

Name of the Applicant - NGILYANG YAJA**General Information**

<i>Post applied for</i>	<i>ROLLOUT MANAGER</i>
<i>Location applied for</i>	<i>Capital (Itanagar), Lower Subansiri (Ziro), Lohit(Tezu)</i>
<i>Name of the Applicant</i>	<i>Ngilyang Yaja</i>
<i>Father's Name</i>	<i>Lt. Ngilyang Lailyang</i>
<i>Mobile No.</i>	<i>8732805909</i>
<i>Email ID</i>	<i>8732805909yaza@gmail.com</i>
<i>Current Location</i>	<i>Itanagar</i>
<i>Qualification (Graduation)</i>	<i>B.com (Hons)</i>
<i>Post-Graduation</i>	<i>MBA in Finance and HR</i>
<i>Total Experience (Years + Months)</i>	<i>6 months</i>
<i>Relevant Experience (Y+M)</i>	<i>1 year</i>
<i>Currently Working / Not Working</i>	<i>Not working</i>
<i>Notice Period</i>	
<i>Date of Birth (DD/MM/YYYY)</i>	<i>05/02/1991</i>
<i>Gender</i>	<i>Female</i>
<i>Marital Status</i>	<i>Unmarried</i>
<i>Nationality</i>	<i>Indian</i>

Educational Qualification (Complete Details of the Institute/ Board / Year of Passing)

<i>Post-Graduation</i>	<i>Gian Jyoti Institute of Management & Technology, Mohali, Punjab 2017</i>
<i>Graduation</i>	<i>Indira Gandhi Government College, Tezu, Arunachal Pradesh – 2015</i>
<i>Higher Secondary</i>	<i>Higher Secondary School, Tezu, Arunachal Pradesh 2009</i>
<i>Intermediate</i>	<i>Secondary School, Tezu, Arunachal Pradesh 2006</i>
<i>Extra Qualification</i>	<i>Post Graduate Diploma in Computer Application (PGDCA)</i>
<i>Diploma (If Any)</i>	

Project Specific Requirements

<i>Geography Knowledge of the District</i>	<i>Yes (Native of Arunachal Pradesh so have knowledge every district)</i>
<i>Knowledge of Local Language</i>	<i>Apatani, Nyishi, Mishmi,</i>
<i>Experience of Web/Application Development</i>	<i>No</i>
<i>Proficient in Communication</i>	<i>Yes</i>
<i>Own Conveyance (2 Wheeler)</i>	<i>Yes</i>



<i>Ready to Travel Frequently</i>	<i>Yes</i>
<i>Technical Proficiencies you have - Experience in installation of hardware, peripherals, diagnose and troubleshooting of Hardware & software, Preparation of Daily Status Reports (MIS), resolution of operational issues, Training and hand holding experience (Please specify your experience with details for each Skills)</i>	
<i>Hardware & Peripheral Installation</i>	<i>Yes</i>
<i>Hardware & Software Troubleshooting</i>	<i>Yes</i>
<i>Status Reports (MIS)</i>	<i>Yes</i>
<i>Resolution of Operational Issues</i>	<i>Yes</i>
<i>Training and Hand Holding</i>	<i>Yes</i>

<i>Employment Details</i>	
<i>Employer with Name and Tenure</i>	
<i>Designation</i>	
<i>Technology / Framework</i>	
<i>Roles and Responsibilities in the Job</i>	


<i>Previous Employment Details</i>	
<i>Previous Employer with Name and Tenure</i>	<i>HDFC Mohali</i>
<i>Designation</i>	<i>Asst. Accountant</i>
<i>Technology / Framework</i>	



<i>Roles and Responsibilities in the Job</i>	<i>Update expenses report</i>
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<i>Strengths</i>	<i>Good in Accounting and Personnel Management</i>
<i>Weaknesses</i>	<i>Nil</i>
<i>Hobbies</i>	<i>Cooking, making crochet, travelling</i>

<i>Any other Details</i>
<i>Worked at Big Boss Security & Bouncer, Zerakpur, Punjab as HR Manager, with responsibility of Work detailment and Salary calculation and estimations and other Managerial tasks.</i>

<i>Name of the Applicant</i> <i>MISS NGILYANG YAJA</i> <i>Full Address (with PIN-Code):-</i> <i>C/o Ess Sector, Lower Hill Top</i> <i>Itanagar</i> <i>Dist- Papum pare</i> <i>Arunachal Pradesh</i> <i>Pine no. 791111</i>	<i>Professional Passport type</i> <i>Photograph</i> 
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