

Ashwani Kumar
Hamirpur,
Himachal Pradesh
Phone: +91-8527886778
E-Mail: ashwani.biznes@gmail.com

Objective

To implement my knowledge in an expedient environment that can provide me opportunities & continual up-gradation of my aptitude & interpersonal skills to do constructive work and use my mental acumen to its fullest potential & hence to benefit masses thereby contributing to the perpetual headway of the nation.

Experience

SEPTEMBER-2013 - PRESENT

Senior Manager, CSC e-governance services India Limited

Duties:

- ♦ Managed the project team including any subcontractors.
- ♦ Internal coordination with UIDAI HO, UIDAI RO, Government offices, Bank, Partner, Enrolment agency, Ministries, NHA, Government offices and Field level employee for smooth operations.
- ♦ Implementation of e-Governance and digital India project.
- ♦ Reviewed project documentation.
- ♦ Resolved any problems and issues that arose.
- ♦ Undertook all reporting.
- ♦ Preparing status reports, MIS for use in communication to Client & resources.
- ♦ Ensured staff and subcontractor's timesheets were accurately completed.
- ♦ Ensuring Projects and Programmes are executed using agreed standards & processes.
- ♦ Responsibility to provide training and arrange workshop.
- ♦ Managed the hardware, software and Technical issues.
- ♦ Provided project support for all off-site activities like Permanent enrolment centre, Enrolment agency, Bank, Partner, Ministries & Government offices etc.
- ♦ Escalating issues and areas of concern to COO and Vice president.

UID Project:

- ♦ Responsibility to monitoring and setting up of Aadhaar Seva Kendra and Digital Seva Kendra.
- ♦ Responsibility to release salary and expenses of operators/supervisors.
- ♦ Responsibility to appoint manpower at ASK and DSK Center.

Digital Village and Digital District project:

- ♦ Responsibility to transform existing villages into Digital Villages.
- ♦ Responsibility to transform existing District into Digital District.

Ministry of Textiles project:

- ♦ Responsibility to setting up of Common Service Center under Ministry of Textiles.
- ♦ Responsibility to provide manpower at these Centre.

SPMRM Project:

- ♦ Setting up of Education/Digital Lab and Wi-Fi in Villages.

Ayushman Bharat Project:

- ♦ Coordination with NHA and Responsibility of Ayushman Bharat PVC Card (PMJAY) printing and distribution through assigned agency and VLEs.

Patanjali Project:

- ♦ Responsibility to delivery of Patanjali product to customer through Village level entrepreneur (Common Service Center)
- ♦ Responsibility to release monthly commission to Village level entrepreneur.

JUNE-2011 - AUGUST-2013

Assistant Project Manager, Adroit Services/Tulip Telicom Pvt. Ltd.

e-Panchayat Punjab Project (e-Governance):

- ♦ Managed a team of 367 data manager, 20 district Incharge cum TSE & project coordinator in a busy work environment.
- ♦ Adroit Services/Tulip Telicom Pvt Ltd. is implementing the e-Panchayat project in Punjab. The project requires supply of IT infrastructure, technical manpower, Data manager, operator, connectivity, Technical support engineer and services. These services are provided to 20 districts, including 142 block offices (BDPO offices) and 44 district offices (Zila Parishad Office, DDPO offices, Divisional Deputy director offices) in the state.

Endorasoft Solution:

Six months experience in Endorasoft Solution at Mohali as a Team Leader in Project Management.

Nimbus soft tech Pvt. Ltd.:

Six Month Industrial training experience in Nimbus soft tech pvt. Ltd.

Key Skills and Competencies

- ♦ Proven ability to lead, motivate, maintain a positive outlook, make decisions, take responsibility, and provide constructive feedback and build successful teams.
- ♦ Ability to manage operations within budgetary constraints. Building and maintaining strong and effective relationships with suppliers and customers consult and provide advice, facilitate discussion and resolve conflict, develop relationships with key project stakeholders, recognize and deal with other cultures, establish trust, credibility and respect.
- ♦ Ability to manage project documentation (technical and management) and data or information requirements.
- ♦ Ability to control and implement a process of change when needed document and track issues, monitor assumptions and make decisions in a timely manner; understand and use sound, proven problem-solving techniques.
- ♦ Ability to manage competing priorities effectively, to be resourceful and to use time as a resource.
- ♦ Understand how to assess, document and manage internal and external project risks and develop contingencies and mitigation plans.

- ♦ Ability to identify and make optimal use of resources.
- ♦ Understand all legal, regulatory, information security and compliance requirements. Proven influencer & negotiator.
- ♦ Achieving targets in a dynamic and complex business environment.
- ♦ Team leading & people development skills.
- ♦ Able to manage and develop a diverse group of highly skilled people.
- ♦ A pragmatic approach to getting the required results.
- ♦ Ability to manage competing priorities effectively, to be resourceful and to use time as a resource.

Education

- ♦ B. Tech. (2006-2010) in Information Technology from RIET Phagwara affiliated to PTU.
- ♦ HSC (Non-Medical) from DAV College Kangra in HPBSE.
Subject: - Information Technology, Math, Physics, Chemistry, English.
- ♦ SSC from HPBSE.
- ♦ Pursuing MBA from Swami Vivekanand Subharti University Meerut, Uttar Pradesh.

Strengths

- ♦ Good time management skills.
- ♦ Commitment to team-working, ambition to lead under challenging situations.
- ♦ Developed self-learning skills.
- ♦ Dedicated towards work, can manage stress.
- ♦ Adaptable and open to experience.

Achievements

- ♦ 1st in boys' kata in open Karate championship-2005.
- ♦ Brown belt in Jundokon goju-ryu karate do federation of India.
- ♦ Participated in Athletic meet in college level.
- ♦ Participated in summer course of Indian culture & spirituality.
- ♦ Participated in silver jubilee karate raining seminar w.e.f 14/08/2005 to 20/08/2005 conduct at Manali, H.P.

Personal Details

Father's Name : Mr. Ajit Singh
 Languages : Hindi, English, Punjabi, Urdu

I declare that all the above information given is correct & true to my knowledge.

Ashwani Kumar