



DINESH SINGH RAWAT
[CMA, B.Com]

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PROFESSIONAL SUMMARY

Cost Accountant having more than 6 years of experience in Captive Unit as well as third party shared service environment with Indians as well as US, Mexico MNCs in manufacturing and Service sector of Product Costing, MIS, Preparation & Audit of Cost Records, Conducting Internal Audits, Review of Financial Controls & Processes.

CORE STRENGTH

- **Budgeting & Planning**
- **Financial Analysis(Including Ratios, EBITDA, Comparison Chart)**
- **Inventory Management**
- **Standard Cost Analysis**
- **Variance Analysis**
- **Internal Auditing**
- **MIS reporting**
- **Internal Financial Control (IFC)**
- **Team management**

BREIF PROFILE

- **Assistant Manager - (Costing & MIS) in Genpact India Private Limited. (22-March- 2021 to till date).**
Ensure timely and accurate deliverables, Identifying areas of improvement and sharing best practices among the team, working on Individual Development Plan, and supporting them on lean ideas. Monitoring and managing workflow/daily targets to meet 100% SLA. Manage a team of 4-5 members.
- **Assistant Manager - (Costing & MIS) in Glaze Trading India Pvt. Ltd. (24 September 2018 to 18-March-2021) reporting to Director (Finance & Accounts).**
Responsible for developing cost standards for material, labor & other expense, designing & implementing cost accounting systems, analyzing production costs, profitability & recommending changes, Overseeing Annual/Quarterly physical inventory, etc. & preparation as well as analyzing of various report as per management requirement of **Group companies****. Manage a team of 3-4 members.

****Group Companies** involved in Manufacturing of FMGC Products, Corrugation Boxes & sheets (Printed as well pain), E- Rickshaw's, Textile, Construction (Residential as well commercial).
- **Internal Auditor in Gulshan Homz & Infrastructure Pvt. Ltd. (17-Oct-2016 to 23-July-2018) reporting to Assistant General Manager-(Audit).**
Responsible of execution of Internal audit of different Projects and departments of the organization to describe the overall risk involved in it.& submission report accordingly, Coordination with external Internal & statutory Audit & also handle costing part of commercial & residential flat, Valuation of stock's. Manage a team of 1-2 members.
- **Costing & Accounts Executive in Yogender & Associates (03-July-2014 to 10-Oct-2016) reporting to Senior Cost Accountant.**
Role Involved in preparation of Cost Audit's report, Cost records, Internal Audit report, Internal Control on Financial Report & Fixed Assets/Inventory **Management Analysis/Report's**.
- Well versed with the changing trends, requirements, development areas and accordingly take measures to achieve desired results.

- A quick learner, enthusiastic, ambitious, reliable, punctual and highly organized individual, committed to professional development and acquisition of continual knowledge. Ability to lead change process and work across the Functions and Departments.
- Ability to work under high pressure & deliver the quality work in stringent timelines.

WORK EXPOSURE -

Genpact India Private Limited, (Assistant Manager – SCF –MARS MEXICO)

Roles & Responsibilities:

- Preparation of Monthly Raw Material Consumption cost Reconciliation.
- Perform comprehensive variance analysis and determine root-cause for each significant variance.
- Preparation of Monthly **Contribution/profitability statement & analysis on key areas.**
- Prepare report on PPV (Purchase price Variance) and attend the review meeting with the process leads.
- Quarterly Costing of FG & SFG in SAP & identifying the reasons of Variance in comparisons of between two quarters.
- Preparation report for the calculation of the amount of logistics cost to be billed to DTS (Direct to Store).
- Perform calculation of production cost for government report (INEGI-National Institute of Statistics and Geography)
- Prepare report of Hedge contracts for Raws and Packs (USD & EUR) for every period.
- Inventory Valuation of Raw Material, Packaging & Finished Goods on month end basis.
- Update report of actual results of AP revaluation for prime cost.
- Maintain report for transfer pricing and calculate Intercompany price/contracts (Update sales price list for affiliates and send request to MD)
- Record in SAP the standard cost for freight and duties of sold imported items.
- Inventories Integration and request explanation of variance VS YEE (pervious results).
- Prepare and Summarize report for final period results for the Incurred cost.
- Preparation reports for Inventory Value Conversion (IVC) i.e., reclassify value of manufacturing conversion cost for production and Goods sold.
- Integrate information to generate all the accruals and reclassification and then Post MJE (Manual Journal Entry) accordingly.
- Prepare report expenses related to the Consumer promotion and the send the report to Finance Head.
- Preparation annual report showing the calculation of the insurance value of the all the assets for the all the plants and submit the report in the portal.
- Preparation of Product loss report and Participating in the review meetings with Logistics inbound teams and Market Finance team to validate accruals of raw material and packs that must impact product loss, not write off.
- Preparing a report per supplier to identify main differences regarding foreign currency realized and shares the report to Account payable team.
- Prepare annual report for audit additional requests like: Upload information of fiscal year purchases in PWC Platform, upload information of Cost of goods sold, etc.
- Inventory Report detailed analysis of moving and Non-Moving product in Sensitivity Movement material Report

Glaze Trading India Pvt. Ltd- (Assistant Manager – Costing)

Roles & Responsibilities:

- Preparation of Monthly Raw Material Consumption cost Reconciliation.
- Perform comprehensive variance analysis and determine root-cause for each significant variance.
- Preparation of Monthly **Contribution/profitability statement & analysis on key areas.**
- New development parts costing & existing parts costing for new requirement of **Group Companies**product's.**
- Examine standard costs against actual to identify process inefficiencies, improvement opportunities and low profit products.
- Making records of Gross Wt., Net Wt., CT, etc. of new parts as well as existing parts.
- Maintaining **Cost records yearly.**
- Preparation of Part Wise RMC calculation for flash & **MIS Report.**
- Reviewing the purchase related compliance of various contracts & cost control activities.

- Preparation & analysis of daily/Weekly/Monthly Production Report.
- Preparation of Monthly **Stock Valuation Report** (RM, WIP & FG's) & **Controlling Physical Verification** of stock on quarterly Basis.
- Preparation of price proposals based on overall product cost, benchmark and target price.
- Identified Control weakness; formulated recommendations for improvement & performed follow-up work to ensure timely Implementation.
- Participating in the review meetings of top management.

Gulshan Homz and Infrastructure Private Limited – (Internal Auditor)

Roles & Responsibilities:

- Preparation of **audit reports** and **project management reports** of different Projects and departments of the organization to describe the overall risk involved in it.
- Analyzing and examining **financial status** of the organization.
- Preparation of **Cost variance analysis sheet** of various Vendors & Supplier's.
- Reviewing the purchase related compliance of various contracts& cost control activities.
- Conducting physical verification of closing stock & preparation of closing stock valuation report.
- Recommending the areas of improvements in the financial status of different operation within the organization.
- Involved in **costing part** of commercial & residential flat & **Process audit** of Organization.
- Investigation of inventory & fixed asset position and records.
- Preparation of **Risk Control Matrices** for Fixed Assets, HR & Payroll, Treasury, Procurement to Pay, & Revenue.
- Assisting **Enterprise Risk Assessment** and **Fraud Risk Assessment** by interviewing business owners and performing comprehensive risk research, analysis and evaluation.
- Reconciliation of Fixed Assets.
- Managing the statutory audit for the company.
- Participating in the review meetings of top management.
- Handled **Noida Authority Audit & P.F Inspection**.
- Inspecting if any fraud is practiced.

Yogender and Associates – (Costing & Accounts Executive)

Roles & Responsibilities:

- Preparation of **Cost Records & Cost Audit Report's**. Ansal Housing & Contruction Ltd., Green Infra Wind Frams Assets Ltd., Fibcom India Ltd. etc.
- Handle **internal audit/IFC project** for Bharti groups, Veolia, Authogen Technologies Pvt. Ltd. (WizIQ), Ignite world, Vivnate by Taj (Amritsar), Pizza Express, etc.
- Fixed Assets/Inventory **Management Analysis/Report's** for Dish TV, Inraprastha Power Generation Co. Ltd, Inraprastha Gas Ltd., Subros Ltd. (Manesar), HCL, etc.
- Preparation of Vouchers for sale, purchase, consumables, petty cash, etc.
- **Reconciliation** of various accounts.
- **Product Pricing, Analyzing Cost Efficiency and Variance Analysis**.
- Preparation of financial accounts (**P&L A/C & BALANCE SHEET**).
- Preparation of Cash flow statement and Reconciliation statement.

PROFESSIONAL & ACADEMIC BACKGROUND

Degree	Institute/Board	Passing Year
CMA(Cost & Management Accountant)	The Institute of Cost Accountants of India (ICAI)	June-2015
Graduation	Delhi University	2014
XII	CBSE	2010
X	CBSE	2008

COMPUTER AWARENESS

- Completed 100 hours IT training organized by “The Institute of Cost Accountants of India”.
- Experience of working on Tally 7.2, 9.0, ERP Far Vision, Busy, Marg, SAP (One year only), Blackline, Helios Reporting, TPP (Transfer price portal).
- Command on MS-Word, MS-Excel, Power Point presentation and Familiar with Internet.

CORE COMPETENCIES

- Strong analytical & logical skills
- Highly motivated & never give-up attitude.
- Work in challenging environment.
- Trustworthy and hardworking.

PERSONAL DETAILS

Date of Birth: 11th April 1991.
Father's Name: Mr. Mohan Singh Rawat.
Languages Known: English, Hindi.
Passport: Yes.
Ready to Relocate: Yes.

DECLARATION

I hereby declare that the above information provided by me is true to the best of my knowledge & belief.

DINESH SINGH RAWAT
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