English & Hindi
E-mail	:	ca.hiteshmittal11@gmail.com
Mobile No.	:	+91-8929783870
Address	:	Aggarwal Colony, Near Rajni Colony, Jind Road , Kaithal-136027
Hobbies	:	Playing Cricket, Listening Music

Declaration: I hereby declare that the above mentioned information is correct up to my Knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

Place: Kaithal

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