

CURRICULAM VITAE

Ankit Kumar

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JOB RESPONSIBILITIES & KNOWLEDGE

- Good knowledge of structure query language
- Working on excel extract data use with formula create reports
- Manage & Install Windows XP, Vista, Windows 7, Windows 8, Windows 10
- Backup & Restoration of the operating system
- Joining workstation in domain or workgroup
- MS office installation, HIS installation, To configure MS Outlook, Lotus note
- Working Remote Support with VNC, Any Desk
- To configure local & network printer, Printer related issue
- Collecting system information.
- Installation, configuration and support of Disk encryption software, if the software provided by Client.
- Looking internet related issue
- Location detail ensuring some of the updated in master inventory under respective locations.
- Open request ticket in Manage Engine and Summit, Tracking the Manage Engine tickets is been closed. Working on sapphire ticketing tool, manage engine service desk
- Move the pc to the assigned locations
- Manage all asset inventory data (System, Laptop & printer)
- Mail configure in IOS & Android mobile phone
- Handle installation and configuration of Antivirus Software on all the Desktops/Laptops and updates of Anti-Virus patches
- Install Third-party software, Applications, Anti-virus tools. Connectivity software. etc.
- Patch installation using manage engine patch manager, create automatic patch deployment (APD), create policy as per required.
- Password reset, account unlock handling active directory

Experience Detail.

Experience	Organization	Year of Working
1 year	Eagle Information Systems Pvt. Ltd As desktop support Engineer @Maxhealthcare Gurgaon	5 th Oct 2019 to 7 th oct 2020
7 month	3i-infotech consultancy services As desktop support Engineer	15 Oct 2020 to till date

Educational Qualification.

Degree	University/Board	Institution	Field of Specialization	Year of passing	%
B.Tech	V.B.S.P. UNIVERSITY	U.N.S.I.E.T JAUNPUR	CSE	2019	68.00
12 th	CBSE BOARD	J.N.V. RAJEEVPURAM UNNAO	SCIENCE	2014	66.00
10 th	CBSE BOARD	J.N.V. RAJEEVPURAM UNNAO	SCIENCE	2012	76.00

Technical skills

- Programming Languages: python, Knowledge of advance sql server
- Knowledge of visualization tool
- Knowledge of advance excel
- Web Programming: HTML, CSS
- Hardware & troubleshooting
- Installation and configuration

Training attended

- Summer training on PHP & MySQL.
- Certification Course in Core PHP & MYSQL
- Certification Course in excel.

Personal Details

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| • Name | — | Ankit Kumar |
| • D.O.B | — | 07-Jan-1998 |
| • Sex | — | Male |
| • Marital Status | — | Unmarried |
| • Language Known | — | English, Hindi |
| • Hobbies | — | Reading Books, Listening Songs |

DECLARATION

I hereby declare that all the information furnished by me in this C.V is true at the best of my knowledge. I will be pleased to elaborate during a personal interview

Date:

Place: ()

(Ankit Kumar)