

CONTACT

NITHIN KUMAR K

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K R Pet (tg) Mandy's (dist),
Opposite to hayagreva school, k r pet

OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

EXPERIENCE

17/3/2017 -

21/12/2019

- **HGS**

CRO

09/05/2021 -

24/09/2021

- **Success Carrier Management (Consultancy)**

HR Recruiter

EDUCATION

- **CBCS Mysore University**

BBA (Human resources) Marimallappa's degree college

7.321 GDP

- **PU Board Karnataka**

Bharath Matha PU College Koppa

74%

- **KSEE Board Karnataka**

Bharath Matha School Koppa

66%

INTERESTS

- Human resources.

PERSONAL DETAILS

- Date of Birth : 06/10/1998
- Marital Status : Unmarried
- Nationality : Indian
- Languages : English, Hindi, Kannada.
- Father Name : Kanthraju
- Mother Name : Prema

WORK EXPERIENCE

- **Company: Success Carrier management.**

Designation: IT and Non IT Recruiter.

- End to End Recruitment process involving Screening, Sourcing through different job portals.
- Excellent sourcing in IT and Non IT Recruitment.
- Managing End to End Recruitment & coordination (From sourcing to selection).
- Attending delivery calls and understanding the requirements.
- Understanding the Client requirements & the technologies.

- Sourcing the candidates through job portals , social media and candidate referrals.
- Collecting Resume through job posting in social media's.
- Sourcing and screening CV'S as per the client specifications.
- Interacting with the candidates, briefing them about the requirement, location & Clint to know their willingness, salary negotiation and joining period.
- Scheduling interview like telephonic, video conference, face to face and walk in interview to the candidates after shortlisted and follow up the candidates till the client interview.
- Sending job description & interview call letter to shortlisted Candidates.
- Part it the organization recruitment drive for mass hiring.
- Understand the interest level of the candidates and ensure the candidate join the company.
- Negotiating & convincing candidates to accept the offer and make them join in short notice as soon as possible.
- End to End follow up with the candidates since after Short listed for interview and till joining date.
- Preparation of MISS report relating to interview with number of interview happened, offer made and candidates joined.
- Meeting set target's as per recruitment plans.

PROFESSIONAL SYNOPSIS

- Expertise in permanent staffing.
- Expertise in handling Multiple Clients. Ability to recruit different categories of employees for various levels in different organization.
- Proficient Experience on sourcing profile through various job portals like social media, Employee Referrals, Job mela, Campus interview & Internal Database.
- Recruiting people in industry, Clint interaction and telephonic interview with candidates, job profile explaining, maintaining candidate database and good relationship with Candidates.
- Maintaining Database of all profiles which is submitted, selected & Rejected by clients.
- Hands on experience in using MS Word, EXCELLENT, Outlook and Power point.
- Highly self motivated, Smart & Hard working, Individual and team Contributor with high degree of flexibility.
- Keeping positive attitude under any kind of work pressure.
- Result oriented individual with strong analytical and interpersonal skills and a quick learner with high levels of adaptability and ability to take initiative.