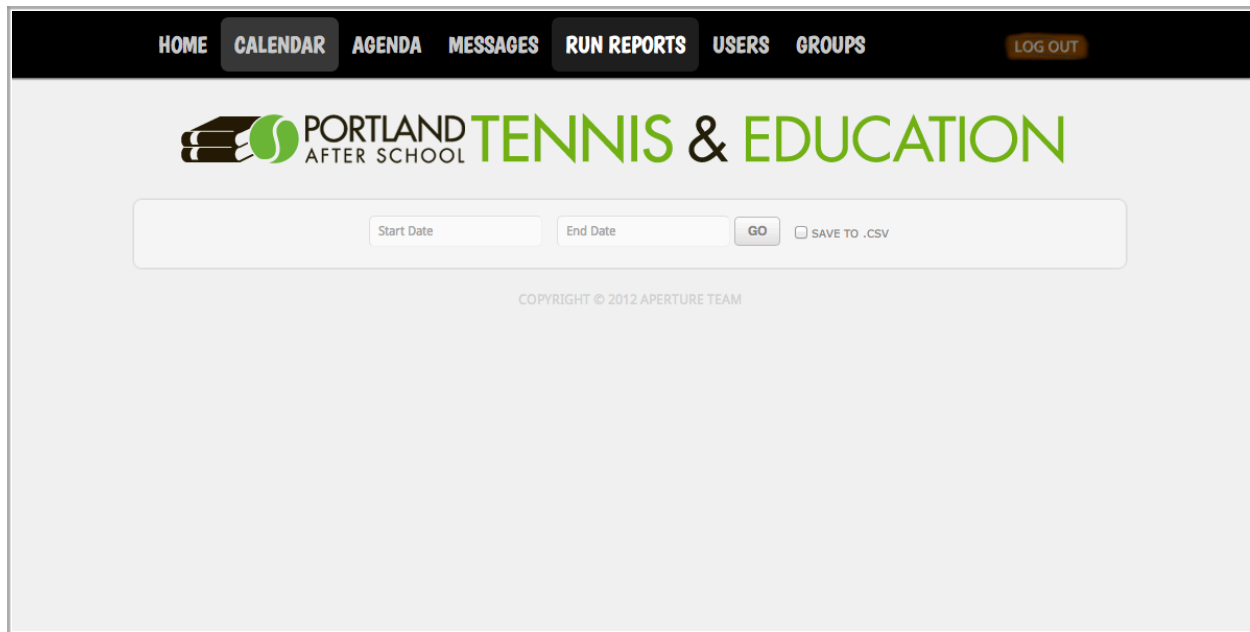


RUN REPORTS

Reports page allows administrators and staff to run report on users and display number of volunteered hours. The report is based on the data of hours entered in the calendar.

Run Report works as follows: Using date picker user selects start and end time for the report to run. If 'Save to .csv' checkbox selected, report will be generated and saved as a .csv (Microsoft Excel) file. If checkbox is not selected the report will be generated and displayed below the form.

RUN REPORTS SCREENSHOT



The screenshot shows a web application interface for "PORTLAND AFTER SCHOOL TENNIS & EDUCATION". At the top is a dark navigation bar with links: HOME, CALENDAR, AGENDA, MESSAGES, RUN REPORTS (highlighted), USERS, and GROUPS. A LOG OUT button is on the right. Below the navigation bar is the organization's logo, which includes a tennis racket icon and the text "PORTLAND AFTER SCHOOL TENNIS & EDUCATION". The main content area features a form with two date input fields labeled "Start Date" and "End Date", a "GO" button, and a checkbox labeled "SAVE TO .CSV". At the bottom of the form area, there is a copyright notice: "COPYRIGHT © 2012 APERTURE TEAM".