

## **Meghna**

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### **CAREER OBJECTIVE**

looming for a career platform where I can utilize myself for the betterment of the company. I just need a chance to prove myself, I can put my best effort and knowledge to reach the respective company's goals and objectives.

### **ACADEMIC DETAILS**

- Pol.science [Pursuing] with aggregate of 00% from Ignou
- Pol. Science [2017] with aggregate of 48.72% from Delhi university
- 12th [2014] with aggregate of 70.83% from CBSE
- 10th [2012] with aggregate of 6.0% from CBSE

### **WORK EXPERIENCE**

- Worked as Stenographer in Ministry of agriculture and farmers welfare from Dec 2019 to Dec 2020

### **SKILLS**

- Hindi typing 35 w.p.m
- Hindi shorthand 80 w.p.m
- English typing 30 w.p.m

### **STRENGTH & HOBBIES**

- Quick learner
- Self motivated
- Positive attitude
- Responsible towards work
- Singing
- Dancing
- Cooking

### **DECLARATION**

I hereby declare that statement made are correct to the best of my knowledge and belief.

Date : 04/01/2021

Place : New delhi