

Executive Summary

- Pursuing CA Final with Distinctions in Financial Reporting and Strategic Financial Management.
- Considerable Exposure in Diversified Industrial Spheres like Stock broking audit, Manufacturing Sector, Banking Sector, Service Sector, and Insurance Sector.
- Significant Exposure of Concurrent Audits, Internal Audits, Statutory Audits, Stock, GST Audit and Bank Audits.
- Working knowledge of various Accounting and Taxation Software i.e. Tally ERP 9, Busy, Computax, etc.

Work Experience➤ **Bluewud Concepts Private Limited - Present (24th June, 2019 to till date.)**

- Preparation of Financial Statements.
- Preparation of CMA report, Various Ratio Analysis.
- Performed analytical review of the profit and loss account and Balance Sheet.
- Present the monthly and quarterly financial reports and Financial Planning, Budgeting and Forecasting
- Audit of day to day Accounting
- Present Monthly Financial Statement.
- Preparation, Reconciliation and Filing GSTR9 and GSTR9C.
- Preparation of GSTR1, GSTR 2 and GSTR3B and E-filing of the same.
- Preparation of SOP for Regular Operations.
- Present monthly Ageing report of Debtors, Creditors and Stock.
- Ensuring Compliances with UK and Europe VAT and E-filing of VAT Return with HMRC.
- Preparation and Presentation of Various Model's Over USA Sales and Use Tax i.e. VAT (State wise).

➤ **As Paid assistant in Hiranandani And Associates (June, 2018 to June, 2019)**

- Conducting various Statutory Audits & Preparation of Financial Statements.
- Conducting various GST Audits and Preparation of Reconciliation Statements.
- Conducting Due and Diligence Audit's of various Bank's for Loans and Advances.
- Business Consulting in Risk Advisory Including Internal Audits.

➤ **Articleship Background (Sept-2014 - Nov-2017)**

Pursued Articleship from **SCA And Associates, Mumbai**, A fast growing firm in Mumbai Primarily work into Statutory Audit, Internal Audit, Taxation, Financing, etc.

- Statutory Audit of State Bank of India, Centre Bank of India, and Axis Bank.
- Statutory Audit of various Private Limited Companies, (Both Trading and Manufacturing)
- TDS Compliances.

➤ **KEY ASSIGNMENTS**

Type of Audit	Name of Companies	Audit Area
Statutory & Tax Audit	<ul style="list-style-type: none"> • Calibehr Business Support Services Pvt Ltd. (NSB Group) • You Too Can Run Sports Management Pvt. Ltd. • Ideal Cure Pharma Pvt. Ltd. • SBI Capital Market Ltd. 	<ul style="list-style-type: none"> • Conducted Statutory Audit as per provisions of Companies Act, 2013, Areas worked upon include- testing of controls for revenue and payrolls, verification of trade receivables, borrowings. • Preparation of audit programs and deliverables including Audit Report, CARO Report, Notes to accounts, completion documents • Administered compliances of schedule III of Companies Act, 2013, Accounting Standards and Standards of Auditing issued by ICAI • Verification of various statutory compliances like PF, ESI, VAT, Service Tax, TDS • All requirements as to

		<p>Form 3CA-3CD and 3CB-3CD.</p> <ul style="list-style-type: none"> Depreciation as per Schedule II of Companies Act, 2013. Internal and Process audit of Payroll.
Bank Audit	<ul style="list-style-type: none"> State Bank of India Central Bank of India Axis Bank of India Yes Bank Ltd. 	<ul style="list-style-type: none"> Ensuring compliances of NPA Norms, RBI guidelines, circulars, and Notifications. Ensuring Proper documentation and compliances of terms set out in Credit Sanction Intimation. Checking the compliances of Credit Appraisal policies. Verification of Cash and Compliances of TDS Preparation and Compilation LAFR Report of various branch's Loan's and Advance Due & Diligence inspection and report.
Internal Audit	<ul style="list-style-type: none"> Edelweiss Securities Ltd. Edelweiss Broking Ltd. Edelweiss Financial Services Ltd. Edelweiss Tokio Axis Securities Ltd. Reliance General Insurance Ltd. India First General Ltd. New India General Insurance Ltd. 	<ul style="list-style-type: none"> Conducting and Reporting over the CDSL and NSDL inspection. Presenting reports of Observations/ Qualification Found in the Inspection. Analysis of Debtors and Creditors- Aging, Recovery Period, Balance Confirmation, Preparation & Review of various Reconciliation statements. Concurrent Audit of Stockbroker's and Submit report's to BSE and NSE. Conducting Concurrent audit for routine Key Checking, Demat and Re-mat, DIS etc.
Other Assignments	<ul style="list-style-type: none"> Filing of Income Tax returns of Individual, Companies, Trusts, Liaison with Income tax, Sales Tax and other Govt. Departments and Filing various ROC forms Preparing and Filing of Various clients GST returns (GSTR-3B, GSTR-1 and Annual return GSTR-09) 	

TECHNICAL AND AUTOMATION KNOWLEDGE

➤ MS Excel Knowledge

- Basic Excel – VLOOKUP, HLOOKUP, Flash Fill, Conditional Formatting, Special Formatting, Mail Merge, Advance Filter, Use MS Word in MS Excel and Data Validation Etc.
- Formula's – AutoSum, Logical, Text and Date and Time.
- Advance Excel -Advance pivot table, Pivot chart, Dashboard, Automation data.

PROFESSIONAL & ACADEMIC QUALIFICATINS

Qualification	Institution	Year of Passing	% Marks
C.A – FINAL	ICAI	Pursuing	-
C.A. – IPCC	ICAI	June 2014	50.00 %
C.A. – CPT	ICAI	June 2013	50.00 %
B. Com	MGSU University	2016	54.00%
Senior Secondary	BSER, Ajmer	2012	72.00 %

ACHIEVEMENTS

- Got Appreciation from Seniors and clients during Articleship training
- Captain of Cricket team tournament-2010 in Interstate School Tournament.

PERSONAL DETAILS

- Date of Birth: 22th September, 1995
- Father Name: Mr. Ram Lal Chaudhary
- Language: Hindi, English, Marathi, Punjabi
- Hobbies: Playing Cricket, Swimming, Travelling

