

# SUBODH KUMAR

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D 47/62-63, Ramapura, Varanasi

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Chartered Accountant with ~10 years of experience on resolving real time queries & helping clients achieve business needs via analyses & discussions. I have led a team of 15 in managing the Accounts, Audit, Taxation and Financial matters of various clients and ad hoc queries. My areas of expertise include Indirect Tax (especially GST), Financial Planning, Auditing, and Reporting. I am proficient in designing financial analyses and reports across tools like Excel, PowerPoint, etc.

## Work Experience –

**Jan' 18 to till date**

**Subodh Sharma & Co (Chartered Accountant firm), Varanasi    Partner**

- More than 10 years of experience in Bank Statutory Audit, Concurrent Audit, Revenue Audit, Stock audit and other
- Prepared Various Financial Projection / Project Financing Activities, and representing them before Bank Authorities
- GST consultancy and Handling indirect tax issues of the client and representing them before authorities,
- Remodelling of back office activity of business based on GST compliances, account and finance system development and testing and internal control
- Income Tax consultancy and Handling direct tax issues of the client (compliance and scrutiny Assessment),
- Setting personnel level quotas using account level information for internal control system of our local clients
- Providing special advice with deeper study with the orientation of raising the profitability and wealth of the business
- Conducted various Statutory Audit, Concurrent Audit, Sock Audit, Internal Audit & Tax Audit
- Assist client in monitoring account receivable and payables, managing their financial system and Budgets, analysing deviation with actual
- Dealing with different clients to understand their Business activity, product line and diversification scopes

**Dec' 13-Dec' 17    Praveen B Sharma & Associates, (merged Subodh Sharma & Co )    Partner (Heading Varanasi Branch)**

- Providing Special advice for GST implementation and compliance, accordingly suggested remodelling of business activity
- Dealing with different clients to understand their Trading scopes and status of accountings
- Managing their financial systems and budgets
- Carrying out periodic risk analysis about the various financial decisions of the company
- Performing periodic financial audit of the company
- Conducting [regular](#) meetings with the senior management providing expert financial advise for the decision making process
- Providing special advise with deeper study with the orientation of raising the profitability of the business

## **SUBODH KUMAR**

- Conducted various Statutory Audit, Concurrent Audit, Sock Audit, Internal Audit & Revenue and Tax Audit
- Prepared Various Financial Projection / Project Financing Activities
- Reasonable Exposure in the System Development of the Clients ( comprising of Internal Controls Assessment, Requirement, Development and their Implementation )
- Reasonable practical experience in the handling of Direct Taxes ( Pre and Post Assessment Level)
- Adequate working experience in the field of Direct Taxes ( TDS Compilation and Submissions, Assessment under Section 143 and other Taxation Matters )

**July' 11 to Dec' 13**

**Subodh Sharma & Co** (Chartered Accountant firm), Varanasi **Proprietor**

- Dealing with different clients to understand their Trading scopes and status of accountings
- Managing their financial systems and budgets
- Carrying out periodic risk analysis about the various financial decisions of the company
- Performing periodic financial audit of the company
- Conducting [regular](#) meetings with the senior management providing expert financial advice for the decision making process
- Conducted various Sock Audit, Internal Audit & Tax Audit
- Prepared Various Financial Projection / Project Financing Activities
- Reasonable Exposure in the System Development of the Clients ( comprising of Internal Controls Assessment, Requirement, Development and their Implementation )
- Reasonable practical experience in the handling of Direct Taxes ( Pre and Post Assessment Level)
- Adequate working experience in the field of Direct Taxes ( TDS Compilation and Submissions, Assessment under Section 143 and other Taxation Matters )

**2005-2011**

**Sameendra Singh & Co, Varanasi**

**Team Head** (including 3 years compulsory training of the Institute of Chartered Accountant of India)

- Dealing with different clients to understand their Trading scopes and status of accountings
- Performing periodic financial audit of the company
- Conducting [regular](#) meetings with the senior management providing expert financial advise for the decision making process
- Conducted various Statutory Audit, Concurrent Audit, Sock Audit, Internal Audit & Tax Audit
- Prepared Various Financial Projection / Project Financing Activities
- Reasonable Exposure in the System Development of the Clients ( comprising of Internal Controls Assessment, Requirement, Development and their Implementation )
- Reasonable practical experience in the handling of Direct Taxes ( Pre and Post Assessment Level)
- Adequate working experience in the field of Direct Taxes

# SUBODH KUMAR

2002-2005

**Automotive Sector - Commercial Vehicle, Varanasi Manager Accounts**

- Performed detailed analysis of the sales pattern with impact on the financial model
- Responsible for fund raising activity and communication with the Bank and other statutory authorities
- Handling accounts department and leading the entire accounts team and reporting to the MD of the Company
- Analysis of the Financial Statements and preparation of the weekly MIS
- Preparation of budget and introspection of the deviation from the actual

**1998-2002 M/s Balaji Urjanix Private Limited (Processors of Base Oil/ Lubricants) Accounts Executive**

- Responsible for handling day to day accounting work
- Played pivotal role in the maintenance of the account during the commissioning of the Plant at Sylvassa and Wada upto the level of assessment proceedings
- Prepared detailed budget for each product and financial budgeting
- Maintained a high standard of precision in all predictions and calculations

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## Technical Skills –

- Microsoft Office
- Various Accounting Software
- Finacle 10
- SAP (2002-2005)

## Profession Qualification-

**May 2011: Chartered Accountant** The Institute of Chartered Accountant of India, New Delhi (ICAI, new Delhi)

**March 2016: Qualified DISA** (Post qualification course on Information System Audit by (ICAI, new Delhi)

## Education –

**1998:** Bachelor of Commerce from Harishchandra P G College, Varanasi

## Leadership Roles –

<b>Student Coordinator</b>	Working as a team leader/ member of Various events organised by ICAI Varanasi Branch

## Social Activities –

<b>Organizer</b>	<ul style="list-style-type: none"><li>• Team member of ICAI Varanasi branch that conducted National Level Seminar. &amp; ICAI Blood Donation Camps;</li></ul>
<b>Community Service</b>	<ul style="list-style-type: none"><li>• Conducted <b>community service</b> events like, Orphanage Visits, Yoga Day event, Cleanliness Drives on Ghats and Clothes Drives</li><li>• Was An active member of Life Line Foundation, Varanasi (a NGO working for Thalassemia, Haemophilia patients) up to 2010</li></ul>

# SUBODH KUMAR

## Personal Information

- Date of Birth: 9-02-1978
- Languages ( Reading & Writing ): English, Hindi, Marwari, Bhojpuri
- Religion : Hindu
- Recent Photo:



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