

PRASANT KUMAR PANDA, CMA (ICWA)

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📍 **Bangalore, Karnataka**

OBJECTIVE

To pursue a dynamic and challenging career with an organization of repute, which gives value addition to the organization as well as offers opportunity to enhance professional skills while getting a high level of satisfaction and recognition.

PROFESSIONAL PROFILE

A qualified Cost and Management Accountant (CMA) from The Institute of Cost Accountants of India and having with experience and demonstrated history of working in various industry line i.e., Information Technologies, Service sectors, Power sector, Banking and NBFC and start-ups.

KEY SKILLS:

- Financial Planning and Analysis
- Financials Reporting
- Process Improvements
- Automation
- Financial model
- Budget preparation & variance analysis with Actual
- General Ledger Accounting
- Well versed in MS Office, Excel, Word and PPT
- Working Knowledge of accounting packages including SAP, Tally, QuickBooks
- MIS
- Budgeting & Forecasting
- Cash flow Forecasting
- GST, TDS, IT, PF & ESI Compliance
- Dashboard Presentation
- Internal & Statutory Audit handling
- Team Management
- Updated with recent technologies

ORGANISATIONAL EXPERIENCE

JBA Business Advisors LLP

Working as Manager - FPA

(March, 2018 to till date)

Key Responsibilities Handling: -

- Budgeting, forecasting, Budget vs. actual, PL Analysis, Variance analysis.
- Business and Project wise profitability and performance dashboard.
- Financial model, Investor reporting, Revenue assurance, Financial Model for funding purpose.
- Review & analyse of agreements for financial and pricing clauses.
- P&L forecasting, rolling budget, cost and revenue budget preparation.
- Drive monthly and quarterly financial close and related processes and Review of financial statements, PL MIS preparation, GL Accounting, Financial reporting, Reviewing of Trial Balance, Leading Process Improvement Planning.
- Preparation and finalization of Financial statement and working with statutory auditors for smooth closing of annual audit.
- Handling of internal/external audit and maintain proper documentation to ensure no non-conformities and compliance thereof.
- Due-Diligence activity with timely completing the assignment while working with Big4 team.
- Ensuring compliances relating to PT, PF, ESI, TDS and GST and statutory dues paid on time, drive GST refund process and liaising with department.
- Computation of advance tax on every quarter and ensuring the payment MAT on timely.
- Liaising with Banks, Various consultants, and IT department.
- Looking over Foreign remittances and compliances relating to RBI requirements as per FEMA rule.

- Handling Overseas Accounts and leading in Monthly MIS and finalization of subsidiaries Books in Singapore, Australia.
- Updating Fixed Asset Register and ensuring charging of Depreciation as per Companies Act
- Finance/Accounts SOPs for all activities performed in the organization.
- Ad-hoc reports as per management requirements.



SEASIDE UTILITIES PVT LTD (Subsidiary of Shyam Indus Power Solution)

Asst. Manager Finance & Accounts

(Feb, 2015 to Nov, 2017)

Key Responsibilities Handled: -

- Maintain consistent and effective closing procedures and provide timely and accurate reporting with variance analysis.
- Budgeting, forecasting and estimation processes and closing cycles.
- Preparation of Monthly reports, MIS and information flow to top management.
- Supporting to finalization of Accounts, Balance sheet, Profit and loss Accounts, coordinating with auditors and ensuring timely completion of audit.
- Ensuring compliance relating to PT, PF, TDS and GST.
- Looking over Receivable Management & Money Receipt Management.
- Physical Cash management (Cash Flow >1Cr in a day) from field level to banking and Bank Reconciliation.
- Preparation of Monthly Revenue Reconciliation & Invoice for Divisional Level.
- Coordinating with unit managers on daily basis and collecting updated business data to ensure financial discipline.
- Conducting physical verification of Money Receipt Books issued to Field staff on monthly basis for all divisions by sending team and the Report submitted to the higher management.
- Surprise visit to Branch Offices for verification.
- Detection of fraudulent cases and Drafting of Legal suit file cases and Ensuring Legal compliances.
- Co-ordinate with internal and external auditors to ensure no non-conformities and compliance thereof.
- Process analysis and implementation of new system to smoothen the work process.
- System development to get revenue reconciliation through company's own developed software.
- Preparation of MIS Report for budget, revenue statements as and when higher management required.

MK & MK, Chartered Accountants

As Senior Audit Executive,

(April, 2008 to Jan, 2015)

Assignments Handled: -

- Reconciliation of TDS, Taxes & Duties and Income Tax return filling
- Finalization of accounts of Clients and appearing for various taxation issues.
- Internal audit of various leading Nationalized Banks, NBFCs.
- Handling CPA (Credit Processing Agency) work of HDFC bank.
- Concurrent audit of Nationalized Banks and various financial institutions.
- Statutory Audit of leading Public sector Banks.
- Stock verification of various companies and Carrying and forwarding (C&Fs) units.

Major Clients Handled:

Internal Audits - More than 35 branches of ICICI Bank Ltd. over Eastern India, TATA MOTORS FINANCE LTD. For Odisha, AP, MP, Chhattisgarh regions, Suryoday Micro Finance,

Statutory Audits - State Bank of India, Andhra Bank, Odisha Gramya Bank, **Concurrent Audits** - Regional Processing Center (RPC) of ICICI Bank as a qualified team leader, Federal Bank Limited, Catholic Syrian Bank, TV SundaramIyengar& Sons Ltd., **Stock Audits** - HCL Infosystems Ltd., Ruchi Soya Industries, Wriggle India, Halonix Limited, Lotte Industries



PROFESSIONAL & ACADEMIC QUALIFICATION

The Institute of Cost Accountants of India (ICAI)

2010-2014

Qualified Cost Accountant (CMA)/ (ICWA)



Berhampur University, Berhampur

2005-2008

Bachelor's Degree



Certification:

2018-2018

Certified under **Goods and Service Tax (GST)** course from ICAI.

ACHIEVEMENTS & INITIATIVES DURING JOB

- Certificate of merit in CMA Final.
- Achieved in generating various reconciliation statements & finance reports through company internal developed own software.
- Implemented Budget in various clients & SOP and got appreciated by client/management.
- Monthly closing time reduced and streamlined the finance process.
- efficiently handling of various clients at a time with meeting all the deadlines on time.

PERSONAL DETAILS

Father's Name : Sri Jurinath Panda

Marital Status : Single

Permanent Address : At/Po- Badaborasing, Via- Gobara, Dist-Ganjam, Odisha, 761124

DECLARATION

I do hereby declare that all the information furnished above is true to the best of my knowledge & belief.

Date:

Prasant Kumar Panda

Place: