

ISHA SHARMA

B-Block New Moti

Nagar New Delhi

MOB-9643582952

EMAIL- [isha.s8605@gmail.com](mailto:isha.s8605@gmail.com)

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## CAREER OBJECTIVE

To serve and to contribute to an organization that provides me an opportunity to integrate my concept and interpersonal skill and give me a platform to learn and grow with the organization.

## QUALIFICATION

- 10th Passed from C.B.S.E. Board.
- 12th Passed from C.B.S.E. Board.
- Completed B.A from Delhi University.

## Professional Courses:

- One Year Diploma (Office Management) from YMCA Delhi.

## WORK EXPERIENCE

- 2 Yrs. Worked with Future Choice Management as a Front office Coordinator cum Hr Executive Dwarka Delhi.
- 6 Months worked With Estivis Agro India Pvt. Ltd. as a Admin Executive at Rajauri Garden Delhi.
- 6 Months Worked With SBS Consulting as an Admin & Recruitment Executive at Patel Nagar.

## PERSONAL DETAILS:

Father's Name

Mr. Manoj kumar sharma

Date of Birth

4th March 1998

Gender

Female

Marital Status

Unmarried

Nationality

Indian

Religion

Hindu

Language known

English, Hindi.

Hobbies

Dancing & Reading

DATE

PLACE: NEW DELHI

Isha Sharma